

FINAL REPORT
Citizen's Review Committee
Planning & Building Division

FINAL REPORT

Citizen's Review Committee

Planning & Building Division

Members of Committee

Steven Taggart
Michael Gaffney
Kevin Powell
Kenneth Olson
Bob Everhart
Kay Lynn Broadhead
Kerry Cooper
Clifford Casper
Julie Nef

Process Followed

The Committee engaged in the following process to better understand the role, function and budget of the Planning & Building Division:

- Briefing by Director Brad Cramer and Building Official Reginald Fuller with particular focus on functions and budget
- Tour of Division
- Scoping meeting to outline possible issues
- Met with Division employees and requested completion of survey
- Sent survey to those who had applied for building permits or requested zoning application
- Met again with Director Brad Cramer to discuss a variety of issues
- Committee meetings to discuss and agree to recommendations

Employee Surveys

The Committee felt strongly that it was important to gather input from the employees of the division. All employees of the Division, except Brad Cramer and Reginald Fuller completed the employee surveys (copies are attached in Appendix "A".) A few common themes were evident in the responses:

- Overall, the employees are positive about working for the Division and the City of Idaho Falls.
- There was considerable concern about the need for technology tools, in particular computers for those who work out of the office and the software tools used for the permit process.
- Some expressed concern over levels of staffing.
- Considerable time is spent staffing various committees and boards

- Consider placing day care elsewhere

Surveys of Division Customers

Several hundred surveys were distributed but a relatively small number were returned. Overall, they are positive in tone (copies are attached in Appendix “B”).

Overall Impressions of the Division

After completion of our work, we are left with the following impressions, separate from proposed recommendations:

- We appreciated the cooperation of the Division leadership and employees as we gathered information.
- Employees seem to be dedicated and consumer oriented. This conclusion seems to be supported by the consumer surveys.
- We did not identify any significant spending reductions but did agree that several steps can be taken to minimize future costs.

Recommendations

1. Upgrade the building permit & zoning software & computer equipment utilized by the Division to maximize efficiency and enhance service.
 - Currently, the Division is using 20-year-old software to handle building permits.
 - Current available technology streamlines the permitting process and allows easy collaboration with those seeking the building permit.
 - Support recommendation of Division Director to upgrade software for building permits (and the associated hardware).
 - Consider extending software platform to zoning issues.
 - Require accountability with annual reporting from Division to City Council/Mayor to verify improvements over the next several years with close attention to time periods for permit approval.

2. Provide mobile devices for employees who are in the field.
 - Today, Division employees who inspect for building permits or code enforcement must return to the City offices to complete the necessary paperwork.
 - Strongly recommend providing mobile devices to all such Division employees to allow work while in the field.

3. Have the Division compile to Marketing Documents demonstrating the cost benefits of locating to Idaho Falls on an annual basis for the Mayor, City Council, those involved in local economic development, the local media and the general public..
 - Our Committee was struck by the lack of data available showing the cost of living in Idaho Falls or locating a business in Idaho Falls compared to surrounding communities. We believe such comparisons are critical for the Mayor and City Council to determine future policies concerning taxes, spending, etc. Also, such are critical tools for economic development.
 - We recommend compilation of the following reports each year:
 - Cost of building a residence in Idaho Falls (A sample prepared by the Division is attached as Appendix “C”)
 - Cost of building a commercial building in Idaho Falls (A sample prepared by the Division is attached as Appendix “D”)
 - The annual cost of living in Idaho Falls ((A sample prepared by our Committee is attached as Appendix “E”)
 - The annual cost of running a business in Idaho Falls

4. Given the relative competitiveness of the current building and zoning fees charges by the City of Idaho Falls, we support the Division Director’s modest recommendations to increase such fees.

5. The Division provides a great number of services free to the public for which small user fees should be charged.
 - The Division currently provides a great number of services for free to the public.
 - We recommend imposition of modest user fees for services so that the requester bears the cost, not the taxpayers of Idaho Falls.

6. Create a culture of training.
 - Many employees requested ongoing training.
 - If the request for new Division software is implemented, then training for Division employees will be critical.
 - We also believe in the value of workshops and conferences to learn best practices being used in other communities. Given that building practices constantly change and continued innovation with respect to planning & zoning approaches, such are essential.
 - Strongly recommend that the Division be provided sufficient funds to handle training and provide for continual opportunities to attend and participate in relevant workshops and conferences.

7. Use technology and interns/externs rather than staff over the near term to expand capacity.
 - The City of Idaho Falls is growing and such will continue to create pressure to add additional permanent staffing to the Division.
 - We believe that the combination of new software and mobile devices will offset much of the need.
 - For any gaps, we recommend, in the near term, creating a vigorous internship/externship program with regional colleges and universities. Also, such a program will create an ideal method of identifying future employee candidates in the event of vacancies.

8. Consider getting out of day care regulation in that the State of Idaho is also doing enforcement.
 - In 2008, the City of Idaho Falls passed its day care ordinance which requires two inspections a year for the 77 licensed facilities in the City.
 - In 2011, the State of Idaho required licensing for day care facilities
 - Currently, the Division is only able to visit facilities approximately once per year because of staffing.
 - City Council should reconsider whether the City of Idaho Falls should regulate this industry or to rely on the State of Idaho.

- 9) Consider Reduce the number of boards and committees staffed by the Division.
 - Disproportionate staff time is being consumed by various boards and committees rather than performing core missions of planning, building permits and zoning.
 - The Division currently staffs the following entities:
 - Planning Commission

- Board of Adjustment
- Redevelopment Agency
- Historic Preservation Commission
- ADA Commission
- Beautification Commission
- Idaho Falls Business Assistance Corporation
- City Council
- Idaho Falls Shade Tree Committee
- Idaho Falls Downtown Development Corporation
- Affordable Housing Task Force
- GIS Development Group
- BMPO Bike/Ped Committee
- BMPO Technical Advisory Committee
- It is estimated that 21-27% of the total hours by 6 staff members of the Division are consumed in servicing the various boards and committees.
- While some are critical, the City Council should carefully consider the impact in the future of having the Division staff boards and commissions and the potential impact on their other duties and responsibilities.

APPENDIX “A”
Employee Surveys

Citizen's Review Committee

City of Idaho Falls Planning & Building Department

Mayor Casper of Idaho Falls has tasked our committee with reviewing the Idaho Falls Planning & Building Department.

We would like your confidential feedback on your experience.

Questions are rated on a scale from 1 to 5. 1 = Strongly disagree; 2 = Somewhat disagree; 3 = No real opinion; 4 = somewhat agree; 5 = Strongly agree.

A secondary opportunity question is provided to provide a more detailed answer.

1) Do you feel you clearly understand the scope or purpose of your position?

A) Circle Appropriate Number: 1 2 3 4 (5)

B) Please explain: *we run efficiently & all staff does their jobs very well.*

2) Do you feel you have the support of your supervisor to carry out the duties of your position?

A) Circle Appropriate Number: 1 2 3 4 (5)

B) Please explain: *Very Supportive*

3) Do you feel you are provided adequate tools/equipment or technology to perform your job?

A) Circle Appropriate Number: 1 2 3 (4) (5)

B) Please explain: *need computers in car*

4) Do you feel local politics play a role in decision making within your department?

A) Circle Appropriate Number: 1 2 (3) (4) (5)

B) Please explain: *politics always play a role*

5) Do you feel you have adequate training (current and future) to do your job effectively?

A) Circle Appropriate Number: 1 2 3 4 (5)

B) Please explain: *could do more*

6) Do you have regular performance evaluations or discussions of your performance with your supervisor?

A) Circle Appropriate Number: 1 2 3 4 (5)

B) Please explain: *just started*

7) Do you feel your department has adequate staffing to carry out the mandate of your departments responsibilities?

A) Circle Appropriate Number: 1 2 3 (4) 5

B) Please explain: *fill positions vacated would be nice*

8) Are there responsibilities that should be located within Planning & Building that should reside in another department or agency?

A) Circle Appropriate Number: 1 2 (3) 4 5

B) Please explain:

9) Are the standards of your Department applied evenly to members of the public?

A) Circle Appropriate Number: 1 2 3 (4) 5

B) Please explain:

10) Do you feel the Building & Planning Dept. budget is adequate?

A) Circle Appropriate Number: 1 2 (3) 4 5

B) Please explain:

11) Do you feel the Planning & Building Dept. has been given "Clear and Concise" goals and objectives?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain: *I feel we meet these goals very well*

12) Do you feel staffing levels are appropriate for the goals and objectives of your Dept.?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain: *need more staff*

13) Please tell us about ANY issues within the Planning & Building Department of the City of Idaho Falls that you think would be helpful for the Planning and Building Citizen Review Committee to know about:

A. What should the Department be doing differently?

more staff

B. What could the Department be doing better?

training

C. What could the Department do more efficiently?

Citizen's Review Committee

City of Idaho Falls Planning & Building Department

Mayor Casper of Idaho Falls has tasked our committee with reviewing the Idaho Falls Planning & Building Department.

We would like your confidential feedback on your experience.

Question are rated on a scale from 1 to 5. 1 = Strongly disagree; 2 = Somewhat disagree; 3 = No real opinion; 4 = somewhat agree; 5 = Strongly agree.

A secondary opportunity question is provided to provide a more detailed answer.

1) Do you feel you clearly understand the scope or purpose of your position?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

2) Do you feel you have the support of your supervisor to carry out the duties of your position?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

3) Do you feel you are provided adequate tools/equipment or technology to preform your job?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

4) Do you feel local politics play a role in decision making within your department

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

5) Do you feel you have adequate training (current and future) to do your job effectively?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain: *always room to improve and stay current.*

6) Do you have regular performance evaluations or discussions of your performance with your supervisor?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain: *2014- First performance evaluation with supervisor completed.*

7) Do you feel your department has adequate staffing to carry out the mandate of your departments responsibilities?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain: *Getting better - needs to be considered as building demands increase.*

8) Are there responsibilities that should be located within Planning & Building that should reside in another department or agency?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain: *ADA needs someone from Public Works and HR to contribute knowledge of City facilities + programs for valuable input.*

9) Are the standards of your Department applied evenly to members of the public?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain: *always room for improvement*

10) Do you feel the Building & Planning Dept. budget is adequate?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain: *Given the programs, services, committees, Boards, etc... we are surviving; the budget should reflect that better.*

11) Do you feel the Planning & Building Dept. has been given "Clear and Concise" goals and objectives?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain: Has improved with new Director. Was an issue and underlying cause with previous Director. *Goals & Objectives were not open for discussion.

12) Do you feel staffing levels are appropriate for the goals and objectives of your Dept.?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain: need to understand the goals and objectives first before answering.

13) Please tell us about ANY issues within the Planning & Building Department of the City of Idaho Falls that you think would be helpful for the Planning and Building Citizen Review Committee to know about:

A. What should the Department ^{be doing} be doing differently?
Define goals, objectives with Dept. input

B. What could the Department be doing better?
Open communication within dept.

C. What could the Department do more efficiently?
be open to improvement

Citizen's Review Committee

City of Idaho Falls Planning & Building Department

Mayor Casper of Idaho Falls has tasked our committee with reviewing the Idaho Falls Planning & Building Department.

We would like your confidential feedback on your experience.

Questions are rated on a scale from 1 to 5. 1 = Strongly disagree; 2 = Somewhat disagree; 3 = No real opinion; 4 = somewhat agree; 5 = Strongly agree.

A secondary opportunity question is provided to provide a more detailed answer.

1) Do you feel you clearly understand the scope or purpose of your position?

A) Circle Appropriate Number: 1 2 3 4 (5)

B) Please explain: Brad has sat down with me and gone over what he would like me to do and what my responsibilities are. We also meet once a week to discuss what I am doing and other things he would like me to work on.

2) Do you feel you have the support of your supervisor to carry out the duties of your position?

A) Circle Appropriate Number: 1 2 3 4 (5)

B) Please explain:

3) Do you feel you are provided adequate tools/equipment or technology to perform your job?

A) Circle Appropriate Number: 1 2 3 (4) 5

B) Please explain: Brad has made a point to help me have the tools I need.

4) Do you feel local politics play a role in decision making within your department?

A) Circle Appropriate Number: 1 2 3 (4) 5

B) Please explain: Many of our policies are made by the City Council.

5) Do you feel you have adequate training (current and future) to do your job effectively?

A) Circle Appropriate Number: 1 2 3 4 (5)

B) Please explain: *We are always looking for opportunities to have training.*

6) Do you have regular performance evaluations or discussions of your performance with your supervisor?

A) Circle Appropriate Number: 1 2 3 4 (5)

B) Please explain: *I have been here ~~for~~ for 6 months and have had at least 3 formal or informal performance reviews with Brad.*

7) Do you feel your department has adequate staffing to carry out the mandate of your departments responsibilities?

A) Circle Appropriate Number: 1 2 (3) 4 5

B) Please explain: *For now I feel like we do, but if the economy picks up more we may be stretched thin.*

8) Are there responsibilities that should be located within Planning & Building that should reside in another department or agency?

A) Circle Appropriate Number: 1 2 (3) 4 5

B) Please explain: *Maybe daycare inspections*

9) Are the standards of your Department applied evenly to members of the public?

A) Circle Appropriate Number: 1 2 3 4 (5)

B) Please explain: *We treat everyone the same.*

10) Do you feel the Building & Planning Dept. budget is adequate?

A) Circle Appropriate Number: 1 2 3 4 5 ?

B) Please explain: *I haven't been here long enough to give a good response*

11) Do you feel the Planning & Building Dept. has been given "Clear and Concise" goals and objectives?

A) Circle Appropriate Number: 1 2 3 (4) 5

B) Please explain: *I feel like we are heading in a good direction, and getting a clearer vision of what we would like to accomplish.*

12) Do you feel staffing levels are appropriate for the goals and objectives of your Dept.?

A) Circle Appropriate Number: 1 2 3 (4) 5

B) Please explain: *We have some goals that we don't have enough staff for, but could be hired out by consultants if our budget allowed.*

13) Please tell us about ANY issues within the Planning & Building Department of the City of Idaho Falls that you think would be helpful for the Planning and Building Citizen Review Committee to know about:

A. What should the Department be doing differently? *I don't feel like we should be doing anything differently.*

B. What could the Department be doing better? *Nothing*

C. What could the Department do more efficiently? *Nothing*

Citizen's Review Committee

City of Idaho Falls Planning & Building Department

Mayor Casper of Idaho Falls has tasked our committee with reviewing the Idaho Falls Planning & Building Department.

We would like your confidential feedback on your experience.

Questions are rated on a scale from 1 to 5. 1 = Strongly disagree; 2 = Somewhat disagree; 3 = No real opinion; 4 = somewhat agree; 5 = Strongly agree.

A secondary opportunity question is provided to provide a more detailed answer.

1) Do you feel you clearly understand the scope or purpose of your position?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

2) Do you feel you have the support of your supervisor to carry out the duties of your position?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

3) Do you feel you are provided adequate tools/equipment or technology to perform your job?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

4) Do you feel local politics play a role in decision making within your department?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

5) Do you feel you have adequate training (current and future) to do your job effectively?

A) Circle Appropriate Number: 1 (2) 3 4 5

B) Please explain:

6) Do you have regular performance evaluations or discussions of your performance with your supervisor?

A) Circle Appropriate Number: 1 2 (3) 4 5

B) Please explain:

7) Do you feel your department has adequate staffing to carry out the mandate of your departments responsibilities?

A) Circle Appropriate Number: (1) 2 3 4 5

B) Please explain:

8) Are there responsibilities that should be located within Planning & Building that should reside in another department or agency?

A) Circle Appropriate Number: 1 2 3 (4) 5

B) Please explain:

9) Are the standards of your Department applied evenly to members of the public?

A) Circle Appropriate Number: 1 2 3 (4) 5

B) Please explain:

10) Do you feel the Building & Planning Dept. budget is adequate?

A) Circle Appropriate Number (1) 2 3 4 5

B) Please explain:

11) Do you feel the Planning & Building Dept. has been given "Clear and Concise" goals and objectives?

A) Circle Appropriate Number: 1 2 3 (4) 5

B) Please explain:

12) Do you feel staffing levels are appropriate for the goals and objectives of your Dept.?

A) Circle Appropriate Number: 1 (2) 3 4 5

B) Please explain:

13) Please tell us about ANY issues within the Planning & Building Department of the City of Idaho Falls that you think would be helpful for the Planning and Building Citizen Review Committee to know about:

A. What should the Department be doing differently?

Taking in applications before they are complete and scramble to get them ready by the scheduled hearing date. Often applications are withdrawn costing city for publication in the paper and postage for property notices. Cost of applications should equal cost of staff time.

B. What could the Department be doing better?

Communication regarding status of projects so items don't slip through cracks.

C. What could the Department do more efficiently?

Better communication and resources, e.g. tracking software to avoid duplication of work and inconsistent answers to the public.

Citizen's Review Committee

City of Idaho Falls Planning & Building Department

Mayor Casper of Idaho Falls has tasked our committee with reviewing the Idaho Falls Planning & Building Department.

We would like your confidential feedback on your experience.

Questions are rated on a scale from 1 to 5. 1 = Strongly disagree; 2 = Somewhat disagree; 3 = No real opinion; 4 = somewhat agree; 5 = Strongly agree.

A secondary opportunity question is provided to provide a more detailed answer.

1) Do you feel you clearly understand the scope or purpose of your position?

A) Circle Appropriate Number: 1 2 3 4 ⑤

B) Please explain:

2) Do you feel you have the support of your supervisor to carry out the duties of your position?

A) Circle Appropriate Number: 1 2 3 4 ⑤

B) Please explain:

3) Do you feel you are provided adequate tools/equipment or technology to perform your job?

A) Circle Appropriate Number: 1 2 3 4 ⑤

B) Please explain:

4) Do you feel local politics play a role in decision making within your department?

A) Circle Appropriate Number: 1 2 3 ④ 5

B) Please explain: *politics always play a role, but I feel we have good support from our Department and the Mayor to work through those issues.*

5) Do you feel you have adequate training (current and future) to do your job effectively?

A) Circle Appropriate Number: 1 2 3 4 ⑤

B) Please explain: The Department continues to support on going training. This is vital in order to do my job effectively.

6) Do you have regular performance evaluations or discussions of your performance with your supervisor?

A) Circle Appropriate Number: 1 2 3 4 ⑤

B) Please explain:

7) Do you feel your department has adequate staffing to carry out the mandate of your departments responsibilities?

A) Circle Appropriate Number: 1 2 3 ④ 5

B) Please explain:

8) Are there responsibilities that should be located within Planning & Building that should reside in another department or agency?

A) Circle Appropriate Number: 1 2 ③ 4 5

B) Please explain:

9) Are the standards of your Department applied evenly to members of the public?

A) Circle Appropriate Number: 1 2 3 4 ⑤

B) Please explain: Land use is tricky. Each property is unique in its circumstance, but as a Department we strive to act fairly and uniformly across the board.

10) Do you feel the Building & Planning Dept. budget is adequate?

A) Circle Appropriate Number: 1 2 ③ 4 5

B) Please explain: I'm not familiar enough with the budget to know if there are tight spots.

11) Do you feel the Planning & Building Dept. has been given "Clear and Concise" goals and objectives?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

12) Do you feel staffing levels are appropriate for the goals and objectives of your Dept.?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

13) Please tell us about ANY issues within the Planning & Building Department of the City of Idaho Falls that you think would be helpful for the Planning and Building Citizen Review Committee to know about:

A. What should the Department be doing differently?

We need to focus on modernizing the city code to match with current standards + development. This would make it easier for staff and the community.

B. What could the Department be doing better?

C. What could the Department do more efficiently?

I think we can always improve relationship + interactions with other departments in order to have things run more smoothly.

Citizen's Review Committee

City of Idaho Falls Planning & Building Department

Mayor Casper of Idaho Falls has tasked our committee with reviewing the Idaho Falls Planning & Building Department.

We would like your confidential feedback on your experience.

Questions are rated on a scale from 1 to 5. 1 = Strongly disagree; 2 = Somewhat disagree; 3 = No real opinion; 4 = somewhat agree; 5 = Strongly agree.

A secondary opportunity question is provided to provide a more detailed answer.

1) Do you feel you clearly understand the scope or purpose of your position?

A) Circle Appropriate Number: 1 2 3 4 (3)

B) Please explain:

2) Do you feel you have the support of your supervisor to carry out the duties of your position?

A) Circle Appropriate Number: 1 2 3 4 (5)

B) Please explain:

3) Do you feel you are provided adequate tools/equipment or technology to perform your job?

A) Circle Appropriate Number: 1 2 3 (4) 5

B) Please explain:

4) Do you feel local politics play a role in decision making within your department?

A) Circle Appropriate Number: 1 2 3 (4) 5

B) Please explain:

5) Do you feel you have adequate training (current and future) to do your job effectively?

A) Circle Appropriate Number: 1 2 3 (4) 5

B) Please explain:

6) Do you have regular performance evaluations or discussions of your performance with your supervisor?

A) Circle Appropriate Number: 1 2 3 4 (5)

B) Please explain:

7) Do you feel your department has adequate staffing to carry out the mandate of your departments responsibilities?

A) Circle Appropriate Number: 1 2 3 4 (5)

B) Please explain:

8) Are there responsibilities that ^{ANC?} should be located within Planning & Building that should reside in another department or agency?

A) Circle Appropriate Number: 1 2 (3) 4 5

B) Please explain:

9) Are the standards of your Department applied evenly to members of the public?

A) Circle Appropriate Number: 1 2 3 (4) 5

B) Please explain:

10) Do you feel the Building & Planning Dept. budget is adequate?

A) Circle Appropriate Number: 1 (2) 3 4 5

B) Please explain:

11) Do you feel the Planning & Building Dept. has been given "Clear and Concise" goals and objectives?

A) Circle Appropriate Number: 1 2 **3** 4 5

B) Please explain:

12) Do you feel staffing levels are appropriate for the goals and objectives of your Dept.?

A) Circle Appropriate Number: 1 2 **3** 4 5

B) Please explain:

13) Please tell us about ANY issues within the Planning & Building Department of the City of Idaho Falls that you think would be helpful for the Planning and Building Citizen Review Committee to know about:

A. What should the Department be doing differently?

too many committees - staff time is better spent elsewhere

B. What could the Department be doing better?

C. What could the Department do more efficiently?

Citizen's Review Committee

City of Idaho Falls Planning & Building Department

Mayor Casper of Idaho Falls has tasked our committee with reviewing the Idaho Falls Planning & Building Department.

We would like your confidential feedback on your experience.

Questions are rated on a scale from 1 to 5. 1 = Strongly disagree; 2 = Somewhat disagree; 3 = No real opinion; 4 = somewhat agree; 5 = Strongly agree.

A secondary opportunity question is provided to provide a more detailed answer.

1) Do you feel you clearly understand the scope or purpose of your position?

A) Circle Appropriate Number: 1 2 3 4 (5)

B) Please explain:

2) Do you feel you have the support of your supervisor to carry out the duties of your position?

A) Circle Appropriate Number: 1 2 3 (4) 5

B) Please explain:

3) Do you feel you are provided adequate tools/equipment or technology to perform your job?

A) Circle Appropriate Number: 1 2 3 (4) 5

B) Please explain:

4) Do you feel local politics play a role in decision making within your department?

A) Circle Appropriate Number: 1 (2) 3 4 5

B) Please explain:

5) Do you feel you have adequate training (current and future) to do your job effectively?

A) Circle Appropriate Number: 1 (2) 3 4 5

B) Please explain:

6) Do you have regular performance evaluations or discussions of your performance with your supervisor?

A) Circle Appropriate Number: 1 2 3 4 (5)

B) Please explain:

7) Do you feel your department has adequate staffing to carry out the mandate of your departments responsibilities?

A) Circle Appropriate Number: 1 (2) 3 4 5

B) Please explain: *Concerned that increased activity will cause service to suffer.*

8) Are there responsibilities that should be located within Planning & Building that should reside in another department or agency?

A) Circle Appropriate Number: 1 2 (3) 4 5

B) Please explain:

9) Are the standards of your Department applied evenly to members of the public?

A) Circle Appropriate Number: 1 2 3 4 (5)

B) Please explain:

10) Do you feel the Building & Planning Dept. budget is adequate?

A) Circle Appropriate Number: 1 2 (3) 4 5

B) Please explain:

11) Do you feel the Planning & Building Dept. has been given "Clear and Concise" goals and objectives?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

12) Do you feel staffing levels are appropriate for the goals and objectives of your Dept.?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain: *see 7. As summer progresses & work load increases I feel concerned that dept will get stretched thin.*

13) Please tell us about ANY issues within the Planning & Building Department of the City of Idaho Falls that you think would be helpful for the Planning and Building Citizen Review Committee to know about:

A. What should the Department be doing differently?

B. What could the Department be doing better?

C. What could the Department do more efficiently?

As dept gets busy adjust hours so that there is perhaps an hour at beginning or end of day that work can be done uninterrupted by phone or ~~customer~~ public. ie: 7 am - 4 pm, 9 am - 6 pm. where possible.

Citizen's Review Committee

City of Idaho Falls Planning & Building Department

Mayor Casper of Idaho Falls has tasked our committee with reviewing the Idaho Falls Planning & Building Department.

We would like your confidential feedback on your experience.

Questions are rated on a scale from 1 to 5. 1 = Strongly disagree; 2 = Somewhat disagree; 3 = No real opinion; 4 = somewhat agree; 5 = Strongly agree.

A secondary opportunity question is provided to provide a more detailed answer.

1) Do you feel you clearly understand the scope or purpose of your position?

A) Circle Appropriate Number: 1 2 3 4 (5)

B) Please explain:

2) Do you feel you have the support of your supervisor to carry out the duties of your position?

A) Circle Appropriate Number: 1 2 3 (4) 5

B) Please explain:

3) Do you feel you are provided adequate tools/equipment or technology to perform your job?

A) Circle Appropriate Number: (1) 2 3 4 5

B) Please explain:

Permit program that was outdated 20 years ago
No laptops for the field

4) Do you feel local politics play a role in decision making within your department?

A) Circle Appropriate Number: 1 2 3 (4) 5

B) Please explain:

5) Do you feel you have adequate training (current and future) to do your job effectively?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

6) Do you have regular performance evaluations or discussions of your performance with your supervisor?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

7) Do you feel your department has adequate staffing to carry out the mandate of your departments responsibilities?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

8) Are there responsibilities that should be located within Planning & Building that should reside in another department or agency?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

9) Are the standards of your Department applied evenly to members of the public?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

10) Do you feel the Building & Planning Dept. budget is adequate?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

Lack of equipment

11) Do you feel the Planning & Building Dept. has been given "Clear and Concise" goals and objectives?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

12) Do you feel staffing levels are appropriate for the goals and objectives of your Dept.?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

13) Please tell us about ANY issues within the Planning & Building Department of the City of Idaho Falls that you think would be helpful for the Planning and Building Citizen Review Committee to know about:

A. What should the Department be doing differently?

Providing better equipment

B. What could the Department be doing better?

Providing up to date software

C. What could the Department do more efficiently?

Provide better equipment (updated)
& new inspection software

Citizen's Review Committee

City of Idaho Falls Planning & Building Department

Mayor Casper of Idaho Falls has tasked our committee with reviewing the Idaho Falls Planning & Building Department.

We would like your confidential feedback on your experience.

Questions are rated on a scale from 1 to 5. 1 = Strongly disagree; 2 = Somewhat disagree; 3 = No real opinion; 4 = somewhat agree; 5 = Strongly agree.

A secondary opportunity question is provided to provide a more detailed answer.

1) Do you feel you clearly understand the scope or purpose of your position?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

2) Do you feel you have the support of your supervisor to carry out the duties of your position?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

3) Do you feel you are provided adequate tools/equipment or technology to perform your job?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

Our software program is outdated.

4) Do you feel local politics play a role in decision making within your department?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

5) Do you feel you have adequate training (current and future) to do your job effectively?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

6) Do you have regular performance evaluations or discussions of your performance with your supervisor?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

7) Do you feel your department has adequate staffing to carry out the mandate of your departments responsibilities?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

8) Are there responsibilities that should be located within Planning & Building that should reside in another department or agency?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

9) Are the standards of your Department applied evenly to members of the public?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

10) Do you feel the Building & Planning Dept. budget is adequate?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

11) Do you feel the Planning & Building Dept. has been given "Clear and Concise" goals and objectives?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

12) Do you feel staffing levels are appropriate for the goals and objectives of your Dept.?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

13) Please tell us about ANY issues within the Planning & Building Department of the City of Idaho Falls that you think would be helpful for the Planning and Building Citizen Review Committee to know about:

A. What should the Department be doing differently?

B. What could the Department be doing better?

Use of technology to be more efficient.

C. What could the Department do more efficiently?

Citizen's Review Committee

City of Idaho Falls Planning & Building Department

Mayor Casper of Idaho Falls has tasked our committee with reviewing the Idaho Falls Planning & Building Department.

We would like your confidential feedback on your experience.

Questions are rated on a scale from 1 to 5. 1 = Strongly disagree; 2 = Somewhat disagree; 3 = No real opinion; 4 = somewhat agree; 5 = Strongly agree.

A secondary opportunity question is provided to provide a more detailed answer.

1) Do you feel you clearly understand the scope or purpose of your position?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

I have been here for a lot of years & basically created a lot of my job & functions

2) Do you feel you have the support of your supervisor to carry out the duties of your position?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

very supportive & helpful

3) Do you feel you are provided adequate tools/equipment or technology to perform your job?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

budget is tight, but has been better lately getting some things -

4) Do you feel local politics play a role in decision making within your department?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

the Mayor is very involved!

5) Do you feel you have adequate training (current and future) to do your job effectively?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

could use more training - usually only 1 training a year, & I actually do a lot of the conference

6) Do you have regular performance evaluations or discussions of your performance with your supervisor?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

7) Do you feel your department has adequate staffing to carry out the mandate of your departments responsibilities?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

we are all very busy & could use more people - just barely keeping up

8) Are there responsibilities that should be located within Planning & Building that should reside in another department or agency?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

we have a lot of agencies & boards that could be housed elsewhere

9) Are the standards of your Department applied evenly to members of the public?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

very even enforcement

10) Do you feel the Building & Planning Dept. budget is adequate?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

about 1/2 staffed

11) Do you feel the Planning & Building Dept. has been given "Clear and Concise" goals and objectives?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

at least in my job -

12) Do you feel staffing levels are appropriate for the goals and objectives of your Dept.?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

13) Please tell us about ANY issues within the Planning & Building Department of the City of Idaho Falls that you think would be helpful for the Planning and Building Citizen Review Committee to know about:

A. What should the Department be doing differently?

- need more people - inspections are very busy
- daycare insp. take up a lot of time that I feel I need to be spending with members of neighborhoods -

B. What could the Department be doing better?

communication (maybe)
I think we do a great job w/ all of our responsibilities

C. What could the Department do more efficiently?

could use more training
need more funds ☺

better communication w/ Attnys.

This is a great place to work, management is much better now than in the past years!

Citizen's Review Committee

City of Idaho Falls Planning & Building Department

Mayor Casper of Idaho Falls has tasked our committee with reviewing the Idaho Falls Planning & Building Department.

We would like your confidential feedback on your experience.

Questions are rated on a scale from 1 to 5. 1 = Strongly disagree; 2 = Somewhat disagree; 3 = No real opinion; 4 = somewhat agree; 5 = Strongly agree.

A secondary opportunity question is provided to provide a more detailed answer.

1) Do you feel you clearly understand the scope or purpose of your position?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain: *we do evaluations.*

2) Do you feel you have the support of your supervisor to carry out the duties of your position?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain: *yes.*

3) Do you feel you are provided adequate tools/equipment or technology to perform your job?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain: *field computers would help.*

4) Do you feel local politics play a role in decision making within your department?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

5) Do you feel you have adequate training (current and future) to do your job effectively?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

6) Do you have regular performance evaluations or discussions of your performance with your supervisor?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

7) Do you feel your department has adequate staffing to carry out the mandate of your departments responsibilities?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

8) Are there responsibilities that should be located within Planning & Building that should reside in another department or agency?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

9) Are the standards of your Department applied evenly to members of the public?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

10) Do you feel the Building & Planning Dept. budget is adequate?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

11) Do you feel the Planning & Building Dept. has been given "Clear and Concise" goals and objectives?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

12) Do you feel staffing levels are appropriate for the goals and objectives of your Dept.?

A) Circle Appropriate Number: 1 2 3 4 5

B) Please explain:

13) Please tell us about ANY issues within the Planning & Building Department of the City of Idaho Falls that you think would be helpful for the Planning and Building Citizen Review Committee to know about:

A. What should the Department be doing differently? *well trained staff*

B. What could the Department be doing better? *doing good jobs*

C. What could the Department do more efficiently? *fill computers for inspections*

APPENDIX “B”
Division Customer Surveys

Citizen Review Committee

City of Idaho Falls Planning & Building Department

Mayor Casper of Idaho Falls has tasked our committee with reviewing the Idaho Falls Planning & Building Department. As someone who has filed either a request for a zoning change or a building permit, we would appreciate your confidential feedback on your experience.

RETURN YOUR SURVEY by emailing to staggart101@gmail.com or by faxing to 800-514-5778. Your prompt feedback is greatly appreciated.

1. What kind of requests for services have you made to the Idaho Falls Planning & Building Department in the past two years? (check all that apply)
 - A. Building permit request
 - B. Zoning request
 - C. Both building permit and zoning requests
 - D. Other
 - E. Haven't dealt with the I.F. Planning & Building Department in the past two years.

2. If you have dealt with the Idaho Falls Planning & Building Department, was your experience, overall:
 - A. Positive
 - B. Negative
 - C. Neutral
 - D. Don't Know/Don't Remember

The next set of questions ask you to compare your interactions with the Idaho Falls Planning & Building Department with that of other similar departments. Answer if you've dealt with both the Idaho Falls Planning & Building Department and the designated entity.

3. In the past two years, I have dealt with both the Idaho Falls Planning & Building Department and the Bonneville County Planning & Zoning Department, overall
 - A. My experience with the Idaho Falls Planning & Building Department was better
 - B. My experience with Bonneville County's Planning & Zoning Department was better
 - C. My experience was about the same
 - D. Don't Know/Don't Remember
 - E. Haven't had experience with both

4. In the past two years, I have dealt with both the Idaho Falls Planning & Building Department and the City of Ammon Building or Planning Departments, overall

Citizen Review Committee

City of Idaho Falls Planning & Building Department

Mayor Casper of Idaho Falls has tasked our committee with reviewing the Idaho Falls Planning & Building Department. As someone who has filed either a request for a zoning change or a building permit, we would appreciate your confidential feedback on your experience.

RETURN YOUR SURVEY by emailing to staggart101@gmail.com or by faxing to 800-514-5778. Your prompt feedback is greatly appreciated.

1. What kind of requests for services have you made to the Idaho Falls Planning & Building Department in the past two years? (check all that apply)
 - A. Building permit request
 - B. Zoning request & *Subdivision Applications*
 - C. Both building permit and zoning requests
 - D. Other
 - E. Haven't dealt with the I.F. Planning & Building Department in the past two years.

2. If you have dealt with the Idaho Falls Planning & Building Department, was your experience, overall:
 - A. Positive
 - B. Negative
 - C. Neutral
 - D. Don't Know/Don't Remember

The next set of questions ask you to compare your interactions with the Idaho Falls Planning & Building Department with that of other similar departments. Answer if you've dealt with both the Idaho Falls Planning & Building Department and the designated entity.

3. In the past two years, I have dealt with both the Idaho Falls Planning & Building Department and the Bonneville County Planning & Zoning Department, overall
 - A. My experience with the Idaho Falls Planning & Building Department was better
 - B. My experience with Bonneville County's Planning & Zoning Department was better
 - C. My experience was about the same
 - D. Don't Know/Don't Remember
 - E. Haven't had experience with both

4. In the past two years, I have dealt with both the Idaho Falls Planning & Building Department and the City of Ammon Building or Planning Departments, overall

- A. My experience with the Idaho Falls Planning & Building Department was better
 - B. My experience with the City of Ammon's Building or Planning Departments was better
 - C. My experience was about the same.
 - D. Don't Know/Don't Remember
 - E. Haven't had experience with both
5. What did the Idaho Falls Planning & Building Department do well?

Have been very responsive to questions

6. What did the Idaho Falls Planning & Building Department do poorly?

7. What could the Idaho Falls Planning & Building Department do better?

*Improve relations with County P*2.
and land owners along City Boundaries.*

**Idaho Falls Planning & Building
Citizen Review Committee
P.O. Box 3005
Idaho Falls, ID 83403**



**Survey on Your Experience with the Idaho Falls
Planning & Building Department**

Shook Construction Company, Inc.

General Contractors
Commercial • Industrial • Residential

August 5th, 2014

Idaho Falls Planning & Building Citizen Review Committee
P.O. Box 3005
Idaho Falls, Idaho 83403

Reference: Survey Reply

Dear Mayor Casper and the Idaho Falls Planning & Building Citizen Review Committee,

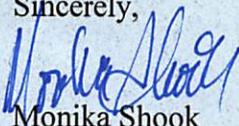
Please accept this letter as appreciation to both the City of Idaho Falls and Bonneville County Planning & Zoning Departments for their true dedication and professionalism that they have had displayed on the many projects through the years that we have worked with them.

We are currently under construction with our 102nd commercial project since 1990 in which a large percentage of them were working with both the City and County. We have appreciated the teamwork approach for the completion of these successful projects.

At this time, we have no concerns for the survey.

Thank you.

Sincerely,



Monika Shook
Shook Construction Company, Inc.

Citizen Review Committee

City of Idaho Falls Planning & Building Department

Mayor Casper of Idaho Falls has tasked our committee with reviewing the Idaho Falls Planning & Building Department. As someone who has filed either a request for a zoning change or a building permit, we would appreciate your confidential feedback on your experience.

RETURN YOUR SURVEY by emailing to staggart101@gmail.com or by faxing to 800-514-5778. Your prompt feedback is greatly appreciated.

1. What kind of requests for services have you made to the Idaho Falls Planning & Building Department in the past two years? (check all that apply)

- A. Building permit request
- B. Zoning request
- C. Both building permit and zoning requests
- D. Other
- E. Haven't dealt with the I.F. Planning & Building Department in the past two years.

2. If you have dealt with the Idaho Falls Planning & Building Department, was your experience, overall:

- A. Positive
- B. Negative
- C. Neutral
- D. Don't Know/Don't Remember

The next set of questions ask you to compare your interactions with the Idaho Falls Planning & Building Department with that of other similar departments. Answer if you've dealt with both the Idaho Falls Planning & Building Department and the designated entity.

3. In the past two years, I have dealt with both the Idaho Falls Planning & Building Department and the Bonneville County Planning & Zoning Department, overall

- A. My experience with the Idaho Falls Planning & Building Department was better
- B. My experience with Bonneville County's Planning & Zoning Department was better
- C. My experience was about the same
- D. Don't Know/Don't Remember
- E. Haven't had experience with both

4. In the past two years, I have dealt with both the Idaho Falls Planning & Building Department and the City of Ammon Building or Planning Departments, overall

h/a

- A. My experience with the Idaho Falls Planning & Building Department was better
- B. My experience with the City of Ammon's Building or Planning Departments was better
- C. My experience was about the same.
- D. Don't Know/Don't Remember
- E. Haven't had experience with both

5. What did the Idaho Falls Planning & Building Department do well?

Attachment

6. What did the Idaho Falls Planning & Building Department do poorly?

7. What could the Idaho Falls Planning & Building Department do better?

Idaho Falls Planning & Building
Citizen Review Committee
P.O. Box 3005
Idaho Falls, ID 83403



*Shook construction
Attn: Greg Shook
3219 E. 81st North
Idaho Falls, ID 83401*

**Survey on Your Experience with the Idaho Falls
Planning & Building Department**

APPENDIX “C”
Idaho Falls Permit Costs for Residence
Compared to Neighboring Cities

Comparison to other jurisdictions within the region⁷.

Data for Plumbing Mechanical & Electrical Permits

Data for 1,200 Sq. Ft. Dwelling w/finished Basement & 600 Sq. Ft. Garage¹.

<u>Jurisdiction</u>	<u>Plumb</u>	<u>Mech</u>	<u>Elect</u>	<u>Building</u>	<u>Sub-Total</u>	<u>Wat/Sew</u>	<u>Total</u>
• Idaho Falls	\$75.79	\$54.49	\$97.85	\$ 815.39 ⁹	\$1,043.52	\$2,335.00 ¹⁰	\$3,378.52
• Rexburg	\$195.00	\$195.00	\$260.00	\$3,647.35 ⁶	\$4,297.35	\$3,667.00 ⁸	\$7,964.35
• Bonneville County	\$195.00 ¹¹	\$170.00	\$195.00 ¹¹	\$ 1,212.00	\$1,772.00	\$65.00 ¹³	\$1,837.00
• Ammon	\$165.00	\$165.00	\$165.00	\$ 955.35 ¹²	\$1,450.35	\$6,200.00 ³	\$7,650.35
• Chubbuck	\$135.00	\$43.50	\$87.00	\$ 972.00	\$1,237.50	\$4,660.00 ²	\$5,897.50
• Pocatello	\$90.00	\$70.00	\$75.00	\$ 949.75	\$1,184.75	\$6,064.00 ⁵	\$7,248.75

1. February 5, 2014 Idaho Falls Building Department Phone Survey.
2. Chubbuck includes a \$1,410.00 User fee paid to the City of Pocatello.
3. Ammon sewer connection fee \$1,300.00, water connection fee \$1,400.00 AND a \$3,500.00 Capacity Replacement Fee on new sewer connections.
4. Teton County includes a \$2,000.00 impact fee.
5. Pocatello includes \$224.00 water meter, \$Water & Sewer Capacity fees Capacity Replacement Fee on new hookups
6. Rexburg Building Permit Fee \$1,543.00, Plan Check Fee-\$154.26 , impact fees: \$184.64-Fire, \$800.00-Parks, \$100.88-police, \$864.57-Streets.
7. These figures are to be verified and confirmed for accuracy and not intended to be complete due to changes.
8. Rexburg sewer hookup-\$1,700.00, water hookup-\$1,650.00, \$317.00-water meter.
9. Idaho Falls includes \$612.31-Building Valuation fee, \$153.08- Plan Check fee, \$50.00-Energy Code compliance inspection fee.
10. Idaho Falls water connection fee \$1,312.00 and sewer connection fee \$1,023.00.
11. Bonneville County uses State of Idaho for Plumbing, Electrical, Water well, Sewer Septic system Inspections and permit issuance.
12. Ammon Building Valuation Fee \$868.50, Plan Check Fee \$86.85.
13. Water well and Sewage septic system installation cost by owner & State will inspect installation by others.

APPENDIX “D”
**Idaho Falls Permit Costs for Commercial
Building Compared to Neighboring Cities**

Comparison to other jurisdictions within the region⁷.

Data for Permits Data for 8,000 Sq. Ft. Office Building¹.

<u>Jurisdiction</u>	<u>Plumb</u>	<u>Mech</u>	<u>Elect</u>	<u>Building</u>	<u>Sub-Total</u>	<u>Wat/Sew</u>	<u>Total</u>
• Idaho Falls	Footnote ⁶	Footnote ⁶	Footnote ⁶	\$3,150.31 ⁹	\$ 3,150.31	\$2,335.00 ¹⁰	\$5,485.31
• Rexburg	Footnote ¹⁵	Footnote ¹⁵	Footnote ¹⁵	\$11,171.85 ¹⁴	\$11,171.85	\$3,667.00 ⁸	\$14,838.85
• Bonneville County	State Insp. ¹¹	1% of Value	State Insp. ¹¹	\$ 5,820.00	\$5,820.00	by others	\$5,820.00
• Ammon	Footnote ⁶	Footnote ⁶	Footnote ⁶	\$ 5,666.00 ¹²	\$ 5,666.00	\$6,200.00 ³	\$11,866.00
• Pocatello	Footnote ¹⁷	Footnote ¹⁷	Footnote ¹⁷	\$8,282.59 ¹⁶	\$8,282.59	\$6,064.00 ⁵	\$14,346.59

Footnotes:

- February 5, 2014 Idaho Falls Building Department Phone Survey.
- Chubbuck includes a \$1,410.00 User fee paid to the City of Pocatello.
- Ammon sewer connection fee \$1,300.00, water connection fee \$1,400.00 AND a \$3,500.00 Capacity Replacement Fee on new sewer connections.
- Teton County includes a \$2,000.00 impact fee.
- Pocatello includes \$224.00 water meter, \$3030.00 Water & \$2,810.00 Sewer Capacity, collection, Treatment Plant fees Capacity Replacement Fee on new hookups.
- .015% up to \$20,000.00 + .0075% over \$20,000.00 + \$24.95 Base fee.
- These figures are to be verified and confirmed for accuracy and not intended to be complete due to changes.
- Rexburg sewer hookup-\$1,700.00, water hookup-\$1,650.00, \$317.00-water meter.
- I.F. incl. \$1,848.67-Bldg. Val. Fee (\$383,800.00 Office), \$1,201.64- Plan Check fee, \$50.00-Energy Code compliance inspection, \$50.00 Fire Fee.
- Idaho Falls water connection fee \$1,312.00 and sewer connection fee \$1,023.00.
- Bonneville County uses State of Idaho Plumbing & Electrical Inspections and permit issuance.
- Ammon Building Valuation Fee \$3,434.00 plus Plan Check Fee \$2,232.00=\$5,666.10
- Ammon valuation from ICC Journal of Building Safety \$109.47/Sq. Ft. =\$875,760.00
- Rexburg building includes \$5,437.75-Bldg. Permit, \$543.78-Plan Check Fee, \$479.04-Fire, \$1,821.68-Police, \$2,889.60-Street impact.
- Rexburg elec, plg, mech/hvac Formula : **Up to \$10,000-** (total cost of system x 0.02) + 60 = \$, **Between \$10,001 - \$100,000** ((total cost of system – 10,000) x 0.01) + \$260 = \$ **Over \$100,001** ((total cost of system – 100,000) x 0.005) + \$1,160 = \$
- Pocatello uses ICC Journal of Building Safety \$109.47/Sq. Ft. = \$875,760.00 for 8,000 Sq. Ft. Building Valuation, \$5,019.75 Building Permit plus a 65% Plan Check Fee = \$3,262.84 which totals \$8,282.59.
- Pocatello Plumbing, Electrical & Mechanical HVAC Permit \$30.00, plus 2.0% of the total costs up to \$20,000.00.