



**Application for Appeal**  
 Filing Fee: \$150.00

Appellant Information		
Contact Name:		Phone:
Address:		Fax:
City:	State:	Zip:
Email:		
Subject of Appeal		
Legal Description:		Project Number:
Decision by (Board, Commission, Zoning Administrator):		
Decision being appealed:		
Justification/Reason for appeal:		

**Appeal of a Decision of the Zoning Administrator**

10-3-6(H)(1)(a) of the Comprehensive Zoning Ordinance  
Alleged Error. The Board of Adjustment shall hear and decide appeals wherein it is alleged there is error in any order, requirement, decision, or determination made by the Zoning Administrator in the enforcement of this Zoning Code and shall have appellate jurisdiction over all decisions and rulings of the Zoning Administrator. The Board shall decide questions involving interpretation and determination of Zone boundary lines.

**Appeal a decision of the Board of Adjustment**

10-3-6(H)(4)(e) of the Comprehensive Zoning Ordinance  
Recourse from Decision. The Board shall send written notice of its decision to the appellant and to all protestants whose names appear on the record of the Board within five (5) days from the date of the decision. The written notice shall provide that any appeals to the Council must be filed within fifteen (15) days from the date of such notice.

1. Board of Adjustment. The Board of Adjustment shall be final unless a written appeal is made to the Council within fifteen (15) days of approval of the written decision. A written request for appeal shall be filed with the Zoning Administrator together with a fee set by resolution of Council. Such request shall set forth specifically where the Board erred in its decision. Upon receipt of an appeal, the Zoning Administrator shall forward to the Council the record of the Board of Adjustment. The concurring vote of a majority of the members of the Council shall be required to reverse any requirement, decision, or condition of the Board of Adjustment.
2. City Council. Any person aggrieved by a decision of the Council may seek recourse as provided in Idaho Code Section 67-6521, as amended.

**Appeal of a Decision of the Planning Commission Regarding a Preliminary Plat**

10-1-8(B)(6) of the Subdivision Ordinance  
Any aggrieved person whose preliminary plat has been denied by the Planning & Zoning Commission may petition the Council for a hearing. Such petition shall be submitted to the Community Development Services Department within fourteen (14) days from the Planning & Zoning Commission's written decision.

**Appeal a Decision Regarding a Final Plat**

10-1-13(C) of the Subdivision Ordinance  
Appeals. Any applicant denied a permit of aggrieved by a decision, may, within sixty (60) days after all remedies have been exhausted under this Chapter, seek judicial review pursuant to the procedures set forth in Idaho Code.

**Statement of Intent**

I hereby appeal from the above described decision \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

**Fees**

Application Filing Fee(s): Due at time application is submitted  
Application Fee: \$150.00

**Signature of Appellant(s)**

	Date:
	Date: