

**CHAPTER 8
COMMUNITY DEVELOPMENT SERVICES DEPARTMENT**

SECTION:

- 3-8-1: Community Development Services Department Established
- 3-8-2: Duties
- 3-8-3: Appointment of Director of Community Development Services Department

3-8-1: **COMMUNITY DEVELOPMENT SERVICES DEPARTMENT ESTABLISHED:** The Department of Community Development Services is hereby established as an administrative department of the City. (Ord. 3003, 04-23-15)

3-8-2: **DUTIES:** The Community Development Services Department shall have the following duties:

(A) The enforcement of the Zoning Ordinance, the Uniform Building Code, the Sign Code, the Uniform Plumbing Code, the Subdivision Ordinance, the Code for Abatement of Dangerous Buildings, the Uniform Housing Code, the Uniform Administrative Code, the Northwest Energy Code, the One and Two Family Dwelling Code, the Uniform Mechanical Code, Uniform Electric Code, and all supplements and amendments thereto and all other uniform codes or ordinances relating to the construction of any building or structure within the City and any health or safety regulations applicable thereto, except for the Uniform Fire Code.

(B) Preparation and administration of the Comprehensive Plan and any ordinances or regulations necessary to implement the same.

(C) The issuance and enforcement of permits issued pursuant to such Codes and the performance of inspections required thereby.

(D) The establishment and planning of all public streets, alleys and thoroughfares within the City, the naming of such streets and thoroughfares and the issuance of building numbers for structures located thereupon.

(E) The coordination and planning of public and private urban mass transit systems within the City.

(F) The coordination and administration of all laws, statutes and regulations pertaining to any census of the City or other procedure or analysis conducted for the purpose of determining the population of the City.

(G) Coordination and operation of all federal and state administrative programs providing for enhancement of the economic base of the City or otherwise promoting the growth and development of the labor force within the City.

(H) Coordination and administration of any matter involving the Idaho Falls Redevelopment Agency or other similar board or commission whose responsibilities encompass the urban revitalization or growth of the City.

(I) Such other duties as may be required by the Mayor or City Council. (Ord. 3003, 04-23-15)

3-8-3: APPOINTMENT OF DIRECTOR OF COMMUNITY DEVELOPMENT SERVICES DEPARTMENT: The Community Development Services Department shall be managed by the Community Development Services Director who shall be appointed by the Mayor, subject to confirmation by at least four (4) members of the Council. The Director may be removed by the Mayor, with or without cause, subject to confirmation by a vote of at least four (4) members of the Council, or by the Council upon its own initiative upon a unanimous vote thereof. (Ord. 3003, 04-23-15)