



CITY OF IDAHO FALLS

PLANNING AND BUILDING DIVISION

P.O. BOX 50220
 Idaho Falls, ID 83405-0220
 www.ci.idaho-falls.id.us

Planning Department • (208) 612-8276

FAX (208) 612-8520

Building Department • (208) 612-8287

APPLICATION FOR CONDITIONAL USE PERMIT

Applicant Information		
Representing Company:		
Contact Name:	Phone:	
Address:	Fax:	
City:	State:	Zip:
Owner Information (If Applicant is not the owner, an Affidavit of Legal Interest must accompany the application.)		
Name:	Phone:	
Address:		
City:	State:	Zip:
Property for Consideration		
Project Name:		
Legal Description (i.e. Addition, Division No., Lot, Block):		
Comprehensive Land Map Use:		Gross Area:
Intent of Conditional Use Permit		
Signature of Applicant(s)		
		Date:
		Date:

Fee: \$ _____ Date: _____

Received By: _____

Permit Fee: \$100.00 Planning Commission or City Council
 \$205.00 Planning Commission and City Council

Site Plan Requirements

All site plans shall be drawn on a sheet obtained from the City of Idaho Falls Engineering Department or a computer generated sheet using the template disk provided by the City of Idaho Falls Engineering Department.

Staff Applicant

- | | | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | A clean, legible, site plan on 24" x 36" sheet(s), and digital version in .dxf or .dwg format. |
| <input type="checkbox"/> | <input type="checkbox"/> | North arrow. |
| <input type="checkbox"/> | <input type="checkbox"/> | Scale of drawing (1" = 100 or 1" = 20' for legibility). |
| <input type="checkbox"/> | <input type="checkbox"/> | Address of the proposed building site. |
| <input type="checkbox"/> | <input type="checkbox"/> | Legal description. |
| <input type="checkbox"/> | <input type="checkbox"/> | Street names. |
| <input type="checkbox"/> | <input type="checkbox"/> | Street and alley right-of-way. |
| <input type="checkbox"/> | <input type="checkbox"/> | Utility easements. |
| <input type="checkbox"/> | <input type="checkbox"/> | Existing and proposed public improvements (all utilities including location and size of proposed service water and sewer lines). |
| <input type="checkbox"/> | <input type="checkbox"/> | Location and dimensions of proposed and existing buildings. |
| <input type="checkbox"/> | <input type="checkbox"/> | Distances from building to rights-of-way, private streets, easements and lot lines. |
| <input type="checkbox"/> | <input type="checkbox"/> | Existing and proposed access points including dimensions. |
| <input type="checkbox"/> | <input type="checkbox"/> | Location of sidewalks and pedestrian ways. |
| <input type="checkbox"/> | <input type="checkbox"/> | Location, size and type of fences and walls. |
| <input type="checkbox"/> | <input type="checkbox"/> | Parking area layout including loading area with dimensions |
| <input type="checkbox"/> | <input type="checkbox"/> | Storm drainage from the roof and parking lot areas. |
| <input type="checkbox"/> | <input type="checkbox"/> | Parking area lighting system. |
| <input type="checkbox"/> | <input type="checkbox"/> | Exterior lighting fixtures with type, dimensions and foot candles. |
| <input type="checkbox"/> | <input type="checkbox"/> | Landscaping layout including type and dimensions of landscape materials. |
| <input type="checkbox"/> | <input type="checkbox"/> | Type, dimensions, and location of existing and proposed public and private signs. |
| <input type="checkbox"/> | <input type="checkbox"/> | Garbage dumpster location. |
| <input type="checkbox"/> | <input type="checkbox"/> | Existing fire hydrant locations within 1000' of development. |
| <input type="checkbox"/> | <input type="checkbox"/> | Affidavit of Legal Interest. |

Owner or representative is responsible for the verification of all existing utilities, easements, rights-of-way and other features shown on the site plan. The owner shall be responsible for notification of other utilities (gas, telephone, television, etc.).

AFFIDAVIT OF LEGAL INTEREST

STATE OF IDAHO

COUNTY OF BONNEVILLE

}
} **SS**

I, _____, _____
(Name) (Address)

_____, _____ Being first duly sworn upon
(City) (State) Oath, depose and say:

Being the owner of record of the property described on the attached sheet, I grant permission to:

_____, _____
(Name) (Address)

To submit the following application pertaining to that property (check all that applies):

- Preliminary Plat
- Final Plat
- Variance
- Conditional Use Permit
- Planned Unit Development
- Comprehensive Plan Map Amendment
- Annexation
- Rezone to _____

I agree to indemnify, defend and hold the City of Idaho Falls and its employees harmless from any claims or liability resulting from any dispute as to the statements contained herein or as to the ownership of the property which is the subject of the application.

Dated this _____ day of _____, 20_____.

SUBSCRIBED AND SWORN to before me the day and year first above written.

Notary Public for Idaho

Residing at

My Commission Expires: _____