CITY OF IDAHO FALLS, IDAHO
COUNCIL MEETING AGENDA
REGULAR MEETING

Thursday, May 22, 2014 **7:30 p.m.**

COUNCIL CHAMBERS
680 PARK AVENUE

The Mayor, City Council, and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided following the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding if and when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so as provided in Item Number 3. Please note that City of Idaho Falls Council Meetings are live streamed at www.idahofallsidaho.gov and archived. Thank you for your interest in City Government.

1. **Call to Order and Roll Call.**

2. **Pledge of Allegiance.**

3. **Introduction of Girls State Delegates; and,**
Introduction of Boys State Delegates.

4. **Public Comment and Mayor's Response Time (Limit 15 Minutes)**: *For members of the Public to speak to the Council regarding matters NOT on the Agenda, not currently pending before the Planning Commission or Board of Adjustment; not the subject of a pending enforcement action; and not relative to a City personnel matter. Please state your name and address for the record and please limit remarks to three (3) minutes. Mayor and/or staff will respond to comments from previous meeting.*

5. **CONSENT AGENDA:** Any item will be removed from the Consent Agenda at the request of any member of the Council and that item will be considered separately later. Approval by roll call vote:

a. Item from the Mayor:

1. Appointment of Gerry Bates to serve on the Shade Tree Committee.

b. Items from the City Clerk:

1. Approval of Minutes from the May 5, 2014 Council Work Session, and the May 8, 2014 Regular Council Meeting.

2. Approval of License Applications, all carrying the required approvals.

3. Request for Council ratification for the publication of legal notices calling for public hearings on May 22, 2014.

c. Item from the Airport Division:

1. Request for authorization to advertise to receive bids for the Construction Phase of the South Quad Hangar Infrastructure Project.

ACTION: To approve all items on the Consent Agenda according to the recommendations presented.

6. **REGULAR AGENDA**:

A. **Municipal Services Division**:

1. **Purchase Storage, Software, Support, and Servers for the Virtualization Project**: It is the recommendation of the Municipal Services Division and the Idaho Falls Power Division to purchase the hardware, software, support and servers for the Virtualization Project from Valcom in the lump sum of $113,938.82 from the State of Idaho Bid No. PADD1049-01 and the WSCA Contract No. AG59ADU.

ACTION: To accept the low bid provided by Valcom to purchase hardware, software, support, and servers for the Virtualization Project in the lump sum amount of $113,938.82 pursuant to the State of Idaho Bid No. PADD1049-01 and the WSCA Contract No. AG59ADU (or take other action deemed appropriate).

2. **Tabulation and Award of Bid for Bid IF-14-18, One (1) New 2014 or Newer General Purpose Wheel Tractor**: It is the recommendation of the Municipal Services Division and the Parks and Recreation Division to accept the low bid provided by Pioneer Equipment to furnish a New 2014 Case Tractor Model No. Puma 220 for a total amount of $135,775.00.

ACTION: To accept the low bid provided by Pioneer Equipment to furnish One (1) New 2014 Case Tractor Model No. Puma 220 for a total amount of $135,775.00 (or take other action deemed appropriate).

3. **Tabulation and Award of Bid for Bid IF-14-17, Water Line Materials**: It is the recommendation of the Municipal Services Division and the Public Works Division to award the low bid meeting specifications as per Attachment "A". The apparent low bid in Sections V, VI, and X have been rejected or withdrawn as per Attachment "B". Total purchase amount for all items will be $603,592.24. As per the bid specifications, the bids were evaluated according to lump sum amounts in each section.

ACTION: To reject or withdraw the apparent low bids for Sections V, VI, and X as per Attachment "B"; and, to accept the low bid meeting specifications as per Attachment "A", for a total purchase amount for all items of $603,592.24 (or take other action deemed appropriate).

B. **Parks and Recreation Division**:

1. **Professional Services Agreement for Rock Gardens Phase II Project – Rock Solid Landscape Design and Construction**: This is an Agreement for Construction Management Services between the City of Idaho Falls and Rock Solid Landscape Design and Construction for the Rock Gardens Phase II Project in an amount not to exceed $60,000.00. This Agreement has been reviewed and approved by the City Attorney.

ACTION: To approve the Agreement with Rock Solid Landscape Design and Construction in an amount not to exceed $60,000.00 for work related to the Rock Gardens Phase II Project, and give authorization for the Mayor and City Clerk to execute the necessary contract documents (or take other action deemed appropriate).

C. **Public Works Division**:

1. **Tabulation and Award of Bid for South Tourist Park Overlay Project**: On May 6, 2014, bids were received and opened for South Tourist Park Overlay Project. The Public Works Division recommends approval of the plans and specifications, award to the lowest responsive, responsible bidder, HK Contractors, Inc., in an amount of $60,221.07 and authorization for the Mayor and City Clerk to sign contract documents.

ACTION: To approve the plans and specifications for the South Tourist Park Overlay Project; to accept the lowest responsive, responsible bid provided by HK Contractors, Inc. in the amount of $60,221.07; and, give authorization for the Mayor and City Clerk to execute the necessary contract documents (or take other action deemed appropriate).

2. **Tabulation and Award of Bid for the Sanitary Sewer Rehabilitation - 2014 Project**: On May 13, 2014, bids were received and opened for Sanitary Sewer Rehabilitation – 2014 Project. The Public Works Division recommends approval of the plans and specifications, award to the lowest responsive, responsible bidder, Planned and Engineered Construction, Inc., in an amount of $55,980.00 and authorization for the Mayor and City Clerk to sign contract documents.

ACTION: To approve the plans and specifications for the Sanitary Sewer Rehabilitation – 2014 Project; to accept the lowest responsive, responsible bid provided by Planned and Engineered Construction, Inc. in the amount of $55,980.00; and, give authorization for the Mayor and City Clerk to execute the necessary contract documents (or take other action deemed appropriate).

3. **Tabulation and Award of Bid for Sewer Repairs – 2014 Project**: On May 13, 2014, bids were received and opened for Sewer Repairs – 2014 Project. The Public Works Division recommends approval of the plans and specifications, award to the lowest responsive, responsible bidder, Sweets Septic Tank and Backhoe Service, Inc., in an amount of $54,158.91 and, authorization for the Mayor and City Clerk to sign contract documents.

ACTION: To approve the plans and specifications for the Sewer Repairs – 2014 Project; to accept the lowest responsive, responsible bid provided by Sweets Septic Tank and Backhoe Service, Inc., in the amount of $54,158.91; and, give authorization for the Mayor and City Clerk to execute the necessary contract documents (or take other action deemed appropriate).

4. **Tabulation and Award of Bid for Equipment Rental for Taylor Crossing Rock Garden Phase II Project**: On May 13, 2014, bids were received and opened for Equipment Rental for Taylor Crossing Rock Garden Phase II Project. The Public Works Division recommends approval of the plans and specifications, award to the lowest responsive, responsible bidder, Rhodehouse Construction, Inc., in an amount of $198,240.00 and, authorization for the Mayor and City Clerk to sign contract documents.

ACTION: To approve the plans and specifications for the Equipment Rental for Taylor Crossing Rock Garden Phase II Project; to accept the lowest responsive, responsible bid provided by Rhodehouse Construction, Inc., in the amount of $198,240.00; and, give authorization for the Mayor and City Clerk to execute the necessary contract documents (or take other action deemed appropriate).

D. **Planning and Building Division**:

1. **Final Site Plan Approval and Reasoned Statement of Relevant Criteria and Standards for Lot 7, Block 1, H-S Addition, Division No. 1 – Freddy's Frozen Custard**: This is an application for Final Site Plan approval and the Reasoned Statement of Relevant Criteria and Standards for Freddy's Frozen Custard located on Lot 7, Block 1, H-S Addition. The Planning Commission considered this item at its May 6, 2014 Meeting and recommended approval. Staff concurs with this recommendation.

ACTION: The following recommendations in sequential order (or take other action deemed appropriate):

a. To approve the Final Site Plan for Lot 7, Block 1, H-S Addition, Division No. 1 for Freddy's Frozen Custard.

b. To approve the Reasoned Statement of Relevant Criteria and Standards for Lot 7, Block 1, H-S Addition, Division No. 1 for Freddy's Frozen Custard, and give authorization for the Mayor to execute the necessary documents.

E. **Airport Division**:

1. **Lease Agreement for Airport Hangar between the City of Idaho Falls and Mark Mason and Steve Henderson**: This is an Airport Hangar Lease Agreement between the City of Idaho Falls and Mark Mason and Steve Henderson. Randy Fife, City Attorney, has prepared and reviewed said Lease Agreement.

ACTION: To approve the Airport Hangar Lease Agreement between the City of Idaho Falls and Mark Mason and Steve Henderson and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

7. **Public Hearing – Annexation with Initial Zoning of C-1 (Limited Retail Business), Annexation Agreement, Final Plat, and Reasoned Statement of Relevant Criteria and Standards – Eagle Ridge Addition, Division No. 3**: This is a request for annexation with initial zoning of C-1 (Limited Retail Business), Annexation Agreement, Final Plat, and the Reasoned Statement of Relevant Criteria and Standards for Eagle Ridge Addition, Division No. 3. The Planning Commission considered this item at its April 1, 2014 Meeting and recommended approval with the eight conditions listed below. Staff concurs with this recommendation.

ACTION: Conduct the public hearing for the annexation, with the following recommendations, in sequential order (or take other action deemed appropriate):

a. To approve the Annexation Agreement for Eagle Ridge Addition, Division No. 3, with the following conditions:

1. The buildings be oriented so that the rear of the building and/or any loading areas not be facing I-15;
2. The landscaping be continued along Snake River Parkway and Crane Drive to include the extension of the landscape median and street trees placed at 30-foot intervals;
3. No lot shall have direct access to Pioneer Road;
4. Lots 1, 2, and 3, Block 1 shall have a shared access in line with the intersection of Crane Drive and Snake River Parkway;
5. A full access and break in the median shall be permitted on Crane Drive at the eastern boundary of Lot 2, Block 2 and Lot 7, Block 3;
6. Right-in/Right-out accesses shall be permitted at shared access points for Lots 1 and 2, Block 2 and Lots 1 and 8 and 8 and 7, Block 3;
7. Shared access agreements between the lots be recorded as development occurs; and,
8. A 10-foot landscape buffer with trees at 20-foot intervals or a six-foot opaque fence be required between the development and the residential property to the west;

and, further, give authorization for the Mayor and City Clerk to execute the documents.

b. (Annexation Ordinance) To approve the Ordinance under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary, or consider the Ordinance on the first reading and that it be read by title, or reject the Ordinance.

c. (Zoning Ordinance) To approve the Ordinance under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary, or consider the Ordinance on the first reading and that it be read by title, or reject the Ordinance.

d. To establish the initial zoning for Eagle Ridge Addition, Division No. 3 as C-1 (Limited Retail Business) as presented, that the comprehensive plan be amended to include the area annexed herewith, and that the City Planner be instructed to reflect said annexation, zoning and amendment to the comprehensive plan on the comprehensive plan and zoning maps located in the Planning Office.

e. To accept the Final Plat for Eagle Ridge Addition, Division No. 3 and give authorization for the Mayor, City Engineer, and City Clerk to sign said Final Plat.

f. To approve the Reasoned Statement of Relevant Criteria and Standards for Eagle Ridge Addition, Division No. 3 and give authorization for the Mayor to execute the necessary documents.

8. **City Council Executive Session**:

The City Council will retire into Executive Session at approximately 8:15 p.m., pursuant to the provisions of Idaho Code Section 67-2345(1)(a), to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; and, Idaho Code Section 67-2345(1)(f), to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The City Council will then resume its Regular Session, unless the Council votes otherwise.

9. **Mayor**:

ACTION: Confirmation of Interim Fire Chief (or take other action deemed appropriate).

Motion to Adjourn.

If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the City of Idaho Falls, you may contact City Clerk Rosemarie Anderson at Telephone Number 612-8414 or the ADA Coordinator Lisa Farris at Telephone Number 612-8323 as soon as possible and they will make every effort to adequately meet your needs.