

# **City of Idaho Falls**

**FY2016 Annual Action Plan  
For Community Development Block Grant (CDBG)  
through Housing and Urban Development (HUD)**



**Department of Community  
Development Services, Planning Division**

**308 Constitution Way  
Idaho Falls, ID 83405 (208) 612-8276**

RESOLUTION NO. 2016-02

A RESOLUTION OF THE CITY OF IDAHO FALLS, IDAHO, FISCAL YEAR 2016 CDBG ANNUAL ACTION PLAN AND FISCAL YEARS 2016-2020 CDBG FIVE-YEAR CONSOLIDATED PLAN.

WHEREAS, the City of Idaho Falls has been designated as an entitlement city by the U.S. Department of Housing and Urban Development;

WHEREAS, the City of Idaho Falls, Idaho, has prepared a One-Year CDBG Annual Action Plan for Fiscal Year 2016 as part of the requirements of entitlement status;

WHEREAS, the City of Idaho Falls, Idaho, has prepared a Five-Year CDBG Consolidated Plan for Fiscal Years 2016-2020 as part of the requirements of entitlement status;

WHEREAS, the City of Idaho Falls, Idaho, has prepared an Analysis of Impediments to Fair Housing to be submitted as part of the Five-Year CDBG Consolidated Plan for Fiscal Years 2016-2020 as part of the requirements of entitlement status;

WHEREAS, the City of Idaho Falls, Idaho, held a public hearing on the Annual Action Plan FY2016 AND the Consolidated Plan FY2016-2020 on December 10, 2015;

WHEREAS, the City of Idaho Falls, Idaho, had a thirty day comment period until and through January 11, 2016;

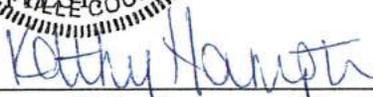
WHEREAS, the City of Idaho Falls, Idaho, has considered comments received during the thirty day comment period;

NOW, THEREFORE, be it resolved by the Mayor and City Council of the City of Idaho Falls, Idaho, as follows:

1. The Annual Action Plan for Fiscal Year 2016 and the Consolidated Plan for Fiscal Years 2016-2020, as prepared by the Community Development Services Department, Planning Division, a copy of which is attached hereto and by this reference made a part of hereof, is hereby approved.

The Mayor is hereby authorized to sign the document(s) for Federal assistance.



  
\_\_\_\_\_  
Kathy Hampton, City Clerk

  
\_\_\_\_\_  
Rebecca L. Noah Casper, Mayor

Date JANUARY 26, 2016

**City of Idaho Falls**  
**FY2016 CDBG Annual Action Plan**

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## Grantee Unique Appendices

### **Grantee Unique Appendices for Certifications**

SF424, CPMP Non-State Grantee Certifications, and Specific CDBG Certifications

### **Grantee Unique Appendices - Citizen Participation (Chronological order)**

2-16-16	Council approved AAP 2016 Project List (After allocation announced).
1-26-16	Signed Resolution with Project List (Before allocation announcement).
1-26-16	Council Meeting Minutes.
1-26-16	Council Meeting Agenda for 1-26-16.
1-25-16	Agenda for 1-25-16 Special Meeting.
1-21-16	Memo to Mayor/Council for Special Meeting to approve FY2016 CDBG AAP and CDBG 2016-2020 Five Year Consolidated Plan. Included with copies of draft Resolution, 2016 Projects/Activity List, Five Year Plan Priorities, AOI to FH, and Public Comments (before allocation announcement).
12-10-15 thru 1-11-16	Copy of letters received during public comment period
12-10-15	Minutes from Council Meeting 12-10-15 Public Hearing 12-10-15 Public Hearing: Slides, Five Year Consolidated Survey, Results, Priorities, Comparison to 2011-2015 Five Year Priorities, Table of 2016 Applicants/Projects.
12-2-15	Memo to Mayor and Council for Work Session with: Tentative Schedule and FY2016 Proposed Projects.
10-20-15	Ad to Post Register - Notices to Apply/Schedule.
10-16-15	Invitation to apply for FY2016 CDBG funds with mailing list.
Dec 2014 thru Nov 2015	CDBG 2016-2020 Five Year Consolidated Plan: Survey and Interview Results, Survey, Letter to Agency Directors (mailing list), Letter to Mayor, Council and Directors.

### **Grantee Unique Appendices-Analysis of Impediments to Fair Housing Choice**

Summary to document

2016-2020 Analysis of Impediments to Fair Housing Choice

### **Grantee Unique Appendices for Geographic Distribution**

Map for Projects/Activities

### **Grantee Unique Appendices for Additional Information**

Article entitled *First Impressions*, by Leigh Jones, HUD Public Relations Specialist

Press Release for Idaho Fall Redevelopment Agency (Urban Renewal Agency) - Request for Release of Proposals for two Downtown Revitalization projects for multi-story property with commercial and residential uses.

## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

In 2004, the City of Idaho Falls became an Entitlement City under the U.S. Department of Housing and Urban Development (HUD). This entitlement provided the City the opportunity to apply directly to HUD for Community Development Block Grant (CDBG) funds on an annual basis. Prior to receiving their entitlement status, the City of Idaho Falls submitted their first *Five Year CDBG Comprehensive Plan* with an implementing *CDBG Annual Action Plan* to the U.S. Department of Housing and Urban Development (HUD). The City submitted their second five year consolidated plan (*2011-2015 CDBG Five Year Consolidated Plan*) and implementing *Annual Action Plan (2011 CDBG Annual Action Plan)* in February of 2011.

In February of this year, the City will be submitting their third consolidated plan (*2016-2020 CDBG Five Year Consolidated Plan*) and implementing *Annual Action Plan (2016 CDBG Annual Action Plan)* to HUD for approval.

The *FY2016 CDBG Annual Action Plan* provides a concise summary of the actions, activities, and the specific federal and non-federal resources that will be used in 2016 to address the priority needs and specific goals identified in the *2016-2020 CDBG Five Year Consolidated Plan*. The submittal and approval of the *FY2016 CDBG Annual Action Plan* will be the city's 13th year of participating in the Program.

#### 2. Summarize the objectives and outcomes identified in the Plan

Annual CDBG allocations are the primary resources to fulfill the goals of the current Consolidated Plan. The City expects to receive a FY2016 CDBG allocation of \$342,935. With the FY2016 allocation, the City will be able to assist the community with projects and activities that benefit 70% or more low and moderate income (LMI) individuals and assist nonprofit service provider agencies and organizations with filling gaps in service. Through collaboration, the City increases their understanding of the significance of supporting projects and activities that create a viable urban community, eliminate conditions of slum/blight, and meet an urgent need.

**Refer to Council Approved Projects and Activities Table in Grantee Unique Appendices for Citizen Participation.**

### **3. Evaluation of past performance**

**This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.**

The vast majority of projects and activities for the *2011-2015 CDBG Five Year Consolidated Plan* have been completed. All projects and activities are allocated, near completion, or are expected to be completed on or before the end of the FY2016 plan year. The City has been able to complete projects or reallocate funds to meet other identified needs and priorities as was demonstrated with the redirected TRPTA activity. As a result of not being able to complete a 2013 public service activity that would have provided match funds towards the purchase a bus for Targhee Regional Public Transportation Agency (TRPTA), the activity was redirected and a TRPTA bus route was improved by completing a sidewalk, making an intersection ADA compliant, providing a bus bench and sign, and adding a pedestrian crosswalk for TRPTA passengers. The delayed FY2014 Public Facility project (Façade Improvement) and the FY2014 ADA Rehab project (Ramp and Restroom Renovation) for the downtown Veterans Memorial Building are moving forward and were delayed due to several review processes that took longer than expected. The majority of delayed projects are related to exterior rehab projects that contribute to the historic value of the downtown. Although reviews, procurement, and weather conditions may delay downtown façade improvement projects, the results outweigh the delays and have not gone unnoticed by the community, downtown business owners, and HUD during a recent onsite monitor of projects and activities. Results from the HUD Monitor identified the downtown façade improvement program as an “exemplary practice” and was recognized by the Seattle Public Affairs office through an article entitled *First Impressions*, by Leigh Jones, HUD Public Relations Specialist. Additional projects that are moving forward include single unit ADA rehab, acquisition of single family homes for LMI families, and water line repairs in LMI census tract neighborhoods.

**See article in the Grantee Unique Appendices.**

#### 4. Summary of Citizen Participation Process and consultation process

The City of Idaho Falls followed their Citizen Participation Plan and reached out to a variety of stakeholders through various methods and engaged the community in the process through surveys and presentations. The downtown was engaged through monthly Idaho Falls Development Corporation Board Meetings. Invitations to apply were provided through e-mails, phone calls, and publication announcements on the City website, and in the local newspaper. Invitations were extended to non-profit agencies and organizations, City Council and Division Directors, emergency shelter agencies, housing agencies, Region 6 Housing Coalition members, past applicants/recipients, and organizations who have expressed an interest in CDBG funding opportunities.

The Dept. of Health and Welfare provides the location and the Coordinator for the Bonneville County Behavioral Health Center hosts monthly Housing Coalition meetings where coordination and collaboration among participants who serve LMI individuals continues to be invaluable when engaging potential applicants in the process. Participating agencies include: Idaho Legal Aid, Department of Health and Welfare, TRPTA, CLUB, Inc., LIFE, Inc., Eastern Idaho Community Action Partners (EICAP), Family Care Center, Families in Transitional Housing (F.A.I.T.H.), District 7 Health Department, and Idaho Housing and Financing (IHFA).

##### **For Application Cycle and Schedule, See Grantee Unique Appendices for Citizen Participation**

Oct 18 -Nov 2, 2015: CDGB applications submitted to City Grant Administrator.

Dec 7, 2015: Council Work Session held and a time table to complete the Action Plan was presented.

Dec 10, 2015: Public hearing held to explain the process, introduce projects, and have applicants present their projects. 30-day public hearing 12-10-15 thru 01-11-16.

Jan 25, 2016, Council Work Session held and project recommendations provided to Council and Mayor for approval.

Jan 26, 2016, Council Meeting with Resolution of Council approved projects for the FY2016 CDBG Annual Action Plan announced.

##### **Planning of the FY2016 CDBG Annual Action Plan**

Beginning in November of 2015, the *FY2016 CDBG Annual Action Plan* utilized the FY2015 allocation of \$342,928 as an estimate for Plan development. On Jan 28, 2016, HUD issued CPD Notice (CPD-16-01) regarding FY2016 Action Plan submittals and instructed grantees to submit their Plans after HUD had notified grantees of FY2016 allocations. With the CPD Notice, HUD provided a 60-day extension for the submittal of FY2016 CDBG Annual Action Plans. On February 16, 2016, HUD/CDBG allocations were announced to States and Entitlement Communities and the 60-day extension began.

For FY2016, the City is expected to receive \$342,935 in CDBG funding. The allocation is a slight increase from the 2015 estimate and does not trigger a substantial amendment (an amount greater/lesser than 10%). The City submitted their *2016 CDBG Annual Action Plan* to HUD before the end of the 60-day extension of April 15, 2016.

## 5. Summary of public comments

### Brief narrative summary from the Citizen Participation section of the Consolidated Plan.

For the *FY2016 Annual Action Plan*, the 30-day public comment was held from December 10, 2015 through January 11, 2016. The input provided during the public comment period confirmed the priorities identified during the citizen participation process. The following public comments were received and provided to the Mayor and Council prior to the January 25, 2016 Council Work Session:

**Jan 8, 2016** - Email letter from Michael Allen, owner of downtown business at 504 Shoup Ave, saying the CDBG grants foster revitalization and growth of the historic the downtown.

**Jan 6, 2016** - Email/letter from Executive Director/ Idaho Falls Downtown Development Corporation (IFDDC). Letter expressed how the downtown has seen significant improvements and benefits due to CDBG funding. Several façade updates, signs and awnings projects have made downtown more visually appealing to shoppers, entrepreneurs, residents, and visitors.

**Jan 6, 2016** - Email/letter from Greg Crocket, IFDDC Board member expressing strong support for the full application amount requested of \$60,000 to continue the success of the Program and enhance the community and historic downtown.

**Jan 6, 2016** - Email/letter from Brandi Newton, IFDDC Board member expressing support for the full application amount requested of \$60,000 to help maintain the heritage of the downtown.

**Jan 5, 2016** - Email/letter from Cindy Keller, owner of Samoa Club 339 Park Ave, saying the CDBG grants are helpful to business owners and the downtown.

**Jan 2, 2016** - Email/letter from Jake Schaefer, applicant and owner of Frosty Gator located downtown.

During the January 26, 2016 Council Meeting, a motion was made and received to accept the Resolution regarding Council and Mayor approved projects and activities for the *FY2016 CDBG Annual Action Plan*.

### Copy of letters in Grantee Unique Appendices for Citizen Participation

**6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments received by the public during the 30-day public comment period were included in the *FY2016 CDBG Annual Action Plan*.

**7. Summary**

The *FY2016 CDBG Annual Action Plan* reflects the input and feedback provided by a variety of stakeholders who understand the needs of the community and the importance of addressing those needs through a coordinated approach in order to maximize resources, avoid duplication of services, and complete projects and activities that address the priorities identified during the development of the *2016-2020 CDBG 5 Year Consolidated Plan*.

Through a coordinated approach, the City is able to be a part of local and regional community development strategies that provide insight the City is able to utilize when recommending CDBG funding of projects and activities to assist individuals, families, agencies, and organizations.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	IDAHO FALLS	Community Development Services Department

**Table 1 – Responsible Agencies**

**Narrative (optional)**

The City of Idaho Falls is the lead agency for the implementation of the Community Development Block Grant Program. The Community Development Services Department, Planning Division, creates and submits the *Five Year CDBG Consolidated Plan*, the *CDBG Annual Action Plan*, and the *CDBG Comprehensive Annual Performance and Evaluation Report (CAPER)*. The City recognizes that input and participation from the community is key to providing comprehensive Plans that accurately reflect the needs of the community.

Recognizing the local branch of Idaho Housing and Finance (IHFA) as the public housing authority, the City relies on IHFA to provide information, resources, and availability of housing programs to local and state service providers and nonprofit organizations. To help address the issues, the City participates in the Continuum of Care (CoC) through the Region 6 Housing Coalition as a participating member with local and state service providers. The Coalition meets once a month to exchange information, make referrals, and educate themselves on the issues surrounding homelessness. The City will continue to participate in monthly Housing Coalition meetings to effectively coordinate the exchange of information with topics that address homelessness issues and plan for local events such as: the, HUD/IHFA Point in Time Count, local Homeless Stand Down, April as Fair Housing Month, Fair Housing Training, and ADA Days.

The Coalition continues to share information and resources regarding institutional structure, duplication of services, and prevention of homelessness for individuals and families who have been discharged from a publicly funded institution. Institutional Structure is recognized by the City and Housing Coalition participants as a coordinated effort to identify and address underserved housing needs and issues surrounding homelessness through collaborative planning and reporting.

The City encourages Housing Coalition participants to submit applications for a variety of funding sources and will continue to consider CDBG applications from participants that offer viable solutions that address the priorities identified in the *2016-2020 CDBG Five Year Consolidated Plan*.

**Consolidated Plan Public Contact Information**

The Grant Administrator, within the Community Development Services Department, Planning Division, is responsible for implementing the Community Development Block Grant Program.

**Lisa Farris, Grant Administrator 208-612-8323 LFarris@idahofallsidah.gov**

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The City of Idaho Falls, Community Development Services Department, Planning Division, prepared and completed the *FY2016 CDBG Annual Action Plan*, and the *2016-2020 CDBG Five Year Consolidated Plan*. One section of both Plans, the Analysis of Impediments to Fair Housing Choice, was funded by the Planning Division and contracted with Program Facility Management. The *2016-2020 CDBG Five Year Consolidated Plan* was developed with input and participation from over 40 stakeholders through a survey and follow up interviews. Of the Stakeholders contacted, 27 of them provided specific information regarding housing, community, economic, and public service needs for the Idaho Falls area.

***A complete list of Stakeholders are included in the Grantee Unique Appendices for Citizen Participation.***

The *FY2016 CDBG Annual Action Plan* is the implementing plan for the first funding year of the *FY2016-2020 CDBG Five Year Consolidated Plan*. In gathering input from the community, many of the same stakeholders who provided input for the development of the *2016-2020 CDBG Five Year Consolidated Plan* also provided input for the *FY2016 CDBG Annual Action Plan*, and in some cases, submitted applications for FY2016 CDBG funding.

Invitations to apply for FY2016 CDBG funds were sent by mail, email, posted on the City Website, advertised in the Post Register, distributed to past CDBG recipients, and sent to community stakeholders who provided input to the development of the *2016-2020 CDBG Five Year Consolidated Plan*.

Community stakeholders included: Idaho Housing and Finance (IHFA-Idaho Falls), over 40 service provider agencies and organizations, and local business leaders from Rotary and the Idaho Falls Downtown Development Corporation.

To help promote participation in the Consolidated Plan, feedback requests and surveys were posted on the City website, emailed to the Mayor, City Council, and Division Directors.

The Region 6 Housing Coalition was provided the survey and encouraged to provide feedback during regular monthly Housing Coalition meetings. The Housing Coalition Distribution List, which includes over 60 organizations and agencies assisting with low income and special needs clients, was also provided the survey with interview questions and encouraged to reply. Input was also gathered during a Town Hall Meeting held for Downtown merchants.

**Provided is a summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City coordinated, sponsored, and participated in 2015 Annual Fair Housing Training. Co-sponsors included IHFA local public housing authority and the Pocatello Community Development Services, CDBG Grant Administrators. The activity had over 95 participants from public housing provider agencies and public assisted housing providers.

In 2015, the City attended and participated in 8 regular Region 6 Housing Coalition meetings and continues to apply the information gained through open dialogue regarding the needs, resources, information, and solutions surrounding homelessness.

The City will continue to enhance coordination through active participation to better understand the unmet needs within the community regarding a variety of topics that address homelessness, private governmental health, mental health and service agencies. Through coordinating their efforts with HUD/IHFA offices, the Coalition is responsible for planning and providing the annual HUD/IHFA Point in Time Count and Homeless Stand Down.

**Provided is the coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City will continue to support Continuum of Care efforts to address the needs of homeless persons and persons at risk of homelessness by coordinating and collaborating with community service providers and organizations who have demonstrated their ability to address homelessness and issues surrounding homelessness, apply appropriate funds towards the issues, and have the ability to provide a documented benefit to individuals and families served. The Region 6 Housing Coalition is comprised of the majority of local service provider agencies and organizations who are addressing the needs of homeless persons, chronically homeless individuals, families, families with children, veterans, unaccompanied youth, and persons at risk of homelessness.

The City of Idaho Falls identified Housing as a top priority in the *2016-2020 CDBG Five Year Consolidated Plan*. In following the priorities defined by the community, the City will continue to let the needs and priorities drive the selection of projects and activities with regards to housing goals that address Non-Homeless Special Needs.

**Provided is the consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS.**

The local Idaho Housing and Finance (IHFA) office serves as the public housing authority in the City of Idaho Falls and provides updates of available programs and services offered by State IHFA authorities during monthly Housing Coalition meetings. The State IHFA manages the ESG funds as authorized by Title IV of the Stewart B. McKinney Homeless Assistance Act. The City does not administer ESG funds or HMIS.

**Programs managed by State IHFA include:**

**HPRP** HUD Homeless Prevention and Rapid-Rehousing Program

**CoC** Continuum of Care - Homeless McKinney - Vento NOFA Program

**SHP** Supportive Housing Program

**ESG** Emergency Shelter Grant

**CDBG/HOME**

**HOPWA** Housing Opportunities for Persons with AIDS

**Housing Tax Credits**

**IHFA Loan Program**

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities.**

*Refer to Table 2 below for participating agencies, groups, and organizations*

Table 2 – Agencies, groups, organizations who participated

1	<p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p> <p>EICAP</p> <p>Housing</p> <p>Services - Housing</p> <p>Services-Children</p> <p>Services-Elderly Persons</p> <p>Services-Persons with Disabilities</p> <p>Services-Persons with HIV/AIDS</p> <p>Services-Victims of Domestic Violence</p> <p>Services-homeless</p> <p>Services-Health</p> <p>Services-Education</p> <p>Service-Fair Housing</p> <p>Services - Victims</p> <p>Regional organization</p>	<p><b>What section of the Plan was addressed by Consultation?</b></p> <p>Anti-poverty Strategy</p> <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p> <p>EICAP Executive Director was invited to apply for FY2016 CDBG funds. EICAP is an active member of the Region 6 Housing Coalition and participated in regular discussions of the unmet needs within the community. Through ongoing dialogue among Coalition members, consultation efforts are anticipated to improve and increase coordination.</p>
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2	<p><b>Agency/Group/Organization</b></p> <p>Idaho Legal Aid Services, Inc.</p> <p><b>Agency/Group/Organization Type</b></p> <p>Services - Housing  Services-Elderly Persons  Services-Persons with Disabilities  Services-Victims of Domestic Violence  Service-Fair Housing  Services - Victims</p> <p><b>What section of the Plan was addressed by Consultation?</b></p> <p>Non-Homeless Special Needs</p> <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p> <p>The Managing Attorney for the Idaho Falls office was invited to apply for FY2016 CDBG funds. The Managing Attorney is an active member of the Region 6 Housing Coalition and provides a variety of educational topics that include Fair Housing issues. Through ongoing dialogue among Coalition members, consultation efforts are anticipated to improve and increase coordination.</p>	
3	<p><b>Agency/Group/Organization</b></p> <p>Bonneville Metropolitan Planning Organization</p> <p><b>Agency/Group/Organization Type</b></p> <p>Planning organization</p> <p><b>What section of the Plan was addressed by Consultation?</b></p> <p>Non-Homeless Special Needs</p> <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p> <p>Executive Director was invited to apply for FY2016 CDBG funds. The anticipated outcome is to increase awareness of needs in order to prioritize annual CDBG allocations.</p>	

4	<p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p>	<p>CLUB, INC.</p> <p>Housing  Services - Housing  Services-Children  Services-Elderly Persons  Services-Persons with Disabilities  Services-Persons with HIV/AIDS  Services-Victims of Domestic Violence  Services-homeless  Services - Victims</p>
	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment  Homeless Needs - Chronically homeless  Homeless Needs - Families with children  Homelessness Needs - Veterans  Homelessness Needs - Unaccompanied youth  Homelessness Strategy</p>
	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The Operations Manager was consulted by invitation to apply for FY2016 CDBG funding. In the consultation process the anticipated outcome is to understand the underlying causes and issues surrounding homelessness in order to appropriately allocate CDBG funds to help address the needs.</p>

5	<p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p>	<p>Community Council of Idaho</p> <p>Services-Children Services-Health Services-Education Services-Employment Child Welfare Agency Regional organization Community Council of Idaho</p>
	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Homeless Needs - Families with children Anti-poverty Strategy</p>
	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The Executive Director was consulted by invitation to apply for FY2016 CDBG funding. The input provided in the application provided insight into the needs of the Idaho Migrant Community regarding job creation, training, education, health, and Head Start Programs. By understanding the needs expressed by the Council, future CDBG allocations may be considered to address the unmet need.</p>
6	<p><b>Agency/Group/Organization</b></p> <p><b>Agency/Group/Organization Type</b></p>	<p>LIFE, Inc.</p> <p>Housing Services-Elderly Persons Services-Persons with Disabilities Non-Homeless Special Needs</p>
	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>The Executive Director was consulted by invitation to apply for FY2016 CDBG funding. In the consultation process the anticipated outcome is to understand the need for single housing rehab to assist LMI individuals with a disability.</p>

7	<p><b>Agency/Group/Organization</b></p> <p>Senior Citizen Community Center</p> <p>Services-Elderly Persons Services-Persons with Disabilities Services-Health Services-Education Senior Center</p>	<p><b>What section of the Plan was addressed by Consultation?</b></p> <p>Non-Homeless Special Needs</p>	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p> <p>The Executive Director was consulted by invitation to apply for FY2016 CDBG funding. In the consultation process the anticipated outcome is to understand the needs of the elderly and disabled population in order to appropriately allocate CDBG funds.</p>
8	<p><b>Agency/Group/Organization</b></p> <p>CITY OF REFUGE</p> <p>Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless</p>	<p><b>What section of the Plan was addressed by Consultation?</b></p> <p>Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy</p>	

	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The Executive Director was consulted by invitation to apply for FY2016 CDBG funding. In the consultation process, the anticipated outcome is to understand emergency and transitional housing needs in order to improve coordination, avoid duplication of services, and appropriately allocate CDBG funds.</p>
9	<p><b>Agency/Group/Organization</b></p>	<p>Habitat for Humanity</p>
	<p><b>Agency/Group/Organization Type</b></p>	<p>Housing Services-Education</p>
	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Anti-poverty Strategy</p>
	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The Executive Director was consulted by invitation to apply for FY2016 CDBG funding. In the consultation process, the anticipated outcome is to understand the LMI housing needs and homeownership opportunities in order to appropriately allocate CDBG funds.</p>
10	<p><b>Agency/Group/Organization</b></p>	<p>Partners for Prosperity</p>
	<p><b>Agency/Group/Organization Type</b></p>	<p>Services-Education Services-Employment</p>
	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Anti-poverty Strategy</p>
	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Executive Director was consulted by invitation to apply for FY2016 CDBG funding and asked to provide input regarding the needs of the community. Anticipated outcome of consultation is to improve awareness of needs and identify where CDBG funds may be able to assist.</p>

11	Agency/Group/Organization	IDAHO FALLS
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Mayor, City Council, and City Division Directors were provided a survey and an interview. The input provided insight into the needs of the City with regards to unmet needs in the LMI census tract neighborhoods regarding infrastructure, ADA improvements, public services, housing, and planning. Consultation with the City is anticipated to improve coordination of projects and activities available for funding by a variety of sources, including CDBG.
12	Agency/Group/Organization	Idaho Falls Downtown Development Corporation
	Agency/Group/Organization Type	IFDDC
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Executive Director was consulted by invitation to apply for FY2016 CDBG funding. The consultation process anticipates feedback that will help determine the needs and priorities where CDBG funding may be able to assist the downtown, improve the economy, and eliminate conditions of slum and blight.

**Identify any Agency Types not consulted and provide rationale for not consulting**

The City of Idaho Falls included a variety of agencies to provide consultation. Agencies with activities and projects that address the needs identified in the *FY2016-2020 CDBG Five Year Consolidated Plan* were invited to participate and provide input into the process.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Idaho Housing & Finance (IHFA)	Programs provided by the IHFA Boise Office include: HPRP, HUD Homeless Prevention and Rapid Rehousing Program, CoC Continuum of Care-Homeless McKinney-Vento NOFA Program, SHP Supportive Housing Program, ESG Emergency Shelter Grant, HOPWA Housing Opportunities for Persons with Aids, Housing Tax Credits and Loan Program IHFA.
Balance of State Continuum	Local IHFA with Region 6 Housing Coalition	Identified priorities and needs provided by members of the Region 6 Housing Coalition identified many of the same needs and priorities identified in the 2015 Annual Homeless Point in-Time Count. The Coalition coordinates with HUD and IHFA to plan and complete the count. The Coalition also plans and carries out the local Annual Homeless Stand Down held following the annual count.

**Table 3 – Other local / regional / federal planning efforts**

## AP-12 Participation – 91.105, 91.200(c)

### 1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The *FY2016 CDBG Annual Action Plan* is the initial implementing Plan for the *FY2016-2020 CDBG Five Year Consolidated Plan*. The feedback gathered during the development of the Five Year Plan was also included in developing the Annual Action Plan. Unique to the Action Plan process, an invitation to apply was initiated from mid-October to early November of 2015. Invitations to apply were distributed by mail, email, and posted on the CDBG/City website and reached over 70 agencies, organizations Boards, Coalitions, and City leaders. Invitations were sent to the City Mayor and Council, City Attorney, Division Directors, and the Idaho Falls Downtown Development Corporation. The target audience for the invitation to apply was past CDBG recipients and Executive Directors of nonprofit service provider agencies and organizations.

Participation and input was provided by the following agencies: EICAP, LIFE, Inc., CLUB, Inc., Idaho Legal Aid, Habitat for Humanity-Idaho Falls, Senior Center, Behavioral Health Center, Hospice of East Idaho, Veterans Memorial Commission, Salvation Army, Community Council of Idaho, Partners for Prosperity, FAITH, City of Refuge, YMCA, TRPTA, Domestic Violence and Assault Center, HUD, and Region 6 Housing Coalition members.

Applications for FY2016 CDBG funds were submitted by 10 of these agencies and organizations. Once the application deadline was reached, all applications were reviewed for HUD/CDBG eligibility. The process and projects were presented during a public hearing at the December 10, 2015 Council Meeting with a brief summary provided by the applicants. Following the public hearing, a 30-day public comment period was initiated that ended on January 11, 2016.

After reviewing of all comments, a final table of recommended projects and activities was provided to the Mayor and Council during the Jan 25, 2016 Council Work Session and on January 26, 2016 a Council Meeting was held and a Resolution was reached. On January 28, 2016, HUD issued CPD Notice (CPD-16-01) for submission of FY2016 Action Plans and instructed grantees to submit their FY2016 Plans after FY2016 allocations were announced. The notice informed grantees that a 60-day extension for the submitting

FY2016 CDBG Annual Action Plans would be allowed. On February 16, 2016, HUD/CDBG allocations were announced to States and Entitlement Communities and the 60-day extension began. For FY2016, the City is expected to receive CDBG funds totaling \$342,935 which does not trigger a substantial amendment (an amount that is greater/lesser than 10%). The City submitted their *2016 CDBG Annual Action Plan* to HUD before the end of the 60-day extension (April 15, 2016).

**Citizen Participation Outreach**

Annual Action Plan  
2016

20

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response or attendance	Summary of comments received	Summary of comments not accepted and reasons	URL N/A
1	Newspaper Ad	<p>Minorities, Non-English, Speaking Specify other language: Spanish.</p> <p>Persons with disabilities, Residents of Public and Assisted Housing, Downtown Business owners.</p>	<p>10-18-15 Invitation to Apply notices were mailed and emailed to past applicants, nonprofit agencies and service providers, EICAP, Community Council of Idaho, LIFE, Inc., H4HIF, IFDDC, IHFA, Region 6 Housing Coalition, United Way HQ, Dept. of Health &amp; Welfare, District 7 Health Dept., Idaho Legal Aid, Partners for Prosperity, Mayor, Council, and Division Directors. Invitation to apply advertised in local paper, and on City website.</p>	<p>Applications received in person, post office mail, and email. Inquiries received by phone, email, and in-person. No specific comments received while applications were being received.</p>	<p>There were no comments to accept during the application phase.</p>	N/A

2	Public Hearing	<p>Minorities, Persons with disabilities, Non-targeted: Broad community, Downtown Business owners.</p>	<p>Public hearing held 12-10-15 at 7:30 pm during a Council Meeting. 10 of the 14 applicants attended and talked about their project/activity. 30-day public comment initiated 12-10-15 through 1-11-16.</p>	<p>No comments received during the public hearing.</p>	<p>All comments received during the public comment timeframe were considered and provided in the Plan.</p>
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3	Public Meeting	<p>Minorities, Non-English Speaking - Specify other language: Spanish. Persons with disabilities, Non-targeted broad community, Residents of Public and Assisted Housing.</p>	<p>Held 1-25-16 at 3:00 PM. Council and Mayor considered all public comments, emails, letters, and table of recommended activities for funding. Council and Mayor agreed to allocate FY2016 CDBG funds towards the activities and projects recommended for CDBG funding. All applicants were invited to attend and (3) attended.</p>	<p>Comments submitted included: IFDDC-ED sent an e-letter to Mayor and Council requesting their support to allocate their full application amount of \$60,000 towards the Façade Improvement Program and expressed how annual CDBG allocations combined with match funds from business owners has made a difference in the downtown. Letters received from IFDDC-ED Kristine Staten and Board Members: Brandi Newman, Gregory Crockett, and Jake Schafer. Also provided was a letter from Cindy Keller, owner of Samoa Club 339 Park Ave. All letters expressed appreciation of CDBG funds to improve the downtown. Copy of letters in Grantee Unique Appendices for Citizen Participation.</p>	<p>All comments received during the public comment timeframe were considered and provided in the Plan.</p>
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4	Public Meeting	<p>Minorities, Non-English Speaking - Specify other language: Spanish. Persons with disabilities, Non-targeted Broad community, Residents of Public and Assisted Housing, CDBG Applicants.</p>	<p>Held 1-26-16 at 7:30 PM. Council Meeting for Resolution of draft FY2016 CDBG Annual Action Plan and FY2016-2020 Five Year Consolidated Plan(s) was held. Jan 28, 2016 HUD announced that Plans be submitted after allocations announcement and allowed grantees a 60-day extension to submit Plans (to start after announcement). Feb 16, 2016 HUD announced allocations, the 60-day extension began, and Both Plans submitted to HUD within the 60-day extension.</p>	<p>No comments were provided by the public during the Council Meeting. Resolutions of Council approved projects and activities read out loud and no comments were provided by the public.</p>	<p>There were no comments received during the Council Meeting.</p>
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Table 4 – Citizen Participation Outreach

## Expected Resources

### AP-15 Expected Resources – 91.220(c) (1, 2)

#### Introduction

The City of Idaho Falls receives only HUD Program funds to carry out the priorities defined in the *2016-2020 Five Year Consolidated Plan*. The two major sources of funding to assist non-profit agencies and organizations in providing affordable housing and social services are the CDBG and IHFA funded Programs (available by application to the U.S. Department of Housing and Urban Development). For the FY2016 Program Year, planning was completed using the FY2015 CDBG allocation of \$342,928 as an estimate for Plan development.

On January 28, 2016, HUD issued CPD Notice (CPD-16-01) regarding FY2016 Consolidated and Action Plan(s) submittal and instructed grantees to submit both Plans after HUD notified grantees of their actual FY2016 allocations.

HUD provided a 60-day extension to grantees for the submittal of their Plans and on February 16, 2016, allocations were announced to States and Entitlement Communities and the 60-day extension began.

For FY2016, the City is expected to receive CDBG funds totaling \$342,935 which is a slight increase from the 2015 estimate and does not trigger a substantial amendment (an amount that is greater/lesser than 10%).

The City submitted both their *2016-2020 CDBG Five Year Consolidated Plan* and their *2016 CDBG Annual Action Plan* to HUD before the end of the 60-day extension (April 15, 2016).

The City does not receive, fund, nor manage housing for its own housing programs. One exception to receiving HUD funds directly was the 2009 HUD Neighborhood Stabilization Program (NSP1) where stimulus funding of \$1,044,041 was awarded to the City for the purchase of (5) foreclosed homes. Acquisition and rehabilitation was authorized through the IHFA Boise office and the City sub-granted the funds to non-profit organizations to buy and hold properties to provide rental housing opportunities for qualifying families. The NSP1 Program completed its final property purchase and rehab in 2012 and has provided five affordable rental homes to qualifying LMI families.

**Priority Table**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Con Plan \$ 2017-2020	Narrative Description
			Annual Allocation: \$ 2016	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	342,935	0	0	342,935	1,371,740	The City is in the process of submitting their 2016-2020 CDBG Five Year Consolidated Plan. The submittal of the FY2016 CDBG Annual Action Plan is the implementing year of the Consolidated Plan. For planning purposes, the FY15 CDBG allocation of \$342,928 was used as an estimate in Plan development. On 2-16-16, HUD announced CDBG allocations to Grantees and for FY2016, the City is expected to receive \$342,935.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

**Other Matching Resources**

CDBG funded projects having built-in matching requirements include the Downtown Facade Improvement Program to improve facades, assist with signage, awnings, and code corrections.

Additional HUD programs available to the community include: HOME funding, Homeless Assistance Section 8, and the Low Income Tax Credits managed by Idaho Housing and Finance Association (IHFA) on a statewide basis.

Several programs that match CDBG funds and that are available through local nonprofit agencies and organizations include Weatherization funding applicable to the Housing Rehab program, Habitat for Humanity, Federal Transit Administration (FTA), and Fair Housing for accessibility.

In the past, funding has been provided by IHFA, private fund raising, and the Department of Health and Welfare. As local, state, and federal budgets are allocated; programs are impacted and many agencies and organizations face significant challenges in meeting minimum match requirements to access additional funds needed to sustain their programs and services. The City understands the challenge and recognizes how local CDBG funds may assist those organizations with meeting match requirements to fund projects and activities that address the priorities defined in the *2016-2020 CDBG Consolidated Plan* and leverage additional funds.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan.**

In supporting Habitat for Humanity Idaho Falls office (H4HIF), the City has allocated previous CDBG funding years to assist H4HIF with acquisition of a single family home located within US Census Tract 9712. In addition to acquisition, H4HIF works with a qualifying LMI family to rehab the home (based on initial rehab assessment) and make it available for homeownership through their Sweat Equity Program and Forgivable Loan features for qualifying LMI families.

Infill properties, owned by the City that are located in LMI neighborhoods within the three US Census Tracts, is another possible strategy to address the needs identified in the Plan.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing Development	2016	2020	Affordable Housing Homeless Non-Homeless Special Needs Fair Housing	US Census Tracts	Habitat for Humanity Idaho Falls- Homeownership Opportunity for LMI family.	CDBG: \$15,000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 20 Households assisted Homeowner Housing Added: 1 Household Housing Unit Homeless Person Overnight Shelter: 26 Persons Assisted. Overnight/Emergency Shelter/Transitional Housing Beds added: 2 Beds. Homelessness Prevention: 26 Persons Assisted.

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Community Development	2016	2020	Non-Housing Community Development Code Enforcement	US Census Tracts	Code Enforcement, Senior Center-Public Facilities Improvement, Sidewalk/Curb/Gutter Replacement- Public Facilities Improvement, Ark and Ruth House-Public Facilities Improvement, Administration.	CDBG: \$242,935	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 360 Households Assisted. Housing Code Enforcement/Foreclosed Property Care: 6 Household Housing Unit.
3	Economic Development	2016	2020	Non-Housing Community Development Economic	US Census Tract 9712	Facade Improvement Program	CDBG: \$55,000	Facade treatment/business building Rehabilitation: 3 Businesses. Businesses Assisted: 3 Businesses
4	Public Service	2016	2020	Non-Homeless Special Needs Public Service	US Census Tracts	CLUB, Inc. Housing Case Management. Legal aid for victims of domestic violence. Legal aid for Grandparents raising their grandchildren. Partners for Prosperity-Poverty strategies with soft skills training.	CDBG: \$30,000	Public Service Activities other than Low/Moderate Income Housing Benefit: 86 persons Assisted.

Table 6 – Goals Summary

**Goal Descriptions**

<b>1</b>	<b>Goal Name</b>	Housing Development
	<b>Goal Description</b>	Housing development to encourage new, affordable, multi-family, and special needs housing in the community through private developers and nonprofit organizations and agencies.
<b>2</b>	<b>Goal Name</b>	Community Development
	<b>Goal Description</b>	Support neighborhood revitalization activities that promote public health, safety, and welfare.
<b>3</b>	<b>Goal Name</b>	Economic Development
	<b>Goal Description</b>	Improve economic conditions throughout the community in LMI Census Tract areas and support job creation. Support Downtown by revitalization efforts and preventing conditions of slum and blight.
<b>4</b>	<b>Goal Name</b>	Public Service
	<b>Goal Description</b>	Public Service activities to encourage social service providers, faith based groups, private business, school districts, nonprofit agencies and community leaders to work together to comprehensively meet the needs of families in poverty.

Table 7 – Goal Descriptions

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):**

The City of Idaho Falls does not provide HOME fund and recognizes the Idaho Falls branch of Idaho Housing and Finance (IHFA) as the housing authority with resources for public housing programs in Idaho Falls and Bonneville County. With regards to CDBG allocations, the City will continue to allocate projects and activities based on the housing goals identified in the *2016-2020 CDBG Five Year Consolidated Plan*.

For FY2016, the City approved projects that provide home ownership for an LMI family in a property located in one of three US Census Tract neighborhoods. To assist with the need for homelessness and at risk of homelessness regarding transitional housing for victims of domestic violence, the City will recommend CDBG funds be allocated to projects and activities that improve ADA access with restroom and entry remodels to emergency and transitional centers and housing for extremely low and low to moderate income families. To address homelessness and issues surrounding homelessness, the City will allocate CDBG funds under the public service category.

## AP-35 Projects – 91.220(d)

### Introduction

The *FY2016 CDBG Annual Action Plan* represents year one of the *FY2016-2020 CDBG Five Year Consolidated Plan* and describes the activities, projects, and programs submitted by application for consideration of FY2016 CDBG funding.

FY2016 applications received included public service activities that support case management services for crisis intervention housing, legal assistance to grandparents raising their grandchildren, legal assistance for victims of domestic violence, financial counseling and soft skills personal development training, equipment upgrade for migrant council job center, and match requirement to leverage Safe Routes to School grant funds. Allowable funds to administer the CDBG Program was also included.

Economic development applications were received for downtown public facility improvements to assist downtown business owners with façades, roofs, signs, awnings, and code corrections. The majority of applications received addressed Community Development and Housing. Projects having a direct LMI benefit included: Code Enforcement within the three US Census Tract LMI neighborhoods, public facility and improvements for curb, gutter sidewalk, and water lines in Census Tract 9707.

Single unit housing rehab to improve ADA access for seniors and disabled clients, interior and exterior rehab to a men's and women's emergency shelter (also providing transitional housing), and public facility improvements to replace AC units at a local senior center were also received. In addressing a high housing priority, an application for property acquisition to purchase single unit family housing and provide home ownership for LMI families were also received.

The City's selection of FY2016 CDBG projects and activities were based on meeting the HUD Objectives of having a direct benefit to low and moderate income individuals and families, preventing or eliminating condition of slum and blight, and meeting an urgent need. In addition to meeting the HUD Objective; HUD Priorities for Community Development, Economic Development, Housing, and Public Service, as described in the *2016-2020 CDBG Five Year Consolidated Plan*, were considered. Projects and activities that met HUD eligibility criteria were recommended for FY2016 CDBG funding.

With the *FY2016 Annual Action Plan*, the City will allocate more than 70% of CDBG funds to directly benefit LMI clientele, address single family housing, provide public facility improvements to emergency shelters and transitional housing, provide homeownership to an LMI family, and improve LMI area neighborhoods with code enforcement and clean up events.

The table below are the Council Approved FY2016 CDBG Projects and Activities being submitted to HUD for final approval as part of the *FY2016 CDBG Annual Action Plan*.

#	Project Name
1	Administration
2	Public Works - Sidewalk/Curb/Gutter Replacement

#	Project Name
3	Code Enforcement
4	Idaho Legal Aid for Victims of Domestic Violence
5	CLUB, Inc. Crisis Intervention Housing
6	EICAP - Grandparents Raising Grandchildren
7	Downtown Facade Improvement Projects (IFDDC)
8	Habitat for Humanity Idaho Falls - Acquisition and Disposition
9	Partners for Prosperity
10	Idaho Falls Rescue Mission (Ruth House and the Ark)
11	Idaho Falls Sr. Citizen Community Center

**Table 8 – Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The City of Idaho Falls is submitting both their implementing FY2016 *CDBG Annual Action Plan* and their third Consolidated Plan *FY2016-2020 CDBG Five-Year Consolidated Plan* to HUD for approval.

Priorities were identified by meeting HUD Objectives and Priorities and were also identified with input provided by community partners. Projects and activities meeting the eligibility criteria were recommended to the City Mayor and Council for approval and then submitted to HUD for final approval as part of the *FY2016 CDBG Annual Action Plan*.

Funding continues to be the main obstacle for addressing underserved needs. Regarding acquisition of property under CDBG activities; addressing HUD and EPA lead based paint rules continues to be an obstacle when trying to address homeownership for LMI families. The local market has several affordable houses for sale in aging LMI neighborhoods within each of the three US Census Tracts. The majority of these available houses were built prior to 1978 and are passed over due to the HUD and EPA lead based paint rules with regards to substantial renovation (including vacant properties). Unfortunately, available properties are not being purchased with HUD/CDBG funds and remain on the market where they continue to deteriorate. The opportunity to provide homeownership to LMI families is missed and local and national Habitat for Humanity programs, that offer homeownership through sweat equity and forgivable loan features, are not being seen as a part of the bigger solution of acquiring vacant older homes for rehab, and providing a direct LMI benefit to families, aging neighborhoods, and the community.

# Projects

## AP-38 Projects Summary

### Project Summary Information

Table 9 – Project Summary

<b>1</b>	<b>Project Name</b>	<b>Administration</b>
	<b>Target Area</b>	US Census Tracts
	<b>Goals Supported</b>	Housing Development Community Development Economic Development Public Service
	<b>Needs Addressed</b>	Administration
	<b>Funding</b>	CDBG: \$68,586
	<b>Description</b>	Administer all aspects of the CDBG Program for the City of Idaho Falls. Plan and participate in annual Fair Housing Training.
	<b>Target Date</b>	3/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Administer the CDBG Program.
	<b>Location Description</b>	City of Idaho Falls
	<b>Planned Activities</b>	Funding of 1 full time (FTE) to administer all aspects of the CDBG Program including: Development of the FY2016 Annual Action Plan, 2016-2020 CDBG Five Year Consolidated Plan, Analysis of Impediments to Fair Housing, Slum and Blight Study, and CAPER annual report. Plan and participate in annual Fair Housing Training.
<b>2</b>	<b>Project Name</b>	<b>Public Works - Sidewalk/Curb/Gutter Replacement</b>
	<b>Target Area</b>	US Census Tracts
	<b>Goals Supported</b>	Community Development
	<b>Needs Addressed</b>	Sidewalk/Curb/Gutter Replacement
	<b>Funding</b>	CDBG: \$42,000
	<b>Description</b>	Sidewalk/curb/gutter replacement in LMI neighborhoods.
	<b>Target Date</b>	3/31/2016

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Over 25 LMI households are expected to benefit.
	<b>Location Description</b>	LMI households within US Census Tracts 9707.
	<b>Planned Activities</b>	Phase 3 of 3 to Replace or repair curb/gutter/sidewalk in LMI area neighborhood located in the Bel Aire Subdivision.
<b>3</b>	<b>Project Name</b>	<b>Code Enforcement</b>
	<b>Target Area</b>	US Census Tracts
	<b>Goals Supported</b>	Community Development
	<b>Needs Addressed</b>	Code Enforcement in LMI neighborhoods.
	<b>Funding</b>	CDBG: \$71,349
	<b>Description</b>	Reduce deterioration of neighborhoods through proactive Code Enforcement. Hold (6) cleanup events in LMI area neighborhoods within Census Tracts 9707, 9711, and 9712.
	<b>Target Date</b>	3/31/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Over 300 individuals in LMI Census Tract neighborhoods are expected to benefit from the activity.
	<b>Location Description</b>	LMI neighborhoods within US Census Tracts 9707, 9711, and 9712.
	<b>Planned Activities</b>	1 FTE Code Enforcement Officer in LMI neighborhoods. Includes (6) cleanup events, inspections of property, notification of violations, education/resources for property owners/renters, court proceedings for City Ordinances and Code Violations.
<b>4</b>	<b>Project Name</b>	<b>Partners for Prosperity</b>
	<b>Target Area</b>	US Census Tracts
	<b>Goals Supported</b>	Public Service
	<b>Needs Addressed</b>	Poverty
	<b>Funding</b>	CDBG: \$8000
	<b>Description</b>	Group financial classes and soft skills personal development training.
	<b>Target Date</b>	3/31/2017

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2-4 LMI families living in poverty.
	<b>Location Description</b>	Census Tracts in Idaho Falls
	<b>Planned Activities</b>	Group financial classes and soft skills personal development training.
5	<b>Project Name</b>	<b>Idaho Legal Aid for Victims of Domestic Violence</b>
	<b>Target Area</b>	US Census Tracts
	<b>Goals Supported</b>	Public Service
	<b>Needs Addressed</b>	Legal aid for victims of domestic violence
	<b>Funding</b>	CDBG: \$7000
	<b>Description</b>	Legal aid services for LMI victims of domestic violence.
	<b>Target Date</b>	3/31/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5-7 victims of domestic violence will benefit with legal aid assistance.
	<b>Location Description</b>	Confidential - LMI clients in Idaho Falls.
	<b>Planned Activities</b>	Provide legal aid assistance for victims of domestic violence.
6	<b>Project Name</b>	<b>CLUB, Inc. Crisis Intervention Housing</b>
	<b>Target Area</b>	US Census Tracts
	<b>Goals Supported</b>	Public Service
	<b>Needs Addressed</b>	Homelessness and crisis housing
	<b>Funding</b>	CDBG: \$12,000
	<b>Description</b>	CLUB, Inc. Crisis Intervention Housing through case management and coordination and referral of services.
	<b>Target Date</b>	3/31/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Over 80 individuals (includes families) expected to benefit from the proposed activity.
	<b>Location Description</b>	LMI clientele within the City of Idaho Falls. Locations are confidential.

	<b>Planned Activities</b>	Case management services, information, and resources for individuals experiencing a housing crisis due to mental illness, and drug, or alcohol addiction.
<b>7</b>	<b>Project Name</b>	<b>Facade Improvement Program Idaho Falls Downtown Development Corp. (IFDDC)</b>
	<b>Target Area</b>	US Census Tracts
	<b>Goals Supported</b>	Economic Development
	<b>Needs Addressed</b>	Preventing and eliminating conditions of slum and blight by area (downtown).
	<b>Funding</b>	CDBG: \$55,000
	<b>Description</b>	Downtown Facade Improvement Projects to prevent or eliminate conditions of slum and blight to historic downtown.
	<b>Target Date</b>	3/31/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 4 business owners will benefit from the proposed activity.
	<b>Location Description</b>	Within US Census Tract 9712 in downtown Idaho Falls.
	<b>Planned Activities</b>	Improve historic downtown Idaho Falls by assisting business owners with façade improvements, replace roofs, awnings, signs, and assisting with code corrections.
<b>8</b>	<b>Project Name</b>	<b>Habitat for Humanity Idaho Falls - Acquisition</b>
	<b>Target Area</b>	US Census Tracts
	<b>Goals Supported</b>	Housing Development Community Development Economic Development
	<b>Needs Addressed</b>	Single unit home ownership opportunities for LMI families.
	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	Habitat for Humanity Idaho Falls - Acquisition of (1) property to provide a homeownership opportunity to a single LMI family.
	<b>Target Date</b>	3/31/2017

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	One LMI single family will is expected to benefit from the proposed activity.
	<b>Location Description</b>	Within one of the three US Census Tracts 9707, 9711, 9712.
	<b>Planned Activities</b>	Acquisition of property for H4HIF to rehab in order to provide homeownership for one LMI family.
<b>9</b>	<b>Project Name</b>	<b>Legal aid for Grandparents Raising Grandchildren</b> Eastern Idaho Community Action Partner (EICAP)
	<b>Target Area</b>	US Census Tracts
	<b>Goals Supported</b>	Public Service
	<b>Needs Addressed</b>	Legal aid assistance for grandparents raising their grandchildren.
	<b>Funding</b>	CDBG: \$3000
	<b>Description</b>	Legal aid assistance for grandparents raising their grandchildren.
	<b>Target Date</b>	3/31/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1-2 grandparents expected to be assisted with legal aid.
	<b>Location Description</b>	Within the City of Idaho Falls. Location/addresses confidential.
	<b>Planned Activities</b>	Legal aid assistance for grandparents raising their grandchildren, including but not limited to, custody, guardianship, medical, and educational.
<b>10</b>	<b>Project Name</b>	<b>Idaho Falls Rescue Mission</b>
	<b>Target Area</b>	US Census Tracts
	<b>Goals Supported</b>	Housing Community Development
	<b>Needs Addressed</b>	Public Facilities and Improvements to homeless facilities that provide transitional and emergency housing for homeless individuals and families.
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	ADA rehab to the Ruth House and the Ark (homeless, emergency, and transitional housing).
	<b>Target Date</b>	3/31/2017

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Between 20-26 individuals and families needing transitional and or emergency housing are expected to benefit.
	<b>Location Description</b>	Ruth House - Yellowstone Highway, Idaho Falls. The ARK - 255 E St. Idaho Falls.
	<b>Planned Activities</b>	Improve ADA accessibility to the Ruth House and the Ark (homeless, emergency, and transitional housing).
<b>11</b>	<b>Project Name</b>	<b>Senior Citizen Community Center</b>
	<b>Target Area</b>	US Census Tracts
	<b>Goals Supported</b>	Community Development
	<b>Needs Addressed</b>	Facility needs of seniors and individuals with a disability.
	<b>Funding</b>	CDBG: \$11,000
	<b>Description</b>	Improvements to facility with the replacement of (2) AC Units.
	<b>Target Date</b>	3/17/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1375 or more individual expected to benefit with improvements to facility.
	<b>Location Description</b>	535 West 21 <sup>st</sup> St. Idaho Falls, ID 83402
	<b>Planned Activities</b>	Replacement of (2) AC Units in kitchen and dining areas of facility.

## AP-50 Geographic Distribution – 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

For the *FY2016 CDBG Annual Action Plan*; the most current income guidelines available at the time the Plan was being created was the HUD FY2015 income limits guidelines with 80% of the median annual income provided as \$48,250 for a family of (4) living in Bonneville County. Current or 2016 guidelines will be considered as they become available.

Areas to receive funding for projects are within the LMI neighborhoods located in US Census Tracts 9707, 9711, and 9712. Specific projects will include Code Enforcement, Public Facility Improvements, Improvements, Acquisition, and Public Service.

Refer to Map included in *Grantee Unique Appendices Section for Geographic Distribution*

### Projects and Activities to be provided in the following Census Tracts:

- 1-3 Code Enforcement projects provided in each Census Tract;
- 1 Habitat for Humanity project in one of the three Census Tracts;
- 30-40 Public Facility Improvements (Bel Aire) in Census Tract 9707;
- 1 Facility Improvement (The Ark) in Census Tract 9711.

### Prevention of Slum and Blight (Downtown Façade Improvement)

2-5 Façade Improvement (downtown) projects in Census Tract 9711.

### Public Service Activities not included on map that provide a direct benefit to LMI individuals and families in all 3 census tracts:

**EICAP/GRG** - Legal aid for (2) LMI Grandparents who are raising their grandchildren;

**Idaho Falls Legal Aid** - Assistance to (5-7) LMI victims of domestic violence;

**CLUB, Inc.** - Case management services for (75+) homeless LMI individuals and families address specific unmet needs within the community that directly benefit LMI clientele;

**Partners for Prosperity** - Assist (2-4) LMI families living in poverty with soft skills training and financial counseling.

### Public Facilities & Improvements not on CT map. Provides direct benefit to LMI:

**Idaho Falls Rescue Mission (Ruth House)** - Pub. Facility Improvement to emergency women's shelter expected to assist 10-15 individuals. **Senior Center** - Public Facility Improvement to Senior Center expected to assist over 1375.

### Geographic Distribution

Target Area	Percentage of Funds
US Census Tracts	68

Table 10 - Geographic Distribution

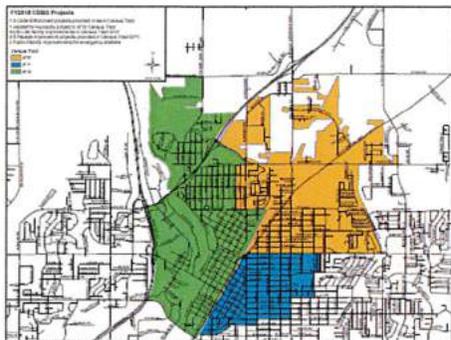
**Rationale for the priorities for allocating investments geographically**

Allocation of projects are based on the priorities defined in the *FY2016-2020 CDBG Five Year Consolidated Plan* and includes several areas located within the three US Census Tracts where the majority of applicants and clients are located.

**For FY2016 CDBG, the estimated number of projects planned by Census Tract are:**

- 9707 42 projects projected
- 9711 7 projects projected
- 9712 1 project projected

**Refer to larger Map** in *Grantee Unique Appendices for Geographic Distribution*



**Discussion**

The FY2016 projects comprise over 50% of the funds committed within the target areas which is applicable to City Council’s commitment to preserve and improve areas identified within the Census tracts. Census data was updated using 2010 census American Community Survey (ACS).

# Affordable Housing

## AP-55 Affordable Housing – 91.220(g)

### Introduction

Each year the City of Idaho Falls is entitled to receive an annual allocation of CDBG funds which the City Council is able to direct and assist with community housing and development needs. By utilizing CDBG funds to support projects and activities that provide affordable housing and rehabilitation to single units and temporary or transitional rental housing units, the City is able to address the priorities defined in the *2016-2020 CDBG Consolidated Plan* and directly assist LMI individuals and families housed at emergency shelters.

One Year Goals for the Number of Households to be Supported	
Homeless	8
Non-Homeless	4
Special-Needs	0
Total	12

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	8
The Production of New Units	0
Rehab of Existing Units	1
Acquisition of Existing Units	1
Total	10

Table 12 - One Year Goals for Affordable Housing by Support Type

### Discussion

The City is committed to collaborating with nonprofit shelter and housing agencies and organizations to better understand the housing needs in order to coordinate information, resources, education, and make referrals among one another.

The City will continue to participate in a collaborative effort to gain insight into affordable housing issues and solutions readily available within the community to avoid duplication of available services and also ensure CDBG funds are allocated effectively.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The City of Idaho Falls does not have a separate Public Housing Authority (PHA) and recognizes the Idaho Falls branch of Idaho Housing and Finance (IHFA) as the PHA with resources for public housing programs in Idaho Falls and Bonneville County.

IHFA administers the Homeownership Voucher Program (HOV), Housing Choice Voucher, Mainstream Voucher, Special Needs Certificates, Shelter Plus Care Certificates, as well as managing the Family Self Sufficiency Program.

### **Actions planned during the next year to address the needs to public housing**

Actions the City is taking to address the needs of public housing also support the housing goals identified in the *2016-2020 CDBG Five Year Consolidated Plan*.

The City will continue to allocate CDBG funds towards projects and activities that provide single unit housing acquisition for LMI homeownership opportunities and single unit ADA rehab of single units occupied by LMI individuals or families.

The City is working closely with the local branch of IHFA and Habitat for Humanity Idaho Falls (H4HIF) to address the need for public housing options. IHFA is in the process of selling their Public housing units and have sold 12 of their 29 units.

IHFA is required to follow a process that includes offering the sale of the properties to public housing recipients and then to Voucher 8 participants. Once the properties are available to the open market, the City will continue discussions with H4HIF to recommend CDBG funds in support of property acquisition for LMI homeownership opportunities.

In addition, the City will continue to work with local service provider agencies and recommend CDBG funds that support activities for single unit rehab to improve accessibility for LMI individuals or families.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The City of Idaho Falls recognizes the Idaho Falls branch of Idaho Housing and Finance (IHFA) as the housing authority with resources for public housing programs in Idaho Falls and Bonneville County.

As part of the HUD required process, IHFA encourages public housing residents and Voucher 8 participants to become more involved in management and participate in homeownership by offering the sale of public housing units to them first before placing them on the open market.

As part of the process, IHFA provides housing counseling and incentives such as: down payment and closing cost assistance (up to \$5000) and a community silent soft second (up to 30%).

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The Idaho Housing and Finance (IHFA) is the PHA with resources for public housing programs in Idaho Falls and Bonneville County. If IHFA were to be designated as troubled; assistance, including financial, would be provided by HUD in accordance with 24 CFR part 902.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City recognizes that service providers and agencies have trained staff and resources to assess the needs of a homeless or an unsheltered person. In order to recognize and understand their needs, the City will continue to learn from agencies who have identified the need and are willing to educate participants in an open forum. In doing so, the City will have a better understanding of how eligible CDBG activities and projects may be able to assist with homelessness programs that reach out to homeless and unsheltered persons. As part of an ongoing effort, the City will continue to actively participate in monthly Region 6 Housing Coalition meetings.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City of Idaho Falls will continue to attend and participate in local monthly Region 6 Housing Coalition meetings and support the efforts of the agencies and organizations who address emergency shelter and transitional housing needs. By seeking to understand the needs, the City is able to select projects and activities that address the priorities identified in the *2016-2020 CDBG Five Year Consolidated Plan*.

For 2016, the City will select activities based on their ability to address emergency shelter and transitional housing needs of homeless persons and families through case management, referrals, and coordination of available services.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including; reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

#### **The city's one year goals and actions include:**

1. Coordinating and collaborating with nonprofit organizations and agencies who address homelessness by working with shelters and housing agencies to provide solutions;
2. Supporting outreach efforts of nonprofit organizations and shelter and housing agencies to address homelessness;
3. Selecting projects that are identified as a priority in the *2016-2020 CDBG Five Year Consolidated Plan* and that directly address homelessness;
4. Annually supporting community events such as: The Homeless Stand Down and Point in Time Count held in Jan/Feb each year.

**Address helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City of Idaho Falls will continue to support, coordinate, and collaborate with community service providers and organizations that have demonstrated their ability to: address homelessness and the issues surrounding homelessness, effectively apply funds towards the issues, and provide a documented benefit to individuals and families they have assisted.

The City understands that awareness is key and will continue their role in coordinating and collaborating with local agencies and organizations who have the staff, resources, and experience to address chronically homeless clients and their circumstances.

**Address helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Regarding individuals and families being discharged from a publicly funded institution and receiving assistance from public and private agencies; the City will continue to provide a support role in the coordination efforts to prevent discharge immediately resulting in homelessness. Participating in monthly Region 6 Housing Coalition meetings continues to be very effective in the information exchange that takes place among participants.

The City of Idaho Falls recognizes the value, compassion, and experience offered by nonprofit service providers and organizations in the community who have demonstrated their ability to address a broad spectrum of issues surrounding homelessness. The City will continue to partner, collaborate, and refer to community agencies and organizations regarding homelessness.

## **Discussion**

District 7 Health Department (Eastern Idaho Public Health District) provides specific services for HOPWA or Housing Opportunities for Persons with Aids Program.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction**

The City of Idaho Falls recently completed their 2015 Analysis of Impediments to Fair Housing Choice under contract with Planning and Facility Management and is in the process of developing a specific Strategy to Remove Barriers to Affordable Housing.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The lack of public policies is a barrier in itself and has the potential to have a negative effect on affordable housing and residential investment. By having a strategy in place that defines public policies regarding barriers to affordable housing, the City is able to plan and involve the community in reaching specific goals.

To have a clear understanding of the needs, the City of Idaho Falls contracted with Jerome Mapp, Independent Consultant, Planning and Facility Management, to complete their *2016-2020 Analysis of Impediments to Fair Housing Choice* which included a section that establishes a strategy for affordable housing and residential investment.

The entire document is included as an attachment to the *2016-2020 CDBG Five Year Consolidated Plan*.

### **Provided are the *Impediments* found by Planning and Facility Management:**

1. Expansion of Inventory with regards to affordable housing needed;
2. The building community is not building affordable housing units;
3. Expansion of housing options;
4. The public is lacking knowledge of the Fair Housing Act;
5. There is a need to expand membership of minorities or protected classes as members on the Planning and Zoning Commission;
6. Some developers and landlords continue to have a lack of understanding of housing accessibility requirements under the Fair Housing Act;
7. Some landlords continue to have a lack the understanding of the requirements regarding service animals;
8. There are some gaps in public transportation access to services for protected classes.

Another potential barrier would exist if the City of Idaho Falls did not include the housing service agencies and organizations in meeting the goals. This is an area where the City recognizes community participation and collaboration of strategies and solutions as key elements in identifying and addressing barriers to affordable housing.

**Discussion**

The City of Idaho Falls is in the process of developing a specific Strategy to Remove Barriers to Affordable Housing that includes recommendations provided as a separate document to the *2016-2020 Analysis of Impediments to Fair Housing Choice*.

The City recognizes the roles that stakeholders play in developing and carrying out specific strategies and will partner within other community programs both public and private with regards to the following topics: planning and public information; developing effective housing programs; rehabilitation of existing housing, homeownership programs, acquisition of existing subsidized housing, land acquisition, new construction of housing, tenant assistance programs, shelter and services for the homeless, community partnerships, rental housing, support services, Fair Housing Activities, and land use.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction**

The City of Idaho Falls understands the importance of maximizing funding sources to address the priorities identified in the *2016-2020 CDBG Five Year Consolidated Plan*. In recognizing that CDBG and IHFA are the two major funding sources provided by the U.S. Department of Housing and Urban Development, the City will continue to understand how CDBG and IHFA funds may address the priorities defined in the Plan. The City will continue to work with non-profit agencies and organizations who provide services and programs that address affordable housing and social services concerns.

### **Actions planned to address obstacles to meeting underserved needs**

The City of Idaho Falls will continue to work with public and private agencies to better understand the obstacles in meeting underserved needs. By staying informed of the issues and participating in discussions held during regular monthly Region 6 Housing Coalition meetings, the City is able to make funding recommendations for CDBG projects and activities based on actual needs identified by service providers who work with underserved clients to address their needs on a daily basis.

### **Actions planned to foster and maintain affordable housing**

The City of Idaho Falls will continue to work with a variety of programs that assist with local housing needs such as the HUD HOME Program administered through the local Idaho Housing and Finance (IHFA) branch. The Program is a block grant that encourages partnerships between federal, state and local governments, housing developers, and nonprofit service agencies to expand the supply of decent, safe, sanitary, and affordable housing.

The City will continue to partner with agencies that utilize CDBG funds for programs that assist with down payment and closing costs, acquisition, construction, and rehabilitation of single-family and multi-family affordable housing for low-income families across Idaho.

### **Actions planned to reduce lead-based paint hazards -*Lead Based Paint Compliance (LBPC)***

The City of Idaho Falls recognizes that houses built before 1978 may contain lead-based paint due to paint, paint chips, and dust. To assist with increasing awareness, an instructional procedure guide was completed to ensure Lead-Based Paint Compliance of CDBG funded projects. To increase education awareness of the hazard; the City of Idaho Falls, IHFA, Region VII District Health, Regional Housing Meeting members, LIFE, Inc., F.A.I.T.H., CLUB, Inc., and EICAP have provided specific information on lead-based paint hazards, precautions, and symptoms to homeowners, renters, and landlords involved in housing services and rehab.

### **Actions planned to reduce the number of poverty-level families**

Partners for Prosperity (P4P), a regional organization, is based on the principles of inclusiveness

and consensus building. The organization serves 16 counties of Eastern Idaho including the Fort Hall Indian Reservation and is dedicated to reducing poverty and increasing prosperity. The City of Idaho Falls is a substantial partner expending concerted efforts within the City to reduce poverty levels through education, employment, and support system opportunities.

The Strategic Plans completed by Partners for Prosperity include the first Plan, the *Eastern Idaho Partners for Prosperity Strategic Plan for Poverty Reduction (P4P)* and was finalized in October 2003.

In January of 2004; the *Strategic Plan* was awarded a grant by the Northwest Area Foundation as a Community Ventures Partner with funding of \$10 million over a 10-year period. The 10 year strategic plan emphasized a strong commitment to prevent and diminish poverty for the regional community with program strategies that focused on the creation, growth, and preservation of prosperity.

The second and current Plan is the *Five Year Strategic Plan* implemented in 2012.

### ***Strategic Plans and Efforts from Local Partners for Prosperity (P4P)***

**The 2003-2013 Ten Year Strategic Plan** focused on funding specific programs and education with workforce development. The GED Program, provided through the EICAP Haven Shelter in partners with P4P, brought GED classes onsite for tenants and community members so they may complete and obtain their High School diplomas.

The C.A.S.H. Campaign Program (Creating Assets, Savings, and Hope) assists working individuals and families increase their assets/wealth by learning about the advantages of the Earned Income Tax Credit. The C.A.S.H. campaign also promotes free tax filing services through outreach and media campaigns.

**The 2012-2017 Five Year Strategic Plan** will focus on pursuing opportunities to leverage resources through partnerships, collaboration, and coalition building by:

1. Implementing programs and advocating for policies that help working and low income people build financial household security;
2. Implementing education programs and advocate policies that build human capital and help working and low income people pursue living wage jobs.

The City of Idaho Falls is working with the Executive Director to better understand the goals of the new Strategic Plan and how CDBG may be able to assist in meeting the unmet needs.

### **Actions planned to develop institutional structure**

The City of Idaho Falls recognizes the development of Institutional Structure as an ongoing process that considers many different elements in order to foster and maintain ongoing efforts that benefit the community.

The City's role in developing Institutional Structure includes coordination of local agencies and various units of local government in developing the *City of Idaho Falls CDBG Five Year*

*Consolidated Plans, Annual Action Plans, and Comprehensive Annual Performance and Evaluation Reports (CAPER).*

The City recognizes how local coordination of Plans and Reports are instrumental in presenting and addressing underserved housing needs and the issues surrounding homelessness.

In order to stay informed, the City will continue to participate in monthly Region 6 Housing Coalition meetings to effectively coordinate the exchange of information and ideas with the goal of increasing awareness through resources, community events, information, and educational outreach among nonprofit shelter and housing organizations, and state and local government agencies.

**Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Idaho Falls will continue to work with a variety of public and private nonprofit agencies that assist with local housing and social service needs. Together with IHFA and local service providers, who actively participate in local housing coalition meetings, the City is able to gain insight to the needs of the community that will be invaluable when considering projects and activities eligible for CDBG funding.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction

The City of Idaho Falls receives only CDBG funds to carry out CDBG eligible projects and activities for the 2016 Program Year. The FY2016 allocation for the City of Idaho Falls is \$342,935. No additional funds are received to carry out the priorities defined in the *2016-2020 CDBG Five Year Consolidated Plan*.

As submitted, the *FY2016 CDBG Annual Action Plan* is the first action plan applicable to the *2016-2020 CDBG Five Year Consolidated Plan*. To maximize funding opportunities that meet the needs of the LMI community, the City will continue to support, coordinate, and collaborate with community service providers, and nonprofit agencies and organizations.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	79.63%

#### Discussion

Consecutive years covered included 2015, 2016, and 2017 to benefit LMI individuals.

**City of Idaho Falls  
FY2016 CDBG Annual Action Plan**

**Grantee Unique Appendices**

**SF424, CPMP Non-State Grantee Certifications, Specific CDBG Certifications, and  
Optional Certification CDBG**

**Application for Federal Assistance SF-424**

\* 1. Type of Submission:

- Preapplication  
 Application  
 Changed/Corrected Application

\* 2. Type of Application:

- New  
 Continuation  
 Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

\* 3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

**8. APPLICANT INFORMATION:**

\* a. Legal Name:

City of Idaho Falls

\* b. Employer/Taxpayer Identification Number (EIN/TIN):

826000208

\* c. Organizational DUNS:

0920270100000

d. Address:

\* Street1:

308 Constitution Way

Street2:

\* City:

Idaho Falls

County/Parish:

Bonneville

\* State:

ID: Idaho

Province:

\* Country:

USA: UNITED STATES

\* Zip / Postal Code:

83405-0220

e. Organizational Unit:

Department Name:

Community Services Department

Division Name:

Planning Division

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Ms.

\* First Name:

Lisa

Middle Name:

A

\* Last Name:

Farris

Suffix:

Title:

Grant Administrator

Organizational Affiliation:

City of Idaho Falls

\* Telephone Number:

208-612-8323

Fax Number:

208-612-8520

\* Email:

LFarris@idahofallsidaho.gov

Application for Federal Assistance SF-424

\* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

\* 10. Name of Federal Agency:

US Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Entitlement Grant - Community Development Block Grant

\* 12. Funding Opportunity Number:

\* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

\* 15. Descriptive Title of Applicant's Project:

City of Idaho Falls 2016 CDBG Annual Action Plan to primarily benefit low to moderate income clients and areas within census tracts 9707, 9711,9712.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

\* a. Applicant ID02

\* b. Program/Project ID02

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

\* a. Start Date: 04/01/2016

\* b. End Date: 03/31/2017

18. Estimated Funding (\$):

* a. Federal	342,935.00
* b. Applicant	83,000.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	425,935.00

\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- a. This application was made available to the State under the Executive Order 12372 Process for review on .
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

- Yes
- No

If "Yes", provide explanation and attach

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Ms. \* First Name: Rebecca  
Middle Name: L.  
\* Last Name: Noah Casper  
Suffix:

\* Title: Mayor

\* Telephone Number: 208-612-8235 Fax Number: 208-612-8560

\* Email: rcasper@idahofallsideaho.gov

\* Signature of Authorized Representative: 

\* Date Signed: 3-10-16

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

  
Signature/Authorized Official

Date 3-10-16

## Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2016 2017 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

**Compliance with Laws** -- It will comply with applicable laws.

 3-10-16  
Signature/Authorized Official                      Date

Mayer  
Title

**OPTIONAL CERTIFICATION  
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Rebecca J. [Signature]      3-10-16  
Signature/Authorized Official      Date

Mayor  
Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING:

#### A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

## City of Idaho Falls

### FY2016 CDBG Annual Action

#### Grantee Unique Appendices - Citizen Participation (Chronological order)

2-16-16	Council approved AAP 2016 Project List (After allocation announced).
1-26-16	Signed Resolution with Project List (Before allocation announcement).
1-26-16	Council Meeting Minutes.
1-26-16	Council Meeting Agenda for 1-26-16.
1-25-16	Agenda for 1-25-16 Special Meeting.
1-21-16	Memo to Mayor/Council for Special Meeting to approve FY2016 CDBG AAP and CDBG 2016-2020 Five Year Consolidated Plan. Included with copies of draft Resolution, 2016 Projects/Activity List, Five Year Plan Priorities, AOI to FH, and Public Comments (before allocation announcement).
12-10-15 thru 1-11-16	Copy of letters received during public comment period
12-10-15	Minutes from Council Meeting 12-10-15 Public Hearing 12-10-15 Public Hearing: Slides, Five Year Consolidated Survey, Results, Priorities, Comparison to 2011-2015 Five Year Priorities, Table of 2016 Applicants/Projects.
12-2-15	Memo to Mayor and Council for Work Session with: Tentative Schedule and FY2016 Proposed Projects.
10-20-15	Ad to Post Register - Notices to Apply/Schedule.
10-16-15	Invitation to apply for FY2016 CDBG funds with mailing list.

<i>Applicant</i>	<u><i>FY2016 CDBG Council Approved Projects &amp; Activities</i></u>	<i>Proposed Amount</i>
<b>Public Service 15% Max</b>	<b>Project Description</b>	
<b>Partners for Prosperity</b>	<b>Financial counseling for Idaho Falls LMI clients with group financial classes and soft skills/personal development training</b>	<b>\$8000</b>
<b>ID Falls Legal Aid</b>	<b>Legal Aid Assistance for victims of domestic violence</b>	<b>\$7000</b>
<b>CLUB, Inc.</b>	<b>Presumed homeless Crisis Intervention (CIT) Case management/support for crisis housing and related services</b>	<b>\$12,000</b>
<b>EICAP/GRG</b>	<b>Legal Aid Assistance - Grandparents raising grandchildren</b>	<b>\$3000</b>
<b>Slum/Blight 30% Max</b>	<b>Project Description</b>	
<b>IFDDC Slum/Blight SBA Area</b>	<b>Public Facility-Downtown Improvements: facades, roofs, awnings, signs, code. Projects: Happy's-Façade, Frosty Gaitor-Façade, Samoa Club-Roof, Kingston Plz-Façade</b>	<b>\$55,000</b>
<b>LMI projects 70% Min</b>	<b>Project Description</b>	
<b>Planning Dept. Code Enfc.</b>	<b>Code Enforcement Program - 1 FTE in (3) LMI Census Tract neighborhoods</b>	<b>\$71,349</b>
<b>City Public Works Dept.</b>	<b>Public Facility &amp; Improvement with Curb/Gutter, and Sidewalk Replacement - Phase 3 Bel Aire Subdivision</b>	<b>\$42,000</b>
<b>Sr. Citizen Center</b>	<b>Public Facility/Improvement to replace 2 A/C Units</b>	<b>\$11,000</b>
<b>Idaho Falls Rescue Mission: Ruth House and The Ark</b>	<b>Public Facilities &amp; Improvements to make Transitional and Emergency Housing Facilities ADA accessible</b>	<b>\$50,000</b>
<b>Habitat for Humanity Idaho Falls (HFHIF)</b>	<b>Acquisition to allocate funds to purchase and or rebuild (1) home located within the (3) US Census Tracts for homeownership for an LMI family</b>	<b>\$15,000</b>
<b>Administration 20% Max</b>	<b>Administer CDBG Salary, benefits, office equipment, training, and resources</b>	<b>\$68,586</b>
	<b>2016 Total Amount of Projects and Activities</b>	<b>\$342,935</b>

Jan 28, 2016 - HUD issued CPD Notice (CPD-16-01) to Grantees regarding FY2016 Action and Consolidated Plan submittals and instructs Grantees to submit Plans after HUD announces FY2016 allocations (HUD also allows a 60-day extension for Plan submittal).

Feb 16, 2016 - Allocations announced and 60-day extension begins.

Idaho Falls is expected to receive \$342,935 of FY2016 CDBG funds which is \$7.00 more than the estimate used for Plan development and does not trigger a substantial amendment (an amount greater/lesser than 10%). The City submitted their *2016-2020 CDBG Five Year Consolidated Plan* and *2016 CDBG Annual Action Plan* to HUD before the end of the 60-day extension (April 15, 2016).

City's General Budget (FY) starts 10-1-16. CDBG 2016 PY runs 4-1-16 to 3-31-17. Allocation expected July, 2016.

RESOLUTION NO. 2016-02

A RESOLUTION OF THE CITY OF IDAHO FALLS, IDAHO, FISCAL YEAR 2016 CDBG ANNUAL ACTION PLAN AND FISCAL YEARS 2016-2020 CDBG FIVE-YEAR CONSOLIDATED PLAN.

WHEREAS, the City of Idaho Falls has been designated as an entitlement city by the U.S. Department of Housing and Urban Development;

WHEREAS, the City of Idaho Falls, Idaho, has prepared a One-Year CDBG Annual Action Plan for Fiscal Year 2016 as part of the requirements of entitlement status;

WHEREAS, the City of Idaho Falls, Idaho, has prepared a Five-Year CDBG Consolidated Plan for Fiscal Years 2016-2020 as part of the requirements of entitlement status;

WHEREAS, the City of Idaho Falls, Idaho, has prepared an Analysis of Impediments to Fair Housing to be submitted as part of the Five-Year CDBG Consolidated Plan for Fiscal Years 2016-2020 as part of the requirements of entitlement status;

WHEREAS, the City of Idaho Falls, Idaho, held a public hearing on the Annual Action Plan FY2016 AND the Consolidated Plan FY2016-2020 on December 10, 2015;

WHEREAS, the City of Idaho Falls, Idaho, had a thirty day comment period until and through January 11, 2016;

WHEREAS, the City of Idaho Falls, Idaho, has considered comments received during the thirty day comment period;

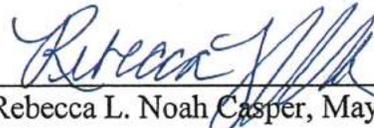
NOW, THEREFORE, be it resolved by the Mayor and City Council of the City of Idaho Falls, Idaho, as follows:

1. The Annual Action Plan for Fiscal Year 2016 and the Consolidated Plan for Fiscal Years 2016-2020, as prepared by the Community Development Services Department, Planning Division, a copy of which is attached hereto and by this reference made a part of hereof, is hereby approved.

The Mayor is hereby authorized to sign the document(s) for Federal assistance.



  
Kathy Hampton, City Clerk

  
Rebecca L. Noah Casper, Mayor

Date JANUARY 26, 2016

<i>Applicant</i>	<i>FY2016 CDBG Council Approved Projects &amp; Activities</i>	<i>Proposed Amount</i>
<b>Public Service 15% Max</b>	<b>Project Description</b>	
<b>Partners for Prosperity</b>	<b>Financial counseling for Idaho Falls LMI clients with group financial classes and soft skills/personal development training.</b>	<b>\$8000</b>
<b>Idaho Falls Legal Aid CLUB, Inc.</b>	<b>Legal Aid Assistance for victims of domestic violence. Presumed homeless Crisis Intervention (CIT) Case management/support for crisis housing and related services.</b>	<b>\$7000</b> <b>\$12,000</b>
<b>EICAP</b>	<b>Legal Aid Assistance - Grandparents raising grandchildren (GRG).</b>	<b>\$3000</b>
<b>Slum/Blight 30% Max</b>	<b>Project Description</b>	
<b>IFDDC</b>	<b>Public Facility - Slum/Blight SBA Area. Improvements include: facades, awnings, roofs, signs, code. 2015 Projects: Happy's Bldg.-Façade, Frosty Gaitor - Façade, Samoa Club-Roof, Kingston Plaza-Façade.</b>	<b>*\$55,000</b>
<b>LMI projects 70% Min</b>	<b>Project Description</b>	
<b>Planning Dept. Code Enfc.</b>	<b>Code Enforcement Program - 1 FTE in (3) LMI Census Tract neighborhoods.</b>	<b>\$71,342</b>
<b>City Public Works Dept.</b>	<b>Public Facility &amp; Improvement with Curb/Gutter, and Sidewalk Replacement - Phase 3 Bel Aire Subdivision.</b>	<b>\$42,000</b>
<b>Sr. Citizen Comm. Center</b>	<b>Public Facility/Improvement to replace 2 A/C Units.</b>	<b>\$11,000</b>
<b>Idaho Falls Rescue Mission: Ruth House and The Ark</b>	<b>Public Facilities &amp; Improvements to make Transitional and Emergency Housing Facilities ADA accessible.</b>	<b>\$50,000</b>
<b>Habitat for Humanity Idaho Falls (HFHIF)</b>	<b>Acquisition to allocate funds to purchase and or rebuild (1) home located within the (3) US Census Tracts for homeownership for an LMI family.</b>	<b>\$15,000</b>
<b>Administration 20% Max</b>	<b>Administer CDBG Salary and benefits, office equipment, training, and resources</b>	<b>\$68,586</b>
	<b>2016 Total Amount of Projects and Activities</b>	<b>\$342,928</b>

FY2016 estimate based on 2015 allocation \$342,928.

2016 CDBG Annual Action Plan will be assessed to reflect actual allocation amounts once Federal budget is approved and allocations are announced to Grantees.

\*If higher allocation, increase for Slum/blight (IFDDC) to make up the difference.

City's General Budget (FY) starts Oct 1, 2016.

2016 CDBG Plan Year is April 1, 2016 to March 31, 2017 (allocation expected July, 2016).

**JANUARY 26, 2016**

The City Council of the City of Idaho Falls met in Special Council Meeting, Tuesday, January 26, 2016, in the Council Chambers in the City Annex Building located at 680 Park Avenue in Idaho Falls, Idaho at 7:30 p.m.

There were present:

Mayor Rebecca Casper  
Councilmember Michelle Ziel-Dingman  
Councilmember John B. Radford  
Councilmember Ed Marohn  
Councilmember David M. Smith  
Councilmember Thomas Hally  
Councilmember Barbara Ehardt

Also present:

Randy Fife, City Attorney  
Kathy Hampton, City Clerk  
All available Department Directors

Mayor Casper invited Tyler Ellison, a 7<sup>th</sup> grader at Taylorview Middle School and Boy Scout Troop #344, to come forward and lead those present in the Pledge of Allegiance.

Mayor Casper requested any public comments not related to items on the agenda. No one appeared.

**Presentation:**

Idaho Falls Power Director, Jackie Flowers, stated Idaho Falls Power offers numerous energy efficiency programs. These programs began in 1980 and offer cost savings to residential, commercial, and industrial customers which in turn assists Idaho Falls Power with power resources and infrastructure. She indicated customers have saved in excess of 40 million kilowatt hours which has resulted in \$2.14 million in electric rate savings, based on the residential rate. Director Flowers, along with Wid Ritchie, Conservation Energy Specialist, presented energy efficiently rebate checks to Idaho Steel Products, in the amount of \$39,172.00, and to Conrad and Bischoff, in the amount of \$52,998.00.

**Consent Agenda Items:**

Mayor Casper requested reappointments and new appointments for Board and Commissions:

<u>Name</u>	<u>Commission</u>	<u>Term Expires</u>
Kent Fugal	Traffic Safety Committee	12/31/2017
Bruce Lawrence	Traffic Safety Committee	12/31/2017
Bruce Scholes	Traffic Safety Committee	12/31/2017
Alden Allen	Board of Adjustment	12/31/2020
Nathan Kennedy	Board of Adjustment	12/31/2020
Tom Nance	Historic Preservation Committee	12/31/2018

**JANUARY 26, 2016**

During the FY2016 budget process an amount of \$331,502 was approved by City Council as the police department's share of the expenses for replacing the current consolidated Records Management System and Computer Aided Dispatch. Work has been ongoing to complete this project, and the Bonneville County Sheriff's Office has paid for the project to date. The Sheriff's Office has submitted an invoice to the Idaho Falls Police Department for \$291,206.73. The remaining amount will be billed as project goals are completed. The Idaho Falls Police Department respectfully request that the City Council to approve paying the bill to the Bonneville County Sheriff's Office in the amount of \$291,206.73.

Chief McBride stated the Records Management System is currently being developed and anticipates training for the system to occur in July, 2016. He believes this will be a substantial benefit for public safety.

It was moved by Councilmember Dingman, seconded by Councilmember Marohn, to approve the purchase requisition to reimburse the Bonneville County Sheriff's Office for the consolidated Records Management System in the amount of \$291,206.73. Roll call as follows: Aye – Councilmembers Marohn, Dingman, Ehardt, Hally, Radford, Smith. Nay – none. Motion carried.

Community Development Services submitted the following items for Council consideration:

**MEMORANDUM**

To: Honorable Mayor and City Council  
From: Brad Cramer, Community Development Services Director  
Subject: Resolution to approve FY2016 Community Development Block Grant (CDBG) Annual Action Plan and FY2016-2020 CDBG Five Year Consolidated Plan

Attached is the resolution approving the FY2016 CDBG Annual Action Plan and FY2016-2020 CDBG Five Year Consolidated Plan. The Annual Action Plan includes allocation of FY2016 funding to approved projects and activities. The Five Year Consolidated Plan includes needs assessments and priorities for the planning period as well as an updated Analysis of Impediments to Fair Housing for the City. Included in the attachments are priorities from the plan as well as comments received during the public comment period following the public hearing held on the plans on December 10, 2015.

Director Cramer stated due to selection criteria and requirements from HUD (Department of Housing and Urban Development), not all projects submitted will receive allocated monies.

It was moved by Councilmember Dingman, seconded by Councilmember Smith, to approve the Resolution to approve FY2016 Community Development Block Grant (CDBG) Annual Action Plan and FY2016-2020 CDBG Five Year Consolidated Plan and authorize the Mayor and City Clerk to sign the necessary documents. Roll call as follows: Aye – Councilmembers Ehardt, Marohn, Hally, Radford, Smith, Dingman. Nay – none. Motion carried.

**RESOLUTION 2016-02**

A RESOLUTION OF THE CITY OF IDAHO FALLS, IDAHO, FISCAL YEAR 2016 CDBG ANNUAL ACTION PLAN AND FISCAL YEARS 2016-2020 CDBG FIVE-YEAR CONSOLIDATED PLAN.

MEMORANDUM

**JANUARY 26, 2016**

From: Brad Cramer, Community Development Services Director  
Subject: Ordinance to modify Title 2, Chapter 2, and Title 5, Chapter 8 to the City Code

Attached is an ordinance modifying Title 2, Chapter 2, and Title 5, Chapter 8 to the City Code. Title 2, Chapter 2 establishes residency requirements for service on the Planning Commission. Staff is proposing to change the requirement from five years to two years which is the requirement found in the Local Land Use Planning Act. Title 5, Chapter 8 deals with enforcement procedures for Code Enforcement. The current code does not match the methods and procedures Code Enforcement currently uses to enforce codes and ordinances.

Mayor Casper opened the public hearing and ordered all staff materials and presentation be entered into the record.

Director Cramer appeared and briefly explained the changes to the ordinance, including reducing the residency requirements for the Planning Commission Staff from 5 years to 2 years and Code Enforcement methods.

Mayor Casper requested any public comment. No one appeared.

Mayor Casper closed the public hearing.

It was moved by Councilmember Dingman, seconded by Councilmember Smith, to approve the Ordinance to modify Title 2, Chapter 2, and Title 5, Chapter 8 to the City Code under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary. Roll call as follows: Aye – Councilmembers Smith, Hally, Radford, Dingman, Ehardt, Marohn. Nay – none. Motion carried.

At the request of the Mayor, the City Clerk read the ordinance by title only:

**ORDINANCE NO. 3054**

AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, AMENDING TITLE 2, CHAPTER 2 AND TITLE 5, CHAPTER 8; TO REQUIRE RESIDENCY REQUIREMENTS FOR MEMBERS OF THE PLANNING AND ZONING COMMISSION, PROHIBIT LITTERING, AND TO AMEND THE NUISANCE ABATEMENT PROCESS, PROVIDING SEVERABILITY, PUBLICATION BY SUMMARY, AND ESTABLISHING EFFECTIVE DATE.

There being no further business, it was moved by Councilmember Hally, seconded by Councilmember Marohn, to adjourn at 9:05 p.m. which motion passed by unanimous vote.

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CITY CLERK

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MAYOR



**NOTICE OF PUBLIC MEETING**

**Monday, January 25, 2016**  
**CITY COUNCIL CHAMBERS**  
**680 Park Avenue**  
**Idaho Falls, Id 83402**  
**3:00 p.m.**

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*The public is invited to attend. This meeting may be cancelled or recessed to a later time in accordance to law. If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the City of Idaho Falls, you may contact City Clerk Kathy Hampton at 612-8414 or the ADA Coordinator Lisa Farris at 612-8323 as soon as possible and they will make every effort to adequately meet your needs.*

**SPECIAL MEETING (Council Work Session)**

Call to Order and Roll Call:

Mayor and Council:

- City Council Reports (10)
- Mayor's Report (15)

Public Works:

- Discussion of Franchise Agreement with Intermountain Gas Company (10)

Community Development Services:

- Community Development Block Grant (CDBG) Allocations (30)

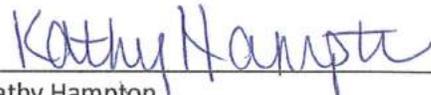
Council Training and Discussion:

- General Council Member Overview—Open Records, Conflicts, Ethics, etc. (10)
- Council Meeting Overview—Definition, Notice and Scheduling, Agenda Management, Format, Streaming (45)
- Planning Overview—Processes, Basic Elements, 2016 Goals (30)

**EXECUTIVE SESSION**

The Executive Session will be held immediately following the conclusion of the agenda items listed above. The Executive Session has been called pursuant to the provisions of Idaho Code Section 74-206A(1)(c) to acquire an interest in real property which is not owned by a public agency.

DATED this 22<sup>nd</sup> day of January, 2016

  
\_\_\_\_\_  
Kathy Hampton  
City Clerk

6. **Regular Agenda.**

**A. Idaho Falls Power**

**1) Master Confirmation Agreement:** Attached is a Master Confirmation Agreement with Shell Energy North America. This contract has been reviewed by the legal department. Idaho Falls Power respectfully requests that City Council approve the agreement and authorize the Mayor to execute the document.

RECOMMENDED ACTION: To approve the Master Confirmation Agreement with Shell Energy North America and authorize the Mayor to execute the document (or take other action deemed appropriate).

**B. Public Works**

**1) Idaho Transportation Department State/Local Agreement – Intersection of Holmes Avenue and Elva Street Project:** Attached is a State/Local Agreement with the Idaho Transportation Department and accompanying Resolution with respect to the Intersection of Holmes Avenue and Elva Street project. This agreement stipulates that \$2,000.00 be forwarded as deposit against the City match with the signed agreement if approved. This agreement has been reviewed by the City Attorney. Public Works recommends adoption of the resolution, approval of this agreement; and, authorization for Mayor and City Clerk to sign the necessary documents.

RECOMMENDED ACTION: To adopt the resolution and approve the State/Local Agreement for the Intersection of Holmes Avenue and Elva Street project, and give authorization for the Mayor and City Clerk to sign the necessary documents (or take other action deemed appropriate).

**2) Idaho Transportation Department State/Local Agreement – 9<sup>th</sup> Street; SE Bonneville to St. Clair Road Project:** Attached is a State/Local Agreement with the Idaho Transportation Department and accompanying Resolution with respect to the 9<sup>th</sup> Street; SE Bonneville to St. Clair Road project. This agreement stipulates that \$2,000.00 be forwarded as deposit against the City match with the signed agreement if approved. This agreement has been reviewed by the City Attorney. Public Works recommends adoption of the resolution, approval of this agreement; and, authorization for Mayor and City Clerk to sign the necessary documents.

RECOMMENDED ACTION: To adopt the resolution and approve the State/Local Agreement for the 9<sup>th</sup> Street; SE Bonneville to St. Clair Road project, and give authorization for the Mayor and City Clerk to sign the necessary documents (or take other action deemed appropriate).

**3) Franchise Ordinance with Intermountain Gas Company:** The existing Franchise Ordinance with Intermountain Gas Company will expire on March 6, 2016. Therefore, attached for consideration is a Franchise Ordinance prepared by the City Attorney. The proposed Franchise Ordinance, if approved, would be for a 15-year period and provides the City access to Intermountain Gas mapping in formats compatible with our Geographic Information System. Public Works recommends approval of this ordinance; and, authorization for Mayor and City Clerk to sign the necessary documents.

RECOMMENDED ACTION: To approve the Franchise Ordinance with Intermountain Gas Company under the suspension of the rules requiring three complete and separate readings and that it be

read by title and published by summary (or consider the Ordinance on the first reading and that it be read by title, or reject the Ordinance).

**4) Bid Award – Well 8 Electrical Upgrade:** On January 19, 2016, bids were received and opened for the Well 8 Electrical Upgrade project. A tabulation of bid results is attached. Public Works recommends approval of the plans and specifications, award to the lowest responsive, responsible bidder, Mountain West Electric, Inc., in an amount of \$91,500.00 and, authorization for the Mayor and City Clerk to sign contract documents.

**RECOMMENDED ACTION:** To approve of the plans and specifications for Well 8 Electrical Upgrade and award to the lowest responsive, responsible bidder, Mountain West Electric, Inc., an amount of \$91,500.00 and give authorization for the Mayor and City Clerk to sign contract documents (or take other action deemed appropriate).

**5) Bid Award – Well 9 & 10 Electrical Upgrade:** On January 19, 2016, bids were received and opened for the Well 9 & 10 Electrical Upgrade project. A tabulation of bid results is attached. Public Works recommends approval of the plans and specifications, award to the lowest responsive, responsible bidder, CR Clark Construction, LLC, in an amount of \$514,572.00 and, authorization for the Mayor and City Clerk to sign contract documents.

**RECOMMENDED ACTION:** To approve of the plans and specifications for Well 9 & 10 Electrical Upgrade and award to the lowest responsive, responsible bidder, CR Clark Construction, LLC, an amount of \$514,572.00 and give authorization for the Mayor and City Clerk to sign contract documents (or take other action deemed appropriate).

#### **C. Police Department**

**1) Purchase Requisition Approval:** The Police Department respectfully requests the approval to reimburse the Bonneville County Sheriff's Office for the consolidated Records Management System.

**RECOMMENDED ACTION:** To approve the purchase requisition to reimburse the Bonneville County Sheriff's Office for the consolidated Records Management System in the amount of \$291,206.73 (or take other action deemed appropriate).

#### **D. Community Development Services**

**1) Resolution to approve FY2016 Community Development Block Grant (CDBG) Annual Action Plan and FY2016-2020 CDBG Five Year Consolidated Plan:** Attached is the resolution approving the FY2016 CDBG Annual Action Plan and FY2016-2020 CDBG Five Year Consolidated Plan.

**RECOMMENDED ACTION:** To approve the Resolution to approve FY2016 Community Development Block Grant (CDBG) Annual Action Plan and FY2016-2020 CDBG Five Year Consolidated Plan and authorize the Mayor and City Clerk to sign the necessary documents (or take other action deemed appropriate).

**2) Public Hearing – Application for Rezoning from HC-1 to I&M-1, Zoning Ordinance, and Reasoned Statement of Relevant Criteria and Standards, M&B 4.469 acres, SE ¼ Section 13, T 2N, R 37E:** Attached is the application for rezoning from HC-1 to I&M-1, Zoning Ordinance, and

Reasoned Statement of Relevant Criteria and Standards for M&B 4.469 acres, SE ¼ Section 13, T 2N, R 37E. The Planning and Zoning Commission considered this application at its November 3, 2015 meeting and recommended denial by a 5-2 vote. The denial was due to concerns about I&M-1 zoning so close to an entryway to the City. Staff concurs with the concerns and has discussed alternatives with the applicant. This item is now being submitted to the Mayor and City Council for consideration.

**RECOMMENDED ACTIONS:** The following recommendations in sequential order (or take other action deemed appropriate):

a. To approve the Ordinance for the rezoning of M&B 4.469 acres, SE ¼ Section 13, T 2N, R 37E, from HC-1 to GC-1 under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary (or consider the Ordinance on the first reading and that it be read by title, or reject the Ordinance).

b. To approve the Reasoned Statement of Relevant Criteria and Standards for the rezoning of M&B 4.469 acres, SE ¼ Section 13, T 2N, R 37E, from HC-1 to GC-1, and give authorization for the Mayor to execute the necessary documents.

**3) Public Hearing – Ordinance to modify Title 2, Chapter 2, and Title 5, Chapter 8 to the City Code:** Attached is an ordinance modifying Title 2, Chapter 2, and Title 5, Chapter 8 to the City Code. Title 2, Chapter 2 establishes residency requirements for service on the Planning Commission. Staff is proposing to change the requirement from five years to two years which is the requirement found in the Local Land Use Planning Act. Title 5, Chapter 8 deals with enforcement procedures for Code Enforcement. The current code does not match the methods and procedures Code Enforcement currently uses to enforce codes and ordinances.

**RECOMMENDED ACTION:** To approve the Ordinance to modify Title 2, Chapter 2, and Title 5, Chapter 8 to the City Code under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary (or consider the Ordinance on the first reading and that it be read by title, or reject the Ordinance).

**7. Motion to Adjourn.**



**NOTICE OF PUBLIC MEETING**  
**Monday, January 25, 2016**  
**CITY COUNCIL CHAMBERS**  
**680 Park Avenue**  
**Idaho Falls, Id 83402**  
**3:00 p.m.**

*The public is invited to attend. This meeting may be cancelled or recessed to a later time in accordance to law. If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the City of Idaho Falls, you may contact City Clerk Kathy Hampton at 612-8414 or the ADA Coordinator Lisa Farris at 612-8323 as soon as possible and they will make every effort to adequately meet your needs.*

### **SPECIAL MEETING (Council Work Session)**

Call to Order and Roll Call:

Mayor and Council:

-City Council Reports (10)  
-Mayor's Report (15)

Public Works:

-Discussion of Franchise Agreement with Intermountain Gas Company (10)

Community Development Services:

-Community Development Block Grant (CDBG) Allocations (30)

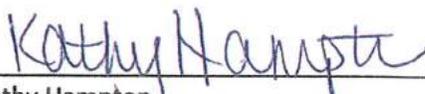
Council Training and Discussion:

-General Council Member Overview—Open Records, Conflicts, Ethics, etc. (10)  
-Council Meeting Overview—Definition, Notice and Scheduling, Agenda Management, Format, Streaming (45)  
-Planning Overview—Processes, Basic Elements, 2016 Goals (30)

### **EXECUTIVE SESSION**

The Executive Session will be held immediately following the conclusion of the agenda items listed above. The Executive Session has been called pursuant to the provisions of Idaho Code Section 74-206A(1)(c) to acquire an interest in real property which is not owned by a public agency.

DATED this 22<sup>nd</sup> day of January, 2016

  
\_\_\_\_\_  
Kathy Hampton  
City Clerk



**CITY OF IDAHO FALLS**  
**PLANNING AND BUILDING DIVISION**

P.O. BOX 50220  
IDAHO FALLS, IDAHO 83405-0220  
www.idahofallsidaho.gov

Planning Department • (208) 612-8276      FAX (208) 612-8520      Building Department • (208) 612-8270

BGC-006-16

MEMORANDUM

TO:                   Honorable Mayor and City Council  
FROM:               Brad Cramer, Community Development Services Director  
SUBJECT:           Resolution to approve FY2016 CDBG Annual Action Plan and FY2016-2020  
                          CDBG Five Year Consolidated Plan  
DATE:               January 21, 2016

Attached is the resolution approving the FY2016 CDBG Annual Action Plan and FY2016-2020 CDBG Five Year Consolidated Plan. The Annual Action Plan includes allocation of FY2016 funding to approved projects and activities. The Five Year Consolidated Plan includes needs assessments and priorities for the planning period as well as an updated Analysis of Impediments to Fair Housing for the City. Included in the attachments are priorities from the plan as well as comments received during the public comment period following the public hearing held on the plans on December 10, 2015.

Attachments:   Resolution  
                      FY2016 Projects and Activities List Five Year Plan Priorities  
                      Five Year Plan priorities  
                      Analysis of Impediments to Fair Housing → See Grantee Unique  
                      Public comments received during comment period   Appendices for

cc:           Kathy Hampton  
               File

AOI to Fair Housing  
(Entire Document)

RESOLUTION NO. \_\_\_\_\_  
RESOLUTION OF THE CITY OF IDAHO FALLS  
APPROVING BOTH PLANS  
FISCAL YEAR 2016 CDBG ANNUAL ACTION PLAN  
FISCAL YEARS 2016-2020 CDBG FIVE YEAR CONSOLIDATED PLAN

WHEREAS, the City of Idaho Falls has been designated as an entitlement city by the U.S. Department of Housing and Urban Development;

WHEREAS, the City of Idaho Falls has prepared a One-Year CDBG Annual Action Plan for Fiscal Year 2016 as part of the requirements of entitlement status;

WHEREAS, the City of Idaho Falls has prepared a Five-Year CDBG Consolidated Plan for Fiscal Years 2016-2020 as part of the requirements of entitlement status;

WHEREAS, the City of Idaho Falls has prepared an Analysis of Impediments to Fair Housing to be submitted as part of the Five-Year CDBG Consolidated Plan for Fiscal Years 2016-2020 as part of the requirements of entitlement status;

WHEREAS, the City of Idaho Falls held a public hearing on the Annual Action Plan FY2016 AND the Consolidated Plan FY2016-2020 on December 10, 2015;

WHEREAS, the City of Idaho Falls had a thirty day comment period until and through January 11, 2016;

WHEREAS, the City of Idaho Falls has considered comments received during the thirty day comment period;

NOW, THEREFORE, be it resolved by the Mayor and City Council of the City of Idaho Falls as follows:

1. The Annual Action Plan for Fiscal Year 2016 and the Consolidated Plan for Fiscal Years 2016-2020 as prepared by the Community Development Services Department, Planning Division, a copy of which is attached hereto and by this reference made a part of hereof, is hereby approved.
2. The Mayor is hereby authorized to sign the document(s) for Federal assistance.

\_\_\_\_\_  
Rebecca L. Noah Casper, Mayor

ATTEST:

\_\_\_\_\_  
Kathy Hampton, City Clerk

\_\_\_\_\_  
Date

DRAFT

<i>Applicant</i>	<i>FY2016 CDBG Council Approved Projects &amp; Activities</i>	<i>Proposed Amount</i>
<b>Public Service 15% Max</b>	<b>Project Description</b>	
<b>Partners for Prosperity</b>	<b>Financial counseling for Idaho Falls LMI clients with group financial classes and soft skills/personal development training.</b>	<b>\$8000</b>
<b>Idaho Falls Legal Aid CLUB, Inc.</b>	<b>Legal Aid Assistance for victims of domestic violence. Presumed homeless Crisis Intervention (CIT) Case management/support for crisis housing and related services.</b>	<b>\$7000</b> <b>\$12,000</b>
<b>EICAP</b>	<b>Legal Aid Assistance - Grandparents raising grandchildren (GRG).</b>	<b>\$3000</b>
<b>Slum/Blight 30% Max</b>	<b>Project Description</b>	
<b>IFDDC</b>	<b>Public Facility - Slum/Blight SBA Area. Improvements include: facades, awnings, roofs, signs, code. 2015 Projects: Happy's Bldg.-Façade, Frosty Gaitor - Façade, Samoa Club-Roof, Kingston Plaza-Façade.</b>	<b>*\$55,000</b>
<b>LMI projects 70% Min</b>	<b>Project Description</b>	
<b>Planning Dept. Code Enfc.</b>	<b>Code Enforcement Program - 1 FTE in (3) LMI Census Tract neighborhoods.</b>	<b>\$71,342</b>
<b>City Public Works Dept.</b>	<b>Public Facility &amp; Improvement with Curb/Gutter, and Sidewalk Replacement - Phase 3 Bel Aire Subdivision.</b>	<b>\$42,000</b>
<b>Sr. Citizen Comm. Center</b>	<b>Public Facility/Improvement to replace 2 A/C Units.</b>	<b>\$11,000</b>
<b>Idaho Falls Rescue Mission: Ruth House and The Ark</b>	<b>Public Facilities &amp; Improvements to make Transitional and Emergency Housing Facilities ADA accessible.</b>	<b>\$50,000</b>
<b>Habitat for Humanity Idaho Falls (HFHIF)</b>	<b>Acquisition to allocate funds to purchase and or rebuild (1) home located within the (3) US Census Tracts for homeownership for an LMI family.</b>	<b>\$15,000</b>
<b>Administration 20% Max</b>	<b>Administer CDBG Salary and benefits, office equipment, training, and resources</b>	<b>\$68,586</b>
	<b>2016 Total Amount of Projects and Activities</b>	<b>\$342,928</b>

FY2016 estimate based on 2015 allocation \$342,928.

2016 CDBG Annual Action Plan will be assessed to reflect actual allocation amounts once Federal budget is approved and allocations are announced to Grantees.

\*If higher allocation, increase for Slum/blight (IFDDC) to make up the difference.

City's General Budget (FY) starts Oct 1, 2016.

2016 CDBG Plan Year is April 1, 2016 to March 31, 2017 (allocation expected July, 2016).

(Survey Results)  
 Priorities for 2016-2020

**2011-15 Priorities**

1. Homeless & at Risk of Homeless - Transitional housing, Domestic violence victims, job training	1. Housing
2. Public Service Needs - Transportation, Employment training, Handicapped services	2. Public Facilityty
3. Economic Development - Job creation, Downtown revitalization, Infrastructure for job creation	3. Transportation
4. Infrastructure Improvement - Street and Sidewalk Improvements, Flood or drainage	4. Slum/Blight
5. Housing Needs - Fair housing activities, Rental and Owner property rehab	5. Infrastructure Imp.
6. Youth Programs - Youth services, Centers, Child Care services	6. Public Service
7. Public Facilities - ADA accessibility, Fire Stations, Neighborhood Centers	7. Economic Development
8. Senior Programs- Senior services, Centers, Programs	8. Housing Needs
9. Anti-Crime Programs - Crime awareness and Anti-Crime Programs	9. Anti-Crime Programs
10. Code Enforcement - Increase Clean up events in LMI areas	

Prioritized CDBG HUD Priorities  
Housing Development  
Public Service  
Economic Development  
Community Development.

Within each HUD Priority, specific needs and priorities were identified. In short, the needs and priorities identified in the *2016-2020 CDBG Five Year Consolidated Plan* will be used to determine how projects and activities are recommended for annual CDBG funding.

1. **Housing Development - Homeless issues and those at Risk of Homeless:**  
The top priorities were the need for more transitional housing, assistance for victims of domestic violence (greatest risk of being homeless), and job training.
2. **Public Service -** Input indicated that transportation, employment training, and services for individuals with a disability were the top priorities for public service activities.
3. **Economic Development -** the top priorities were job creation, Downtown revitalization, and infrastructure for job creation.
4. **Community Development - Infrastructure Improvement**  
The top priorities for infrastructure improvements were street, sidewalk, and drainage.
5. **Housing - Housing Needs**  
The top priorities for specific housing needs were Fair Housing activities to increase awareness, and rental/owner occupied rehab.
6. **Community Development - Youth Programs**  
The top priorities were youth services, centers, and child care services
7. **Community Development - Public Facilities**  
The top priorities for public facility improvements were for ADA accessibility, Fire Stations, and a need for Neighborhood Centers.
8. **Community Development - Senior Programs**  
Top priorities were senior services and centers
9. **Community Development - Anti-Crime Programs**  
Priority for crime awareness
10. **Community Development - Code Enforcement**  
Priority to increase clean up events in LMI neighborhoods

**Lisa Farris**

---

**From:** Michael Allen <mdallen74@gmail.com>  
**Sent:** Friday, January 08, 2016 4:17 PM  
**To:** Lisa Farris  
**Subject:** CDBG facade improvement comment

City of Idaho Falls  
Attn: Lisa Farris, Grant Administrator

I am an owner of a building in downtown Idaho Falls, located at 504 Shoup Ave. I submit this email to voice my support for and appreciation of the positive impact the facade improvement grant funds have had and will have downtown. As an owner of a historically significant building I am well aware of the expense of updating historic buildings while retaining historic character. But I hope and have reason to believe, based on my relatively short experience as a property and business owner here, that as buildings and infrastructure improve more people want to be downtown. This fosters revitalization and growth. These funds are important to continue improvement to and revitalization of the historic downtown center of Idaho Falls.

Thank for your consideration and continued support of the CDBG facade improvement grant program.

Best Regards,

Mike Allen  
Camp Bench Holdings, LLC

## Lisa Farris

---

**From:** Kristine Staten <krisis@downtownidahofalls.com>  
**Sent:** Wednesday, January 06, 2016 11:40 AM  
**To:** Lisa Farris  
**Subject:** CDBG Grant Allocation Request

Lisa,

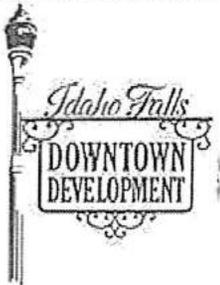
I'd like to submit the following comments in support of Downtown Idaho Falls receiving the full \$60,000 grant award that was requested for CDBG for FY2016. The Downtown area has seen significant improvement and benefits from the improvements made due to CDBG funding. Several buildings have received façade updates, signs and awnings. These improvements make our downtown not only more visually appealing, they make it more appealing to shoppers, entrepreneurs, residents, and visitors. These improvements have increased property value and rental incomes.

Recently a team from the University of Wisconsin-Extension authored the report "*An Analysis of Downtown Storefront Improvements*" to examine the impacts of storefront improvements over the past 15 years. Their research concluded that more than 80% of reporting businesses experienced an increase in the number of first-time customers and previously unoccupied space generated new customers as a result of new commercial tenants. Over 90% of existing businesses saw an average increase in sales by 20%. Their study also found that many of the property owners that restored their building's façade did so due to their desire to restore the building to its original elegance as a symbol of the community's heritage. By spending CDBG dollars in our downtown we are not only helping local businesses, we are preserving history for generations to come.

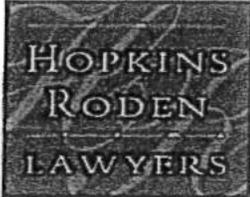
We have seen wonderful renovation projects thanks to CDBG dollars in years past, and the need for future projects is great. Since 2006 CDBG funds have been used to complete 83 projects downtown helping 58 business owners. We currently have applications for six more projects. We ask the council to please consider strongly allotting the full \$60,000 request to Downtown Idaho Falls.

Respectfully,

*Krisi Staten*  
Executive Director



425 N Capital  
Idaho Falls, ID 83402  
208-535-0399 office  
208-313-8551 cell  
208-523-2255 fax  
[www.downtownidahofalls.com](http://www.downtownidahofalls.com)



HOPKINS RODEN CROCKETT HANSEN & HOOPES, PLLC  
SEWARD H. FRENCH (1941-1984) TED C. SPRINGER (1943-1984) WILLIS B. BENJAMIN (1939-1999)

January 6, 2016

GREGORY L. CROCKETT  
E-MAIL [gregcrockett@hopkinsroden.com](mailto:gregcrockett@hopkinsroden.com)

Idaho Falls City Council Members  
c/o Lisa Farris, Grant Administrator  
Email: [lfarris@idahofallsidaho.gov](mailto:lfarris@idahofallsidaho.gov)

Re: FY 2016 CDBG Funding Cycles // Idaho Falls Downtown  
Development Corporation

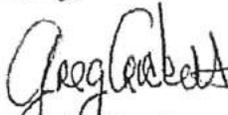
Dear Council Members:

You will soon have the opportunity to appropriate the Community  
Development Block Grant funds allocated to the City of Idaho Falls for FY 2016.

Please consider this my letter of strong support in favor of the requested  
\$60,000.00 allocation to the Idaho Falls Downtown Development Corporation to  
continue our very successful program of façade and code compliance matching grants in  
the downtown commercial district. I believe that IFDDC has demonstrated a very  
positive affect from the historical use of these funds. Grant dollars have been “highly  
leveraged” with private matching funds to enhance the vitality of downtown Idaho Falls.

Thank you for your consideration as we move forever forward in enhancing  
our community and Historic Downtown Idaho Falls.

Sincerely,

  
Gregory L. Crockett

GLC/tlt

{00341845,1}

428 PARK AVENUE • IDAHO FALLS, ID • 83402  
(208) 523-4445 • FAX (208) 523-4474 • [WWW.HOPKINSRODEN.COM](http://WWW.HOPKINSRODEN.COM)

599 WEST DANNOCK • PO BOX 2110 • BOISE, ID • 83701-2110 • (208) 336-7930 • FAX (208) 336-9154 • [WWW.HOPKINSRODEN.COM](http://WWW.HOPKINSRODEN.COM)

**Lisa Farris**

---

**From:** Brandi Newton <bnewton@idahofallsarts.org>  
**Sent:** Wednesday, January 06, 2016 3:45 PM  
**To:** Lisa Farris  
**Cc:** Kristine Staten  
**Subject:** Support of FY2016 CDBG Funds

Lisa, please accept this as my request for the city's support of \$60,000 for the 2016 CDBG fund allocation.

Our downtown holds the history and character of our beautiful city. With the improvements funded by this allocation, we help to maintain our heritage by providing building owners the assistance to maintain their aging buildings. Façade improvements play a decisive role in our ability to create an environment where patrons want to participate in retail shopping, events and restaurants.

Thank you for your support of IFDDC's mission to improve our downtown!

--

**Brandi Newton**  
IFDDC Board Member

## Lisa Farris

---

**From:** Cindy Keller <cinken\_1@hotmail.com>  
**Sent:** Tuesday, January 05, 2016 3:13 PM  
**To:** Lisa Farris  
**Subject:** CDBG funds

My name is Cindy Keller and I am the owner of the Samoa Club at 339 Park ave. I am sending you this email because I have applied for CDBG funds to replace my roof. My father started the Samoa Club in the 30's, I took over 37 years ago, so I have been downtown during its good and bad times! It is very hard to keep a small business going these days with the high cost of everything. I just put new carpet, painted inside and out and purchased new seating for inside. Now it is time for a new roof. These grants have been a huge help to the business owners of downtown to keep these older historic buildings looking and functioning in the right direction. Downtown is doing better right now than I have seen for years and we are starting to draw more and more shoppers and people interested in renting and buying property. People are finally starting to see the value in the Idaho Falls downtown history! And we are doing the right things to bring them down.

Thank you  
Cindy Keller

Sent from my iPad

January 2, 2016

City of Idaho Falls

Attn: Lisa Farris

Across our city, local businesses are working towards a common vision to ensure that the people in our community have access to the services they need to ensure their contentment in Idaho Falls. In supporting these efforts of community transformation, the CDBG funds would be a powerful engine for change to The Frosty Gator.

The building that is now The Frosty Gator was built in the 1950's, however, it has only housed the restaurant since 1995. The Frosty Gator is viewed as a local dining and entertainment destination of downtown. The restaurant offers a diverse menu and large drink selection including nonalcoholic drinks, beer and spirits. It also offers 22 televisions, interracial and texas hold'em poker, billiard and foosball tables, and video games to provide entertainment for all ages. Enjoyed by tourist and locals alike, attracting thousands of visitors per year. The Frosty Gator is in need of some renovation to continue serving our community and attracting new comers to the area. The CDBG grant could provide much needed exterior revisions such as paint and a new deck. The deck is a unique amenity to downtown as it is the only full service, pet friendly venue to enjoy food, drinks and socialize with friends and family.

The Frosty Gator is eager to continue to provide a place for families, college students, tourists, and everyone in our community to enjoy themselves in a clean and modern environment. We have recently renovated the inside with new paint, decorations, chairs, video games and more. We advertise on local radio and social media to reach new people and invite repeating patrons in to see the positive changes. With the CDBG grant we could finish our personal mission to modernize and be a part of the cities vision to make downtown a welcoming place to visit, shop, eat and live.

Thank you for considering The Frosty Gator as a recipient for the grant. We would like to invite you in to see the changes thus far for yourself or call anytime with further questions.

Kind Regards,

Jake Schaefer

Owner

The Frosty Gator

208.529.3334

**DECEMBER 10, 2015**

s/ Kathy Hampton  
Kathy Hampton, City Clerk

(SEAL)

MEMORANDUM

To: Honorable Mayor and City Council  
From: Brad Cramer, Community Development Services Department  
Subject: FY 2016 CDBG Annual Action Plan and FY 2016-2020 CDBG 5-Year Consolidated Plan

The Community Development Block Grant (CDBG) Program funded through the Department of Housing and Urban Development (HUD) is required to hold a public hearing to consider the FY2016 Annual Action Plan and the FY2016-2020 CDBG Five Year Consolidated Plan.

The FY2015 CDBG allocation was \$342,928.00. Congress has not yet passed the HUD budget and the FY2016 allocation is not yet known. However, allocations tend to be similar from year to year. Attached is a list of projects and activities submitted for FY2016 funding. The total for all application requests is \$476,795.00.

Following the public hearing, a required 30-day public comment period will begin on December 11, 2015, and end on January 12, 2016.

Mayor Casper opened the public hearing and ordered all items presented by staff be entered into the record. She stated the public hearing was for requests only and there would be no action taken on behalf of the Council at this time.

Lisa Farris, Grant Administrator, appeared to explain the CDBG program with the following presentation:

Slide 1: *Idaho Falls 2016-2020 Community Development Block Grant (CDBG) Five Year Consolidated Plan:*

- Identifies the City's housing, community development, economic development, and public service priorities, goals, and strategies.
- Stipulates how funds will be allocated to address the needs.

Plan History

2004 City applies/approved by HUD as an Entitlement City  
Entitlement status allows the City to apply directly to HUD for annual CDBG funds.

Five Year Plans

2004-2009/10	Initial Five Year Plan
2011-2015	Second Five Year Plan
2016-2020	Third Five Year Plan

Slide 2: *Idaho Falls 2016-2020 CDBG Five Year Plan:*

- Input for priorities provided by:
- City officials/Directors
  - Service provider organizations/agencies
  - Region 6 Housing Coalition members

**DECEMBER 10, 2015**

- Idaho Downtown Dev. Corp. (IFDDC)
- Rotary-Idaho Falls Chapter

Input gathered from Nov 2014 to mid-Dec 2015 by:

- Interviews
- Online surveys
- Presentations Town Hall meetings

Posted on City/CDBG website

Slide 3:            *(Survey Results)*  
                             *Priorities for 2016-2020*

*2011-15 Priorities*

1. Homeless & at risk of homeless-transitional housing, domestic violence victims, job training	1. Housing
2. Public service needs – transportation, employment training, handicapped services	2. Public Facility
3. Economic development – job creation, downtown revitalization, Infrastructure for job creation	3. Transportation
4. Infrastructure improvement – street and sidewalk improvements, flood or drainage	4. Slum/Blight
5. Housing needs – Fair housing activities, rental and owner property rehab	5. Infrastructure improvements
6. Youth programs – youth services, centers, child care services	6. Public Service
7. Public facilities – ADA accessibility, fire stations, neighborhood centers	7. Economic Development
8. Senior programs – senior services, centers, programs	8. Housing needs
9. Anti-crime programs – crime awareness and anti-crime programs	9. Anti-Crime Programs
10. Code enforcement – increase clean up events in LMI areas	

Slide 4:            *Draft FY2016 CDBG Annual Action Plan:*

HUD/CDBG Funds

As an Entitlement City - Annual CDBG Action Plan is submitted to HUD for approval of Council approved projects/activities.

2004 to 2015

\$4,774,136 Total HUD/CDBG funds allocated to Idaho Falls

Currently for 2016

FY2016 CDBG Allocation pending approval of HUD

14 applications - Totaling \$476,795

Slide 5:            *City/CDBG Benefits:*

Providing Opportunities

Assists City in funding projects/programs not funded with General Funds.

Assists local service providers with filling a gap in service.

Assists City and local service providers in leveraging additional funds.

2016 Draft Plan starts our 13<sup>th</sup> year of participating in CDBG

FY2010 CDBG allocation            \$441,000

FY2011 CDBG allocation            \$369,546

FY2012 CDBG allocation            \$314,082

**DECEMBER 10, 2015**

FY2013 CDBG allocation                   \$361,453  
FY2014 CDBG allocation                 \$342,373  
FY2015 CDBG allocation                 \$342,928  
Total CDBG funds from 2010 to 2015   \$2,171,382

*FY2016 CDBG allocation to be determined - Plan year goes from April 1 to March 31st*

Slide 6:        *CDBG Program and HUD Criteria:*

All Projects/Activities

Must meet 1 of 3 National Objectives (HUD)

- Benefit Low/Moderate Income clients (LMI)  
    2015 - Bonneville County LMI = family of 4 with income < \$48,250  
    FY2016 Income Limits not yet available

- Prevent/Eliminate conditions of Slum and Blight
- Meet an Urgent Need

Must be a HUD Eligible Activity

- Construction of Public Infrastructure
- Handicapped Access to Public Facilities
- Housing Rehab, Social Services, Business Rehab
- Acquisition, Clearance, and Disposition of property
- Relocation costs, Economic Development, Job Creation or Training

Additional Criteria

- Projects must meet the goals of City's 2016-2020 CDBG Five Year Consolidated Plan
- Projects must be approved for the FY2016 CDBG Annual Action Plan

Slide 7:        LMI Neighborhoods (Census Tracts)

Census Tract/LMI %

9707	66.53%
9711	59.86%
9712	65.26%

Slide 8:        *CDBG Program and HUD Criteria:*

Projects/Activities must fit into 1 of 4 HUD Priorities

*Community Development Priority*

Neighborhood revitalization activities that promote public health, safety and welfare.

*Economic Development Priority*

Improve economic conditions throughout the community for primarily Low to Moderate Income (LMI) persons.

*Housing Development Priority*

Encourage development of new, affordable single, multi-family, and special needs housing through private developers and non-profits.

*Public Service Priority*

Encourage partnerships with social service providers, faith-based groups, private businesses, school districts, non-profit agencies, and community leaders to meet the needs of families in poverty.

Slide 9:        *Example - Construction of Public Infrastructure:*

**DECEMBER 10, 2015**

Saturn Sidewalk Project Redirected FY2013 CDBG TRPTA Bus Match Funds  
(Saturn/Mountain View/Dodson Streets)  
Sidewalk linked, concrete pad added for bus bench with TRPTA Sign, ADA Intersection  
and Pedestrian Crosswalk added

Slide 10:

Bus Bench, TRPTA Sign and Pedestrian Sidewalk

Slide 11:

Code Enforcement in LMI Census Tract Neighborhoods

Slide 12:

Economic Development  
Assisting Downtown through Façade Improvement Projects  
Farmers Merchant Bank Building (Inkley's Bldg.)  
Phase 1 of 2 (replacement of 2<sup>nd</sup> floor windows)

Slide 13:

Housing Rehab LIFE, Inc. (Living Independently For Everyone)  
Disabled senior citizen's home made ADA Accessible

Slide 14:

Acquisition, clearance, and disposition of property  
Habitat for Humanity Idaho Falls – Acquisition Project

Slide 15:

<b>FY2016 CDBG Applicants</b>	<b>Amount Requested</b>	<b>Project/Activity Description</b>
<b>Partners for Prosperity (P4P)</b>	<b>10,000</b>	<b>Services to assist Idaho Falls clients with financial counseling, group financial classes and personal development training</b>
<b>Idaho Legal Aid Idaho Falls</b>	<b>10,000</b>	<b>Legal assistance for victims of domestic abuse</b>
<b>Bonneville Metropolitan Planning Org. (BMBO)</b>	<b>3670</b>	<b>Transportation Grant - Match requirement for \$50,000 Safe Routes to School (SR2S) grant to provide evaluation, encouragement, and incentives for LMA schools</b>
<b>CLUB, Inc.</b>	<b>18,000</b>	<b>Crisis Intervention (CIT) - Case Management support for crisis housing related services</b>
<b>East Idaho Community Action Partners (EICAP)</b>	<b>8,000</b>	<b>Legal aid assistance for Grandparents who are raising their grandchildren</b>
<b>Community Council of Idaho 1349 South Holmes Ave</b>	<b>10,400</b>	<b>Computer lab equipment upgrade: (1) Smart Board, (1) Portable Projector, (1) set of Bose Computer Speakers, (5) Surface Pro Computers, and Rosetta Stone Volumes 1-5</b>
<b>Idaho Falls Downtown Development Corp. (IFDDC)</b>	<b>60,000</b>	<b>Façade Improvements, Code Corrections, Awnings, and Signs to the Downtown area</b>

**DECEMBER 10, 2015**

Planning Dept.	71,500	Full time Code Enforcement for LMI neighborhoods (within 3 US Census Tracts)
Public Works Dept.	50,000	Curb/gutter/sidewalk replacement in LMI neighborhoods
Public Works Dept.	10,000	Water line replacement for LMI clients in LMI neighborhoods
(LIFE, Inc.) Living Independently for Everyone	50,000	Improve (ADA) access for 7 homeowners with ramps and bathroom remodels
Idaho Falls Community Senior Citizen Center	24,640	Replace (2) AC units. Replace Accordion curtains
Idaho Falls Rescue Mission ADA Improvements to Ruth House and the ARK.	52,000	<u>Ruth House</u> - Install ADA restroom off kitchen area, make (2) residential units ADA compliant with bathroom modifications and exterior ramp. <u>ARK</u> - make ADA compliant with bathroom modifications.
Habitat for Humanity Idaho Falls (H4HIF)	30,000	Acquisition/rehab to purchase property in LMI area for homeownership for an LMI family
Administration (20% of 2015 allocation)	68,585	Administer CDBG Program: Includes salary, benefits, supplies, training, and resources
Total Applications	\$476,795	2015 Allocation was \$342,928

Slide 16: *Schedule for FY2016 CDBG Annual Action Plan and FY2016-2020 CDBG Consolidated Plan (Announcements, Council Work Sessions, Council Meetings, and Public Hearings):*

- Oct 18, 2015 - Invitation to Apply in *Post Register* (Sunday)
- Nov 2, 2015 - Applications due to Grant Administrator
- Dec 7, 2015 - Council Work Session 3:00 pm in Council Chambers  
Grant Administrator provides brief summary of potential projects/activities/schedule to Mayor and City Council
- Dec 10, 2015 - Council Meeting - Public Hearing 7:30 pm - Council Chambers  
Drafts: 2016 CDBG Annual Action Plan and FY2016-2020 CDBG Five Yr. Consolidated Plan
- Applicant invited to provide brief explanation of project/activity
- Dec 10, 2015 - 30-day public comment starts-Draft Plans on City website  
Draft FY2016 CDBG Annual Action Plan  
Draft FY2016-2020 CDBG Five Year Consolidated Plan
- 30-Day Public Comment Period Starts Dec 10, 2015 thru Jan 11, 2016

Ms. Farris invited all applicants to appear before Council and describe their requests.

Shalyn Peirsol, Financial Program Manager, Partners for Prosperity, 625 West Pacific Suite 1 Blackfoot, ID 83221, appeared. Ms. Peirsol stated the focus of the grant application is to assist high school juniors and seniors as well as assisting with those who are chronically unemployed.

Joe Ernest, Attorney, Idaho Legal Aid, 482 Constitution Way Idaho Falls, ID 83402, appeared. Mr. Ernest is submitting a request for legal assistance for victims of domestic abuse.

Dena Skinner, Operations Manager, CLUB, Inc., 620 South Woodruff Idaho Falls, ID 83401, appeared. Ms. Skinner stated the CDBG funds assist with housing and services regarding homelessness.

DECEMBER 10, 2015

Nick Burrows, Senior and Family Services Director, Eastern Idaho Community Action Partnership (EICAP), PO Box 51098 Idaho Falls, ID 83405, appeared. Mr. Burrows is requesting funds for legal assistance for grandparents raising grandchildren and relative caregivers of minor children.

Laura Gramirez, Regional Employment and Training Specialist, Community Council of Idaho, appeared. Ms. Gramirez is requesting funds to update the computer lab. The lab is utilized for a variety of reasons to assist clients in the workforce as well as the general public.

Krisi Staten, Executive Director for Idaho Falls Downtown Development Corporation (IFDDC), 425 North Capital Idaho Falls, ID 83402, appeared. Ms. Staten is requesting funds to assist with the back log of downtown improvement applications.

Brad Cramer, Director, Community Development Services Department, appeared. Director Cramer is requesting funds to cover salary and benefits of Code Enforcement Officer. Director Cramer stated code enforcement is supported by HUD.

Chris Frederickson, Director, Public Works Division, appeared. Director Frederickson stated two (2) requests are being submitted: 1) funds for curb, gutter, and sidewalk replacement and 2) water line replacements in low to moderate income neighborhoods.

Valisa Say, Executive Director, Idaho Falls Senior Citizen Community Center, 535 W 21st Street Idaho Falls, ID 83402, appeared. Ms. Say is requesting funds for replacement of two (2) air conditioning units as well as replacement of curtains to allow separation of programs.

John Howze, Community Engagement Director, Idaho Falls Rescue Mission, 840 Park Ave Idaho Falls, ID 83402, appeared. Mr. Howze is requesting funds for ADA projects at the Ruth House and the ARK.

Ms. Farris described the CDBG schedule for FY2016 Annual Action Plan.

Slide 17:     *FY2016 CDBG Schedule After 30 day Comment Period:*

Jan 25, 2016 - Council Work Session 3:00 pm in Council Chambers

If no comments; final table provided for consensus of projects/activities for Draft CDBG  
FY2016 Annual Action Plan AND Draft FY2016-2020 CDBG Five Year  
Consolidated Plan

Jan 28, 2016 - Council Meeting/Resolution 7:30 pm in Council Chambers

Council adopts Draft FY2016 CDBG Annual Action Plan  
Council adopts Draft FY2016-2020 CDBG Five Year Consolidated Plan

Jan 28, 2016 - Draft FY2016 CDBG Annual Action Plan HUD via (eCon)

Draft FY2016-2020 CDBG Five Year Consolidated Plan to HUD via (eCon)  
(Includes Forms 424 and Certifications)

Mid-May, 2016 - Allocation made available to City by HUD provided:

Federal budget is reached;  
HUD approves FY2016 CDBG Annual Action Plan;  
HUD approves FY2016-2020 CDBG Five Year Consolidated Plan.

May/June, 2016 - Funding committed to approved projects once the City completes:

Environmental review  
Signed Agreement (with Scope of Work and regulatory requirements) between  
City and responsible entity




**Community Development Block Grant  
CDBG Program  
Housing and Urban Development (HUD)**

**City of Idaho Falls**  
Public Hearing for:  
*Draft FY2016-2020 Five Year CDBG Consolidated Plan*  
*Draft FY2016 CDBG Annual Action Plan*

December 10, 2015 7:30 p.m.

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**Idaho Falls 2016-2020 Community Development Block Grant (CDBG) Five Year Consolidated Plan**

Identifies the City's housing, community development, economic development, and public service priorities, goals, and strategies.  
Stipulates how funds will be allocated to address the needs.

**Plan History**  
2004 City applies/approved by HUD as an Entitlement City  
Entitlement status allows the City to apply directly to HUD for annual CDBG funds.

**Five Year Plans**  
2004-2009/10 Initial Five Year Plan  
2011-2015 Second Five Year Plan  
**2016-2020 Third Five Year Plan**

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**Idaho Falls 2016-2020 CDBG Five Year Plan**

**Input for priorities provided by:**

- City officials/Directors
- Service provider organizations/agencies
- Region 6 Housing Coalition members
- Idaho Downtown Dev. Corp. (IFDDC)
- Rotary-Idaho Falls Chapter

**Input gathered from Nov 2014 to mid-Dec 2015 by:**

- Interviews
- Online surveys
- Presentations Town Hall meetings
- Posted on City/CDBG website

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[Survey Results] Priorities for 2016-2020		2011-15 Priorities
1. Homeless & at Risk of Homeless - Transitional housing, Domestic violence victims, job training		1. Housing
2. Public Service Needs - Transportation, Employment training, Handicapped services		2. Public Facility
3. Economic Development - Job creation, Downtown revitalization, Infrastructure for job creation		3. Transportation
4. Infrastructure Improvement - Street and Sidewalk Improvements, Flood or drainage		4. Slum/Blight
5. Housing Needs - Fair housing activities, Rental and Owner property rehab		5. Infrastructure Imp.
6. Youth Programs - Youth services, Centers, Child Care services		6. Public Service
7. Public Facilities - ADA accessibility, Fire Stations, Neighborhood Centers		7. Economic Development
8. Senior Programs - Senior services, Centers, Programs		8. Housing Needs
9. Anti-Crime Programs - Crime awareness and Anti-Crime Programs		9. Anti-Crime Programs
10. Code Enforcement - Increase Clean up events in LMI areas		

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**Draft FY2016 CDBG Annual Action Plan**

**HUD/CDBG Funds**

As an Entitlement City - Annual CDBG Action Plan is submitted to HUD for approval of Council approved projects/activities.

**2004 to 2015**

**\$4,774,136** Total HUD/CDBG funds allocated to Idaho Falls

**Currently for 2016**

*FY2016 CDBG Allocation pending approval of HUD*

**14 applications - Totaling \$476,795**

12/11/2015 4

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**City/CDBG Benefits**

Providing Opportunities

Assists City in funding projects/programs not funded with General Funds.  
Assists local service providers with filling a gap in service.  
Assists City and local service providers in leveraging additional funds.

**2016 Draft Plan starts our 13<sup>th</sup> year of participating in CDBG**

FY2010 CDBG allocation	\$441,000
FY2011 CDBG allocation	\$369,546
FY2012 CDBG allocation	\$314,082
FY2013 CDBG allocation	\$361,453
FY2014 CDBG allocation	\$342,373
FY2015 CDBG allocation	\$342,928

Total CDBG funds from 2010 to 2015 \$2,171,382

**FY2016 CDBG allocation to be determined**  
Plan year goes from April 1 to March 31st

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**CDBG Program and HUD Criteria**  
All Projects/Activities

**Must meet 1 of 3 National Objectives (HUD)**

- Benefit Low/Moderate Income clients (LMI)  
2015 - Bonneville County LMI = family of 4 with income < \$48,250  
FY2016 Income Limits not yet available
- Prevent/Eliminate conditions of Slum and Blight
- Meet an Urgent Need

**Must be a HUD Eligible Activity (see pictures of projects)**

- Construction of Public Infrastructure
- Handicapped Access to Public Facilities
- Housing Rehab, Social Services, Business Rehab
- Acquisition, Clearance, and Disposition of property
- Relocation costs, Economic Development, Job Creation or Training

**Additional Criteria**

- Projects must meet the goals of City's 2016-2020 CDBG Five Year Consolidated Plan
- Projects must be approved for the FY2016 CDBG Annual Action Plan

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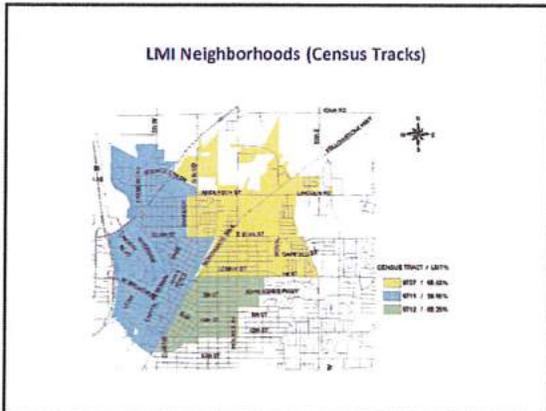
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**CDBG Program and HUD Criteria**  
Projects/Activities must fit into 1 of 4 HUD Priorities

**Community Development Priority**  
Neighborhood revitalization activities that promote public health, safety and welfare.

**Economic Development Priority**  
Improve economic conditions throughout the community for primarily Low to Moderate Income (LMI) persons.

**Housing Development Priority**  
Encourage development of new, affordable single, multi-family, and special needs housing through private developers and non-profits.

**Public Service Priority**  
Encourage partnerships with social service providers, faith-based groups, private businesses, school districts, non-profit agencies, and community leaders to meet the needs of families in poverty.

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**Example - Construction of Public Infrastructure**  
Saturn Sidewalk Project  
Redirected FY2013 CDBG TRPTA Bus Match Funds  
(Saturn/Mountain View/Dodson Streets)

Sidewalk linked, concrete pad added for bus bench with TRPTA Sign, ADA Intersection and Pedestrian Crosswalk added.



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**Bus Bench, TRPTA Sign and Pedestrian Sidewalk**



12/01/2015

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**Code Enforcement in LMI Census Tract Neighborhoods**



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**Economic Development**  
Assisting Downtown through Façade Improvement Projects  
Farmers Merchant Bank Building (Inkley's Bldg.)  
Phase 1 of 2 (replacement of 2<sup>nd</sup> floor windows)

IDAHO FALLS  
DOWNTOWN  
DEVELOPMENT  
CORPORATION

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**Housing Rehab (LIFE, Inc.)**  
Disabled senior citizen's home  
made ADA Accessible

*Living  
Independent  
For  
Everyone*

12/11/2015

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**Acquisition, Clearance, and Disposition of property**  
Habitat for Humanity Idaho Falls - Acquisition Project

IDAHO FALLS  
DOWNTOWN  
DEVELOPMENT  
CORPORATION

12/11/2015

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 **Comments/Questions** 

Please contact Lisa Farris, Grant Administrator  
(208) 612-8323  
City Annex Bldg. 680 Park Ave Idaho Falls, ID 83402

[LFarris@idahofallsidaho.gov](mailto:LFarris@idahofallsidaho.gov)  
[www.idahofallsidaho.gov](http://www.idahofallsidaho.gov)

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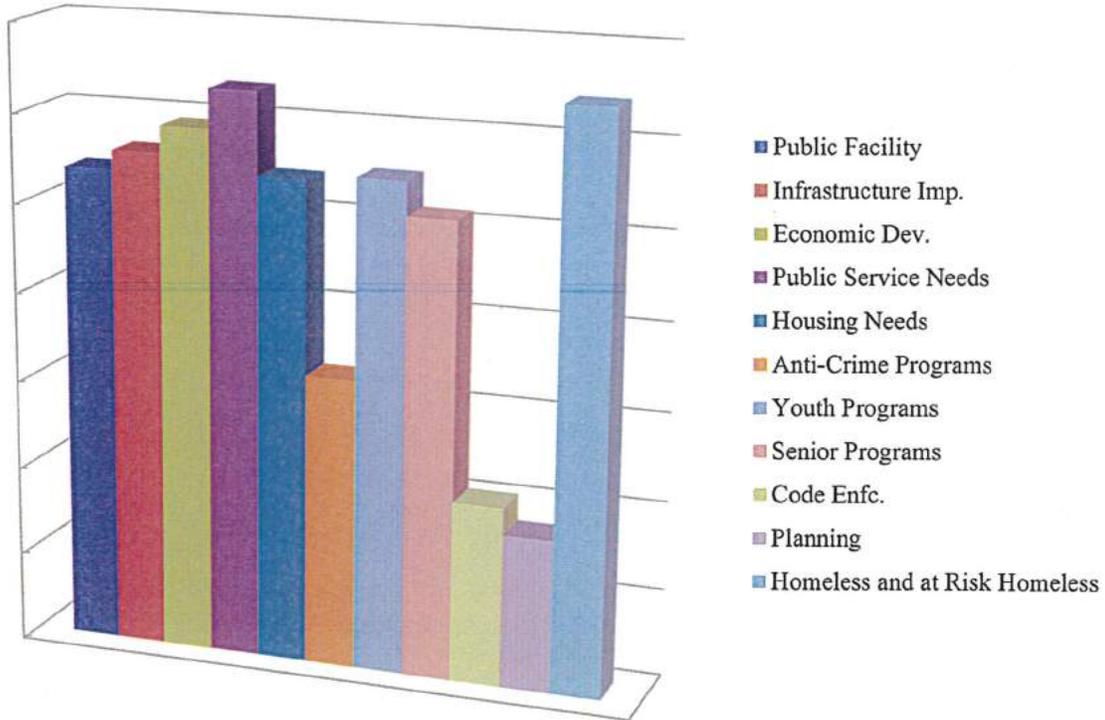
**Survey Results - Top 10 Community Needs identified for the FY2016-2020  
CDBG Five Year Consolidated Plan**

<b>Top Ten Needs for 2016-2020</b>	<b>2016-2020 Categories</b>	<b>1<sup>st</sup> Priority Need</b>	<b>2<sup>nd</sup> Priority Need</b>	<b>3rd Priority Need</b>	<b>2011-2015 Categories</b>	<b>Top Nine Needs for 2011-2015</b>
1	<b>HOMELESS and at RISK of HOMELESS</b>	Transitional Housing	Victims of Domestic Violence	Job Training	<i>Housing</i>	<b>1</b>
2	<b>PUBLIC SERVICE NEEDS</b>	Transportation Services	Employment Training	Handicapped Services	<i>Public Facility</i>	<b>2</b>
3	<b>ECONOMIC DEVELOPMENT</b>	Job Creation	Downtown Revitalization (slum/blight)	Infrastructure for job creation	<i>Transportation</i>	<b>3</b>
4	<b>INFRASTRUCTURE IMPROVEMENT</b>	Street Improvements	Sidewalk Improvements	Flood or Drainage	<i>Slum/Blight</i>	<b>4</b>
5	<b>HOUSING NEEDS</b>	Fair Housing Activities	Rental Unit Rehab	Owner occupied rehab	<i>Infrastructure Imp.</i>	<b>5</b>
6	<b>YOUTH PROGRAMS</b>	Youth Services	Youth Centers	Child Care Services	<i>Public Service Needs</i>	<b>6</b>
7	<b>PUBLIC FACILITY</b>	ADA Accessibility	Fire Stations	Neighborhood Centers	<i>Economic Dev</i>	<b>7</b>
8	<b>SENIOR PROGRAMS</b>	Senior Services	Senior Centers	Other Senior Programs	<i>Housing Needs</i>	<b>8</b>
9	<b>ANTI-CRIME PROGRAMS</b>	Crime Awareness	Other Anti-Crime	N/A	<i>Anti-Crime Programs</i>	<b>9</b>
10	<b>CODE ENFORCEMENT</b>	Increase Clean up Events	N/A	N/A	-----	-----
11	<b>PLANNING</b> Not specific enough for a measurable response	N/A	N/A	N/A	-----	-----

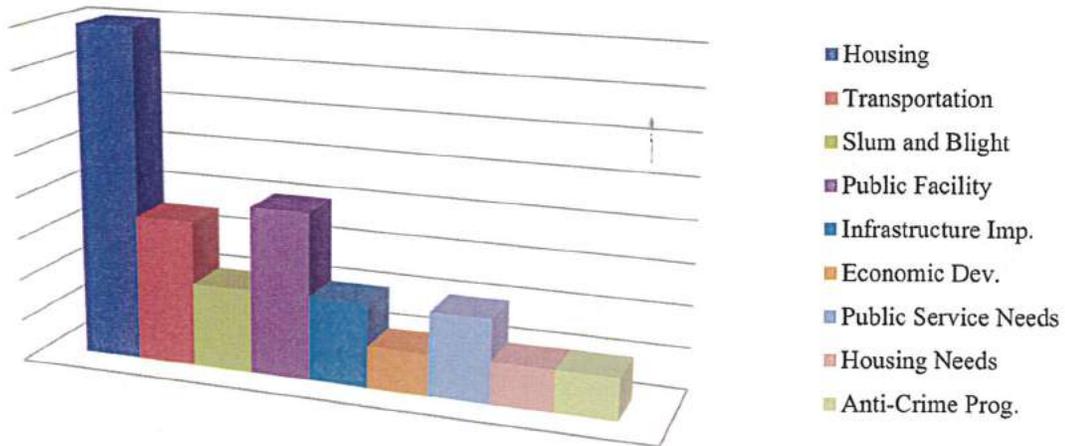
**Interview Results - Community Needs Identified for the FY2016-2020 CDBG  
Five Year Consolidated Plan (Results compared to previous Five Year Plan)**

<i>Top 9 for 2011-15</i>	<i>2011-15 Priorities</i>	<i>Specific Barriers</i>	<i>Top 10 2016-20</i>	<i>2016-2020 Priorities</i>	<i>Specific Barriers</i>
1	<b>Housing</b>	<i>Upgrades Family size Shortage Access</i>	1	<b>Housing</b>	Availability Long waiting lists Affordability Condition Temporary Transitional Multi family units Single family units
2	<b>Transportation</b>		2	<b>ADA Improvements</b>	Sidewalks
3	<b>Slum/Blight</b>	<i>Transportation Training Jobs Wages Affordable Child Care ADA Accessibility Language Barrier Slum/Blight</i>	3	<b>Infrastructure Improvements</b>	Streets
4	<b>Private Facility Upgrades</b>		4	<b>Medical</b>	Medication Mental Health Treatment Resources Half way houses
5	<b>Job Training/Edu</b>		5	<b>Transportation</b>	Reliable routes ADA parking stalls Better drop-off areas
6	<b>Infrastructure Improvements</b>		6	<b>Senior Care Services</b>	Housing Food delivery Well home checks
7	<b>ADA Improvements</b>		7	<b>Job Training/Edu</b>	Soft skills training Placement Job coaching Placement Financial training
8	<b>Child Care</b>		8	<b>Slum/Blight</b>	ADA improvements at Yellowstone Crosswalk, water/sewer, and public restrooms
9	<b>Medical Care</b>		9	<b>Code Enforcement</b>	More neighborhood cleanup events
			10	<b>Childcare</b>	Non specific

## FY2016-2020 CDBG Five Year Consolidated Plan "How and Where Would you Allocate CDBG Funding?"



## 2011-2015 Previous Results when asked "How and where would you allocate CDBG Funding?"



(Survey Results)  
Priorities for 2016-2020

2011-15 Priorities

- |   |                         |
|---|-------------------------|
| 1. Homeless & at Risk of Homeless - Transitional housing, Domestic violence victims, job training | 1. Housing              |
| 2. Public Service Needs - Transportation, Employment training, Handicapped services               | 2. Public Facility      |
| 3. Economic Development - Job creation, Downtown revitalization, Infrastructure for job creation  | 3. Transportation       |
| 4. Infrastructure Improvement - Street and Sidewalk Improvements, Flood or drainage               | 4. Slum/Blight          |
| 5. Housing Needs - Fair housing activities, Rental and Owner property rehab                       | 5. Infrastructure Imp.  |
| 6. Youth Programs - Youth services, Centers, Child Care services                                  | 6. Public Service       |
| 7. Public Facilities - ADA accessibility, Fire Stations, Neighborhood Centers                     | 7. Economic Development |
| 8. Senior Programs- Senior services, Centers, Programs  | 8. Housing Needs        |
| 9. Anti-Crime Programs - Crime awareness and Anti-Crime Programs                                  | 9. Anti-Crime Programs  |
| 10.Code Enforcement - Increase Clean up events in LMI areas                                       |                         |

Prioritized CDBG HUD Priorities  
Housing Development  
Public Service  
Economic Development  
Community Development.

Within each HUD Priority, specific needs and priorities were identified.

In short, the needs and priorities identified in the *2016-2020 CDBG Five Year Consolidated Plan* will be used to determine how projects and activities are recommended for annual CDBG funding.

1. **Housing Development - Homeless issues and those at Risk of Homeless:**  
The top priorities were the need for more transitional housing, assistance for victims of domestic violence (greatest risk of being homeless), and job training.
2. **Public Service -** Input indicated that transportation, employment training, and services for individuals with a disability were the top priorities for public service activities.
3. **Economic Development -** the top priorities were job creation, Downtown revitalization, and infrastructure for job creation.
4. **Community Development - Infrastructure Improvement**  
The top priorities for infrastructure improvements were street, sidewalk, and drainage.
5. **Housing - Housing Needs**  
The top priorities for specific housing needs were Fair Housing activities to increase awareness, and rental/owner occupied rehab.
6. **Community Development - Youth Programs**  
The top priorities were youth services, centers, and child care services
7. **Community Development - Public Facilities**  
The top priorities for public facility improvements were for ADA accessibility, Fire Stations, and a need for Neighborhood Centers.
8. **Community Development - Senior Programs**  
Top priorities were senior services and centers
9. **Community Development - Anti-Crime Programs**  
Priority for crime awareness
10. **Community Development - Code Enforcement**  
Priority to increase clean up events in LMI neighborhoods

FY2016 CDBG Applicants	Amount Requested	Project/Activity Description
Partners for Prosperity (P4P)	10,000	Services to assist Idaho Falls clients with financial counseling, group financial classes, personal development training
Idaho Legal Aid Idaho Falls	10,000	Legal assistance for victims of domestic abuse
Bonneville Metropolitan Planning Org. (BMBO)	3670	Transportation Grant - Match requirement for \$50,000 Safe Routes to School (SR2S) to provide evaluation, encouragement, and incentives for LMA schools
CLUB, Inc.	18,000	Crisis Intervention (CIT) - Case Management support for crisis housing related services
East Idaho Community Action Partners (EICAP)	8,000	Legal aid assistance for Grandparents who are raising their grandchildren
Community Council of Idaho 1349 South Holmes Ave	10,000	Computer lab equipment upgrade: (1) Smart Board, (1) Portable Projector, (1) set of Computer Speakers, (5) Surface Pro Computers, and Rosetta Stone Volumes 1-5
Idaho Falls Downtown Development Corp. (IFDDC)	60,000	Façade Improvements, Code Corrections, Awnings, and Signs to the Downtown area
Planning Dept.	71,500	Full time Code Enforcement for LMI neighborhoods (within 3 US Census Tracts)
Public Works Dept.	50,000	Curb/gutter/sidewalk replacement in LMI neighborhoods
Public Works Dept. (LIFE, Inc.) Living Independently for Everyone	10,000	Water line replacement for LMI clients in LMI neighborhoods
Idaho Falls Community Senior Citizen Center	50,000	Improve (ADA) access for 7 homeowners with ramps and bathroom remodels
Idaho Falls Rescue Mission ADA Improvements to Ruth House and the ARK.	24,640	Replace (2) AC units. Replace Accordion curtains
Habitat for Humanity Idaho Falls (H4HIF)	52,000	Ruth House - Install ADA restroom off kitchen area and make (2) residential units ADA compliant with bathroom modifications and an exterior ramp. ARK - make ADA compliant with bathroom modifications
Administration (20% of 2015 allocation)	30,000	Acquisition/rehab to purchase property in LMI area for homeownership for an LMI
Total Applications	68,585	Administer CDBG Program: Includes salary, benefits, supplies, training, and resources
	\$476,395	2015 Allocation was \$342,928



# CITY OF IDAHO FALLS

## PLANNING AND BUILDING DIVISION

P.O. BOX 50220  
IDAHO FALLS, IDAHO 83405-0220  
[www.idahofallsidaho.gov](http://www.idahofallsidaho.gov)

Planning Department • (208) 612-8276      FAX (208) 612-8520      Building Department • (208) 612-8270

BGC-156-15

### MEMORANDUM

TO:            Honorable Mayor and City Council  
FROM:        Brad Cramer, Community Development Services Director  
SUBJECT:     FY 2016 CDBG Annual Action Plan and FY 2016-2020 CDBG 5-Year Consolidated Plan  
DATE:        December 2, 2015

The Community Development Block Grant (CDBG) Program funded through the Department of Housing and Urban Development (HUD) is required to hold a public hearing to consider the FY2016 Annual Action Plan and the FY2016-2020 CDBG Five Year Consolidated Plan.

The FY2015 CDBG allocation was \$342,928. Congress has not yet passed the HUD budget and the FY2016 allocation is not yet known. However, allocations tend to be similar from year to year. Attached is a list of projects and activities submitted for FY2016 funding. The total for all application requests is \$476,795.

Following the public hearing, a required 30-day public comment period will begin on December 11, 2015 and end on January 12, 2016.

Attachments:    Tentative CDBG schedule for plan approval  
                          FY2016 CDBG Proposed Projects

cc:            Kathy Hampton  
                          File

**FY2016 CDBG Schedule for FY2016 CDBG *Annual Action Plan***  
**Announcements, Council Work Sessions, Council Meetings, and Public Hearings**

- Oct 18, 2015**                    **Invitation to Apply in *Post Register* (Sunday)**
- Nov 2, 2015**                    **Applications due to Grant Administrator**
- 
- Dec 7, 2015**                    **Council Work Session 3:00 pm in Council Chambers**  
Grant Administrator provides brief summary of potential projects/activities and schedule to Mayor and City Council
- Dec 10, 2015**                    **Council Meeting for public hearing 7:30 pm in Council Chambers**  
Update of 2016 CDBG Annual Action Plan and  
Update of FY2016-20 CDBG Five Year Consolidated Plan  
Applicant invited to provide brief explanation of project/activity
- Dec 10, 2015**                    **30-day public comment starts-Draft Plans Posted on City website**  
*Draft FY2016 Annual Action Plan*  
*Draft FY2016-20 CDBG Five Year Consolidated Plan*
- 30-Day Public Comment Period Starts Dec 10, 2015 and ends Jan 11, 2016**
- Jan 18, 2016**                    **Tentative Council Work Session 3:00 pm in Council Chambers**  
If no comments; final table provided for consensus of projects/activities for *Draft CDBG FY2016 Annual Action Plan*.  
Update of *Draft FY2016-20 CDBG Five Year Consolidated Plan*
- Jan 21, 2016**                    **Tentative Council Meeting/Resolution 7:30 pm in Council Chambers**  
Council adopts *Draft FY2016 CDBG Annual Action Plan*  
Council adopts *Draft FY2016-20 CDBG Five Year Consolidated Plan*
- Jan 28, 2016**                    ***Draft FY2016 CDBG Annual Action Plan HUD via (eCon)***  
***Draft FY2016-20 CDBG Five Yr Consolidated Plan to HUD via (eCon)***  
(Includes Forms 424 and Certifications)
- 
- FY2016 CDBG - Schedule (Continued)**
- Mid-May, 2016**                    Allocation made available to City by HUD provided:  
-Federal budget is reached  
-HUD approves *FY2016 CDBG Annual Action Plan*  
-HUD approves *FY2016-20 CDBG Five Year Consolidated Plan*
- May/June, 2016**                    Funding committed to approved projects once the City completes:  
-Environmental review  
-Signed Agreement (includes Scope of Work and regulatory requirements) between City and responsible entity

***Note - Projects are not retroactive - Start date begins upon signed Agreement between City and responsible entity.***

<i>FY2016 CDBG Applicant</i>	<i>Project Application Description</i>	<i>Amount Requested</i>
<b>Public Service 15% Max</b>		
<b>Partners for Prosperity</b>	<b>Financial counseling for Idaho Falls LMI clients with group financial classes and soft skills/personal development training.</b>	<b>\$10,000</b>
<b>Idaho Falls Legal Aid</b>	<b>Legal Aid Assistance for victims of domestic violence.</b>	<b>\$10,000</b>
<b>(BMPO) Bonneville Metropolitan Planning</b>	<b>Match of 7.34% for Transportation Grant requirement to access Safe Routes to School grant of \$50,000. SRTS grant provides evaluation/encouragement for LMA schools.</b>	<b>\$3670</b>
<b>CLUB, Inc.</b>	<b>Presumed homeless Crisis Intervention (CIT) Case management/support for crisis housing and related srvs.</b>	<b>\$18,000</b>
<b>EICAP</b>	<b>Legal Aid Assistance-Grandparent raising grandchildren (GRG).</b>	<b>\$8,000</b>
<b>Community Council of Idaho</b>	<b>1349 S Holmes - Upgrade to Computer Lab to assist illiterate adults and or migrant farm workers seeking employment.</b>	<b>\$10,400</b>
	<b>Total Public Service Requests/Options</b>	<b>\$60,070</b>
<b>Slum/Blight 30% Max</b>	<i>Project Application Description</i>	<i>Amount Requested</i>
<b>IFDDC</b>	<b>Public Facility - Slum/Blight SBA Area. Improvements include: facades/awnings/roofs/signs/code. 2015 Projects: Happy's Bldg.-Façade, Frosty Gaiter-Façade, Samoa Club-Roof, Kingston Plaza-Façade</b>	<b>\$60,000</b>
<b>LMI projects 70% Min</b>	<i>Project Application Description</i>	<i>Amount Requested</i>
<b>Planning Dept. Code Enfc.</b>	<b>Code Enforcement Program in (3) LMI Census Tract neighborhoods.</b>	<b>\$71,500</b>
<b>City Public Works Dept.</b>	<b>Public Facility &amp; Improvement with Curb/Gutter, and Sidewalk Replacement-Phase 111 Bel Aire Subdivision</b>	<b>\$50,000</b>
<b>City Public Works Dept.</b>	<b>Public Facility &amp; Improvement/Water Line Repairs LMI neighborhoods</b>	<b>\$10,000</b>
<b>LIFE, Inc.</b>	<b>Single Unit Housing Rehab to Improve ADA access for (5-7) disabled individuals with ADA ramps/bathroom remodels</b>	<b>\$50,000</b>
<b>Sr. Citizen Comm. Center</b>	<b>Public Facility/Improvement Sr. Centers Replace 2 A/C Units and accordion curtains in dining hall.</b>	<b>\$24,640</b>
<b>Idaho Falls Rescue Mission Ruth House and Ark</b>	<b>Public Facilities &amp; Improvements for Homeless Facilities to make ADA accessible.</b>	<b>\$52,000</b>
<b>Habitat for Humanity Idaho Falls (HFHIF)</b>	<b>Acquisition - Allocate funds to purchase and demolish or rebuild (1) home located within the (3) US Census Tracts for an LMI family to purchase (homeownership).</b>	<b>\$30,000</b>
	<b>Total LMI Project Requests &amp; Total Options</b>	<b>\$288,140</b>
<b>Administration 20% Max</b>	<b>Administer CDBG -Salary/benefits, office equipment, training and resources</b>	<b>\$68,586</b>
	<b>2016 Total Amount Requested by Application</b>	<b>\$476,795</b>
<b>FY2015 CDBG \$342,928</b>	<b>FY2016 estimate based on 2015 allocation \$342,928</b>	

**City's General Budget (FY) starts Oct 1, 2016**  
**2016 CDBG Plan Year (PY) runs April 1, 2016 to March 31, 2017**  
**FY2016 CDBG allocation expected July, 2016**

Debra

Grants  
Community Development

26 001-1703-505-4400  
BG-0030



333 Northgate Mile

Idaho Falls, ID 83401

(208) 522-1800

*Ann Lisa Miller* October 20, 2015  
CITY OF IDAHO FALLS

P.O. BOX 50220

IDAHO FALLS ID 83405

Account #: 00003420

Purchase Order #:

**Legal Notice: MEMO: CDBG APP. FOR FY2016**

Published 1 Days between 10/20/2015 and 10/20/2015

Please refer to Ad #: 751004

Total Cost: \$171.00

Please include Ad # and Account # with payment.  
If you have questions concerning this bill, please contact  
Rebecca @ extension 1182 or  
Staci @ extension 1164.

THANK YOU!

**Proof of Publication  
The Post Register**

**State of Idaho  
Bonneville County:**

I, ~~Dawn Giannini~~ or Staci Dockery, first being duly sworn, depose and say: That I am the ~~Classifieds Manager~~ or Legal Notice Representative of the Post Company, a corporation of Idaho Falls, Bonneville County, Idaho, publishers of The Post Register, a newspaper of general circulation, published Tuesday through Sunday at Idaho Falls, Idaho; said Post Register being a consolidation of the Idaho Falls Times, established in the year 1890, The Idaho Register, established in the year 1880, and the Idaho Falls Post, established in 1903, such consolidation being made on the First day of November 1931, and each of said newspapers have been published continuously and uninterruptedly, prior to consolidation, for more than twelve consecutive months and said Post Register having been published continuously and uninterruptedly from the date of such consolidations up to and including the last publication of notice hereinafter referred to.

That the notice, of which a copy is hereto attached and made a part of this affidavit, was published in said Post Register under this ad number: 751004, for 1 consecutive (days) weeks, between 10/20/2015 and 10/20/2015,

and that the said notice was published in the regular and entire issue of said paper on the respective dates of publication, and that such notice was published in the newspaper and not in a supplement.

*Staci Dockery*  
\_\_\_\_\_

Subscribed and sworn to before me, this 20 day of October 2015



*Barbara E. Roberts*  
\_\_\_\_\_ Notary Public

My Commission expires: 5/9/2019

----- attached jurat -----

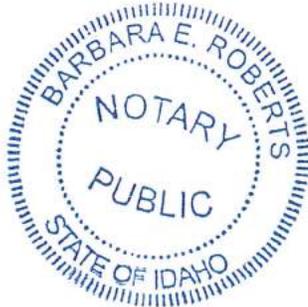
STATE OF IDAHO

ss.

COUNTY OF BONNEVILLE

Subscribed and sworn to before me, this 20 day of October 2015, before me, the undersigned, a Notary public for said state, personally appeared ~~Dawn Giannini~~ or Staci Dockery, known or identified to me to be the person(s) whose name(s) is/are subscribed to the within instrument, and being by me duly sworn, declared that the statements therein are true, and acknowledged to me that he/she/they executed the same,

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.



*Barbara E. Roberts*  
-----  
Notary Public for The Post Company  
Residing at: Idaho Falls  
My Commission expires: 5/9/2019

October 16, 2015

**MEMORANDUM**

From: Lisa Farris, CDBG Grant Administrator  
To: Interested Individuals and Organizations  
Subject: Community Development Block Grant (CDBG) Applications for FY2016

The City of Idaho Falls is beginning the development of its Annual Action Plan for the FY2016 Community Development Block Grant (CDBG) funding cycle. Although the federal budget has not yet been passed, the City's allocation is estimated to be similar to last year's allocation of \$342,928.

In 2004, the City of Idaho Falls applied to the Housing and Urban Department (HUD) for Entitlement status and was approved as an Entitlement City. This status allows the City to file directly to HUD for annual Community Development Block Grant (CDBG) funds that may be allocated towards projects that benefit low and moderate income (LMI) individuals, prevent or eliminate conditions of slum and blight, or that meet an urgent need.

LMI is defined as 80% of the community median income. In 2015, a family of four living in Idaho Falls (Bonneville County) with an income less than \$48,250 is considered as LMI clientele. FY2016 Income Limits will apply when announced by HUD.

All projects and activities must demonstrate that a majority of the resulting benefit is for low and moderate income residents of Idaho Falls and must be quantifiable or able to document the benefit/beneficiaries.

The City is accepting FY2016 CDBG grant applications for projects and activities to be considered for funding. Please submit your grant request by **Monday, November 2, 2015.**

If interested in applying, please provide a letter of request, as the application, and include the following:

1. Organization's Name, Complete Address, Phone Number, DUNS number, EIN/TIN number;
2. Complete contact information of grant applicant or responsible party (include email, mailing address, and phone number);
3. Project description, cost estimates, matching funding, engineering completed or required, and a schedule. There is no dollar cap on requests, however; some practical and regulatory limits may apply.

**Tentative Application Schedule - FY 2016 Community Development Block Grant (CDBG)**  
Oct/Nov 2015 Applications received by Grant Administrator

Nov/Dec 2015 Applications reviewed by Grant Administrator and presented to City Council

December 2015 Public hearing held with City Council (Public hearing to be announced)

-Update of FY2016 CDBG Annual Action Plan;  
-Update of FY2016-20 CDBG Five Year Consolidated Plan;

-Applicant invited to provide brief explanation of project/activity.

Dec/Jan 30-day public comment period  
Jan/Feb 2016 Final selection made - Council/Resolution to adopt FY2016 CDBG Annual Action Plan

And FY2016-20 CDBG Five Year Consolidated Plan

Feb/March 2016 FY2016 CDBG Annual Action Plan submitted to HUD for approval  
FY2016-20 CDBG Five Year Consolidated Plan to HUD for approval

May 2016 Allocation made available by HUD provided the federal budget is passed and HUD approves FY2016 CDBG Annual Action Plan and FY2016-20 CDBG Five Year Consolidated Plan.

June/July 2016 Approved projects/activities may commit funding once the City completes the following:

- Environmental review
- Signed Agreement (includes scope of work and regulatory requirements) between City and Responsible party

**Note - The 2016 CDBG Program year starts April 1, 2016 and goes until March 31, 2017. Projects and activities are not retroactive - Start date begins upon a signed Agreement between the City, and responsible entity.**

Specific projects and activities the City has funded over the years have included: interior and exterior ADA housing rehab, downtown façade improvements, ADA accessibility, neighborhood cleanups, code enforcement, transportation

assistance, case management for homelessness prevention and housing crisis, homeless shelters, affordable housing development, street, sewer, water, other infrastructure, job training, business assistance for LMI, job creation, day care, acquisition, legal aid assistance for grandparents raising grandchildren and victims of domestic violence, senior center improvements, and housing acquisition for rehab.

Please feel free to contact me with questions or to discuss potential CDBG projects and activities. I look forward to hearing from you and may be reached by phone 208-612-8323, by email [lfarris@idahofallsidaho.gov](mailto:lfarris@idahofallsidaho.gov), or in person. Tentative schedule for the FY2016 CDBG Annual Action Plan is posted on the City website at [www.idahofallsidaho.gov](http://www.idahofallsidaho.gov) and going into the Community Services Department, then into the Planning Division, then selecting CDBG.

Lisa Farris, City of Idaho Falls

Grant Administrator

City Hall Annex

680 Park Avenue

Idaho Falls, ID 83402

Published: October 20, 2015

(751004)



# CITY OF IDAHO FALLS

## PLANNING AND BUILDING DIVISION

P.O. BOX 50220  
Idaho Falls, ID 83405-0220  
[www.ci.idaho-falls.id.us](http://www.ci.idaho-falls.id.us)

Planning Department • (208) 612-8276

FAX (208) 612-8520

Building Department • (208) 612-8270

October 16, 2015

### MEMORANDUM

From: Lisa Farris, CDBG Grant Administrator

To: Interested Individuals and Organizations

Subject: Community Development Block Grant (CDBG) Applications for FY2016

The City of Idaho Falls is beginning the development of its Annual Action Plan for the FY2016 Community Development Block Grant (CDBG) funding cycle. Although the federal budget has not yet been passed, the City's allocation is estimated to be similar to last year's allocation of \$342,928.

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Lisa Farris, City of Idaho Falls  
Grant Administrator  
City Hall Annex  
680 Park Avenue  
Idaho Falls, ID 83402

Amanda Ely, Executive Director  
TRPTA  
1810 W. Broadway  
Idaho Falls, ID 83402

Joshua D. Smith Foundation  
756 Oxford Dr.  
Idaho Falls, ID 83402

Community Outreach Center, Inc  
301 S. Boulevard  
Idaho Falls, ID 83402

Krisi Staten, IFDDC Director  
425 North Capital Ave, Suite B  
Idaho Falls, ID 83402

Cindy Ozaki, Executive Director  
United Way of Idaho Falls  
PO Box 51114  
Idaho Falls, ID 83405

Executive Director, Irma A. Morin  
Community Council of Idaho  
317 Happy Day Blvd. Suite 250  
Caldwell, ID 83607

Joe Earnest, Director  
Idaho Legal Aid  
482 Constitution Way Ste #1  
Idaho Falls, ID 83402

Bill Campbell, Executive Director  
CLUB, Inc.  
620 S Woodruff Ave  
Idaho Falls, ID 83401

Celeste Eld, Executive Director  
Hospice of Eastern Idaho  
1810 Moran St  
Idaho Falls, ID 83401

Jay Doman, Executive Director  
EICAP  
PO Box 51098  
Idaho Falls, ID 83405

David McKinney, Director  
Family Care Center  
(Idaho Falls Rescue Mission)  
840 Park Ave  
Idaho Falls, ID 83402

Pearl House Family Services  
1740 E. 17<sup>th</sup> Street Ste 260  
Idaho Falls, ID 83404

Domestic Violence Intervention Center  
1050 Memorial Drive  
Idaho Falls, ID 83402

Gustafson House  
2935 Rollandet  
Idaho Falls, ID 83402

Development Workshop, Inc.  
555 W. 25<sup>th</sup> Street  
Idaho Falls, ID 83402

Idaho Migrant Council  
350 G Street  
Idaho Falls, ID 83402

Yellowstone Care Center  
2460 S. Yellowstone Hwy.  
Idaho Falls, ID 83402

Dean Nielsen, Executive Director  
LIFE, Inc.  
250 Skyline Drive, Suite 1  
Idaho Falls, ID 83402

Salvation Army  
P.O. Box 50105  
Idaho Falls, ID 83405  
Major James Halverson

Executive Director, Valisa Say  
Senior Citizen Community Center, Inc.  
535 W. 21<sup>st</sup> Street  
Idaho Falls, ID 83404

The Ark  
255 E. Street  
Idaho Falls, ID 83402

YMCA  
155 N. Corner Ave  
Idaho Falls, ID 83402  
Bitsy Blakeley

Idaho Dept of Health and Welfare  
State Office Building  
150 Shoup Ave.  
Idaho Falls, ID 83401

Jessica Sotelo, Executive Director  
Partners for Prosperity  
625 West Pacific Ste. 1  
Blackfoot, ID 83221

District Seven Health  
1250 Hollipark Drive  
Idaho Falls, ID 83401-6217

Good Will - Easter Seals  
938 E Lincoln Rd ·  
Idaho Falls

St. Vincent de Paul  
433 May Street  
Idaho Falls, ID 83403

Habitat for Humanity, Karen Lansing  
PO Box 51055  
Idaho Falls, ID 83405

Idaho Falls Community Food Bank  
270 N. Placer  
Idaho Falls, ID 83402

Food Bank  
301 S Boulevard  
Idaho Falls, ID 83401

Idaho Falls School District 91  
Beth Ann David  
850 Cleveland  
Idaho Falls, ID 83401

Community Council of Idaho  
Fernando Sosa Ceja  
317 Happy Day Blvd Suite 180  
Caldwell, ID 83507

Bonneville County Veterans  
Memorial Commission  
PO Box 50563  
Idaho Falls, ID 83405-0563

Veterans Memorial Building  
CAPT Robert L. Skinner, USN (Ret)  
485 Constitution Way  
Idaho Falls, ID 83402

Region VII Behavioral Health/ PATH  
Amanda Nielsen LMSW  
150 Shoup Ave.  
Idaho Falls, ID 83402

Domestic Violence & Sexual Assault Cntr  
Teena McBride, ED  
Idaho Falls, ID 83402

## **City of Idaho Falls**

### **FY2016 CDBG Annual Action Plan**

#### **Grantee Unique Appendices for Analysis of Impediments to Fair Housing Choice**

##### **Summary of document provided**

Entire document included as part of the 2016-2020 CDBG Five Year Consolidated Plan under Grantee Unique Appendices for the AOI for FH Choice. Complete document also available on the City website at [www.idahofallsidaho.gov](http://www.idahofallsidaho.gov) under Community Services Department, Planning Divisions, and then CDBG.

## **2016-2020 Analysis of Impediments to Fair Housing Choice**

The City of Idaho Falls completed their *2016-2020 Analysis of Impediments to Fair Housing Choice* on December 10, 2015 by contacting with Jerome Mapp of Planning and Facility Management. The analysis includes the current housing market, affordability of housing, comparisons, and recommendations. The 2016-2020 AOI is applicable to the FY2016 through FY2020 Annual Action Plans.

Complete document is available in the *FY2016 -2020 CDBG Five Year Consolidated Plan* in the section named Grantee Unique Appendices for Analysis of Impediments to Fair Housing Choice.

### **Impediments**

#### **Planning and Facility Management has provided the following impediments:**

1. Expansion of Inventory with regards to affordable housing needed.
2. The building community is not building affordable housing units.
3. Expansion of housing options.
4. The public is lacking knowledge of the Fair Housing Act.
5. There is a need to expand membership of minorities or protected classes as members on the Planning Commission.
6. Some developers and landlords continue to have a lack of understanding of housing accessibility requirements under the Fair Housing Act.
7. Some landlords continue to have a lack the understanding of the requirements regarding service animals.
8. There are some gaps in public transportation access to services for protected classes.
9. There is a continuing need for vouchers under the Section 8 Rental Assistance Program.

### **Conclusions and Recommendations**

#### **Facility Management has provided the following Conclusions and Recommendations:**

The City of Idaho Falls is moving in the right direction to deal with local fair housing issues. The first positive step was to prepare a housing needs assessment in order to receive input from service providers of the City regarding housing issues. The needs assessments identified gaps in services. In some cases the City may not be able to tackle issues and needs by themselves. Another concern identified, was the need for the development of additional affordable housing. The next step in this process is to receive input from city residents. The City may wish to consider developing a community survey to gauge the community's knowledge of the City of Idaho Falls' housing issues.

One of the major cost of development is the acquisition of land. The City may wish to explore other creative opportunities with community leaders and local partners to explore opportunities to establish affordable housing.

Based upon the 2015 needs assessment, the homeless population was identified by service providers as, single family head of households, the elderly, those with disabilities, unemployment and underemployment. In regards to housing assistance, people who are disabled or victims of domestic violence, dating violence, sexual assault and stalking were also identified. The Rescue Mission indicated that approximately 30% of their clients are disabled, and 10% are known victims of domestic violence.

The Region 6 Housing Coalition, which comprises of service providers throughout the region, provides an important role to assist the city. The city's Grant Administrator is part of the organization and attends their monthly meetings. The Grant Administrator may want to consider an additional group such as a Fair Housing Task Force. The Task Force could focus on more details and issues that are identified in the Analysis of Impediments.

The Grant Administrator has encouraged elected and appointed officials, as well as, staff to attend annual fair housing training annually. The Grant Administrator may consider establishing an annual fair housing training during a City Council Work Session involving Planning and Building Divisions, within the Community Development Services Department, so they may receive a one on one presentation.

Finally, some communities have looked at creative opportunities to increase the availability of affordable housing. The Idaho Falls zoning ordinance allows for lot sizes of a minimum of 5,000 square feet and no maximum size within its standard zones. Trending in the country are small foot print housing developments and one of the defining costs for development of new affordable housing is the costs of land. The City's Planned Unit Development ordinance, which does not require minimum lot sizes and permits clustering of housing units, is an example of such an alternative.

**City of Idaho Falls**

**FY2016 CDBG Annual Action Plan**

**Grantee Unique Appendices for Geographic Distribution**

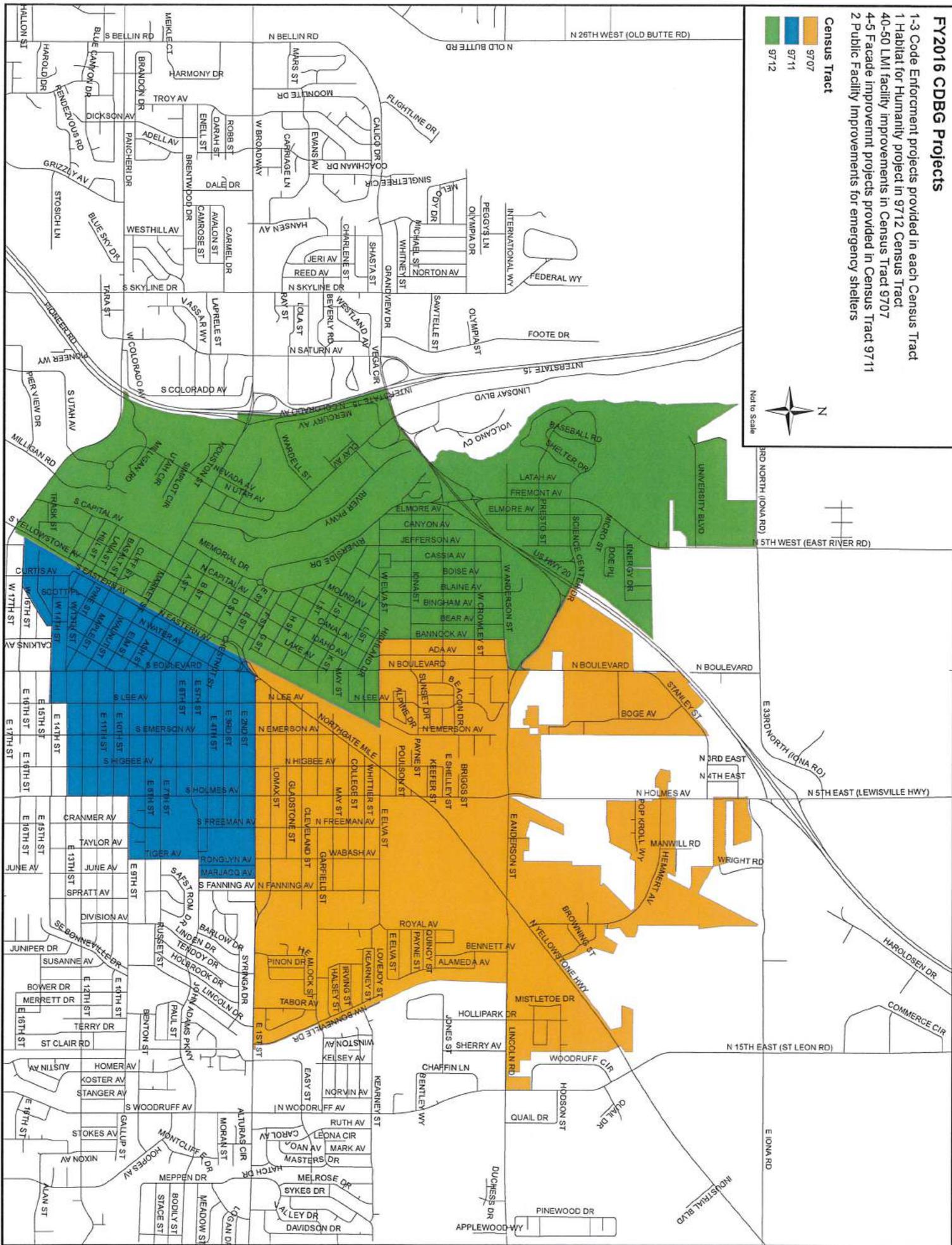
**Geographic Distribution - Map for Projects/Activities**

# FY2016 CDBG Projects

- 1-3 Code Enforcement projects provided in each Census Tract
- 1 Habitat for Humanity project in 9712 Census Tract
- 40-50 LMI facility improvements in Census Tract 9707
- 4-5 Facade Improvement projects provided in Census Tract 9711
- 2 Public Facility Improvements for emergency shelters

Census Tract

- 9707
- 9711
- 9712



# **City of Idaho Falls**

## **FY2016 CDBG Annual Action Plan**

### **Grantee Unique Appendices - Additional Information**

**Article entitled *First Impressions***, by Leigh Jones, HUD Public Relations Specialist

**Press Release for Idaho Fall Redevelopment Agency (Urban Renewal Agency)** - Request for Release of Proposals for two Downtown Revitalization projects for multi-story property with commercial and residential uses.

HUD > State Information > Idaho > Stories > 2015-09-16

## *First Impressions*

IDAHO FALLS - "You can always tell a man by the shoes he wears," my father used to tell me. "If you take pride in how you look, you probably take pride in the work you do. That's who I want to hire."



What's true for people is true for cities. First impressions matter. Drive through a downtown with unswept sidewalks, empty storefronts and poorly-maintained facades and you'll probably keep on driving. Spruce it up and folks will probably start stopping.

It's a lesson not lost on Idaho Falls, a city of almost 60,000 residents on the upper Snake River, home to the Idaho National Laboratory and a gateway to Yellowstone and Grand Teton National Parks. The fourth-largest city Idaho, it is the commercial hub of eastern Idaho and western Wyoming. Its downtown, no surprise, is critical to the future of both the city and the region.

HUD funds are at play in its downtown. The City of Idaho Falls has been entitled to receive allocations of HUD Community Development Block Grant, or CDBG, funds since 2004. Now in its 50th year, the national CDBG program has provided much-needed Federal resources to states, metropolitan counties and cities and towns of all sizes. CDBG's not a blank check. Its authorizing legislation specifies that CDBG can be used for one of three and only three purposes - to principally benefit low- and moderate-income residents, to meet urgent community development needs and to eliminate conditions of slums and blight.

Decisions on the what's, where's and how's a community spends CDBG funds and meets these three objectives are made by that community. CDBG's flexible, from-the-ground-up approach is why it's one of the most popular Federal government's programs. Just ask a local official. Like Julián Castro, now HUD's 16th Secretary but who previously served for three terms as Mayor of San Antonio.

"CDBG is a program that actually matters where we live," he's said. "It enjoys bi-partisan support primarily because it is inherently flexible, allowing states and local communities (and their residents) to decide for themselves how to invest in their local priorities."

Idaho Falls is a case study in CDBG's flexibility. Annually it receives from \$340,000 to \$450,000 in CDBG funds. It uses the funds to meet a host of priorities, from code enforcement to paving streets, making the homes of income-eligible families ADA accessible and to upgrading senior centers. From providing supportive services to the homeless to offering affordable legal aid to grandparents raising grandkids and victims of domestic violence. From replacing sidewalks to acquiring sites for Habitat for Humanity to build affordable homes.



And, yes, to spruce-up downtown. "Say what you will about downtown Idaho Falls," The Associated Press once observed, "but there's no denying its character." Indeed, almost as soon as you drive up Yellowstone Avenue, down Broadway or along Memorial Drive in downtown, you can't miss the "character".

Idaho Falls, in fact, is a treasure trove of historically-significant buildings with more than a dozen former banks, hotels, government office buildings and even a former five-and-dime on the National Registry of Historic Places. They're the "building blocks" in a strategy developed by the City and the Idaho Falls Downtown Development Corporation to make downtown "a more vibrant place for businesses, shopping, entertainment, and social gatherings." Which is why the City allocates about 30 percent of its CDBG funds - more than \$700,000 since 2005 - to addressing blight and slum conditions through a downtown façade improvement program.

Downtown businesses have responded. So far 83 projects - 27 new or refurbished facades, 9 roof and 7 awning replacements and 27 signage projects - have been completed. No, a building does not need to be historically-significant to qualify. But its owner must contribute a match of at least 25 percent and be a little patient since grants are approved on a first-come, first-serve basis.

An "old" downtown is getting a big-time facelift. That's been a boost for the economy, not just during The Great Recession when facade renovation was about the only game in town for out-of-work construction workers, but also as the economy's recovered. New stores, services and restaurants have opened. Idahoan Foods even relocated its headquarters downtown, adding 75 jobs.

Thanks to the support of three Mayors, the City Council, the city's Historic Preservation Commission, and the State Historic Preservation Office and lots of private businesses the vibrancy's back and downtown Idaho Falls is enjoying an economic renaissance. That's good for the city, good for the region it serves.

When Idaho Falls, then Eagle Rock, was first settled in the 1860's there wasn't much more to downtown than a ferry that, transported fortune-seekers across the Snake on their journey north to the goldfields of Idaho and Montana. 150 years later it appears the goldfields now are in downtown Idaho Falls.

# # #

## IDAHO FALLS REDEVELOPMENT AGENCY

PO Box 50220  
Idaho Falls, ID 83405

FOR IMMEDIATE RELEASE  
February 7, 2016

### Idaho Falls Redevelopment Agency Contacts:

Lee Radford, Board Chair

[klr@moffatt.com](mailto:klr@moffatt.com) (208) 521-5585

Brad Cramer, Executive Director

[bcramer@idahofallsidaho.gov](mailto:bcramer@idahofallsidaho.gov) (208) 612-8276

## Redevelopment Agency Releases Request for Proposals

**Idaho Falls, ID** – On February 7, the Idaho Falls Redevelopment Agency, the urban renewal agency for Idaho Falls, released its Request for Proposals for two major downtown revitalization projects. Proposals are due to the Agency by May 2.

Full RFP packets can be obtained by contacting Agency Executive Director, Brad Cramer. The Requests for Proposals invite developers to come forward with proposals for two key projects.

The first project is for the property at the intersection of Broadway and Memorial Drive. The property is the former site of the Savings Center, and is owned by the family of Vern Kelsch, who owned and operated the store for many years.

Under this RFP, the Agency offers this prime site to potential developers as a location for a multi-story property with commercial and residential uses. The Agency's objective is to develop the property in a way that would enhance the Idaho Falls downtown and the River Walk. The Agency calls this project the "Kelsch Memorial Project."

The second project is the renovation of the Bonneville Hotel, located on the corner of Constitution Way and Park Avenue. The RFP for the Bonneville Hotel encourages developers to consider using the building for housing on the upper floors and office or retail uses on the first floor. The Bonneville Hotel was originally constructed as a hotel and convention center and is listed on the National Register of Historic Places. Developers could likely be assisted by historic preservation tax credits, low income housing tax credits, and Community Development Block Grants available from other sources.

According to Lee Radford, the Chair of the Agency, "We hope that creative developers will come forward with innovative ideas and exciting plans for buildings that will encourage further development of downtown Idaho Falls." He also said, "We hope that these projects will spur further investment in downtown Idaho Falls so that this critical core of our community can be even better in the future than it is now."

The Agency expressed its appreciation to the owners of both of these key properties. Both owners have shown a desire to make sure that these properties are developed in the best interests of the community.

The Agency also appreciates the comments and input it has received from stakeholders regarding the RFPs and the scope and criteria to follow in considering the proposals.

###

## IDAHO FALLS REDEVELOPMENT AGENCY

PO Box 50220  
Idaho Falls, ID 83405

***About the Idaho Falls Redevelopment Agency:** The Idaho Falls Redevelopment Agency began work in the Snake River Urban Renewal District in 1988 and reconstructed Lindsay Boulevard, Utah Avenue, Wardell Avenue, a portion of Milligan Road, and Memorial Drive with the tax proceeds from new development. As part of this street reconstruction, the Agency installed water and sewer lines and storm drainage. The Agency also financed the relocation of transmission lines to spur development east of I-15. With the efforts of the Agency and others, the assessed valuation of the district has increased by over \$140 million. The Snake River district will end on December 31, 2018, although the Agency may continue to receive the increment into 2019.*