NOTICE

To all City of Idaho Falls building contractors:

The site erosion control required by the Environmental Protection Agency (EPA) mandates that jurisdictions require the submission of Storm Water Pollution Prevention Plans (SWPPP) for construction sites which involves any excavation, grading, transportation or movement of top soil or native rock or which creates a significant chance that soil erosion will transport soil from a construction site into the public gutters or sewer system.

In compliance with the EPA mandate, the City of Idaho Falls has adopted a Construction Site Erosion Control Ordinance #2915 (copies available on request) which will require any site construction or grade change be conducted under the direction of a City of Idaho Falls Certified Erosion Control Contractor.

As of December 1, 2013 in order to secure new building permits for commercial and residential projects on sites in the City of Idaho Falls over 5,000 square feet that require site excavation, you must obtain your Erosion Control Contractor certification.

To obtain your certification please see the attached Erosion Control Certification Process which will provide step by step instruction for completing the online training required for your certification.

Once you have successfully completed this process, contact the City of Idaho Falls Building Department to receive your certification.

NOTE: To avoid any problems with the online training and /or delays in obtaining building permits do not wait to the last minute to register.

Contact Information:

City of Idaho Falls, Building Department, 680 Park Ave. Idaho Falls, Idaho 83402

City of Idaho Falls, Building Dept., P.O. Box 50220, Idaho Falls, Idaho 83405-0220

Phone: (208) 612-8270

Fax: (208) 612-8270

Email: khartog@Idahofallsidaho.gov

Website: www.idahofallsidaho.gov

Erosion Control Contractor Certificate Training Verification Form

Training and certification

Any person who successfully completes a City of Idaho Falls approved erosion & sediment control training program for construction and submits an acceptable application and pays applicable fees shall be recognized a Certified Erosion Control Contractor.

Fees for the issuance of such certification shall be submitted with the Erosion Control Contractor Certificate Application.City certification shall be issued on a calendar year basis and shall be valid until December 31 of the third year of issuance. A change of employment has no effect on the validity of such certification.

Training received from other cities, states or associations may be accepted upon approval of the City of Idaho Falls Public Works Division. Provided that the training is deemed acceptable by the City, the applicant shall complete an application and pay any applicable fees before being recognized as a certified erosion control contractor in Idaho Falls. (Ordinance 2886, 11-10-20110)

Erosion Control Contractor Certificate Process

a.) Using the internet go the City of Idaho Falls home page at **www.idahofallsidaho.gov**

b.) Select **City**

c.) Select **City Departments**

d.) Select **Building Department**

e.) Select **Erosion & Sediment Control**

f.) Select **Erosion & Sediment Control Training** (Click on link to start)

g.) The online training will begin.

h.) The training is an audio based.

i.) The training is one hour and will be followed by a 10 question quiz.

j.) A 70% score is required to pass.

k.) At the successful completion of the quiz, using "Print Screen" print a copy of the Exam Pass.

l.) Submit to the City Building Department located at 680 Park Ave. Idaho Falls the following:

1. Copy of the Exam Pass "screen shot",
2. the Erosion Control Contractor Certificate Application,
3. initial certification fee,
4. signed Erosion Control Contractor Training Verification.

Signature of Applicant	Company Name	Date

I herby attest to completing the required online Erosion & Sediment Control Training as required for the issuance of the Erosion & Control Contractor Certificate.

Erosion Control Contractor Certificate Application

Building Contractor Class (Check one): Residential__ Commercial__ Commercial & Residential__

Applicant's Name:_____

Applicant Address:_____City:_____State:_____Zip:_____

Name of Company:_____

Address of Company_____City:_____State:_____Zip:_____

Cell Phone #:_____Company Phone:_____Fax:_____

Email Adress:_____

Method of Compliance: Online Training & Test___ Reciprocity:_____
Jurisdiction & Contact Information

Note: Attach additional documents if necessary-

I hereby verify the information contained in this application is true and accurate. If any statement or information provide by me on this application is discovered to be false, I recognize the City may revoke the Erosion Control Contractor Certificate

_____
Signature of Applicant Date

The Erosion Control Contractor Certificate will expire on _____

<u>Certificate as an Erosion Control Contractor</u> (Check one)

__ Initial Certification Fee..... $50.00.....$_____

__Renewal of Certification Fee..... $25.00.....$_____

<u>Permit for Erosion Control Plan Approval</u>

__For Plan Less Than one (1) Acre.....$50.00.....$_____

__For Plan one (1) Acre or more.....$100.00.....$_____

Total $_____

Payable to "City of Idaho Falls"; payment may be made at the Idaho Falls Building Department, 680 Park Ave. Idaho Falls Idaho 83402 or P.O. Box 50220, Idaho Falls, ID 83405.0220. Payment by cash, check, card is accepted, card payment may be made in person or over the phone (208) 612-8270.

Construction Site Erosion Control Report

General

Insp. Number	Project Location	
Contractor		Describe Present Phase Of Construction
Date	Reviewer's Name	Type of Review ☐ Regular ☐ Pre-storm event ☐ During storm event ☐ Post-storm event

Weather

Has there been a storm event since the last inspection?	☐ Yes	☐ No	If yes, provide the following
Storm Start Date	Time		Approximate Amount of Precipitation (in)
Have any discharges occurred since the last inspection?	☐ Yes	☐ No	If Yes, Describe
Are there any discharges at the time of inspection?	☐ Yes	☐ No	If Yes, Describe

Overall Site Issues

	BMP/Activity	N/A	Implemented		Maintenance Required		Corrective Action Notes (Date & Time of correction)
			Yes	No	Yes	No	
1	Are all slopes and disturbed areas not actively being worked properly stabilized?	☐	☐	☐	☐	☐	
2	Are natural resource areas (streams, creeks, wetlands, etc.) protected with BMPs?	☐	☐	☐	☐	☐	
3	Are perimeter controls adequately installed (keyed into substrate) and maintained?	☐	☐	☐	☐	☐	

	BMP/Activity	N/A	Implemented		Maintenance Required		Corrective Action Notes (Date & Time of correction)
			Yes	No	Yes	No	
4	Are discharge points and receiving waters free of any sediment deposits?	☐	☐	☐	☐	☐	
5	Are washout facilities (e.g., paint, stucco, concrete) available and maintained?	☐	☐	☐	☐	☐	
6	Are non-stormwater discharges (e.g., wash water, dewatering) properly controlled?	☐	☐	☐	☐	☐	
7	Is trash/litter from work areas contained?		☐	☐	☐	☐	
8	Are storm drain inlets properly protected?		☐	☐	☐	☐	
9	Are vehicle and equipment fueling, cleaning, and maintenance areas free of spills, leaks, or any other deleterious material?		☐	☐	☐	☐	
10	Are materials that are potential stormwater contaminants stored inside or under cover?		☐	☐	☐	☐	
11	Is the construction entrance/exit preventing sediment from being tracked into the street?		☐	☐	☐	☐	
12	(Insert Other if Applicable)		☐	☐	☐	☐	

General Comments - Provide any comments on site conditions not adequately described above

Certification Statement

By signing below I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Printed Name	Title
Signature	Date

File: MS4