

CITY OF IDAHO FALLS, IDAHO
COUNCIL MEETING AGENDA
REGULAR MEETING

Thursday, January 8, 2015

7:30 p.m.

COUNCIL CHAMBERS
680 PARK AVENUE

The Mayor, City Council, and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. If you wish to comment on a matter that is NOT on the Agenda, you should comment during Agenda Item Number 6. If you do not know whether the Mayor will allow comments on an Item on tonight's Agenda (other than during a public hearing), your comments should be made during Agenda Item Number 6. An amendment to this Agenda may be made upon passage of a motion that states the reason for the amendment and the good faith reason that the Agenda item was not included in the original Agenda posting. Note: Items listed under "ACTION" in this agenda are potential outcomes; however, these matters have not yet been decided. City Council Meetings are live streamed at www.idahofallsidaho.gov, then archived. Thank you for your interest in City Government.

1. **Call to Order and Roll Call.**
2. **Pledge of Allegiance.**
3. **State of the City Address – Mayor Rebecca L. Noah Casper.**
4. **Announcement of President of the Council.**
5. **Awards, Presentations and/or Recognitions, including Years of Service Awards.**

(Brief Recess)

6. **Public Comment and Mayor's Response Time (Limit 15 Minutes):** *This is the opportunity for members of the public to speak to the City Council regarding matters that are NOT on the Agenda; NOT noticed for a public hearing; NOT currently pending before the Planning Commission or Board of Adjustment; NOT the subject of a pending enforcement action; and NOT relative to a City personnel matter. If you want to speak, please state your name and address for the record and please limit your remarks to three (3) minutes. The Mayor and/or staff may respond to comments from a previous meeting. NOTE: The Mayor may exercise discretion to decide if and when to allow public comment on an Agenda Item that does not include a public hearing. If the Mayor determines that your comments may be made later in the meeting, she will let you know when you may make your comments.*

7. **CONSENT AGENDA:** Any item will be removed from the Consent Agenda at the request of any member of the Council and that item will be considered separately later. Approval by roll call vote:

- a. Items from the City Clerk:
 1. Approval of Minutes from the December 11, 2014 Regular Council Meeting, the December 15, 2014 Council Work Session, and the December 18, 2014 Regular Council Meeting.
 2. Approval of License Applications, all carrying the required approvals.

3. Approval of the Monthly Expenditure Summary for the month of December, 2014.
 4. Approval of Monthly Treasurer's Report for the month of December, 2014.
- b. Items from the Idaho Falls Power Division:
1. Request for authorization to advertise to receive bids for the 2015 Underground Reconductor Project. Over the past several years, Idaho Falls Power has been working to replace direct bury cable in areas where frequent outages have been experienced. This year approximately 8,271 feet of conduit and new cable will be placed in the Airport Industrial Park and Rose Neilson Subdivisions. This project is in the Capital Improvement Plan and in the Fiscal Year 2015 Budget.
 2. Request for authorization to advertise to receive bids for equipment necessary to complete the North Boulevard Substation Bay 2 Transformer Upgrades. The project is included in the Capital Improvement Plan. A portion of the project was completed last summer (2014 CIP Project: North Boulevard Substation Upgrades Bay 2 Transformers) with the remainder (2015 CIP Project: Decommissioning of Bel-Aire/Transformer to Bay 2 at North Boulevard) continuing this summer and contained within the Fiscal Year 2015 Budget.
 3. Request for authorization to advertise to receive bids for equipment necessary to complete the Sectionalizing Project on the South 161 kV Loop in York Substation. The project is included in the Capital Improvement Plan and the Fiscal Year 2015 Budget.

ACTION: To approve all items on the Consent Agenda according to the recommendations presented.

8. **REGULAR AGENDA:**

A. **Planning and Building Division:**

1. **Reasoned Statement of Relevant Criteria and Standards for Avalon Village, Division No. 1:** This is the Reasoned Statement of Relevant Criteria and Standards for the Final Plat for Avalon Village, Division No. 1. City Council considered the Plat at the December 18, 2014 Meeting and denied this application. The Reasoned Statement of Relevant Criteria and Standards has been adjusted to reflect the findings which lead to the Council's decision. This document represents the official written decision of the Council regarding the application.

ACTION: To approve the Reasoned Statement of Relevant Criteria and Standards for the Final Plat for Avalon Village, Division No. 1 and give authorization for the Mayor to execute the necessary documents (or take other action deemed appropriate).

2. **Reasoned Statement of Relevant Criteria and Standards for Yorkside Addition, Division No. 2:** This is the Reasoned Statement of Relevant Criteria and Standards for the Final Plat for Yorkside Addition, Division No. 2. City Council considered the Plat at the November 25, 2014 Meeting and denied this application. The Reasoned Statement of Relevant Criteria and Standards has been adjusted to reflect the findings which lead to the Council's decision. This document represents the official written decision of the Council regarding the application.

ACTION: To approve the Reasoned Statement of Relevant Criteria and Standards for the Final Plat for Yorkside Addition, Division No. 2 and give authorization for the Mayor to execute the necessary documents (or take other action deemed appropriate).

B. Idaho Falls Power Division:

1. **Tabulation and Award of Bid for Hitt Road 161 kV Pole Line Relocation:** On November 13, 2014, City Council authorized Idaho Falls Power to bid materials and construction services necessary to complete relocation of 161 kV power lines on the east side of the Hitt Road right-of-way between Sunnyside Road and 49th South to accommodate the road widening project. The bid tabulation covers the construction services associated with relocating one mile of power line. This project was advanced in the Capital Improvement Plan and included in the Fiscal Year 2015 Budget. Idaho Falls Power recommends that the City Council approve the design and award the bid to the lowest responsive, responsible bidder, Track Utilities, in the amount of \$222,137.77.

ACTION: To approve the plans and specifications for the Hitt Road 161 kV Pole Line Relocation Project; to accept the lowest responsive, responsible bid submitted by Track Utilities in the amount of \$222,137.77 to complete the project; and, give authorization for the Mayor and City Clerk to execute the necessary contract documents (or take other action deemed appropriate).

C. Municipal Services Division:

1. **Tabulation and Award of Bid for Bid IF-15-05, Western Red Cedar Power Poles:** It is the recommendation of Idaho Falls Power and Municipal Services Divisions to accept the sole bid provided by McFarland Cascade per the evaluated lump sum amount of \$112,933.00. The breakdown of quantity, description, and price for the power poles is listed on the tabulation.

ACTION: To accept the sole bid provided by McFarland Cascade for Western Red Cedar Power Poles in the evaluated lump sum amount of \$112,933.00 (or take other action deemed appropriate).

2. **Resolution Regarding Disposal of Surplus Property:** This is a Resolution regarding City Policy to declare City personal property surplus and to provide for its disposal through sale, donation, transfer, recycling, discarding, destruction or exchange. Municipal Services Division respectfully requests the City Council to approve the Resolution and give authorization for the Mayor and City Clerk to execute the document.

ACTION: To approve the Resolution regarding disposal of surplus property and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

D. **Public Works Division:**

1. **Professional Services Agreement with North Wind Resource Consulting, LLC for West Snake River Greenbelt:** This is a Professional Services Agreement with North Wind Resource Consulting, LLC to provide environmental services for the West Snake River Greenbelt Project. The Public Works Division has negotiated the Agreement and fee in an amount not to exceed \$7,600.00. The City Attorney has reviewed the Agreement. Public Works recommends approval of the Agreement, and authorization for the Mayor and City Clerk to sign the necessary documents.

ACTION: To approve the Professional Services Agreement with North Wind Resource Consulting, LLC for the West Snake River Greenbelt Project in an amount not to exceed \$7,600.00, and give authorization for the Mayor to execute the necessary documents (or take other action deemed appropriate).

2. **Amendment to Variable Frequency Drive (VFD) Feasibility Study (Task 8) with Murray, Smith and Associates:** This is a proposed Amendment to the existing Agreement with Murray, Smith and Associates, Inc., to provide bidding and construction support for the Well 15 VFD Upgrades Project. The Public Works Division has negotiated the attached Amendment and fee in an amount not to exceed \$15,000.00. The City Attorney reviewed the original Agreement. Public Works recommends approval of this Amendment to the existing Agreement; and, authorization for the Mayor to execute the necessary documents.

ACTION: To approve the Amendment to the Variable Frequency Drive (VFD) Feasibility Study (Task 8) with Murray, Smith and Associates, Inc. to provide the bidding and construction support for the Well 15 VFD Upgrades Project in an amount not to exceed \$15,000.00, and give authorization for the Mayor to execute the necessary documents (or take other action deemed appropriate).

Motion to Adjourn.

If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the City of Idaho Falls, you may contact City Clerk Rosemarie Anderson at Telephone Number 612-8414 or the ADA Coordinator Lisa Farris at Telephone Number 612-8323 as soon as possible and they will make every effort to adequately meet your needs.