

# City of Idaho Falls



## Ninth Annual Performance & Evaluation Report (CAPER)

For Community Development Block Grant

April 2012 to March 2013

308 Constitution Way  
Idaho Falls, ID 83405

City of Idaho Falls  
Comprehensive Annual Performance & Evaluation Performance Report (CAPER)  
Ninth Annual CAPER for Community Development Block Grant  
April 1, 2012 through March 31, 2013

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***Executive Summary***

The City of Idaho Falls has benefitted from being an Entitlement Community for nine years by applying for Community Development Block Grants (CDBG) through Housing and Urban Development (HUD). The *2012 Comprehensive Annual Performance and Evaluation Report (CAPER)* represent activities and programs carried out in the **second Annual Action Plan** completed under the *2011-2015 Five Year Consolidated Plan*.

During the first year, the City focused its efforts on awarding CDBG projects and activities that not only met the National Objective but were also identified as a high priority in the *Consolidated Plan*. During the second year, the City focused on collaborating with shelter, housing and service providers to address the top priorities identified in the *Consolidated Plan*. These efforts provided the opportunity for the City to understand the challenges faced by shelter/housing and service providers and their clients with regards to homelessness. Monthly Regional Housing Meetings were key in understanding the needs of the LMI clientele and the gaps in service that shelter/housing and service providers struggle to fill.

The City's entitlement allocation determines the level of housing and community development projects they can assist the community with. By combining efforts with organizations that provide ADA home modification, transitional housing, emergency shelter, crisis housing, crisis housing information/referral, and transportation the City is able to maximize the use of CDBG funds through leveraging and partnering with organizations to assist with the costs.

During the 2012 application cycle, Stakeholders from shelter/housing and service organizations were invited to submit applications that met HUD standards, addressed *Consolidated Plan* priorities, and offered solutions in addressing specific needs that benefit low to moderate income individuals. Three projects were selected based on addressing homelessness for LMI clientele. Families in Transitional Housing (F.A.I.T.H.) was awarded \$45,000 for rehab to exterior steps, landings, driveway, curb, gutter, and parking areas. The Idaho Falls Rescue Mission (The Ark) was awarded \$20,000 to improve energy efficiency by replacing windows, and CLUB, Inc. was awarded \$25,000 for homelessness prevention for individuals experiencing a crisis due to drug or alcohol addiction or mental illness. Affordable and accessible housing was also a priority and LIFE, Inc. was awarded \$37,000 to modify bathrooms and install ramps to improve ADA access.

For the 2012 funding year, the City was allocated \$314,082. Approximately 99.8% of the FY2012 funds have been spent and the remaining 0.15% is committed and obligated. Façade Improvement projects were delayed due to the short construction season. LIFE, Inc. projects were delayed due to procurement and expected to be completed by June 30, 2013.

The City expanded and improved their Entitlement Program by requesting FY2013 CDBG funds for acquisition and demolition to partner with Idaho Falls Habitat for Humanity and rebuild one home for an LMI family. The overall process was improved by implementing several recommendations presented by HUD, revisiting priorities, visiting a neighboring entitlement program of similar size and scope, and by selecting projects that were more manageable.

**Percentage of funds spent within Census Tracts**

<i>Project/ Year Allocated</i>	<i>Allocation/ Balance</i>	<b>9707 Census Tract Approx. % funds</b>	<b>9711 Census Tract Approx. % funds</b>	<b>9712 Census Tract Approx.% funds</b>
<b>FY 2012</b>				
2012 Code Enforcement	61,266/0	20,422	0	40,844
2012 Façade Improvement IFDDC	50,000/33,154.25	0	0	16,845.75
2012 LIFE, Inc. ADA Housing Rehab \$70 ADA Days/Flyers \$450 Project Scoping \$15,900 outside Census	37,000/14,780	5800	0	0
2012 EICAP Haven Basement Ceiling Project Not in the census tracts Benefit to LMI	12,000/1158.00	0	0	0
2012 Family Care Center The Ark- Window Project	20,000/0	0	0	20,000
2012 FAITH Families in transitional housing Exterior Rehab	45,000/0	45,000	0	0
<b>2012 Totals</b>	<b>\$49,092.25</b>	<b>\$71,222</b>	<b>\$0</b>	<b>\$77,689.75</b>
<b>FY 2011</b>	<i>Allocation/ Balance</i>	<b>9707 Census Tract Approx. % funds</b>	<b>9711 Census Tract Approx. % funds</b>	<b>9712 Census Tract Approx.% funds</b>
EICAP-Housing Rehab Spent \$16,000 in 2012	16,000/0 1395 1 <sup>st</sup> St 483 Garfield 926 E Elva	4830 2300 0 0	0 0 0 0	0 0 5570 0
1125 Catherine \$3300.00 EICAP Not in Census Tracts. Benefit to LMI.	3300.00	0	0	0
*Senior Center LMI Benefit Spent 20,181 in 2012 Spent 14,758.50 in 2011	35,000/60.50 20,181			
*2011 LIFE, Inc. ADA Housing Rehab Not in Census Tracts Benefit to LMI \$500 1705 Shasta \$3271.80 1600 Charlene	7,090/0 3771.80			
YMCA-Exterior Rehab completed in 2011	8000/69.00			
<b>2011 Totals</b>	<b>\$129.50</b>	<b>\$7130</b>	<b>\$0</b>	<b>\$5570</b>

<b>FY 2010</b>	<b>Allocation/ Balance</b>	<b>9707 Census Tract Approx. % funds</b>	<b>9711 Census Tract Approx. % funds</b>	<b>9712 Census Tract Approx.% funds</b>
2010 Constitution Plaza West Facade	30,000/0	0	0	30,000
2010 Great Harvest - E Façade	5612.56/0	0	0	5612.56
<b>2010 Totals</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$35,612.56</b>
<b>FY 2008</b>	<b>Allocation/ Balance</b>	<b>9707 Census Tract Approx. % funds</b>	<b>9711 Census Tract Approx. % funds</b>	<b>9712 Census Tract Approx.% funds</b>
TRPTA Not in the census tracts Benefit to LMI Spent in 2012 \$333.19	20,000/0	0	0	0
EICAP Housing Rehab Balance of *\$4881.39 redirected to FY2012 LIFE, Inc. Projects	50,000/4881.39			
<b>FY 2008 Totals</b>	<b>\$4881.39</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>2008-2012 Totals</b>	<b>\$54,103.14</b>	<b>\$78,352</b>	<b>\$0</b>	<b>118,872.31</b>

FY2012 had no carryover funds adjusted. Expected completion date is on or before 9-3-13.

FY2011 carryover funds were adjusted to redirect Administration amount over 20% allowable.

\$369,546 (20%) = \$73,909.20

\$83,000 - 73,909.20 = \$909.80 (amount redirected to LIFE Inc. for ADA housing rehab)

HUD approved 2008 balance of \$4881.39 to be redirected to Habitat for Humanity (H4H) for LMI client in need of ADA home modifications. H4H partnered with LIFE, Inc. to complete the project. 2011 balance of \$129.50 is being applied to LIFE, Inc. 2012 projects for LMI clients. All projects are on schedule to be completed on or before July 30, 2013.

**Expenditure rates from FY2004 to FY2012**

<i>Year</i>	<i>Award</i>	<i>Balance</i>	<i>% remaining</i>
FY04	\$ 491,000	\$0	0%
FY05	\$ 465,543	\$0	0%
FY06	\$ 418,940	\$0	0%
FY07	\$ 417,259	\$0	0%
FY08	\$ 402,199	\$4881.39	~0.012136%
FY09	\$ 407,064	\$0	0%
<b>CDBG-R</b>	<b>\$ 109,234</b>	<b>\$0</b>	<b>0%</b>
FY2010	\$ 441,751	\$0	0%
FY2011	\$369,546	\$129.50	~.00035%
<b>FY2012</b>	<b>\$314,082</b>	<b>\$49,092.25</b>	<b>~0.1563%</b>
<b>Totals</b>	<b>\$3,836,616</b>	<b>\$ 54, 103.14</b>	<b>~ 0.168786%</b>

**Carryover Funds Current Balance as of (June 12, 2013)**

FY2012 Allocation	Funds spent to date	Balance	% remaining	Unallocated Funds	Program Income
\$314,082	264,989.75	49,092.25	~0.1563%	0	0

**CDBG Financial Summary Report (PR26) - Pages 33-34**

**General CAPER Narratives- Assessment of the Three-to Five Year Goals/Objectives**

Provided in narrative and table format are accomplishments made in in attaining the goals and objectives for the reporting period of April 1, 2012 through March 31, 2013.

***Amount of funds Expended, Committed, and Available***

<i>FY2012 CDBG</i> Applicant, Project Activity Description	<i>Amount Committed</i> \$314,082	<i>Left to spend</i>	<i>Code of Federal Regulation CFR</i>	<i>HUD/CDBG National Objective</i>
CLUB, Inc. Crisis Intervention Housing	26,000	0	570.201(e) Public Service (O5S)	LMI Housing
IFDDC Façade Improvement Downtown Idaho Falls	50,000	33,154.25	570.201(c) Public Facility (17C)	Slum/Blight 30% Max
Planning Department Code Enforcement FT Program	61,266	0	570.202(c) Code Enc. (15)	LMI Area
EICAP Haven Ceiling for Storage Basement	12,000	1158.00	570.202(c) Public Facility (O3C)	LMI Clientele
LIFE, Inc. Homeowners ADA Improvements	37,000	14,780	570.202 Housing Rehab (14A)	LMI Clientele
Family Care Center The Ark - Men's Shelter Window Replacement	20,000	0	570.201(c) Public Facility (O3C)	LMI Clientele
Families in Transitional Housing (F.A.I.T.H.) Replace concrete steps/porch Repave 1 <sup>st</sup> St driveway	45,000	0	570.201(c) Public Facility (O3C)	LMI Clientele
Administration 20% of estimate (\$62,816)	62,816	0	570.206 Administration (21A)	LMI Clientele/Area
<b>Totals</b>	<b>314,082</b>	<b>\$49,092.25</b>		

**\$314,082 Breakdown of Allowable Categories for FY2012**

\$62,816 (20% Max for Administration) \$47,112 (15% Max for Public Service)  
 \$73,379 (30% Max for Slum/Blight Benefit) \$219,857.40 (70% Min for Direct LMI Benefit)

**\$314,082 - \$62,816 (20% Admin) = \$251,266**  
**\$251,266 (70% LMI Direct Benefit) = 175,886**

**Actual Amounts Requested**

Admin \$62,816  
 Public Service \$26,000 (Direct benefit to LMI)  
 Slum/Blight \$50,000  
 Code Enforcement \$61,266 (Direct benefit to LMI)  
 Other Projects \$114,000 (Direct benefit to LMI)

***\$201,266 allocated towards projects directly benefitting LMI***

FY12 CDBG allocation received June 20, 2013  
 City's FY2013 General Budget began October 1, 2012  
 Code Enforcement is a 12 month budget:  
 General Funds to cover \$8734 CDBG to cover \$61,266

**Explanation of Progress - Projects/Programs Not Completed**

Priority and Goal	Area Objective	Reasons not Completed Strategy to complete
<b>Economic Development</b> Eliminate slum/blight and improve economic conditions throughout the community, principally for Low to Moderate Income (LMI) individuals.	Façade Improvements, business signs, and awnings to historic downtown.	Construction of projects delayed due to short construction season, SHPO clearance, Environmental Reviews, and procurement process prior to beginning projects. Project in process, and being monitored.
<b>Housing Rehab</b> Interior and exterior ADA access improvements to homes for LMI clientele.	Eliminate Barriers with rehab of existing homes to improve ADA access with ramps and bathroom modifications.	Delays due to project scoping for procurement process. Projects in process and being monitored for progress. Expected completion date is 6-30-13.

**Explanation for delay in meeting the goals and objectives**

The City Council approved the FY2012 CDBG Annual Action Plan and it was submitted to HUD February 2012. The Plan and allocation was approved and submitted by HUD June 20, 2012. There were two Monitoring Reviews provided by HUD in 2012. The Environmental and CDBG Monitors provided valuable information with corrective actions that improved the process. Corrective Actions and recommendations took time to complete and implement.

## **Affirmatively Furthering Fair Housing**

The City's sole source of funds is through Community Development Block Grants. Additional funding sources assisting with affordable housing are managed by the Idaho Housing and Finance Association (IHFA) and are available to developers and non-profit organizations. The City has not set up any loan programs nor expects any recovery of grant funds that would create program income.

### **Barriers to Fair Housing**

Awareness at a local level helps government officials, business leaders, and private citizens understand the importance of providing housing choices and access to equal and affordable residential opportunities to meet individual and family needs.

Actions taken by the City to affirmatively further fair housing and to overcome effects of impediments included:

**1. *Selecting CDBG projects that address priorities identified in the Five Year Consolidated Plan 2011-2015*** - Projects and activities demonstrating the ability to directly impact individuals and families faced with issues surrounding homelessness (food, shelter, clothing, RX access, medical/dental access, resources, education, and support) were considered a high priority.

**2. *Participating and supporting efforts of the Regional Housing Committee*** - The City participated in 8 monthly Regional Housing Meetings with shelter/housing agencies and organizations to share information, resources, improve coordination efforts, and increase their knowledge of programs and projects that support fair housing.

**3. *Declaring April as Fair Housing Month*** - The Mayor continues to recognize the month of April as Fair Housing Month and represented the City in delivering and signing the Fair Housing Proclamation in support of the Federal Fair Housing Act, Title V111 of the Civil Rights Act of 1962.

**4. *Participating in the Fair Housing Workshop*** - The City donated \$500.00 to help with the cost of the 2012 Fair Housing Workshop and participated on a panel to answer questions regarding CDBG and how it can support homelessness in the application and selection process. The 2012 Fair Housing Workshop provided information and resources to 126 attendees including land lords, rental agencies and shelter/housing service providers.

**5. *Allocating Community Development Block Grant*** - The City approved five programs and activities to foster fair housing practices with housing rehab projects that improved existing living conditions for individuals and families; that helped individuals experiencing a crisis due to drug, alcohol or mental illness, and assisted with improvements to homeless and emergency shelters.

**6. *Distribution of Fair Housing Posters*** - The City received and distributed over 20 Fair Housing Posters to shelter/housing agencies who attend the monthly Regional Housing Meetings. Several bi-lingual posters were also provided to participating agencies.

### **Leveraging Resources**

The majority of CDBG projects are made possible with a combination of funding. The City encourages a partnership approach when addressing and supporting community needs. Projects and activities that help fill the gap and allow service agencies to access additional funds are considered when prioritizing projects.

For FY2012 specific projects and activities leveraged included:

**-Façade Improvement Program** required a 25% match from property owners.

Partnering with other funding sources allows shelter/housing and service agencies to maximize their dollars. The Family Care Center, Eastern Idaho Community Action Partnership (EICAP) and CLUB, Inc. were able to maximize their funds in 2012 by applying through Continuum of Care (CoC) funds for SHP, ESG and Shelter Plus Care programs.

### **Managing the Process**

The FY2012 CDBG allocation was issued during the first week of July of 2012.

Managing the process included implementation of recommendations provided during the July 2012 CDBG Monitor provided by the HUD CPD Representative from the Portland Office. Administration was utilized in attending CDBG training, completing the FY2013 CDBG Annual Action Plan, completing *FY2012* projects, completing the 2012 CAPER, completing environmental checklist/reviews, procurement, grant agreements, submitting IDIS draw requests, reports and providing project oversight.

### **Citizen Comment/Participation**

The FY2012 Annual CAPER Report is the 2<sup>nd</sup> report of the *2011-2015 CDBG Consolidated Plan* and is due to HUD June 30, 2013. Refer to Citizen Comment/Participation. See Citizen Comment/Participation in final section.

#### ***Schedule of Citizen Participation***

June 13, 2013 7:30 p.m.	Public Hearing - Present CAPER
June 14, 2013	15 Day Public Comment Starts
June 28, 2013	15 Day Public Comment Ends
June 28, 2013	PDF of CAPER 2012 to HUD - Hard Copy mailed once Resolution is completed (CAPER due to HUD on June 30 <sup>th</sup> , 2013)
July 11, 2013 7:30 p.m.	Council Meeting/Request Resolution

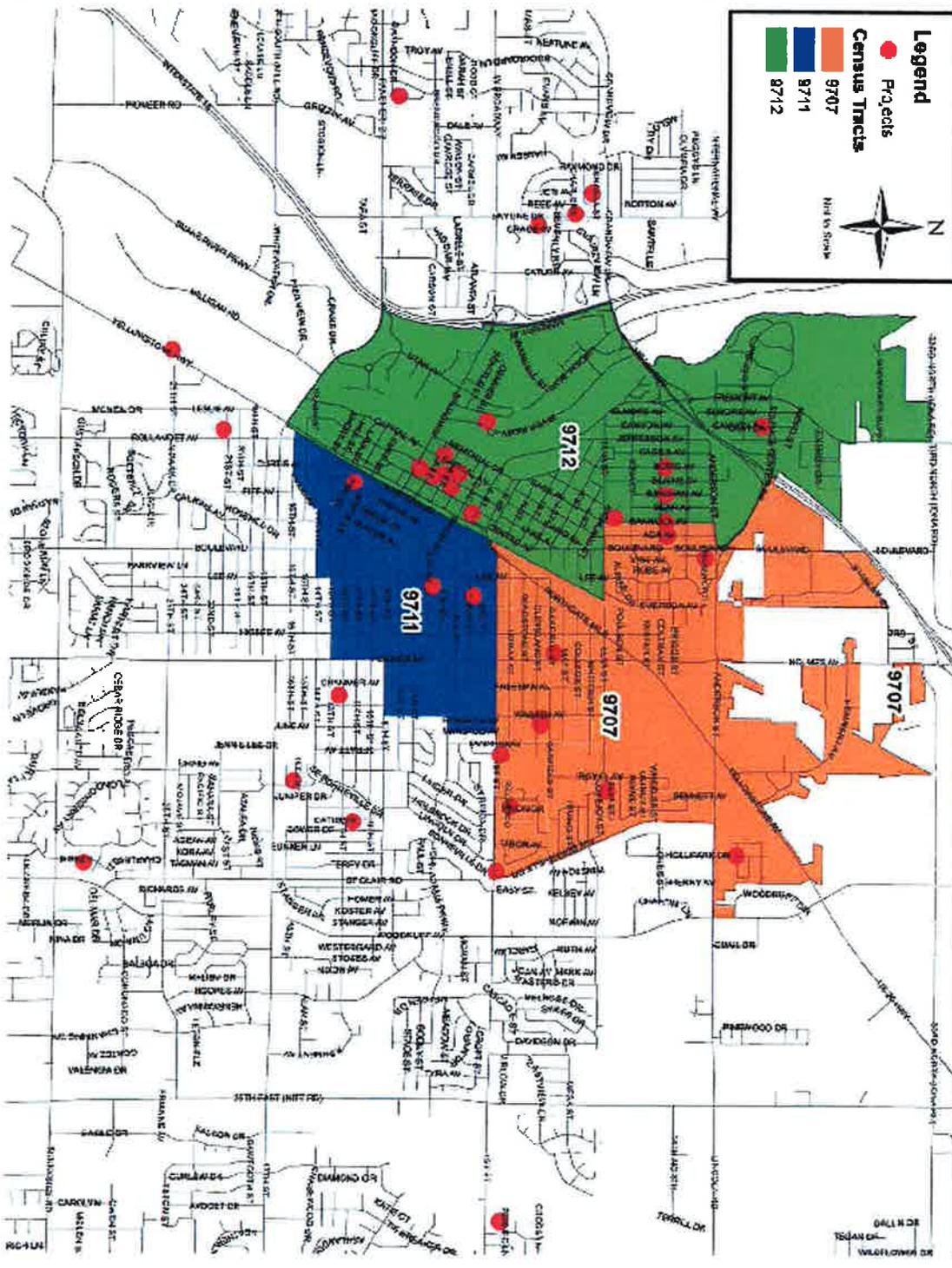
### **SUMMARY OF CITIZEN COMMENTS**

Public Hearing for the FY2012 CAPER was held June 13 thru June 27, 2013. No comments were received and a Resolution for the CAPER is scheduled for the July 11, 2013 Council Meeting.

### **Summary of Resources and Distribution of Funds**

Community Development Block Grant funds are the only federal funds the City of Idaho Falls received during the reporting period to carry out the objectives of the *2011-2015 Five Year Consolidated Plan* and the *FY2012 Annual Action Plan*. The City received an allocation from the Housing and Urban Development Program (HUD) in the amount of \$314,082 and has no additional program income.

The following section describes the total amount of funds available, committed, and expended during the reporting period. Also provided is the **Geographic Distribution** and location of expenditures within the US Census Tracts (Map of Census Tracts).



**Map of Census Tracts - Geographic distribution/location of investment**

**Census Tracts:** 9707, 9711 and 9712 illustrate CDBG funded projects and activities benefitting low and moderate income individuals. Projects outside of the Census Tracts benefitted LMI clientele directly. (Larger Map provided in Citizen Participation section starting on Page 43).

## **Projects Located in 9707 Census Tracts**

### **Code Enforcement Program - Neighborhood cleanup events**

Holipark, Ada

### **LIFE, Inc. Housing Rehab** - Improved ADA access

145 Wadsworth      2012 Project delayed and completed after April 1, 2013

997 Redwood      2012 Project delayed and completed after April 1, 2013

### **FAITH Properties** - Housing Rehab to Exterior Steps, Driveways, Garage areas

875 1<sup>st</sup> street #871, #873, #875

1<sup>st</sup> Fencing Project

737 Cleveland St #709, #725 AND 430 Wabash St. #430

### **2011 EICAP Housing Rehab** - Weatherization

1395 1<sup>st</sup> St      2011 Project completed in 2012

483 Garfield      2011 Project completed in 2012

926 E Elva      2011 Project completed in 2012

## **Projects Located in 9711 Census Tracts**

### **LIFE, Inc. Housing Rehab** - Improved ADA access

261 3<sup>rd</sup> St      2011 Project completed in 2012

225 6<sup>th</sup> St      2011 Project completed in 2012

264 S Water St.      2011 Project completed in 2012

## **Projects Located in 9712 Census Tracts**

### **Code Enforcement Program - Neighborhood cleanup events**

Bannock, Bingham, Boise, Canyon

### **LIFE, Inc. Housing Rehab** - Improved ADA access

931 Bannock      2011 Project completed in 2012

### **Façade Improvement Program** - Roofs, Signs, Facades, Code Corrections

Leather Works - 310 & 312 Park Ave      Roof Replacement

Constitution Plaza - 357 Constitution Way      West façade completed

Great Harvest - A Street - East façade      Repair façade in public right of way

La Vanilla Bean - 489 Park Ave      Business sign

Business Dev Center - 420 Memorial Dr.      Business sign

### **Improvements to a Public Facility**

The ARK - 255 E Street      Window Replacement Project - Men's Shelter

Veterans Hall - 485 Constitution Way

Red Lion Hotel - 475 River Parkway

**Homeless Stand Down** - Flyers provided

**Fair Housing Workshop** - Sponsored/Participated

### **Projects located outside of the (3) census tracts**

Projects that provided a direct benefit for low and moderate income \*LMI individuals:

**CLUB, Inc.** Public Service activities are direct benefit to LMI clientele (not on map)

**Sr. Center** 535 West 21<sup>st</sup> St. Replace Equipment- Serves elderly/disabled/ LMI

**Haven Shelter** 2480 S Yellowstone Basement Ceiling Project serves LMI and disabled

#### **EICAP Housing Rehab - Weatherization**

1125 Cathryn 2011 Project completed in 2012

#### **LIFE, Inc.** Improved ADA access for LMI clientele

775 Grace 2012 Project delayed and completed after April 1, 2013

660 12<sup>th</sup> St. 2012 Project delayed and completed after April 1, 2013

798 Brandon 2012 Project delayed and completed after April 1, 2013

3036 Fennec 2012 Project delayed and completed after April 1, 2013

1705 Shasta 2011 Project completed in 2012

1600 Charlene 2011 Project completed in 2012

1180 E 15<sup>th</sup> 2011 Project completed in 2012

3095 Disney 2011 Project completed in 2012

LMI income limits for 2012 were based on a 4 person family income in Bonneville County of \$48,950.

### **Institutional Structure**

The City of Idaho Falls relies on input from community service providers and housing/shelter agencies to enhance coordination, promote benchmarking, exchange information, identify unmet needs, and consider potential projects and activities that fill the gaps in service. Regional Housing meetings are invaluable for understanding the unmet needs surrounding homelessness and affordable housing.

### **Self-Evaluation**

#### **Projects and activities having an effect on neighborhoods and communities included:**

1. Neighborhood cleanup efforts in three US Census Tracts;
2. Case management for assessing issues related to homelessness for individuals in crisis;
3. Prevention of conditions of slum/blight to the historic downtown Idaho Falls;
4. Housing rehab with ADA modifications (bathroom remodel and ramps);
5. Energy efficiency improvements for a men's emergency shelter;
6. Housing rehab of transitional housing for exterior steps and driveway;
7. Basement ceiling project to existing emergency shelter for fire code correction.

**The process and specific objectives for meeting priority needs to help make a community's vision a reality included:**

1. Reviewing top priorities identified in the *2011-2015 Consolidated Plan* at the beginning of each application cycle;
2. Participation and collaboration in Regional Housing Meetings;
3. Input from ADA Accessibility Commission;
4. Reviewing deficiencies in the Title VI Transition Plan;
5. Reviewing applications with Five Year priorities in mind;
6. City council work sessions, public hearings, and public comments;
7. Reviewing the State of Idaho January 2012 Point -in-Time Count Report.

**Decent housing, suitable living environment and expanded opportunity for LMI individuals have been provided by:**

1. Referrals and information exchanged during monthly Regional Housing Meetings;
2. Allocating funding to agencies that assist individuals with a shelter/housing crisis;
3. Increasing the number of ADA accessible homes for individuals with a disability;
4. Providing rehab to existing transitional housing, shelters, and emergency housing;
5. Supporting Code Enforcement activities and clean up events in Census Tract neighborhoods to help improve property values.

**Activities and strategies have made a direct impact by:**

1. Increasing the amount of available accessible housing;
2. Providing exterior ramps for elderly or disabled individuals to help them maintain their independence and dignity;
3. Providing case management to individuals and families to address specific needs surrounding homelessness;
4. Matching clients with services through information and referrals for accesses to community housing networks (medical, housing, transportation, employment, counseling, and food).

**Indicators that best described the results included:**

1. Success stories from individuals and agencies that have benefitted from CDBG funds;
2. Providing annual reports that reflect projects/activities completed for a given year;
3. Applicants requesting activities through testimonies provided during public hearings, and open comment opportunities;
4. Comparing the State of Idaho January 2012 Point-in-Time Count Report with previous years Report and seeing a decrease by 3%.

**Barriers that had a negative impact on fulfilling the strategies and overall vision include:**

1. Decrease in allocation;
2. Delay in allocation;
3. Time constraints in meeting program requirements.

**Status of Major goals:**

Remaining housing rehab projects are on target for completion by June 30, 2013.

**Adjustments or improvements to strategies and activities that helped meet community needs more effectively included:**

1. Continued dialogue between Grant Administrator and HUD Field Representative;.
2. Submitting Annual Action Plan corrections and annual CAPER reports to help ensure the program requirements are being met;
3. Following the *2012 Monitoring Schedule*;
4. Increased communication with subrecipients;
5. PR83 and PR84 (reporting tools for CDBG);
6. Implementation of CDBG Program tools;
7. Reviewing financial audits requested of 2012 subrecipients.

**Monitoring**

Provided in the 2013 Management Systems for Subrecipient Oversight Procedure is the entire Procedure. The City continues to provide subrecipient oversight monitoring to assist subrecipients

in avoiding problems and improving their performance. The process provides guidance to effective monitoring by including specific strategies including: Risk Analysis, Formal Desk Reviews and On-Site Monitoring of Subrecipients.

Requirements were derived from CDBG regulations (24 CFR 570.501(b)) and Subpart J of 24 CFR Part 85 “Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments”. Both requirements apply to CDBG grants and explain the obligation of the grantee to monitor subrecipients. Grantees manage the day-to-day operations of grant and subrecipient supported activities and monitor activities to assure Federal requirements and performance goals are being achieved for each program, function, or activity.

The *Management Systems for Subrecipient Oversight Procedure* completed in January of 2013 will replace the *Risk Assessment Process* in the *2011-2015 Five Year Consolidated Plan* when the Plan is updated. The *Management Systems for Subrecipient Oversight Procedure* is applicable to activities for FY2013 and future program years (Checklist from Procedure provided in Other Narrative Section page 33).

**Primary purpose for monitoring activities is to:**

1. Assure subrecipients comply with all regulations governing their administrative, financial, and programmatic operations; and
2. Assure subrecipients achieve their performance objectives on schedule and within budget.

Projects and activities are monitored through a risk assessment process from start to finish. The level of risk for noncompliance with CDBG Program requirements may be assessed several ways and at different stages of the project/activity. Some of the stages that monitor the progress include:

***Initial written Agreement*** - City and Sub recipient carefully review and sign to ensure both parties understand their roles and responsibilities.

***Project scope and completeness*** - Both are verified before submitting and approving IDIS reimbursements.

***Reporting tools offered in IDIS*** - Available for checks and balances with regards to timeliness.

**Schedule of Onsite visits** - Ensure the project scope is followed before reimbursements are processed.

**Projects/activities slightly behind schedule include:**

1. **LIFE, Inc. ADA Rehab** - delay due to scoping the project in preparation for procurement. Projects are in process, expected to be completed by the end of June 2013.
2. **Façade Improvement** - delay due to historic preservation design and delay of donated project funds anticipated by the applicant. Funds were reallocated to project ready façades and roof projects and continue to be monitored for completion. As a result, FY2013 façade improvement funds requested a manageable amount to ensure projects are completed before requesting additional funds.

**On-Site Monitoring Schedule of CDBG 2012 Sub-recipients**

Professionally completed financial audits were provided by subrecipients of FY2012 activities. Procedure was updated to include financial audits with the FY2013 applications.

<b>Grantee</b>	<b>Sub-recipient</b>	<b>Programs/Activities to be Monitored</b>	<b>Program Staff</b>	<b>Review Staff</b>	<b>Date/Quarter for Review</b>
City- Idaho Falls	<b>LIFE,Inc.</b>	Housing Rehab	Dean Nielson, Executive Director Val Johnson, Independent Living Advisor	Grant Administrator	January 1 <sup>st</sup> Qtr.
City- Idaho Falls	<b>CLUB,Inc.</b>	CIT Housing	MarDee Harper, Executive Director	Grant Administrator	January 1 <sup>st</sup> Qtr.
City - Idaho Falls	<b>EICAP</b>	Haven - Basement Ceiling	Russ Spain, Executive Director Sheryl Bailey, Community Service Director	Grant Administrator	April 2 <sup>nd</sup> Qtr.
City - Idaho Falls	<b>FAITH</b>	Exterior Rehab	Suzy Hersh, Executive Director	Grant Administrator	April 2 <sup>nd</sup> Qtr.
City - Idaho Falls	<b>Idaho Falls (IFDDC</b>	Façade Improvements	Bob Everhart, Executive Director with Property Owner	Grant Administrator	April 2 <sup>nd</sup> Qtr.

### **Risk Assessment Process**

Assessment of each funded activity to determine the degree to which an activity or sub-recipient is at risk of noncompliance with CDBG program requirements is provided in the Annual Action Plan. This assessment is based on several determining factors that answer specific questions to determine if regulatory compliance and goals are being met.

The Assessment Process may be utilized prior to the allocation of projects and as part of the monitoring process while the project/activity is underway.

Based on the results of this assessment and responses to the questions; activities/projects with a higher score may be presumed to be at higher risk of noncompliance with one or more laws, regulations, or performance requirements and will be need to be more closely and/or frequently monitored by staff until compliance is assured.

### **Factors that Activities/Projects Should Address:**

Type of activity/project;

Weather the activity/project is new to the CDBG program or completed in previous years;

Unresolved audit findings;

Recent staff turnover of project/activity;

Previous issues/findings and corrections;

Completion of performance goals;

Other indicators that may suggest frequent monitoring.

### **Lead-based Paint**

Through information and resources available on the CPD/HUD website, the City was able to complete the Lead Based Paint Procedure and will continue to coordinate with agencies that are trained in lead based paint remediation. Program compliance and comprehensive planning requirements regarding Lead based paint hazards and other health and safety topics has been addressed during monthly Regional Housing Meetings. HUD Online *Lead Rule Compliance Advisor* (web based Q&A survey to assess rehab projects) was forwarded and recommended to subgrantees.

## **HOUSING**

### **Affordable Housing**

The City supports Affordable Housing by awarding CDBG funding to projects and activities that provide a direct benefit to LMI Clientele in need of accessible, affordable, and sustainable housing. The City does not have a housing authority and recognizes that IHFA, located in Idaho Falls, administers the majority of the housing programs available to shelter/housing and service agencies through annual applications. Because there is no public housing in Idaho Falls, the programs available under the Idaho Continuum of Care (CoC) have benefitted many LMI individuals with affordable housing.

**Accessibility Needs for Individuals with a Disability** - The City allocated \$37,000 in CDBG funds to LIFE, Inc. for housing rehab to modify bathrooms and provide exterior/interior ramps. By allocating CDBG funds to improve accessibility; six homes were able to improve accessibility by adding ramps and remodeling bathrooms to make them more accessible for individuals who have a disability or mobility issues. The City's goal is to address fair housing opportunities for disabled individuals by increasing the number of ADA accessible properties.

### **Specific Actions taken**

**Addressing Obstacles to Foster, Maintain, and Eliminate Barriers to Affordable Housing included:**

**Coordination of resources and referrals** - agencies and organizations attending monthly Regional Housing meetings exchange information and inform one another of the vacancies at their facilities that meet specific accommodations.

**Careful selection of projects/activities** - allocating CDBG funding for rehabilitation projects to improve ADA access have increased the availability of accessible/affordable properties.

### **Other Actions taken**

#### **2012 Fair Housing Workshop**

The 2012 Fair Housing Workshop was held in Idaho Falls and presented by the Idaho Falls Legal Aid office. The City provided \$500 to help with the cost of hosting the Workshop in Idaho Falls and participated by assisting where needed. The Workshop, entitled *Your Home, Your Rights to Fair Lending/Fair Housing Training*, reached 126 attendees including: consumers, housing managers, service providers, realtors, lenders, and housing advocates.

The Mayor kicked off the workshop by delivering the Fair Housing Proclamation and attendees received information and resources on fair housing topics such as Fair Lending/Fair Housing, Fair Housing Act, Support Animals and Reasonable Accommodations, Fair Lending and Foreclosure Prevention, Capacity Building, and Fair Housing Compliance for Government Officials. In the afternoon, the CDBG Grants Administrator served on a panel to discuss the CDBG Program, eligible projects, and the application process. CDBG funded Code Enforcement information and contacts for home owners and renters were made available to attendees.

## **HOMELESS**

### **Homeless and Other Special Needs**

The City recognizes the importance of reducing and preventing homelessness and supports the efforts of shelter/housing agencies who provide services and referrals for individuals, families, veterans, severely mentally ill clients, chronic substance abuse clients, persons with HIV/AIDS, and victims of domestic violence. Many of the shelter/housing agencies apply for CDBG City of Idaho Falls Entitlement As well as CDBG State funding to support programs that prevent homelessness in their communities.

Community shelter/housing agencies participated in the Annual Point in Time Count and the Homeless Stand Down to coordinate services for homeless individuals through local emergency shelters, soup kitchens, first responders, medical and dental providers, and community action partners.

Participating shelter/housing agencies from the community included: CLUB, Inc., Eastern Idaho Community Action Partnership (EICAP), Family Assistance in Transitional Housing (FAITH), Family Care Center/Idaho Falls Rescue Mission, Family Crisis Center, IHFA, Lemhi County Crisis Intervention, and South East Idaho Community Action Agency (SIECAA).

For 2012, the Count was conducted on January 25, 2012 by Idaho's two CoC Networks and IHFA. The CoC network is funded by HUD with the goal of assisting local communities with homelessness/prevention. The reason for the Count was to gather data to measure the progress in meeting the national strategic goal of preventing homelessness. Bonneville County is Region 6 out of seven total participating regions and comprised approximately 10% of the total *unsheltered* and sheltered count (down 3% from 2011).

<b><u>Bonneville County</u></b>	<i>Unsheltered</i>	31	<b><u>State</u></b>	<i>Unsheltered</i>	486
	<i>Sheltered</i>	173		<i>Sheltered</i>	1482

The City recognizes that awareness of the issues surrounding homelessness is key in preventing homelessness. Progress continues to be made as shelter/housing and service agencies identify the needs and include them in their CDBG applications and other funding requests.

### **The City continues to make progress by:**

1. Supporting the annual Point in Time Count and Homeless Stand downs by setting aside funds to help advertise through brochures, flyers, and posters;
2. Assessing community needs with input from shelter/housing and service agencies;
3. Allocating CDBG funding to applications that have a direct benefit to homeless and special needs objectives;
4. Supporting Public Service activities that assist homeless individuals experiencing a crisis due to drug or alcohol addictions, or a mental illness;
5. Supporting projects that provide transitional housing for individuals and families;
6. Partnering and collaborating with shelter/housing service providers who participate in monthly Regional Housing meetings to coordinate referrals, and provide information, services, and resources to address homelessness;
7. Partnering with organizations to increase the availability of single family housing for LMI clientele.

## **Other Actions**

In 2012, the City provided a supportive role to those agencies and organizations that have experience in meeting unmet physical, social, and economic needs of individuals and families.

### **Specific Actions taken to Address Obstacles to Meet Underserved Needs:**

**Increased Awareness** - Initial interviews were crucial in developing the *2011-2015 Five Year Consolidated Plan*. By participating in Fair Housing Month, the Homeless Stand Down with the Point in Time Count, Americans with Disability Act (ADA) Days, and monthly Regional Housing Meetings, the City was able to increase their awareness and allocate CDBG funding where it was needed the most. The City will continue to identify priorities and recognize urgent needs through active participation and collaboration efforts with housing/shelter and social agencies and organizations.

**Prioritizing Underserved Needs** - Applications that addressed the (4) major priorities defined in the Plan were given priority. For 2012, CDBG projects were funded based on their ability to provide solutions to homelessness. Agencies/organizations who met the national objective and who demonstrated the ability to have a direct impact on individuals and families faced with specific needs related to homelessness (shelter, homeless prevention, food, clothing, and access to medical/dental) were considered first.

**Active On-Going Participation and Collaboration** - In 2012, the City participated in 8 Regional Housing meetings. Active participation continues to be the most effective method to identify the needs and services available. Regular meetings encourage participants to identify, coordinate, and make referrals from one social service provider to another. Regular attendance provides the City the opportunity to encourage organizations to apply for CDBG funding.

### **Notice of Federal Assistance - Homeless SuperNOFA - Continuum of Care**

#### **Idaho Housing and Finance (IHFA)**

Under contract with HUD, Idaho Housing and Finance administers the following programs for the State of Idaho: **HOME, HOPWA, ESG, SHP, S+C, Section 108 Rental Assistance, Housing Tax Credits, and the IHFA Loan Program.**

**The HUD HOME Program** is block grant funding made available to IHFA. The Program is designed to encourage partnerships between federal, state and local governments, housing developers, and nonprofit service agencies to expand the supply of decent, safe, sanitary and affordable housing. Program goal are accomplished through down payment and closing cost assistance, acquisition, and construction and rehabilitation of single and multi-family affordable housing for low-income families across Idaho. Through a competitive application process, IHFA provides successful applicants with low-interest rate loans and, in some cases, recoverable grants to help finance affordable housing projects. The projects funded by HOME have strict requirements for rent controls, income eligibility of tenants and home owners, housing development costs, and long-term affordability requirements.

**In Idaho Falls there are:**

Six Section 8 projects

Five Tax Credit projects

Three Transitional projects

\*Five shelters

This equates to over 450 units and over 79 beds of affordable housing and shelter.

*\*Two of the shelters have had improvements funded with City CDBG funds.*

There is not a housing authority in the City. However, in 2009, the City partnered with CLUB, Inc. and EICAP in support of the Neighborhood Stabilization Program (NSP) through IHFA. Shelter/housing agencies recognized the need for affordable housing for larger families in Idaho Falls. To help meet a specific need, the City purchased five reclaimed properties and partnered with CLUB, Inc. and EICAP to renovate the properties and provide decent and affordable rental housing for LMI families. Rehab was completed and all five properties are rented by LMI clientele.

**HOME Block Grant Program**

Idaho’s Continuum of Care (CoC) award includes funding for the Supportive Housing Program (SHP), the Shelter Plus Care (S+C) program, and the Homeless Management Information System (HMIS) program. SHP promotes supportive housing and services by helping homeless persons transition from homelessness to living as independently as possible.

The S+C program links rental assistance with supportive services and more effectively helps homeless individuals with disabilities. The HMIS is critical in helping agencies track outcomes of their work and the total served, which is key to secure funding from HUD.

**IHFA administered 2012 Continuum of Care funds in Idaho Falls**

**CLUB, Inc.**

SHP	\$144,929	Eagle Point
SHP	\$76,492	Idaho Falls Permanent Housing
ESG	\$20,330	Shelter
ESG	\$48,083	Homelessness Prevention/Rapid Rehousing

**Family Care Center**

SHP	\$69,104	The Ark
SHP	\$59,764	Ruth House
ESG	\$45,250	City of Refuge

**EICAP**

SHP	\$70,845	Homeless to Homeowner
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**Eastern Idaho Public Health District**

HOPWA	\$16,077	
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**Emergency Shelter/Solutions Grant Program (ESG)** - IHFA manages the funds for the ESG as authorized by Title IV of the Stewart B. McKinney Homeless Assistance Act. Funds are distributed on a competitive basis to homeless shelters. In 2012, two Idaho Falls shelter/housing agencies received ESG funds (CLUB, Inc. and Family Care Center).

Eligible activities under the ESG program include:

- Rehabilitation/renovation/conversion of emergency shelters
- Essential services provided in conjunction with emergency shelters
- Operations and/or maintenance of emergency shelters
- Homeless prevention

### **McKinney-Vento Homeless Assistance Act**

The McKinney-Vento Homeless Assistance Act includes a variety of programs that require the development of a *Continuum of Care* system (CoC). The City provides a supportive role for shelter/housing and service agencies who apply for programs eligible within the CoC.

The City works closely with shelter/housing agencies such as CLUB, Inc., FAITH, EICAP, Family Care Center, and LIFE, Inc. because they are experienced in operating under Emergency Shelter Grants, Supportive Housing Programs, and Shelter Plus Care Programs. Many of them have been operating under the CoC concept in the prevention of homelessness by coordinating their efforts to making appropriate referrals.

**Supportive Housing Program (SHP)** - In 2012, IHFA allocated three Idaho Falls agencies SHP funding to provide housing and services only to persons who are chronically homeless. Under SHP, families or single parents with children cannot be served. The program funds are used to lease additional housing units for chronically homeless persons.

### **Section 108 Rental Assistance**

IHFA administers federal rental assistance programs that help low-income families, the elderly, or disabled individuals obtain decent and affordable rental housing. To be eligible for rental assistance, tenants must qualify under HUD income limits and other eligibility criteria.

Under this Program, tenants pay 30 percent of their adjusted gross monthly income for rent and utilities. As a tenant's income changes, the tenant's rent share changes proportionately.

The demand for rental assistance far exceeds the supply and in 2012 there was a 48 month waiting list. For 2012, there were a total of 832 voucher holders receiving assistance in Bonneville County. Persons requiring rental assistance are encouraged to apply at the IHFA Branch Office in Idaho Falls. 506 S. Woodruff Idaho Falls (208)522-6002 or 1-866-684-3756 [rentalassistanceif@ihfa.org](mailto:rentalassistanceif@ihfa.org)

### **HOME/American Dream Down Payment Initiative (ADDI)**

The City does not directly participate in the ADDI program

## **COMMUNITY DEVELOPMENT**

### **Program Narratives (Specific to the CDBG 2011-2015 Five Year Consolidated Plan)**

#### **CDBG Program**

Provided are CDBG Program Narratives that address the requirements of the *CDBG 2011-2015 Five Year Consolidated Plan*. The FY2012 projects and activities completed or currently in process are also provided.

The four areas of high priorities identified in the *Five Year Consolidated Plan 2011-2015* include: **Community, Economic, Housing Development, and Public Service.**

The Annual Action Plan process revisits priorities addressed in the *Five Year Consolidated Plan* to assure projects and activities address the *Plan* priorities and meet the goals set by HUD that focus on decent housing, suitable living environment, and expanded economic opportunities. All projects in the FY2012 Annual Action Plan met a National Objective and the project or activity was approved by HUD prior to allocating funds. No program income was generated.

-Major initiatives and highlights regarding priorities and goals applicable to the Plan are in **Bold**.

-FY2012 projects are provided in *italic*.

**Provided are Narratives and Tables to help describe Outcome Performance Measurements applicable to FY2012.**

**Community Development Priority**

**Support neighborhood revitalization activities that promote public health, safety and welfare.**

1. *6 Neighborhood cleanups events were completed in LMI neighborhoods (Code Enforcement);*
2. *Exterior men's emergency shelter improved by replacing inefficient windows (The Ark);*
3. *Exterior improvements to steps and driveway to transitional housing units in LMI area neighborhood Families in Transitional Housing (FAITH);*
4. *Fire code corrected satisfied by installing a basement ceiling at the Haven Emergency Shelter.*

**Economic Development Priority**

**Improve economic conditions throughout the community, principally for Low to Moderate Income (LMI) persons.**

1. *Code Correction through the Façade Improvement Program replaced a 12 layer membrane roof for Leather Works in downtown Idaho Falls;*
2. *Business sign for downtown business: Business Development Center;*
3. *Business sign for downtown business: La Vanilla Bean;*
4. *Preservation of a façade damaged by high winds preserved an historic brick building with original advertisement;*
5. *West façade improvement completed to Constitution Plaza now serves as the new location for Idahoan Foods (Relocation brought 70 plus new jobs to the downtown).*

**Housing Development Priority**

**Encourage the development of affordable single and multi-family special needs housing in the community through private developers and non-profits.**

1. *Housing Rehab projects completed by EICAP for 3 LMI homeowners;*
2. *Housing Rehab made 6 homes ADA accessible by LIFE, Inc. with bathroom remodels and installation of ramps.*

**Public Service Priority**

**Encourage social service providers, faith-based groups, private businesses, school districts, non-profit agencies and community leaders to work together to comprehensively meet the needs of families in poverty.**

1. *7 families and 134 individuals to assist and prevent homelessness (CLUB, Inc.)*

**In addition to improving the community and services to the residents of Idaho Falls, (3) FY2012 projects and activities fulfilled the City's 504/ADA/Fair Housing responsibilities:**

1. *LIFE, Inc. Housing rehab for improved ADA access*
2. *FAITH Exterior rehab to steps and driveway*
3. *EICAP Housing Rehab for weatherization efforts*
4. *FAIR Housing Workshop - Participated and sponsored*

### **Changes in Program Objectives**

As a recipient of CDBG funding; the process to apply, select, carry out projects, and ensure they completion in an accurate and timely manner is a challenge and requires continuous checks/balances to ensure the program and requirements are met. Changes in program objectives are an area that requires consulting with HUD Field Representatives, City leaders, and in some cases the community. In order to assure the outcome is a direct benefit to priorities identified in the *Five Year Consolidated and Annual Action Plan(s)* it should be determined if the proposed change is a substantial amendment that would trigger the public participation process.

#### **Changes to improve the program included:**

1. Communicating and touring successful projects of neighboring CDBG recipients;
2. Utilizing CPMP tools;
3. Continued dialogue with HUD CDP Representative to continue improving the process;
4. Continuing education regarding CDBG and IDIS via on-site or web based;
5. Utilize IDIS reporting tools;
6. Following a Monitoring Schedule;
7. Reviewing financial audits of subrecipients.

The City provides a supportive role by participating in monthly Regional Housing Meetings, providing letters of support, resolutions and proclamations regarding homeless prevention. The majority of participants in Regional Housing meetings are housing/shelter and service agencies that are eligible for CDBG funding. Many of the agencies within the CoC apply for and receive HOME, SHP, HOPWA, S+C, and ESG funds. The City often provides resolutions, proclamations, and letters of support for many of the applications submitted by housing/shelter and service agencies.

### **Antipoverty Strategy- Regional and Local Level**

In October 2003 the Partners for Prosperity Strategic Plan for Poverty Reduction (P4P) in Eastern Idaho was finalized. In January of 2004 the Strategic Plan was awarded a grant by the Northwest Area Foundation as a Community Ventures Partner of \$10 million over a 10-year period. This award reflects a commitment to prevent and diminish poverty for the regional community with program strategies that focus on creation, growth, and preservation of prosperity on a regional level; serving 16 counties of Eastern Idaho and the Fort Hall Indian Reservation. The City of Idaho Falls is a substantial partner expending concerted efforts within the City to reduce poverty levels through education, employment, support systems and empowerment.

### **Local Partners for Prosperity**

The Haven (funded and operated by EICAP) partners with P4P to conduct GED program classes for tenants and community members to complete their High School degrees.

C.A.S.H. Campaign (Creating Assets, Savings, and Hope) is a program to help working individuals and families increase their assets and wealth through taking advantage of the Earned Income Tax Credit (EITC). The C.A.S.H. campaign also promotes free tax filing services through broad outreach efforts that include an annual comprehensive media campaign during tax season.

### **Relocation**

Residents of FAITH (transitional housing) were relocated during the exterior rehab to steps and driveway. Because FAITH provides transitional housing; residents were easily placed in vacant and adjacent apartments for approximately 2 weeks during the rehab.

FAITH's Executive Director provided a relocation plan for the residents and FAITH staff assisted with the move and provided temporary parking.

### **Neighborhood Revitalization Strategies**

Because the City does not directly participate, a similar project for the FY2013 Annual Action Plan was chosen. The City chose to partner with Idaho Falls Habitat for Humanity (IFH4H) and revitalize neighborhoods one house at a time. The City is looking forward to allocating CDBG funds for acquisition and demolition of a qualifying home and partner with IFH4H to provide one single family home for an LMI family.

## **NON-HOMELESS SPECIAL NEEDS**

### **HOPWA**

Under contract with HUD, Idaho Housing and Finance (IHFA) administer the following programs for the State of Idaho: **HOME, HOPWA, ESG, SHP, S+C, Section 108 Rental Assistance, Housing Tax Credits, and the IHFA Loan Program.**

**HOPWA- Housing Opportunities for Persons with Aids Program** - IHFA currently has nine contracted HOPWA service providers throughout the State of Idaho. The Idaho Falls service provider is the District 7 Health Department (Eastern Idaho Public Health District).

**OTHER NARRATIVES****Pages**

<b>Table 1A and 1B Actuals</b>	<b>Summary of Specific Annual Objectives</b>	<b>25</b>
<b>Table 2C Actuals</b>	<b>Summary of Specific Housing/Community Development Objectives</b>	<b>28</b>
<b>Table 2A Goals &amp; Actuals</b>	<b>Priority Housing Needs/Investment Plan Table</b>	<b>30</b>
<b>Table 2B</b>	<b>Priority Community Development Needs</b>	<b>31</b>
<b>Table 3B</b>	<b>Annual Housing Completion Goals</b>	<b>32</b>
<b>IDIS PR26 Report</b>	<b>CDBG Financial Summary Report 2012</b>	<b>33/34</b>
<b>Checklist for On-Site Monitoring of a Subrecipient</b>		<b>35-38</b>
<b>Fair Housing Workshop Flyer</b>		<b>39</b>
<b>Fair Housing Workshop Invoice</b>		<b>40</b>
<b>Fair Housing Proclamation</b>		<b>41</b>
<b>ADA Days Flyer</b>		<b>42</b>

**Tables 1A/1B Actuals of 2012 Summary of Specific Annual Objectives - City of Idaho Falls**

#	Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/Objective*
	<b>Rental Housing Objectives</b>					
	<b>SL-1.3</b> Family Care center (ARK) - Improve 57 bed temporary/ transitional men's shelter.	CDBG	Replace ~ 20 windows and improve energy efficiency.	Complete (1) energy efficiency project.	1	SL-1
	<b>DH-3.1</b> CLUB,Inc. - Housing for <u>individuals</u> in crisis.	CDBG	Support activities or programs that assist with housing for individuals in crisis.	(10-12) assists.	134	DH-3
	<b>SL-1.2</b> Life, Inc. - Improve ADA access for homeowners and increase availability of ADA accessible homes.	CDBG	Modify bathrooms and or install outdoor access ramps.	(7-10) homes.	14	SL-1
	<b>DH-2.1</b> Neighborhood Stabilization Program (NSP) - Assist State housing authority or Idaho Housing and Finance (IHFA), CLUB,Inc, and EICAP with rental opportunities for LMI families. Utilize (5) properties purchased with NSP and City assisted funds to provide decent, affordable rental housing for LMI families.	NSP	Support CLUB, Inc., EICAP, and IHFA with LMI family rental.	Support (5) rental activities.	5	DH-2
	<b>Owner Housing Objectives</b>					
	<b>SL-1.2</b> Life, Inc. - Housing rehab for LMI homeowners to improve ADA access with bathroom remodels and/or ramps.	CDBG	Modify bathrooms and/or install outdoor access ramps.	(7-10) homes.	14	SL-1
	<b>Homeless Objective</b>					
	<b>SL-1.3</b> Family Care center (ARK) - Improve 57 bed temporary/transitional men's shelter.	CDBG	Replace ~20 windows and improve energy efficiency.	Complete (1) energy efficiency project.	1	SL-1
	<b>SL-1.4</b> F.A.I.T.H. - Exterior improvements to a 4-unit transitional housing facility for LMI clientele.	CDBG	Improve exterior safety of driveway, steps and porch.	Improve (1) four unit facility.	1	SL-1
	<b>Special Needs Objective</b>					
	<b>SL-1.2</b> Life, Inc. - Housing rehab to improve ADA access for LMI clientele.	CDBG	Modify bathrooms And/or install outdoor access ramps.	(7-10) homes.	14	SL-1
	<b>Community Development Objective</b>					
	<b>SL-1.1</b> Reduce deterioration of neighborhoods through proactive Code Enforcement.	CDBG	Improve neighborhoods in Census Tracts 9707, 9711, 9712.	(6) cleanup events.	6	SL-1

<b>SL-1.4</b> <b>F.A.I.T.H.</b> - Exterior improvements to a 4-unit transitional housing facility for LMI clientele.	CDBG	Improve exterior safety of driveway, steps and porch.	Improve (1) four unit facility.	1	SL-1
<b>SL-3.1</b> <b>EICAP/Haven Shelter</b> - Improve fire code safety of a public facility that provides temporary shelter for homeless and individuals in transition.	CDBG	Ceiling installation project in storage area of Haven basement.	Correct (1) Fire Code violation.	1	SL-1
<b>0-1.1</b> <b>Administration/Planning</b> all aspects of CDBG Program. Review projects and activities applicable to federal, state and local regulations.	CDBG	Solicit, select, review, 8+ projects/ activities based on <i>2011-2015 Five Year Consolidated Plan</i> priorities. Prepare/submit HUD Plans, reports, IDIS reimbursements to meet timeliness.	FY2013 AAP, Review FY12 AAP, FY2011 CAPER.  Complete (9) reports. Reimburse Quarterly.	7  9	
<b>0-1.2</b> <b>Fair Housing Activities</b> - Support issues and participate in local monthly Affordable Housing Task Force Committee meetings and workshops.		Share information, resources, referrals, and training opportunities. Support/participate in Fair Housing workshop.	Attend (8) meetings.  Attend (1) wkshp.	8  1	
<b>Infrastructure Objectives</b> <i>Not a FY2012 Specific Objective</i>	CDBG	-----	-----	-----	N/A
<b>Public Facilities</b>					
<b>EO-3.1</b> Prevent and eliminate conditions of slum and blight in downtown Idaho Falls. Idaho Falls Downtown Development Corporation ( <b>IFDDC</b> )	CDBG	Coordinate façade improvements with IFDDC.	Complete (2-3) projects for Facades, roofs, signs, awnings.	5	EO-3
<b>SL-3.1</b> <b>Eastern Idaho Community Action Partners (EICAP)</b> at the <b>Haven Shelter</b> - Improve fire code safety of a public facility that provides temporary shelter for homeless and individuals in transition.	CDBG	Ceiling installation project in storage area of Haven basement.	Correct (1) Fire Code violation.	1	SL-3
<b>SL-1.3</b> <b>Family Care center/ARK</b> - Improve 57 bed temporary/ transitional men's shelter.	CDBG	Replace ~20 windows and improve energy efficiency.	Complete (1) energy efficiency project.	1	SL-1
<b>SL-1.4</b> <b>F.A.I.T.H.</b> - Exterior improvements to a 4-unit transitional housing facility for LMI clientele.	CDBG	Improve exterior safety of driveway, steps and porch.	Improve (1) four unit facility.	1	SL-1
<b>Public Services</b>					
<b>DH-3.1</b> <b>CLUB,Inc.</b> - Assist individuals in crisis with information, resources, and referrals to organizations, agencies and service providers assisting with homelessness.	CDBG	Support activities or programs that assist with housing for individuals in crisis.	(10-12) assists.	134	DH-3

	<b>Economic Development</b>					
	<b>EO-3.1</b> Prevent and eliminate conditions of slum and blight in downtown Idaho Falls. Idaho Falls Downtown Development Corporation ( <b>IFDDC</b> )	CDBG	Coordinate façade improvements with IFDDC.	Complete (2-3) projects for Facades, roofs, signs, awnings.	5	EO-3
	<b>Other Objectives</b> <i>Not a FY2012 Specific Objective</i>	CDBG				N/A

**\*Outcome/Objective Codes**

	<b>Availability/Accessibility</b>	<b>Affordability</b>	<b>Sustainability</b>
<b>Decent Housing</b>	DH-1	DH-2	DH-3
<b>Suitable Living Environment</b>	SL-1	SL-2	SL-3
<b>Economic Opportunity</b>	EO-1	EO-2	EO-3

## OUTCOME PERFORMANCE MEASUREMENTS

**Table 2C Actuals 2012 Summary of Specific Housing/Community Development Objectives  
City of Idaho Falls**

#	Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/Objective*
	<b>Rental Housing</b> <i>Not a FY2012 Specific Objective</i>	CDBG	-----	-----	N/A	N/A
	<b>Owner Housing</b> <i>Not a FY2012 Specific Objective</i>	CDBG	-----	-----	N/A	N/A
	<b>Community Development</b>					
	<b>SL-1 1.1</b> Reduce deterioration of neighborhoods through proactive Code Enforcement.	CDBG	Improve neighborhoods in Census Tracts 9707, 9711, 9712.	(6) Cleanup events.	6	SL-1
	<b>SL-1 1.2</b> Improve ADA access for homeowners and increase availability of ADA accessible homes.	CDBG	Modify bathrooms and or install outdoor access ramps.	Rehab (7-10) homes.	14	SL-1
	<b>SL-1 1.3</b> Window replacement project for a men's homeless shelter.	CDBG	Replace ~20 windows and improve energy efficiency.	Complete (1) energy efficiency projects.	1	SL-1
	<b>SL-1 1.4</b> Increase ADA accessibility with exterior improvements to temporary and transitional housing.	CDBG	Improve exterior safety of driveway, steps and porch.	Improve (1) four unit facility.	1	SL-1
	<b>SL-3 3.1</b> Improve fire code safety for a public facility that provides temporary shelter for homeless and individuals in transition.	CDBG	Support a Fire Code violation by installing a ceiling in storage area of Haven basement.	Correct (1) Fire Code violation.	1	SL-3
	<b>Infrastructure</b> <i>Not a FY2012 Specific Objective</i>	CDBG	-----	-----	N/A	N/A
	<b>Public Facilities</b> <i>Not a FY2012 Specific Objective</i>	CDBG	-----	-----	N/A	N/A
	<b>Public Services</b>					
	<b>DH-3 3.1</b> Assist individuals with homelessness by providing decent affordable housing, resources, and support to individuals in crisis.	CDBG	Support activities or programs that assist with housing for individuals in crisis.	(10-12) assists.	134	DH-3



**Table 2A Goals and Actuals Priority Housing Needs/Investment Plan Table**  
 from the *2011-2015 Five Year Consolidated Plan*

<b>Priority Need</b>	<b>5-Yr. Goal Plan/Act</b>	<b>Yr. 1 Goal Plan/Act</b>	<b>Yr. 2 Goal Plan/Act</b>	<b>Yr. 3 Goal Plan/Act</b>	<b>Yr. 4 Goal Plan/Act</b>	<b>Yr. 5 Goal Plan/Act</b>
<b>Renters</b>	10	2	2/2	2	2	2
0 - 30 of MFI						
31 - 50% of MFI						
51 - 80% of MFI						
<b>Owners</b>	15	3	3/1	3	3	3
0 - 30 of MFI						
31 - 50 of MFI						
51 - 80% of MFI						
<b>Homeless*</b>						
Individuals	15	3	3/151	3	3	3
Families	15	3	3/7	3	3	3
<b>Non-Homeless Special Needs</b>						
Elderly	8	2	2/2	0	2	2
Frail Elderly	8	2	0/1	2	2	2
Severe Mental Illness	8	8	0	0	0	0
Physical Disability	8	2	2/14	2	2	0
Developmental Disability	6	0	2/1	2	0	2
Alcohol or Drug Abuse	0	0	0	0	0	0
HIV/AIDS	0	0	0	0	0	0
Victims of Domestic Violence	0	0	0	0	0	0
<b>Total (Sec. 215 and other)</b>	93	25	17/162	17	17	17
<b>Total Sec. 215</b>	93	17	17	17	17	17
215 Renter	48	16	8/2	8	8	8
215 Owner	45	9	9/1	9	9	9

\* Homeless individuals and families assisted with transitional and permanent housing

<b>Table 2B PRIORITY COMMUNITY DEVELOPMENT NEEDS</b>					
<b>Table 2B from the 2011-2015 Five Year Consolidated Plan</b>	<b>Priority Need Level</b>	<b>Priority Need Level</b>	<b>Unmet Need</b>	<b>\$ to Address</b>	<b>Goals</b>
<b>PUBLIC FACILITY NEEDS (projects)</b>	2004-08	2011-2015			
Senior Centers	Low				
Handicapped Accessibility	<b>High</b>	<b>High</b>			
Homeless Facilities	High	<b>High</b>			
Youth Centers	High	Low			
Child Care Centers	Low	Medium			
Health Facilities	Low	Low			
Neighborhood Facilities	Medium	Medium			
Parks and/or Recreation Facilities	High	Low			
Parking Facilities	Medium	Low			
Non-Residential Historic Preservation	Medium	Medium			
Code Enforcement	Medium	Medium			2011-2015
<b>INFRASTRUCTURE (projects)</b>					
Water/Sewer Improvements	Medium	Low			
Street Improvements	High	Low			
Sidewalks	High	<b>High</b>			2011-2015
Sewer Improvements	Low	Low			
Flood Drain Improvements	High	Low			
Other Infrastructure Needs	Low	Low			
<b>PUBLIC SERVICE NEEDS (people)</b>					
Senior Services	Medium	Medium			
Handicapped Services	Medium	<b>High</b>			
Youth Services	High	Low			
Child Care Services	Medium	Low			
Transportation Services	High	<b>High</b>			2011-2015
Substance Abuse Services	Medium	Low			
Employment Training	High	Medium			
Health Services	Low	Medium			
Lead Hazard Screening	Low	Low			
Crime Awareness	Low	<b>High</b>			
Mental health	Low	<b>High</b>			
Domestic Violence		<b>High</b>			
<b>ECONOMIC DEVELOPMENT</b>					
ED Assistance to For-	Medium	Low			
ED Technical Assistance(businesses)	Low	Medium			
Micro-Enterprise	Low	Medium			
Rehab; Publicly- or Privately-Owned	High	Medium			
C/I* Infrastructure Development	Medium	Medium			
<b>PLANNING</b>					
Planning	Medium	<b>High</b>			2014
<b>TOTAL ESTIMATED DOLLARS</b>					

**Table 3B Annual Housing Completion Goals**

Grantee Name: City of Idaho Falls Program Year: FY2012	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
<b>BENEFICIARY GOALS (Sec. 215 Only)</b>						
Homeless households	10-16	151	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households	7-14	21	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households	7-10	18	X	!! FORM	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total Sec. 215 Beneficiaries*</b>	24-40	190	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>RENTAL GOALS (Sec. 215 Only)</b>						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	7-14	15	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	10-16	52	X	<input type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Affordable Rental</b>	17-30	67	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>HOME OWNER GOALS (Sec. 215 Only)</b>						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		
Rehabilitation of existing units	7-10	6	X	<input type="checkbox"/>		
Homebuyer Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Affordable Owner</b>	7-10	6	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>COMBINED RENTAL AND OWNER GOALS (Sec. 215 Only)</b>						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	14-24	21	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	10-16	52	X	<input type="checkbox"/>		<input type="checkbox"/>
Homebuyer Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Combined Total Sec. 215 Goals*</b>	24-40	73	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>OVERALL HOUSING GOALS (Sec. 215 + Other Affordable Housing)</b>						
Annual Rental Housing Goal	17-30		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	7-10		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total Overall Housing Goal</b>	24-40		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

\* The total amounts for "Combined Total Sec. 215 Goals" and "Total Sec. 215 Beneficiary Goals" should be the same number.



**PART I: SUMMARY OF CDBG RESOURCES**

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	21,220.14
02 ENTITLEMENT GRANT	314,082.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	335,302.14

**PART II: SUMMARY OF CDBG EXPENDITURES**

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	292,428.40
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	292,428.40
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	75,322.38
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	367,750.78
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	(32,448.64)

**PART III: LOWMOD BENEFIT THIS REPORTING PERIOD**

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	239,970.09
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	9,090.50
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	249,060.59
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	85.17%

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2010 PY: 2011 PY: 2012
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	1,220,433.96
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	986,442.55
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	80.83%

**PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS**

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	55,639.29
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	8,340.17
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	45,986.44
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	17,993.02
32 ENTITLEMENT GRANT	314,082.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	314,082.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	5.73%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	75,322.38
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	12,506.38
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	(9,090.50)
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	53,725.50
42 ENTITLEMENT GRANT	314,082.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	314,082.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	17.11%



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
 Program Year 2012  
 IDAHO FALLS, ID

DATE: 09-24-13  
 TIME: 14:51  
 PAGE: 2

**LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17**

Report returned no data.

**LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18**

Report returned no data.

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2008	8	49	5408288	TRPTA	05E	LMC	\$333.19
2011	3	88	5435133	Grandparents Legal Aid	05C	LMC	\$2,152.50
2011	3	88	5496151	Grandparents Legal Aid	05C	LMC	\$6,630.00
2011	3	88	5545335	Grandparents Legal Aid	05C	LMC	\$612.50
2011	4	89	5445147	LIFE,Inc ADA Improvements	14A	LMH	\$10,521.80
2011	5	90	5408287	CLUB,Inc Crisis Intervention Housing	05S	LMH	\$14,251.27
2011	6	91	5408289	TRPTA Bus Purchase/Match	05E	LMC	\$14,000.00
2011	7	92	5424083	Senior Center Improvements	03A	LMC	\$7,351.00
2011	7	92	5424084	Senior Center Improvements	03A	LMC	\$12,830.00
2011	10	95	5408286	EICAP Weatherization/Minor Home Repair	14A	LMH	\$4,830.00
2011	10	95	5435135	EICAP Weatherization/Minor Home Repair	14A	LMH	\$5,600.00
2011	10	95	5496152	EICAP Weatherization/Minor Home Repair	14A	LMH	\$5,570.00
2012	2	103	5496155	Code Enforcement	15	LMA	\$37,852.29
2012	2	103	5530601	Code Enforcement	15	LMA	\$20,630.79
2012	2	103	5545341	Code Enforcement	15	LMA	\$2,782.92
2012	4	105	5496157	LIFE,Inc. Housing Rehab with ADA Home Modifications	14A	LMH	\$70.00
2012	4	105	5545344	LIFE,Inc. Housing Rehab with ADA Home Modifications	14A	LMH	\$450.00
2012	5	107	5530603	CLUB,Inc. CIT Housing	05S	LMH	\$4,630.24
2012	5	107	5545343	CLUB,Inc. CIT Housing	05S	LMH	\$13,029.59
2012	7	100	5496158	Haven Basement Ceiling Project	03C	LMC	\$10,842.00
2012	8	101	5496153	ARK Window Replacement Project	03C	LMC	\$20,000.00
2012	9	102	5496159	FAITH Exterior Access Project	03C	LMC	\$45,000.00
<b>Total</b>							<b>\$239,970.09</b>

**Checklist for On-Site Monitoring of a Subrecipient  
CDBG Program**

Subrecipient \_\_\_\_\_  
Project Name/Agreement No. \_\_\_\_\_  
Project Director \_\_\_\_\_

In-house review and general oversight conducted on \_\_\_\_\_  
On-site monitoring visit(s) conducted on \_\_\_\_\_

Monitoring letter sent on \_\_\_\_\_  
Follow-up monitoring visit conducted/letter sent on \_\_\_\_\_

**A. National Objective and Eligibility**

1. Which National Objective does this project meet (570.208)\*?

Benefit to Low- and Moderate-Income Persons

- \_\_\_ Low/Mod Area Benefit  
\_\_\_ Limited Clientele Benefit  
\_\_\_ Low/Mod Housing Benefit  
\_\_\_ Job Creation or Retention

Aid in the Prevention or Elimination of Slums or Blight

- \_\_\_ on an Area Basis  
\_\_\_ on an Spot Basis

An Urgent Need

- \_\_\_ Needs having a Particular Urgency

2. Which eligibility category does the project meet? (570.201-6)?

**B. Conformance to the Subrecipient Agreement**

1. Contract Scope of Services – Is the full scope of services listed in the Agreement being undertaken? List any deviation.
2. Levels of Accomplishments – Compare actual accomplishments at the point of monitoring with planned accomplishments. Is the project achieving the expected levels of performance (number of persons served, number of units rehabbed, etc.) and reaching the intended client group? Explain any problem the subrecipient may be experiencing. **Acknowledge major accomplishments.**
3. Time of Performance – Is the work being performed in a timely manner (i.e., meeting the schedule as shown in the Agreement)? Explain.
4. Budget – Compare actual expenditures versus planned expenditures. Note any discrepancies or possible deviations.
5. Requests for Payment – Are requests for payment being submitted in a timely manner and are they consistent with the level of work accomplished?

Is program income properly accounted for and recorded? Explain.

**Checklist for On-Site Monitoring of a Subrecipient  
CDBG Program – Continued**

6. Progress Reports – Have progress reports been submitted with payment requests (where required) on time and were they complete and accurate?
7. Special Conditions – Does the project conform to any special terms and conditions included in the Subrecipient Agreement? Explain.

**C. Record-Keeping Systems (570.506)**

Records should demonstrate that each activity undertaken meets the criteria for National Objectives compliance. Such records should be found in both the grantee's project file and the subrecipient file.

1. Filing System – Are the subrecipient's files orderly, comprehensive, secured for confidentiality where necessary, and up-to-date? Note any areas of deficiency.
2. Documentation (activities, costs and beneficiaries) – Do the HCD project file and subrecipient records have the necessary documentation supporting the National Objective being met, eligibility, and program costs as they relate to 570.506? Do the project files support the data the subrecipient has provided for the CAPER?
3. Record Retention – Is there a process for determining which records need to be retained and for how long?
4. Site Visit (where applicable) – Is the information revealed by a site visit consistent with the records maintained by the subrecipient and with data previously provided to the grantee? Explain any discrepancies.
  - a. Is the project manager located on-site and running the day-to-day operations? Do the staff seem fully informed about program requirements and project expectations? Explain.
  - b. Is the project accomplishing what it was designed to do? Explain any problems.

**D. Financial Management Systems [85.20 (local governments) and 84.21–28 (non-profits)]**

1. Systems for Internal Control – Are systems in compliance with accounting policies and procedures for cash, real and personal property, equipment and other assets (85.20(b)(3) and 84.20(b)(3))?
2. Components of a Financial Management System – Review the chart of accounts, journals, ledgers, reconciliation, data processing, and reporting system. Note any discrepancies.
3. Accounting – Compare the latest performance report, drawdown requests, bank records, payroll records, receipts/disbursements, etc. Note any discrepancies.
4. Eligible, Allocable, and Reasonable Costs – See OMB Circulars A-87, A-122. Pay particular attention to the time distribution records where the subrecipient has employees who work on both CDBG and non-CDBG funded activities. Note any discrepancies.

**Checklist for On-Site Monitoring of a Subrecipient  
CDBG Program – Continued**

5. Cash Management/Drawdown Procedures – See Treasury Circular 1075, 85.20(b)(7), and 84.20. Has all cash been promptly drawn down and deposited? Are all drawdowns of Federal funds properly recorded? Note any discrepancies.
6. Management of Program Income – If the subrecipient generates program income, refer to 570.504 and the Subrecipient Agreement about its use. Note any discrepancies.
7. IPA Audit Reports/Follow-up – (OMB Circular A-133) Determine if the subrecipient has expended \$500,000 or more in Federal funds for the subject program year.

IPA Audit Required Yes \_\_\_ No \_\_\_ N/A \_\_\_  
Date Conducted \_\_\_\_\_

Any findings related to CDBG activity? Status? Explain.

8. Maintenance of Source Documentation – (85.20(b) and 84.20(b)) Note any discrepancies in sample records, invoices, vouchers and time records traced through the system.
9. Budget Control – Do actual expenditures match the line item budget? Refer to 85.20(b)(4) and 84.20. Note any discrepancies.

**E. Insurance**

1. Has the subrecipient submitted a current copy of its Certificate of Insurance?
2. Is the City named as an additional insured?

**F. Procurement**

1. Procurement Procedures – Do the procedures the subrecipient uses for procurement of goods and services meet CDBG requirements? Review a sample number of procurements.
2. Conflict of Interest – How does the subrecipient assure there was no conflict of interest, real or apparent? Review the process and comment.

**G. Equipment and Real Property**

1. Has the subrecipient acquired or improved any property it owns in whole or in part with CDBG funds in excess of \$25,000? If yes, review for compliance with 570.503(b)(7).
2. Has the subrecipient purchased equipment with CDBG funds in excess of \$1,000? Does the subrecipient maintain the records required at 84.34?
3. Has a physical inventory taken place and the results reconciled with property records within the last two years?

**Checklist for On-Site Monitoring of a Subrecipient  
CDBG Program – Continued**

4. If the subrecipient disposed of equipment/property that was purchased with Federal funds within the last five years:
  - a. Were proceeds from the sale reported as program income?
  - b. Did the grantee approve expenditure of program income?
  - c. Was the program income returned to the grantee?

**H. Non-Discrimination and Actions to Further Fair Housing**

1. Equal Employment Opportunity – Refer to 570.506, 601 and 602. Note any deficiencies.
2. Section 3 – Opportunities for Training and Employment for Local Residents – Refer to 570.506(g)(5) and 570.607(a) (affirmative action). Note any deficiencies.
3. Fair Housing Compliance – Refer to 570.904 and 570.601(b). Note any deficiencies.
4. Requirements for Disabled Persons – Refer to 8.6. Note any concerns.
5. Women and Minority Business Enterprises – Refer to 570.506(g), 85.36(e), and 84.44, affirmative steps documentation. Note any concerns.

**I. Conclusion and Follow-up**

1. Is the subrecipient meeting the terms of the Subrecipient Agreement and HUD regulations?  
Discuss both positive conclusions and any weaknesses identified.
2. Identify any follow-up measures to be taken by the grantee and/or the subrecipient as a result of this monitoring review.
  - a. List the required schedule for implementing corrective actions or making improvements.
  - b. List the schedule for any needed technical assistance or training and identify who will provide the training.

---

Project Monitor

---

Date



IDAHO LEGAL AID SERVICES PRESENTS:

***Your Home. Your Rights  
Fair Lending/Fair Housing Training***

*April 26, 2012--8:00 a.m. to 3:00 p.m.  
Red Lion Hotel, 475 River Parkway, Idaho Falls*

We invite everyone--consumers, housing providers and managers, realtors, lenders, housing advocates government personnel and officials interested in learning about the Fair Housing Act to attend this training.

Learn about your rights and obligations and avoid costly litigation. Topics are:

- △ Fair Housing Act
- △ Support Animals and Reasonable Accommodations
- △ Fair Lending and Foreclosure Prevention (homeowners and tenants)
- △ Capacity Building: Fair Housing Compliance for Government Officials

For more information, or if you need an accommodation and/or language services, contact Zoe Ann Olson at (208)345-0106, Extension 1508, fax (208) 342-2551, or email [zoannolson@idaholegalaid.org](mailto:zoannolson@idaholegalaid.org). Registration closes one week prior to the event. Presenters include Idaho Legal Aid Services, Inc., the United States Attorney's Office for Idaho, and the Intermountain Fair Housing Council.

To reserve a seat at this free conference, please register at:

<http://www.hud.gov/local/index.cfm?state=id&topic=calendar&month=April&year=2012>

Then click on the calendar date and location you want to attend. At the bottom of the page, click on "Additional Information" to register.

Consumers, housing providers and lenders may contact the Fair Lending/Fair Housing Legal Advice line by calling Idaho Legal Aid Services Monday through Friday from 9:00 a.m. to 12:00 p.m. MST, toll-free, at 1-866-345-0106 or TTY 1-800-245-7573. Visit our web site at [www.idaholegalaid.org](http://www.idaholegalaid.org) for fair lending and fair housing information and materials. E-mail the Legal Advice Line at [fairlending@idaholegalaid.org](mailto:fairlending@idaholegalaid.org).

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## IDAHO LEGAL AID SERVICES

Idaho Falls Office  
[www.idaholegalaid.org](http://www.idaholegalaid.org)

462 Constitution Way  
Suite 101  
Idaho Falls, ID 83402  
208/524/3660  
Fax: 208/524/4983

### Invoice

Date: Friday, April 23, 2012  
To: City of Idaho Falls  
From: Idaho Legal Aid Services, Inc.  
Re: 2012 Fair Housing Conference Support

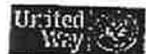
Thank you for your pledge of \$500 to sponsor our April, 26th Fair Housing Conference. Our Fair Housing Conference is part of a state wide endeavor to educate Idahoans on fair housing and fair lending practices. In addition to providing free legal representation to low income individuals, Legal Aid has provided the community with numerous fair housing presentations this year. Contributions such as yours make these efforts possible and help to raise awareness of tenant and home buyer rights.

On behalf of Idaho Legal Aid Services, I would like to thank the City of Idaho Falls' leadership and staff for your ongoing efforts to promote awareness of fair housing among our community.

Best Regards,

Joseph Earnest  
Attorney at Law  
Idaho Legal Aid Services, Inc.

Administrative Office  
310 North 5th Street  
Boise, ID 83702-5907  
208/336/8780



# PROCLAMATION



- WHEREAS,** the year 2012 marks the 44<sup>th</sup> Anniversary of the passage of the Federal Fair Housing Act; Title VIII of the Civil Rights Act of 1968, as amended; and
- WHEREAS,** this law guarantees that housing throughout the United States should be made available to all citizens without regard to race, color, religion, sex, family status, disability or national origin; and
- WHEREAS,** equality of opportunity for all is a fundamental policy of this nation, state and city; and
- WHEREAS,** barriers which diminish the rights and limit the options of any citizen will ultimately diminish the right of all citizens; and
- WHEREAS,** the cooperation, commitment and support of all the residents of the City of Idaho Falls is necessary to removing barriers to the enjoyment of living where one chooses within one's means; and

NOW, THEREFORE, I, Jared D. Fuhriman, Mayor of Idaho Falls, by virtue of the authority vested in me by the Constitution and laws of the City of Idaho Falls do hereby proclaim April 2012 as

## Fair Housing Month

And request and encourage every citizen and business of our community to support and endorse Fair Housing; to reaffirm their commitment to Fair Housing for all, and wholeheartedly recognize these rights and responsibilities throughout the year.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Idaho Falls to be affixed on this 26<sup>th</sup> day of April, Two Thousand and Twelve.



  
Jared D. Fuhriman, Mayor



**LIFE, Inc.**

(Living Independently For Everyone)

IS SPONSORING THE

**Americans with Disabilities Act  
22<sup>nd</sup> Annual Celebration**

Special Guests:

Jared Fuhrman, Mayor of Idaho Falls

Dean Nielson, Executive Director of LIFE, Inc., ADA Advocate

Mike McLendon, Military Affairs Committee

**Great Thanks To  
Our Sponsors**

- City of Idaho Falls
- UNITED WAY
- LUB, Inc.
- Military Affairs Committee
- Signature Party Rental
- Community Humanitarian
- Richard D. Raaz Family
- Jensen Family
- Mr. Petty
- Children W/Disabilities
- of You Card
- Foundation
- Hearts of Hospice
- Best Buy
- Boss's Hair Salon
- So's Pizza
- Send me an Ear
- Hostess Bakery
- Oldstone Creamery
- Café Rio
- Destinations Inn
- Royal Theater
- Western ID State Fair
- Jwi Loan
- Ris Cruz
- Orange Leaf
- Los Pancho
- Reut Clips
- Wazor Edge Boxing
- Helping Hands Delivery
- Service
- 2-Six Elegant Settings
- and Reception Center

**YOU ARE CORDIALLY INVITED!!!**

Wednesday July 25, 2012

Tautphaus Park Shelter #2 at the accessible playground in Idaho Falls

- 10:30 am: Gather at the Park; get your raffle ticket must be present to win!! Free Tee Shirts until gone!! So don't be late!! Grand Prize drawing at 2:00!!!!
- 11:30 am: Raffle begins and numbers will be called on the 1/2 hr
- 12:00 pm: Proclamation, Awards & Speakers
- 12:30 to 3:00 pm: Lunch will be served & "Celebrate" with cake & music  
Entertainment by: Kelly Martinez  
Picture Booth provided by: Picture Perfect Booth  
Grand Prize: Wii Game Console Bundle  
Face Painting  
Local ADA Advocates and Information

Our service men and women will be honored by  
tying yellow ribbons on the old oak tree

American with Disabilities Act (ADA)  
was signed into law:  
July 26, 1990

The ADA prohibits discrimination on  
the basis of disability in employment,  
state and local government, public  
accommodations, commercial  
facilities, transportation, and  
telecommunications.



**OTHER NARRATIVES**

**After Pages 42**

**Additional Reports after page 42 include:**

**Section 3 Summary Reports 4/1/12 thru 9/30/12 and 10/1/12 thru 3/31/13**

**PR03 CDBG Activity Summary Report 2012**

**PR06 Summary of Consolidated Plan Projects**

**PR23 Summary of Accomplishment Report**

**PR83 CDBG Performance Measures**

**PR84 CDBG Strategy Area, CDFI, and Local Target Area**



**Part II: Contracts Awarded**

1. Construction Contracts:

A. Total dollar amount of all contracts awarded on the project	\$ 0
B. Total dollar amount of contracts awarded to Section 3 businesses	\$ 0
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	0 %
D. Total number of Section 3 businesses receiving contracts	0

2. Non-Construction Contracts:

A. Total dollar amount all non-construction contracts awarded on the project/activity	\$ 0
B. Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$ 0
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	0 %
D. Total number of Section 3 businesses receiving non-construction contracts	0

**Part III: Summary**

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low-and very low-income persons, particularly those who are recipients of government assistance for housing. (Check all that apply.)

- Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contracts with the community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
- Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
- Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
- Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
- Other; describe below.

City did not hire new persons with CDBG funds, Positions are posted on City website [www.idahofallsidaho.gov](http://www.idahofallsidaho.gov) and local Job Services, Local newspaper also used to post positions and job search for LMI clients and placement.

Public reporting for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB number.

Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u, mandates that the Department ensures that employment and other economic opportunities generated by its housing and community development assistance programs are directed toward low- and very-low income persons, particularly those who are recipients of government assistance housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients' compliance with Section 3, to assess the results of the Department's efforts to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as self-monitoring tool. The data is entered into a database and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.

**Explanation for Section 3 Summary Report for CDBG**

**Reporting from 4/1/2012 to 9/30/2012**

Sent with CAPER on form 60002 to HUD Field Office, Portland, Scott Rich

Grant Year: B-11-MC-16-0004                      2011 Allocation: \$369,546

Grant Year: B-11-MC-16-0004                      2012 Allocation: \$314,082

**CDBG Projects/activities funded in 2012, 2011, 2010**

**Total Draws between 4-1-12 thru 9-30-12**

Construction                      **\$41,132.80**

Non-construction                      **\$42,910.15**

**\$84,042.95**

***Explanation of funds spent on projects/activities***

**2011 Construction Projects**

**\$4830**

EICAP/Weatherization

**Drawn**

**4/12/12**

**\$10,521.80**

LIFE, Inc. ADA Single Unit LMI homes

**6/27/12**

**\$20,181**

Sr. Center- Flooring carpet changed

**5/9/12**

**\$5600**

EICAP/Weatherization

**6/6/12**

**\$41,132.8**

**2011 Non Construction**

**\$12,506.38**

Administration

**Drawn**

**4/12/12**

**\$14,000**

TRPTA

**4/12/12**

**\$14,251.27**

CLUB, Inc.

**4/12/12**

**\$2152.50**

EICAP/GRG

**6/6/12**

**\$42,910.15**



**Part II: Contracts Awarded**

1. Construction Contracts:

A. Total dollar amount of all contracts awarded on the project	\$ 0
B. Total dollar amount of contracts awarded to Section 3 businesses	\$ 0
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	0 %
D. Total number of Section 3 businesses receiving contracts	0

2. Non-Construction Contracts:

A. Total dollar amount all non-construction contracts awarded on the project/activity	\$ 0
B. Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$ 0
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	0 %
D. Total number of Section 3 businesses receiving non-construction contracts	0

**Part III: Summary**

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low-and very low-income persons, particularly those who are recipients of government assistance for housing. (Check all that apply.)

- Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contracts with the community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
- Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
- Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
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- Other; describe below.

City did not hire new persons with CDBG funds. Positions are posted on City website [www.idahofallsidaho.gov](http://www.idahofallsidaho.gov) and local Job Services. Local newspaper also used to post positions and job search for LMI clients and placement.

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**Explanation for Section 3 Summary Report for CDBG**

**Reporting from 10/1/12 to 3/31/2013**

Sent with CAPER 2012 on form 60002 to HUD Field Office, Portland, Scott Rich

Grant Year: B-11-MC-16-0004                      2011 Allocation: \$369,546

Grant Year: B-11-MC-16-0004                      2012 Allocation: \$314,082

**CDBG Projects/activities funded in 2012, 2011, 2010**

**Total Draws between 9/30/12 thru 3/31/13**

**Construction                      \$133,870.31**

**Non Construction                \$142,191.83**

**\$276,062.14**

**2012 Construction Projects**

**\$45,000**

**FAITH Exterior Rehab**

**Drawn**

**11/14/12**

**\$10,842**

**Haven Basement Ceiling Project**

**11/14/12**

**\$20,000**

**ARK Window Replacement Project**

**11/14/12**

**\$16,345.75, \$500**

**Façade, Signs, LeatherWorks Roof**

**2/15/13 and 3/27/13**

**\$92,687.75**

**2012 Non Construction Projects**

**\$48,674.45, \$12,980.25, \$1161.30**

**Administration**

**Drawn**

**11/14/12, 2/15/13, 3/27/13**

**\$37,852.29, 20,630.79, \$2782.92**

**Code Enforcement**

**11/14/12, 2/15/13, 3/27/13**

**\$4630.24, \$13,029.59**

**CLUB, Inc.**

**2/15/13, 3/27/13**

**\$450**

**LIFE, Inc. Drafting Services**

**3/27/13**

**\$142,191.83**

**\$9090.80 Redirected from 2011 Admin to 2011 LIFE, Inc. to avoid going over allowable 20% Admin Cap.**

**Approved by HUD Field Representative. Drawn after June 27, 2012.**

**2011 Construction Projects**

**\$5570**

**EICAP/Weatherization**

**Drawn**

**11/15/12**

**2010 Construction Projects**

**\$30,000**

**Constitution Plaza - West Façade**

**Drawn**

**11/15/12**

**\$5612.56**

**Great Harvest - East Façade Rehab**

**11/15/12**

**\$35,612.56**



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Activity Summary Report (GPR) for Program Year 2012  
IDAHO FALLS

Date: 20-Sep-2013

Time: 15:45

Page: 1

**PGM Year:** 2007  
**Project:** 0011 - TRANIST AUTHORITY  
**IDIS Activity:** 38 - TARGHEE REGIONAL TRANSIT AUTHORITY

**Status:** Completed 5/23/2012 12:00:00 AM  
**Location:** 1810 W Broadway St Idaho Falls, ID 83402-5072

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Transportation Services (05E)

**National Objective:** LMC

**Initial Funding Date:** 07/22/2008

**Financing**

Funded Amount: 20,000.00  
 Drawn Thru Program Year: 20,000.00  
 Drawn In Program Year: 0.00

**Proposed Accomplishments**

People (General) : 50

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	15,000	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	<b>0</b>
Female-headed Households:	0		0		0			

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	15,000
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	15,000
Percent Low/Mod				100.0%





Moderate	0	0	0	0
Non Low Moderate	0	0	0	50,000
Total	0	0	0	50,000
Percent Low/Mod				0.0%

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
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2008 REPLACED RR CROSSING THAT WAS A BARRIER TO PERSONS WITH DISABILITIES

**PGM Year:** 2008

**Project:** 0008 - TRPTA

**IDIS Activity:** 49 - TRPTA

**Status:** Completed 5/23/2012 12:00:00 AM

**Location:** 810 W Broadway St Idaho Falls, ID 83402-3357

**Objective:** Create suitable living environments

**Outcome:** Availability/accessibility

**Matrix Code:** Transportation Services (05E)

**National Objective:** LMC

**Initial Funding Date:** 07/25/2008

**Financing**

**Description:**

PURCHASE ACCESSIBLE BUSES FOR OFF ROUTE PICKUP FOR HANDICAPPED, SENIORS.

Funded Amount: 20,000.00

Drawn Thru Program Year: 20,000.00

Drawn In Program Year: 333.19

**Proposed Accomplishments**

People (General) : 1

**Actual Accomplishments**

Number assisted:

	<b>Owner</b>		<b>Renter</b>		<b>Total</b>		<b>Person</b>	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	15,000	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	<b>0</b>
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	15,000
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	15,000
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2008	Bus purchased to improve off route services for seniors and handicapped individuals - Values expected to benefit 15000 individuals over a 1 year period.	

PGM Year: 2008

Project: 0013 - EICAP HAVEN

IDIS Activity: 52 - EICAP HAVEN

Status: Completed 5/23/2012 12:00:00 AM

Location: 2480 S Yellowstone Hwy Idaho Falls, ID 83402-4321

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Homeless Facilities (not operating costs) (03C)

National Objective: LMC

Initial Funding Date: 11/24/2008

Financing

Description:

PAVE COURTYARD FOR WOMENS SHELTER

Funded Amount: 18,000.00

Drawn Thru Program Year: 18,000.00

Drawn In Program Year: 0.00

Proposed Accomplishments

Public Facilities : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	175	14
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	5	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0

Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>180</b>	<b>14</b>
Female-headed Households:	0		0		0			

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	180
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	180
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2008	New Haven Community Center to teach life skills such as GED/ED, Computer, meal prep/budget finished construction in Nov 2010. Haven shelter to be used house LMI and crisis single women and children and help them become self reliant.	

**PGM Year:** 2008

**Project:** 0012 - EICAP GRANDPARENTS

**IDIS Activity:** 54 - EICAP HELPING GRANDPARENTS

Status: Completed 5/22/2012 12:00:00 AM

Location: 357 Constitution Way Idaho Falls, ID 83402-3538

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Public Services (General) (05)

National Objective: LMC

**Initial Funding Date:** 11/24/2008

**Financing** **Description:** LEGAL ASSISTANCE FUNDING FOR GRANDPARENTS RAISING GRANDCHILDREN

Funded Amount: 5,000.00

Drawn Thru Program Year: 5,000.00

Drawn In Program Year: 0.00

**Proposed Accomplishments**

People (General) : 10

**Actual Accomplishments**

<i>Number assisted:</i>	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	5	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0



Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>69,000</b>	<b>0</b>

Female-headed Households: 0 0 0 0 0 0 0 0 0

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	69,000
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	69,000
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
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2007 Improvements to Senior Center included: installation and purchase of a new oven and window well coverings for basement windows to avoid rain/snow leaking into basement.

**PGM Year:** 2009

**Project:** 0001 - EICAP New Haven

**IDIS Activity:** 58 - New Haven

Status: Completed 5/23/2012 12:00:00 AM

Location: 357 Constitution Way Idaho Falls, ID 83402-3538

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Public Facilities and Improvement (General) (03)

National Objective: LMC

**Description:**

Assist New Haven in making beds available to the mentally ill persons who come in contact with police or other law enforcement agencies to keep them from the general population in jails.

**Initial Funding Date:** 01/12/2010

**Financing**

Funded Amount: 100,000.00

Drawn Thru Program Year: 100,000.00

Drawn In Program Year: 0.00

**Proposed Accomplishments**

Public Facilities : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic

White:	0	0	0	0	0	0	180	14
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>180</b>	<b>14</b>
Female-headed Households:	0		0		0			

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	180
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	180
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2009	EICAP's New Haven completed in November of 2010. Building is a life skills training facility for the old Haven women's shelter (Training for GED/edu, Computer, food prep/budget and daily activities. Over 180 people are expected to be served.	
<b>PGM Year:</b>	2009	
<b>Project:</b>	0006 - Housing First	
<b>IDIS Activity:</b>	64 - Housing First	

Status: Completed 5/23/2012 12:00:00 AM  
Location: 680 Park Ave Idaho Falls, ID 83402-3514

Objective: Provide decent affordable housing  
Outcome: Sustainability  
Matrix Code: Public Services (General) (05) National Objective: LMC

**Initial Funding Date:** 01/13/2010

**Financing**

Funded Amount: 20,000.00  
Drawn Thru Program Year: 20,000.00  
Drawn In Program Year: 0.00

**Description:**

Project is to pay housing expenses for two homeless persons that would benefit from Housing First.

**Proposed Accomplishments**

People (General) : 2

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	29	5
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>29</b>	<b>5</b>
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	29
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	29
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
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2009 Housing First assisted 29 individuals with homelessness.

**PGM Year:** 2009

**Project:** 0007 - CLUB INC

**IDIS Activity:** 65 - CRISIS INTERVENTION

Status: Completed 5/23/2012 12:00:00 AM

Location: 2001 S Woodruff Ave suite 6 Idaho Falls, ID 83404-6374

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Handicapped Centers (03B)

National Objective: LMC

**Initial Funding Date:** 10/19/2009

**Description:**

**Financing**

Funded Amount: 41,059.00

Drawn Thru Program Year: 41,059.00

Drawn In Program Year: 0.00

**Proposed Accomplishments**

Public Facilities : 10

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	33	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>33</b>	<b>0</b>
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	33
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	33
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2009	Crisis intervention assisted individuals in crisis with housing and other social service needs surrounding homelessness.	
<b>PGM Year:</b>	2010	
<b>Project:</b>	0006 - Facade Improvements	
<b>IDIS Activity:</b>	79 - Facade Improvements	
Status:	Completed 11/15/2012 12:00:00 AM	Objective: Create suitable living environments
Location:	680 Park Ave Idaho Falls, ID 83402-3514	Outcome: Sustainability

Matrix Code: Rehab; Publicly or Privately-Owned  
Commercial/Industrial (14E)

National Objective: SBA

**Initial Funding Date:** 02/17/2011

**Financing**

Funded Amount: 80,000.00  
 Drawn Thru Program Year: 80,000.00  
 Drawn In Program Year: 35,612.56

**Description:**

Facade Improvements to privately owned businesses in the historic downtown Idaho Falls. Facade improvements include rehab of existing facade, awning replacement, business signage, roof projects, code corrections, and emergency related exterior rehab caused by natural causes.

**Proposed Accomplishments**

Businesses : 3

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2010	Funded 4 business facade projects. CAPER 2011 Review requested update to existing data. 12-18-12 LF, Grant Administrator reopened to update data: 5 business facade improvement projects completed to downtown businesses.	

**PGM Year:** 2010

**Project:** 0007 - EICAP Grandparents

**IDIS Activity:** 81 - EICAP Grandparents

**Status:** Completed 5/22/2012 12:00:00 AM

**Location:** 357 Constitution Way Idaho Falls, ID 83402-3538

**Objective:** Create suitable living environments

**Outcome:** Sustainability

**Matrix Code:** Legal Services (05C)

**National Objective:** LMC

**Description:**

Legal aid for grandparents under age 60 who are raising their grandchildren

**Initial Funding Date:** 02/17/2011

**Financing**

Funded Amount: 10,000.00  
 Drawn Thru Program Year: 10,000.00  
 Drawn In Program Year: 0.00

**Proposed Accomplishments**

People (General) : 5

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	28	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0

Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>28</b>	<b>0</b>
Female-headed Households:	0		0		0			

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	28
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	28
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
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2010 Provided 28 grandparents raising grandchildren under age 55 with legal aid assistance.

**PGM Year:** 2010

**Project:** 0008 - CIT Housing

**IDIS Activity:** 82 - CIT Crisis Housing

Status: Completed 5/22/2012 12:00:00 AM

Location: 2001 S Woodruff Ave Idaho Falls, ID 83404-6374

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Handicapped Centers (03B)

National Objective: LMC

**Initial Funding Date:** 03/01/2011

**Financing**

**Description:**

Housing for individuals in crisis

Funded Amount: 50,000.00

Drawn Thru Program Year: 50,000.00

Drawn In Program Year: 0.00

**Proposed Accomplishments**

Public Facilities : 150

**Actual Accomplishments**

<i>Number assisted:</i>	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	150	12
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0

Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>150</b>	<b>12</b>
Female-headed Households:	0		0		0			

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	150
Non Low Moderate	0	0	0	0
Total	0	0	0	150
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
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2010 Provided housing for individuals in crisis broken up as: Housing First provided 2821 bed nights. CIT Crisis House provided 1260 bed nights. Total of 4081 bed nights provided for individuals.

**PGM Year:** 2010

**Project:** 0009 - CIT Training

**IDIS Activity:** 83 - CIT Training

Status: Completed 5/22/2012 12:00:00 AM

Location: 2001 S Woodruff Ave Idaho Falls, ID 83404-6374

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Substance Abuse Services (05F)

National Objective: LMC

**Initial Funding Date:** 03/31/2011

**Description:**

**Financing**

Funded Amount: 5,000.00

Drawn Thru Program Year: 5,000.00

Drawn In Program Year: 0.00

**Proposed Accomplishments**

People (General) : 15

**Actual Accomplishments**

<i>Number assisted:</i>	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	57	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0

American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>57</b>	<b>0</b>

Female-headed Households: 0 0 0 0 0 0 0 0 0

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	57
Total	0	0	0	57
Percent Low/Mod				0.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
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2010 Provided crisis training to 57 participants with first responder roles with a train the trainer CIT program.

**PGM Year:** 2010

**Project:** 0010 - Sidewalk Improvement

**IDIS Activity:** 84 - Sidewalk Improvement

Status: Completed 5/21/2012 12:00:00 AM

Location: 680 Park Ave Idaho Falls, ID 83402-3514

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

**Initial Funding Date:** 03/31/2011

**Description:**

**Financing**

Funded Amount: 43,151.00

Drawn Thru Program Year: 43,151.00

Drawn In Program Year: 0.00

**Proposed Accomplishments**

Housing Units : 8

**Actual Accomplishments**

Number assisted:

Owner		Renter		Total		Person	
Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic

White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	1	0	1	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2010	FY 2010 CDBG funds allocated late in September 2010. City Public Works had projects committed for the year. Idaho Falls construction season ends in early November due to weather. Sidewalk project was delayed until 2011. City completed sidewalk projects in 2011 and utilized FY2010 and FY2011 funds to complete sidewalk projects by Octobr of 2011. Actual accomplishments are provided in 2011 activity code 94.	

**PGM Year:** 2009

**Project:** 0010 - DWI Purchase

**IDIS Activity:** 85 - DWI Purchase

Status: Completed 5/23/2012 12:00:00 AM

Location: 555 W 25th St Idaho Falls, ID 83402-4527

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Acquisition of Real Property (01)

National Objective: LMC

**Initial Funding Date:** 05/24/2011

**Financing** Description: Purchase of exisiting property from State of Idaho by Development Workshop.

Funded Amount: 86,593.00

Drawn Thru Program Year: 86,593.00

Drawn In Program Year: 0.00

**Proposed Accomplishments**

People (General) : 700

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	700	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>700</b>	<b>0</b>
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	700
Non Low Moderate	0	0	0	0
Total	0	0	0	700
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
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2009	Acquisition of property.	
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**PGM Year:** 2011

**Project:** 0001 - Administration

**IDIS Activity:** 86 - Administration

Status: Completed 5/22/2012 12:00:00 AM

Location: ,

Objective:

Outcome:

Matrix Code: General Program Administration (21A)

National Objective:

**Initial Funding Date:** 09/02/2011

**Financing**

Funded Amount: 73,909.20  
 Drawn Thru Program Year: 73,909.20  
 Drawn In Program Year: 12,506.38

**Description:**

Administer FY2011 CDBG program.  
 FY11 Annual Action Plan submitted and a 16% decrease to the CDBG Program was required.  
 Adjustment made to Administration to reflect the 20% allowable under AdminCDBG.  
 Upon authorization by HUD Field Office PoprtlandScott Rich, the amount of \$9090.80 was redirected to  
 existing FY2011 project for LIFE, Inc.  
 Activity Code 89.

**Proposed Accomplishments**

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
<b>Total:</b>	<b>0</b>							

Female-headed Households:

0

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

**PGM Year:** 2011  
**Project:** 0003 - Grandparents Legal Aid  
**IDIS Activity:** 88 - Grandparents Legal Aid

Status: Completed 3/27/2013 12:00:00 AM  
Location: PO Box 51098 Idaho Falls, ID 83405-1098

Objective: Create suitable living environments  
Outcome: Affordability  
Matrix Code: Legal Services (05C)

National Objective: LMC

**Initial Funding Date:** 09/02/2011

**Financing**

Funded Amount: 10,000.00  
Drawn Thru Program Year: 10,000.00  
Drawn In Program Year: 9,395.00

**Proposed Accomplishments**

People (General) : 6

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	16	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16</b>	<b>0</b>
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	16
Non Low Moderate	0	0	0	0
Total	0	0	0	16
Percent Low/Mod				100.0%



Total	9	0	9	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
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2011 Improve ADA access with bathroom remodels and outside ramp installations. FY11 Annual Action Plan required a 16% decrease to CDBG Program. Decrease created an amount over the 20% allowable for Admin/CDBG. Difference of \$9090.80 was redirected from 2011 Admin/CDBG Activity Code 86 to LIFE,Inc.to rehab 2-3 additional homes.

**PGM Year:** 2011

**Project:** 0005 - CLUB Inc. Crisis Intervention Housing

**IDIS Activity:** 90 - CLUB,Inc Crisis Intervention Housing

Status: Completed 5/24/2012 12:00:00 AM

Location: 2001 S Woodruff Ave Idaho Falls, ID 83404-6374

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Rental Housing Subsidies (if HOME, not part of 5% Admin cap) (05S)

National Objective: LMH

**Initial Funding Date:** 09/02/2011

**Financing**

**Description:**

Provide decent affordable housing to individuals in crisis.

Funded Amount: 26,000.00

Drawn Thru Program Year: 26,000.00

Drawn In Program Year: 14,251.27

**Proposed Accomplishments**

Households (General) : 150

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	52	0	52	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>52</b>	<b>0</b>	<b>52</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			

Income Category:

Owner	Renter	Total	Person
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Extremely Low	0	0	0	0
Low Mod	0	52	52	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	52	52	0
Percent Low/Mod		100.0%	100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
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2011 Provided temporary housing for 52 individuals and families in crisis with homelessness.

**PGM Year:** 2011

**Project:** 0006 - TRPTA Bus Purchase/Match

**IDIS Activity:** 91 - TRPTA Bus Purchase/Match

**Status:** Completed 5/23/2012 12:00:00 AM

**Location:** 1810 W Broadway St Ste 7 Suite 7 Idaho Falls, ID 83402-5072

**Objective:** Create suitable living environments

**Outcome:** Availability/accessibility

**Matrix Code:** Transportation Services (05E)

**National Objective:** LMC

**Initial Funding Date:** 09/02/2011

**Financing**

Funded Amount: 14,000.00

Drawn Thru Program Year: 14,000.00

Drawn In Program Year: 14,000.00

**Description:**

Bus purchasematch to provide bus and route expansion to LMI individuals in order to access housing, jobs, medical and education needs.

**Proposed Accomplishments**

People (General) : 22,000

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	22,000	1,100
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>22,000</b>	<b>1,100</b>

Female-headed Households: 0 0 0

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	22,000
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	22,000
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
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2011 Purchased (1)bus for LMI and handicapped individuals by providing matching funds to FTA 17% match ratio with TRPTA.

**PGM Year:** 2011

**Project:** 0007 - Senior Center Improvements

**IDIS Activity:** 92 - Senior Center Improvements

Status: Open

Location: 535 W 21st St Idaho Falls, ID 83402-4528

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Senior Centers (03A)

National Objective: LMC

**Initial Funding Date:** 09/02/2011

**Financing**

Funded Amount: 35,000.00  
 Drawn Thru Program Year: 34,939.50  
 Drawn In Program Year: 20,181.00

**Description:**

Improvement to Senior Center facility to continue to serve and deliver meals to homebound individuals.

**Proposed Accomplishments**

Public Facilities : 1

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	15,145	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0

Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,145</b>	<b>0</b>
Female-headed Households:	0		0		0			

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	15,145
Non Low Moderate	0	0	0	0
Total	0	0	0	15,145
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
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2011 Replaced facility equipment of walk in cooler,air conditioning unit,and repair made to downn spout of roof/gutter.

**PGM Year:** 2011

**Project:** 0008 - Shoup and A Intersection Improvement

**IDIS Activity:** 93 - Shoup/A Intersection Improvement

Status: Completed 5/21/2012 12:00:00 AM

Location: 680 Park Ave Idaho Falls, ID 83402-3514

Objective: Create economic opportunities

Outcome: Availability/accessibility

Matrix Code: Street Improvements (03K)

National Objective: SBA

**Initial Funding Date:** 09/02/2011

**Financing**

Funded Amount: 80,000.00

Drawn Thru Program Year: 80,000.00

Drawn In Program Year: 0.00

**Description:**

Improvement to ShoupA intersection of historic downtown Idaho Falls to prevent slumblight and provide access to businesses.

**Proposed Accomplishments**

People (General) : 1

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
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2011 Intersection improvement to public facility made ADA accessible at Shoup/A street in Idaho Falls,ID.

**PGM Year:** 2011

**Project:** 0009 - Sidewalk Replacement

**IDIS Activity:** 94 - Sidewalk Replacement

Status: Completed 5/21/2012 12:00:00 AM

Location: 680 Park Ave Idaho Falls, ID 83402-3514

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Sidewalks (03L)

National Objective: LMC

**Initial Funding Date:** 09/02/2011

**Description:**

Sidewalk improvement to improve connectibility and accessibilty for LMI area clientele.

**Financing**

Funded Amount: 7,000.00  
 Drawn Thru Program Year: 7,000.00  
 Drawn In Program Year: 0.00

**Proposed Accomplishments**

Public Facilities : 20

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	65	7
Black/African American:	0	0	0	0	0	0	2	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	1	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	7	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>75</b>	<b>7</b>
Female-headed Households:	0		0		0			

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	11
Low Mod	0	0	0	61
Moderate	0	0	0	3
Non Low Moderate	0	0	0	0
Total	0	0	0	75
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2011	Improved access and connectivity for 34 propeties of LMI area neighborhood with FY2010 and FY2011 CDBG funds. FY2010 CDBG allocation recieved late in September of 2010. City Public Works department had projects already committed. Sidewalk project delayed until 2011. City used FY20 and FY2011 funds to complete sidewalk replacement projects by Oct of 2011.	

**PGM Year:** 2011  
**Project:** 0010 - EICAP Weatherization/Minor Home Repair  
**IDIS Activity:** 95 - EICAP Weatherization/Minor Home Repair

**Status:** Completed 11/15/2012 12:00:00 AM  
**Location:** Address Suppressed

**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Rehab; Single-Unit Residential (14A)      **National Objective:** LMH

**Initial Funding Date:** 09/02/2011

**Financing**

Funded Amount: 16,000.00  
 Drawn Thru Program Year: 16,000.00  
 Drawn In Program Year: 16,000.00

**Proposed Accomplishments**

Housing Units : 3

**Actual Accomplishments**

*Number assisted:*

	<b>Owner</b>		<b>Renter</b>		<b>Total</b>		<b>Person</b>	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	4	0	0	0	4	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	4		0		4			

*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	4	0	4	0
Non Low Moderate	0	0	0	0
<b>Total</b>	<b>4</b>	<b>0</b>	<b>4</b>	<b>0</b>
Percent Low/Mod	100.0%		100.0%	



Total 0 0 0 125  
 Percent Low/Mod 100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
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2011	Provided 1 exterior improvement to building to allow safe access to daycare, before/after school programs, and recreational activities to LMI area neighborhood.	
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**PGM Year:** 2011

**Project:** 0012 - Family Care Center - Pipe Replacement Project

**IDIS Activity:** 97 - Ruth House-Galvanized Pipe Replacement

Status: Completed 5/21/2012 12:00:00 AM

Location: 840 Park Ave 840 Park Ave Idaho Falls, ID 83402-3409

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Homeless Facilities (not operating costs) (03C)

National Objective: LMC

**Description:**

Replace galvanized piping to continue providing temporary emergency shelter to benefit single women.

**Initial Funding Date:** 09/02/2011

**Financing**

Funded Amount: 27,000.00

Drawn Thru Program Year: 27,000.00

Drawn In Program Year: 0.00

**Proposed Accomplishments**

Public Facilities : 6

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	116	7
Black/African American:	0	0	0	0	0	0	1	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	4	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	9	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>130</b>	<b>7</b>
Female-headed Households:	0		0		0			

Income Category:

Owner	Renter	Total	Person
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Extremely Low	0	0	0	0
Low Mod	0	0	0	130
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	130
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2011	Replace galvanized piping to continue providing temporary emergency shelter to benefit single women. Piping/Plumbing replaced at a 6 Unit Women's Temporary Emergency Shelter, making each unit have independent plumbing.	

**PGM Year:** 2012

**Project:** 0007 - Haven Basement Ceiling Project

**IDIS Activity:** 100 - Haven Basement Ceiling Project

Status: Open

Location: 680 Park Ave Idaho Falls, ID 83402-3514

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Homeless Facilities (not operating costs) (03C)

National Objective: LMC

**Initial Funding Date:** 11/08/2012

**Financing**

Funded Amount: 12,000.00

Drawn Thru Program Year: 10,842.00

Drawn In Program Year: 10,842.00

**Description:**

Haven Basement Ceiling Project will correct a fire code violation by completing a ceiling in the basement of the facility used to store supplies and donations used to run the Haven which is owned and operated by EICAP.

**Proposed Accomplishments**

Public Facilities : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	186	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>186</b>	<b>0</b>

Female-headed Households: 0 0 0

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	186
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	186
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
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2012 Haven Basement Ceiling Project completed in November of 2012 to correct a fire code concerni the storage area of the Haven (emergency shelter).

**PGM Year:** 2012

**Project:** 0008 - ARK Window Replacement Project

**IDIS Activity:** 101 - ARK Window Replacement Project

**Status:** Completed 11/14/2012 12:00:00 AM

**Location:** 255 E St Idaho Falls, ID 83402-3526

**Objective:** Create suitable living environments

**Outcome:** Availability/accessibility

**Matrix Code:** Homeless Facilities (not operating costs) (03C)

**National Objective:** LMC

**Description:**

ARK Window Replacement Project will replace old and single pain windows at the men's shelter to make it more energy efficient. The ARK is owned and operated by the Family Care Center.

**Initial Funding Date:** 11/08/2012

**Financing**

Funded Amount: 20,000.00

Drawn Thru Program Year: 20,000.00

Drawn In Program Year: 20,000.00

**Proposed Accomplishments**

Public Facilities : 1

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	135	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0

Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>135</b>	<b>0</b>
Female-headed Households:	0		0		0			

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	135
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	135
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
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2012 ARK, Mens Shelter Window Replacement Project completed in Nov of 2012.

**PGM Year:** 2012

**Project:** 0009 - FAITH Exterior Access Project

**IDIS Activity:** 102 - FAITH Exterior Access Project

Status: Completed 11/14/2012 12:00:00 AM

Location: Address Suppressed

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Homeless Facilities (not operating costs) (03C)

National Objective: LMC

**Description:**

FAITH Exterior Access Project will replace old and crumbling concrete and asphalt of the steps, porch and driveway. FAITH is a temporary shelter for individuals and families.

**Initial Funding Date:** 11/08/2012

**Financing**

Funded Amount: 45,000.00

Drawn Thru Program Year: 45,000.00

Drawn In Program Year: 45,000.00

**Proposed Accomplishments**

Public Facilities : 4

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	40	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0

Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>40</b>	<b>0</b>
Female-headed Households:	0		0		0			

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	40
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	40
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2012	Exterior project will improve access to 4 unit temporary housing for families in transition. Project will improve concrete steps and porch of 4 unit apartment and repave asphalt driveway.	

**PGM Year:** 2012

**Project:** 0002 - Code Enforcement

**IDIS Activity:** 103 - Code Enforcement

Status: Completed 3/27/2013 12:00:00 AM

Location: 680 Park Ave Idaho Falls, ID 83402-3514

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Code Enforcement (15)

National Objective: LMA

**Initial Funding Date:** 11/08/2012

**Financing**

Funded Amount: 61,266.00

Drawn Thru Program Year: 61,266.00

Drawn In Program Year: 61,266.00

**Description:**

Code Enforcement will provide neighborhood cleanup events, education, and enforcement of City Ordinances and Code to LMI area neighborhoods within the 3 Census Tracts in Idaho Falls.

**Proposed Accomplishments**

People (General) : 6

Total Population in Service Area: 13,056

Census Tract Percent Low / Mod: 64.00

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2012	To provide 6 cleanup activities to LMI area neighborhoods in census tracts 9707,9711,9712 as well as code enforcement activities to comply with local ordinances.	

**PGM Year:** 2012  
**Project:** 0003 - Administration  
**IDIS Activity:** 104 - Administration

**Status:** Completed 3/27/2013 12:00:00 AM  
**Location:** ,

**Objective:**  
**Outcome:**  
**Matrix Code:** General Program Administration (21A)      **National Objective:**

**Initial Funding Date:** 11/08/2012

**Financing**

**Description:**  
 Administration of the CDBG Program including salary benefits.

Funded Amount: 62,816.00  
 Drawn Thru Program Year: 62,816.00  
 Drawn In Program Year: 62,816.00

**Proposed Accomplishments**

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
<b>Total:</b>	<b>0</b>							

Female-headed Households:

0

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

**PGM Year:** 2012  
**Project:** 0004 - LIFE,Inc ADA Improvements  
**IDIS Activity:** 105 - LIFE,Inc. Housing Rehab with ADA Home Modifications

Status: Open  
 Location: Address Suppressed

Objective: Create suitable living environments  
 Outcome: Availability/accessibility  
 Matrix Code: Rehab; Single-Unit Residential (14A)      National Objective: LMH

**Initial Funding Date:** 11/08/2012

**Financing**

Funded Amount: 37,000.00  
 Drawn Thru Program Year: 520.00  
 Drawn In Program Year: 520.00

**Description:**

LIFE,Inc.  
 Housing Rehab Project will provide 6-8 ADA home modifications to benefit LMI ownerrenter clients with mobility issues.

**Proposed Accomplishments**

Housing Units : 7

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>							
Female-headed Households:	0		0		0			

Income Category:

**Owner    Renter    Total    Person**

Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
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2012 6-20-13 Three projects/homes made ADA accessible, remaining projects in process and expected to be completed by July 30, 2013.

**PGM Year:** 2012

**Project:** 0012 - Facade Improvement

**IDIS Activity:** 106 - Facade Improvements

Status: Open

Location: 310 Park Ave 310 Park Ave Idaho Falls, ID 83402-3611

Objective: Create economic opportunities

Outcome: Sustainability

Matrix Code: CI Building Acquisition, Construction, Rehabilitation (17C) National Objective: SBA

**Initial Funding Date:** 11/08/2012

**Financing**

Funded Amount: 50,000.00

Drawn Thru Program Year: 16,845.75

Drawn In Program Year: 16,845.75

**Description:**

Facade Improvement to businesses in the downtown of Idaho Falls to prevent conditions of slum and blight and create economic opportunity for downtown businesses. The Idaho Falls Downtown Development Corporation is a non profit agency that submits an annual application with a specific amount requested of CDBG funds to assist with several facade improvement projects to qualifying buildings/businesses in the downtown of Idaho Falls. Some of the improvements include facade improvements, code correction to structure analysis, roof, safety features, signs, and awnings.

**Proposed Accomplishments**

Businesses : 2

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
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2012 Facade Improvement Program assists downtown Idaho Falls businesses with improvements to existing facades, signs, anings, and code corrections. Projects were completed in 2012 with 2010 and 2012 funding. Constitution Plaza West Facade was completed in 2012 with 2010 funding. Great Harvest East Facade was repaired in 2012 with 2010 funding. LeatherWorks Roof Project completed with 2012 funds. LaVanilla Bean sign project completed with 2012 funds. Business Development Center sign project completed with 2012 funding.

**PGM Year:** 2012

**Project:** 0005 - CLUB Inc. Crisis Intervention Housing

**IDIS Activity:** 107 - CLUB,Inc. CIT Housing

Status: Completed 5/17/2013 12:00:00 AM

Location: 2001 S Woodruff Ave Ste 6 2001 S Woodruff Ave Ste 6 Idaho Falls, ID 83404-6371

Objective: Provide decent affordable housing

Outcome: Sustainability

Matrix Code: Rental Housing Subsidies (if HOME, not part of 5% Admin cap) (05S) National Objective: LMH

**Initial Funding Date:** 11/08/2012

**Financing**

Funded Amount: 26,000.00

**Description:**

Temporary housing, shelster andor resources for individuals andor families in crisis due to issues surrounding mental health,drugs, alcohol, and incarceration.

Drawn Thru Program Year: 17,659.83

Drawn In Program Year: 17,659.83

**Proposed Accomplishments**

Households (General) : 150

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	134	0	134	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>134</b>	<b>0</b>	<b>134</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	134	134	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	134	134	0
Percent Low/Mod		100.0%	100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
-------	--------------------------	--------------

2012 CLUB Inc. to provide temporary housing to individuals and families in crisis due to issues surrounding mental illness, drug/alcohol addiction and incarceration.

**PGM Year:** 2008

**Project:** 0016 - Habitat for Humanity Housing Rehab

**IDIS Activity:** 108 - Habitat for Humanity Housing Rehab

Status: Open

Location: 680 Park Ave Idaho Falls, ID 83402-3514

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

**Initial Funding Date:** 06/14/2012

**Financing**

Funded Amount: 4,881.39  
 Drawn Thru Program Year: 0.00  
 Drawn In Program Year: 0.00

**Description:**

Housing rehab to add ADA feature to Habitat for Humanity house located at Deloy Street. Project to benefit LMI clientell with ADA access in the home for wheelchair access. Approved by HUD Field Rep to redirect funds from left over portion of 2008 EICAP Housing Rehab Activity 45 to Habitat for Humanity in an email dated 2-23-12. Email in the file.

**Proposed Accomplishments**

Housing Units : 1

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>

Female-headed Households: 0

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

**Years**      **Accomplishment Narrative**      **# Benefitting**

2008

**Total Funded Amount: \$1,247,104.21**  
**Total Drawn Thru Program Year: \$1,162,960.90**  
**Total Drawn In Program Year: \$367,750.78**

PR06 - Summary of Consolidated Plan Projects for Report  
Year

Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	
2012 2	Code Enforcement	Code Enforcement of LMI Area Neighborhoods within the 3 US Census Tracts. Cleanup events, education, information and enforcement of city ordinances and codes.	CDBG	\$61,266.00	\$61,266.00	\$61,266.00	\$0.00
3	Administration	Administer FY2011 CDBG Program Year	CDBG	\$62,816.00	\$62,816.00	\$62,816.00	\$0.00
4	LIFE, Inc ADA Improvements	Bathroom remodel and outdoor ramp installation. Single unit ADA home modifications to owned/rented properties of LMI clients with mobility issues. Bathroom remodels and ramp installations. Modification to homes to improve ADA accessibility.	CDBG	\$37,000.00	\$37,000.00	\$520.00	\$36,480.00
5	CLUB Inc. Crisis Intervention Housing	CLUB, Inc. provides housing and resources to individuals and families in crisis due to mental health illness, drug and/or alcohol addiction and incarceration.	CDBG	\$26,000.00	\$26,000.00	\$17,659.83	\$8,340.17
7	Haven Basement Ceiling Project	Haven Basement Ceiling Project will correct a fire code correction by providing a ceiling in the basement of the storage area of the Haven located in the basement. The area being corrected provides storage of donated items and facility supplies to run the Haven Shelter.	CDBG	\$12,000.00	\$12,000.00	\$10,842.00	\$1,158.00
8	ARK Window Replacement Project	ARK is a temporary men's shelter that will benefit by a replacing windows at the facility. Project will replace old and single pain windows to make the facility more energy efficient. The ARK is owned and operated by the Family Care Center.	CDBG	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00
9	FAITH Exterior Access Project	FAITH Exterior Access Project will replace old crumbling concrete and asphalt to the steps, porth and driveway. FAITH is a temporary shelter for individuals and families.	CDBG	\$45,000.00	\$45,000.00	\$45,000.00	\$0.00
10	LIFE, Inc Housing Rehab with ADA Home Modifications	Single unit ADA home modifications to owned/rented properties of LMI clients with mobility issues. Bathroom remodels and ramp installations.	CDBG	\$37,000.00	\$0.00	\$0.00	\$0.00
11	Code Enforcement	Code Enforcement of LMI Area Neighborhoods within the 3 US Census Tracts. Cleanup events, education, information and enforcement of city ordinances and codes.	CDBG	\$61,266.00	\$0.00	\$0.00	\$0.00

## OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT

PR06 - Summary of Consolidated Plan Projects for Report  
Year

Plan IDIS Year Project	Project Title and Description		Program	Amount Drawn in Report Year
2012 2	Code Enforcement	Code Enforcement of LMI Area Neighborhoods within the 3 US Census Tracts. Cleanup events, education, information and enforcement of city ordinances and codes.	CDBG	\$61,266.00
3	Administration	Administer FY2011 CDBG Program Year	CDBG	\$62,816.00
4	LIFE, Inc ADA Improvements	Bathroom remodel and outdoor ramp installation. Single unit ADA home modifications to owned/rented properties of LMI clients with mobility issues. Bathroom remodels and ramp installations. Modification to homes to improve ADA accessibility.	CDBG	\$520.00
5	CLUB Inc. Crisis Intervention Housing	CLUB, Inc. provides housing and resources to individuals and families in crisis due to mental health illness, drug and/or alcohol addiction and incarceration.	CDBG	\$17,659.83
7	Haven Basement Ceiling Project	Haven Basement Ceiling Project will correct a fire code correction by providing a ceiling in the basement of the storage area of the Haven located in the basement. The area being corrected provides storage of donated items and facility supplies to run the Haven Shelter.	CDBG	\$10,842.00
8	ARK Window Replacement Project	ARK is a temporary men's shelter that will benefit by a replacing windows at the facility. Project will replace old and single pain windows to make the facility more energy efficient. The ARK is owned and operated by the Family Care Center.	CDBG	\$20,000.00
9	FAITH Exterior Access Project	FAITH Exterior Access Project will replace old crumbling concrete and asphalt to the steps, porth and driveway. FAITH is a temporary shelter for individuals and families.	CDBG	\$45,000.00
10	LIFE, Inc Housing Rehab with ADA Home Modifications	Single unit ADA home modifications to owned/rented properties of LMI clients with mobility issues. Bathroom remodels and ramp installations.	CDBG	\$0.00
11	Code Enforcement	Code Enforcement of LMI Area Neighborhoods within the 3 US Census Tracts. Cleanup events, education, information and enforcement of city ordinances and codes.	CDBG	\$0.00

OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT

PR06 - Summary of Consolidated Plan Projects for Report  
Year

Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw
2012 12	Facade Improvement	CDBG	\$50,000.00	\$50,000.00	\$16,845.75	\$33,154.25
13	CLUB, Inc.	CDBG	\$50,000.00	\$0.00	\$0.00	\$0.00

OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT

PR06 - Summary of Consolidated Plan Projects for Report  
Year

Plan IDIS Year Project	Project Title and Description		Program	Amount Drawn in Report Year
2012 12	Facade Improvement	Facade Improvement to businesses in the downtown of Idaho Falls. Efforts are to prevent conditions of slum and blight and create economic opportunity for downtown businesses.	CDBG	\$16,845.75
13	CLUB,Inc.	Crisis Housing for individuals and families in crisis.	CDBG	\$0.00

**IDIS PR23**

**Summary of Accomplishments**



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Summary of Accomplishments  
 Program Year: 2012

DATE: 06-17-13  
 TIME: 14:12  
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*PR23*

IDAHO FALLS

**Count of CDBG Activities with Disbursements by Activity Group & Matrix Code**

Activity Group	Activity Category	Underway Count	Underway Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Acquisition	Acquisition of Real Property (01)	0	\$0.00	1	\$0.00	1	\$0.00
	<b>Total Acquisition</b>	<b>0</b>	<b>\$0.00</b>	<b>1</b>	<b>\$0.00</b>	<b>1</b>	<b>\$0.00</b>
Economic Development	Rehab; Publicly or Privately-Owned Commercial/Industrial (14E)	0	\$0.00	1	\$35,612.56	1	\$35,612.56
	CI Building Acquisition, Construction, Rehabilitation (17C)	1	\$16,845.75	0	\$0.00	1	\$16,845.75
	<b>Total Economic Development</b>	<b>1</b>	<b>\$16,845.75</b>	<b>1</b>	<b>\$35,612.56</b>	<b>2</b>	<b>\$52,458.31</b>
Housing	Rehab; Single-Unit Residential (14A)	3	\$11,041.80	3	\$16,000.00	6	\$27,041.80
	Code Enforcement (15)	0	\$0.00	1	\$61,266.00	1	\$61,266.00
	<b>Total Housing</b>	<b>3</b>	<b>\$11,041.80</b>	<b>4</b>	<b>\$77,266.00</b>	<b>7</b>	<b>\$88,307.80</b>
Public Facilities and Improvements	Public Facilities and Improvement (General) (03)	0	\$0.00	2	\$0.00	2	\$0.00
	Senior Centers (03A)	0	\$0.00	1	\$20,181.00	1	\$20,181.00
	Handicapped Centers (03B)	0	\$0.00	2	\$0.00	2	\$0.00
	Homeless Facilities (not operating costs) (03C)	3	\$75,842.00	2	\$0.00	5	\$75,842.00
	Youth Centers (03D)	0	\$0.00	1	\$0.00	1	\$0.00
	Street Improvements (03K)	0	\$0.00	1	\$0.00	1	\$0.00
	Sidewalks (03L)	0	\$0.00	1	\$0.00	1	\$0.00
	<b>Total Public Facilities and Improvements</b>	<b>3</b>	<b>\$75,842.00</b>	<b>10</b>	<b>\$20,181.00</b>	<b>13</b>	<b>\$96,023.00</b>
Public Services	Public Services (General) (05)	0	\$0.00	2	\$0.00	2	\$0.00
	Senior Services (05A)	0	\$0.00	1	\$0.00	1	\$0.00
	Legal Services (05C)	1	\$9,395.00	1	\$0.00	2	\$9,395.00
	Transportation Services (05E)	0	\$0.00	3	\$14,333.19	3	\$14,333.19
	Substance Abuse Services (05F)	0	\$0.00	1	\$0.00	1	\$0.00
	Rental Housing Subsidies (if HOME, not part of 5% Admin cap) (05S)	1	\$17,659.83	1	\$14,251.27	2	\$31,911.10
	<b>Total Public Services</b>	<b>2</b>	<b>\$27,054.83</b>	<b>9</b>	<b>\$28,584.46</b>	<b>11</b>	<b>\$55,639.29</b>
General Administration and Planning	General Program Administration (21A)	0	\$0.00	2	\$75,322.38	2	\$75,322.38
	<b>Total General Administration and Planning</b>	<b>0</b>	<b>\$0.00</b>	<b>2</b>	<b>\$75,322.38</b>	<b>2</b>	<b>\$75,322.38</b>
<b>Grand Total</b>		<b>9</b>	<b>\$130,784.38</b>	<b>27</b>	<b>\$236,966.40</b>	<b>36</b>	<b>\$367,750.78</b>



IDAHO FALLS

**CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type**

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Acquisition	Acquisition of Real Property (01)	Persons	0	700	700
	<b>Total Acquisition</b>		<b>0</b>	<b>700</b>	<b>700</b>
Economic Development	Rehab; Publicly or Privately-Owned Commercial/Industrial (14E)	Business	0	5	5
	CI Building Acquisition, Construction, Rehabilitation (17C)	Business	0	0	0
	<b>Total Economic Development</b>		<b>0</b>	<b>5</b>	<b>5</b>
Housing	Rehab; Single-Unit Residential (14A)	Housing Units	8	14	22
	Code Enforcement (15)	Persons	0	13,056	13,056
	<b>Total Housing</b>		<b>8</b>	<b>13,070</b>	<b>13,078</b>
Public Facilities and Improvements	Public Facilities and Improvement (General) (03)	Persons	0	50,000	50,000
		Public Facilities	0	180	180
	Senior Centers (03A)	Public Facilities	0	15,145	15,145
	Handicapped Centers (03B)	Public Facilities	0	183	183
	Homeless Facilities (not operating costs) (03C)	Public Facilities	0	310	310
	Youth Centers (03D)	Public Facilities	0	125	125
	Street Improvements (03K)	Persons	0	1	1
	Sidewalks (03L)	Public Facilities	0	75	75
	<b>Total Public Facilities and Improvements</b>		<b>0</b>	<b>66,019</b>	<b>66,019</b>
Public Services	Public Services (General) (05)	Persons	0	34	34
	Senior Services (05A)	Persons	0	69,000	69,000
	Legal Services (05C)	Persons	16	28	44
	Transportation Services (05E)	Persons	0	52,000	52,000
	Substance Abuse Services (05F)	Persons	0	57	57
	Rental Housing Subsidies (if HOME, not part of 5% Admin cap) (05S)	Households	0	52	52
	<b>Total Public Services</b>		<b>16</b>	<b>121,171</b>	<b>121,187</b>
<b>Grand Total</b>			<b>24</b>	<b>200,965</b>	<b>200,989</b>



IDAHO FALLS

CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Hispanic		Total Hispanic Households	
		Total Persons	Persons		
Housing	White	0	0	22	0
	Black/African American	0	0	0	0
	American Indian/Alaskan Native & White	0	0	0	0
	<b>Total Housing</b>	<b>0</b>	<b>0</b>	<b>22</b>	<b>0</b>
Non Housing	White	187,824	4,659	52	0
	Black/African American	3	0	0	0
	American Indian/Alaskan Native	4	0	0	0
	American Indian/Alaskan Native & White	1	0	0	0
	Other multi-racial	21	0	0	0
	<b>Total Non Housing</b>	<b>187,853</b>	<b>4,659</b>	<b>52</b>	<b>0</b>
Grand Total	White	187,824	4,659	74	0
	Black/African American	3	0	0	0
	American Indian/Alaskan Native	4	0	0	0
	American Indian/Alaskan Native & White	1	0	0	0
	Other multi-racial	21	0	0	0
	<b>Total Grand Total</b>	<b>187,853</b>	<b>4,659</b>	<b>74</b>	<b>0</b>



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Summary of Accomplishments  
Program Year: 2012

DATE: 06-17-13  
TIME: 14:12  
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IDAHO FALLS

**CDBG Beneficiaries by Income Category**

No data returned for this view. This might be because the applied filter excludes all data.





U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Performance Measures Report  
 Program Year IDAHO FALLS,ID

Economic Development (continued)

	Create Suitable Living			Provide Decent Housing			Create Economic Oppor	
	Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford
Professional	0	0	0	0	0	0	0	0
Technicians	0	0	0	0	0	0	0	0
Sales	0	0	0	0	0	0	0	0
Office and Clerical	0	0	0	0	0	0	0	0
Craft Workers (skilled)	0	0	0	0	0	0	0	0
Operatives (semi-skilled)	0	0	0	0	0	0	0	0
Laborers (unskilled)	0	0	0	0	0	0	0	0
Service Workers	0	0	0	0	0	0	0	0
Of jobs created, number with employer sponsored health care benefits	0	0	0	0	0	0	0	0
Number unemployed prior to taking jobs	0	0	0	0	0	0	0	0
Total Number of Jobs Retained	0	0	0	0	0	0	0	0
Types of Jobs Retained								
Officials and Managers	0	0	0	0	0	0	0	0
Professional	0	0	0	0	0	0	0	0



Totals for all Areas

---

Number of new businesses assisted	IDIS PR84 Report Not Availabe	0
Number of existing businesses assisted	PR84-CDBG Strategy Arrea, CDFI, and	0
Number of jobs created or retained in area	Local Target Area	0
Amount of funds leveraged	(IDIS not providing data at this time)	0
Number of LMI persons assisted		
By direct benefit activities		0
By area benefit activities		0
Number of LMI households assisted		0
Number of acres of brownfields remediated		0
Number with new access to public facilities/improvements		0
Number of business facades/buildings rehabilitated		0
Slum/blight demolition		0

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**After Page 43:**

**Map of Census Tracts - Geographic Distribution/Location of Investment**

**Notices of Public Hearing**

**Agenda of Public Hearing**

**Newspaper Ad of Public Hearing**

**Resolution July 11, 2013 Council Meeting**

# Legend

● Projects

## Census Tracts

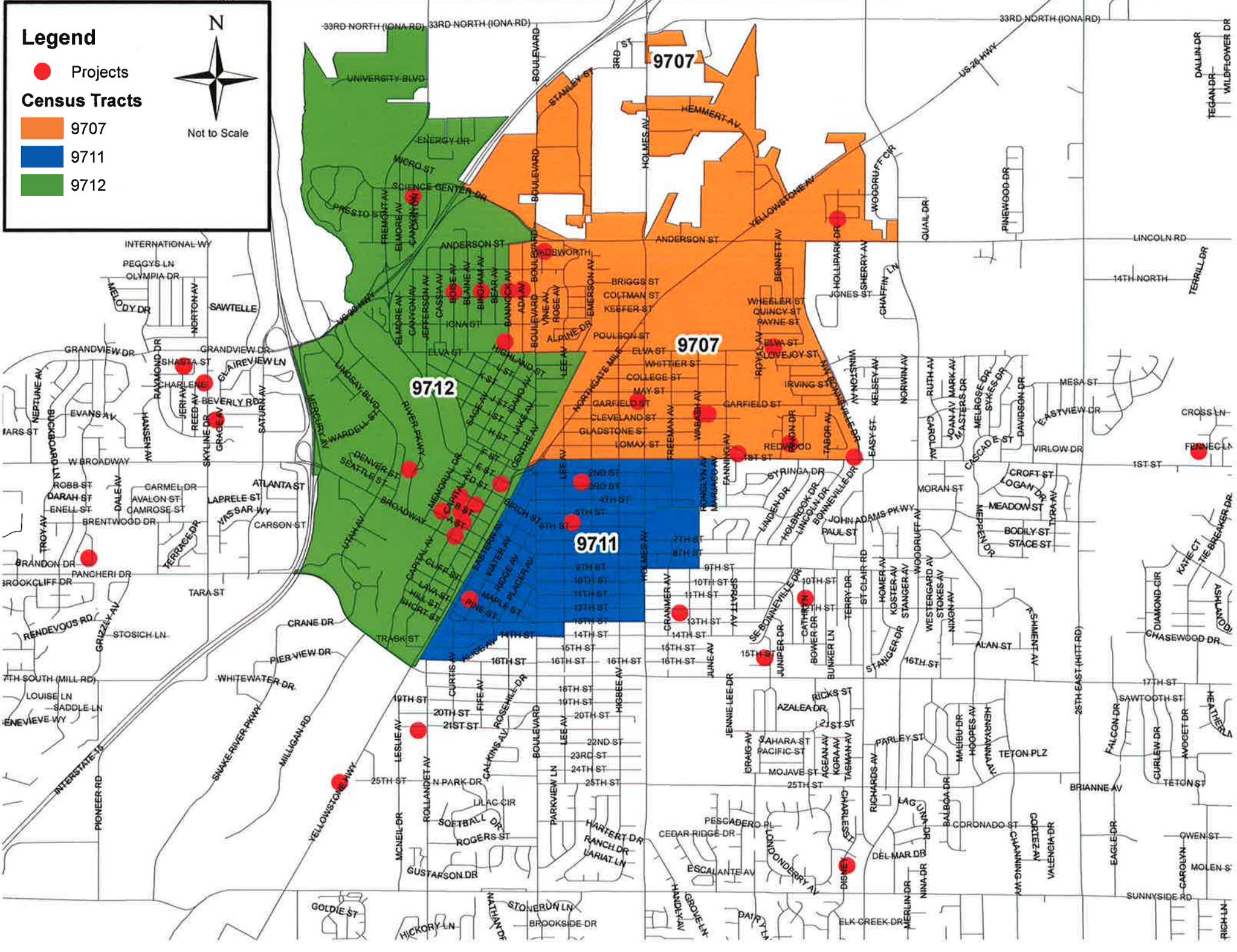
9707

9711

9712



Not to Scale





# CITY OF IDAHO FALLS

## PLANNING AND BUILDING DIVISION

P.O. BOX 50220  
IDAHO FALLS, IDAHO 83405-0220  
[www.idahofallsidaho.gov](http://www.idahofallsidaho.gov)

Planning Department • (208) 612-8276      FAX (208) 612-8520      Building Department • (208) 612-8270

RRM-056-13

### MEMORANDUM

TO: Mayor and Council  
FROM: Renee R. Magee, Director  
SUBJECT: Public Hearing, Comprehensive Annual Performance and Evaluation Report,  
Community Development Block Grant Funding, Fiscal Year 2012  
DATE: June 13, 2013

---

The purpose of this public hearing is to invite comments on the draft Comprehensive Annual Performance and Evaluation Report (CAPER) which describes the activities and status of the programs funded by the Community Development Block Grant in Fiscal Year 2012. After the hearing this evening, written comments will be accepted until June 28, 2012.

cc: Rose Anderson, City Clerk  
file

Attachments: Display advertisement published in *The Post Register*, June 2, 2013

NOTICE OF PUBLIC HEARING  
REGARDING THE 2012 COMPREHENSIVE ANNUAL PREFORMANACE AND  
EVALUATION REPORT (CAPER)  
FOR THE CITY OF IDAHO FALLS  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM.

The City Council of the City of Idaho Falls will conduct a public hearing during its regularly scheduled meeting at 7:30 p.m., Thursday June 13, 2013 in the Idaho Falls City Council Chambers, 680 Park Avenue. The Council will hear testimony on the draft FY2012 Community Development Block Grant (CDBG) Annual Report (formally known as the Comprehensive Annual Performance and Evaluation Report (CAPER). This will be the 9<sup>th</sup> annual report and will describe the FY2012 CDBG projects and activities implemented and their status with regards to the FY2012 Annual Action Plan.

All persons interested in how CDBG funds were spent are invited to attend the hearing and submit oral or written comments. Special invitation is extended to persons with disabilities, residents of affordable housing developments, and members of minority groups. If you need communication aids or services or other accommodations to participate, please call us at 612-8323 at least three days prior to the meeting so we may adequately meet your needs.

Copies of the Draft Annual Report, i.e. Comprehensive Annual Performance and Evaluation Report (CAPER) are available after June 6<sup>th</sup> at the City Hall Annex Building in the Planning Department, 680 Park Avenue or on line at [www.idahofallsidaho.gov](http://www.idahofallsidaho.gov) in the Planning and Building Department under CDBG. Alternate formats of the Plan may be requested by calling 612-8323 or emailing [lfarris@idahofallsidaho.gov](mailto:lfarris@idahofallsidaho.gov) .

A fifteen-day comment period will begin June 14, 2013 and will extend to June 28, 2013 in order to receive comments on the Report. All comments delivered during the public hearing or in writing during the 15 day comment period will be considered when finalizing the draft for submittal to the U.S. Department of Housing and Urban Development (HUD).

**2012 CAPER Public Hearing Schedule**

June 13, 2013, 7:30 p.m.	Public Hearing - Present CAPER
June 14, 2013	15 Day Public Comment Starts
June 28, 2013	15 Day Public Comment Ends
June 28, 2013	PDF of CAPER to HUD
(CAPER due to HUD on June 30 <sup>th</sup> , 2013)	
July 11, 2013, 7:30 p.m.	Council Meeting/Request Resolution
	Hard Copy with Resolution to be mailed to HUD

**Dated this June 4, 2013**

Lisa Farris, Grant Administrator  
City of Idaho Falls  
680 Park Avenue  
Idaho Falls, Idaho 83405-0220

**Please publish June 2, 2013**

**CITY OF IDAHO FALLS, IDAHO**  
**COUNCIL MEETING AGENDA**  
**REGULAR MEETING**  
**COUNCIL CHAMBERS, 680 PARK AVENUE**  
**JUNE 13, 2013**  
**7:30 P.M.**

**MAYOR**

Call to order.

Roll call.

Recognition of citizens from the floor.

**CONSENT AGENDA**

Items from the Mayor:

Appointments/Re-Appointments.

Items from the City Clerk:

Minutes from the May 23, 2013 Council Work Session, and the May 23, 2013 Regular Council Meeting;

Monthly Reports from various Division and Department Heads;

Approval of Monthly Expenditure Summary dated May 1, 2013 through May 31, 2013;

Approval of the Monthly Treasurer's Report for the month of May, 2013;

Approval of License Applications, all carrying the required approvals; and,

Request for Council ratification for the publication of legal notices calling for public hearings on June 13, 2013.

Memo from the Public Works Director:

Request for authorization to advertise to receive bids for Concrete Improvements Sunnyside Road to Snake River Parkway.

**REGULAR AGENDA**

**DIVISION DIRECTORS**

Memo from the Airport Director:

Amendment to Airport Lease Agreement between the City of Idaho Falls and Micro Tool, Inc.

**COUNCIL MEETING AGENDA**  
**REGULAR MEETING**  
**JUNE 13, 2013**  
**Page 3**

**MAYOR**

Annexation Proceedings Prior to Platting (Targhee Partners, 3.5 Acres, Section 8, Township 2 North, Range 38, East of the Boise Meridian):

Memo from the Planning and Building Director;

Annexation Agreement;

Annexation Ordinance; and,

Conducting of a public hearing to consider the initial zoning of the newly annexed area (Targhee Partners, 3.5 Acres, Section 8, Township 2 North, Range 38, East of the Boise Meridian) (Requested I & M-1 (Industrial and Manufacturing) Zoning) (said hearing to be held only if said property is annexed).

Conducting of a public hearing concerning the Comprehensive Annual Performance Evaluation Report (CAPER) which describes the activities and status of the programs funded by the Community Development Block Grant in Fiscal year 2012.

Adjournment.

*If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the City of Idaho Falls, you may contact City Clerk Rosemarie Anderson at Telephone Number 612-8414 or the ADA Coordinator Lisa Farris at Telephone Number 612-8323 as soon as possible and they will make every effort to adequately meet your needs.*



**CITY OF IDAHO FALLS**  
**FY2012 CAPER**  
 9th Annual  
 Comprehensive Annual Performance and Evaluation Report

*U.S. Department of Housing & Urban Development - HUD  
 Community Development Block Grant Program - CDBG*

**Presentation to City Council**  
**June 13, 2013 Public Hearing**

**Making a Difference in 2012**  
**Projects/Activities Completed**

**Code Enforcement:** 6 Neighborhood Cleanups in LMI neighborhoods  
**Facade Program:** 4 Projects to Downtown (IFDDC)  
 LeatherWorks Roof repair  
 Great Harvest Facade wall repaired  
 La Vanilla Bean Sign project  
 Business Dev. Center Sign project

**FAITH:** 40 individuals assisted - Transitional housing - Exterior Rehab  
**LIFE, Inc.:** 6 homes made ADA accessible  
**CLUB, Inc.:** 7 families and 134 individuals assisted with homelessness  
**ARK Men's Shelter:** 135 clients served/16,137 bed nights - Window replacement project for energy efficiency  
**Haven Shelter:** 90 adults/96 children assisted - Basement Ceiling Project

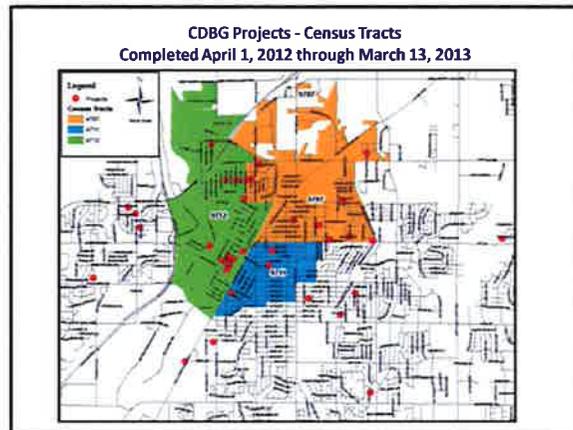
**Fair Housing Month/Workshop:** 126 attendees - City participated/sponsored  
**Homeless Stand Down:** Held at the VFW on Constitution/ Printing costs for flyers  
**2012 Point in Time Count:** 36 Unsheltered/155 sheltered (down 3% from 2011)

**CDBG Basics**  
**Criteria for Projects/Activities**

**Must meet 1 of 3 National Objectives (HUD):**  
 -Benefit Low and Moderate Income Person  
*Idaho Falls family of 4 making less than \$48,950*  
 -Prevent/Eliminate conditions of Slum and Blight  
 -Meet an Urgent Need

**Must be a HUD Eligible Activity:**  
 -Construction of Public Infrastructure  
 -Handicapped Access to Public Facilities  
 -Housing Rehab, Social Services, Business Rehab  
 -Acquisition, Clearance, and Disposition of property  
 -Relocation costs, Economic Development, Job Creation or Training

**Additional Criteria**  
 -Projects must meet the goals of City's 2011-15 Five Year Consolidated Plan  
 -Selected for the Annual Action Plan



**Project/Activity must fit into 1 of 4 Priorities**  
**defined by HUD**

**Community Development Priority**  
 neighborhood revitalization activities that promote public health, safety and welfare.

**Economic Development Priority**  
 Improve economic conditions throughout the community, principally for Low to Moderate Income (LMI) persons.

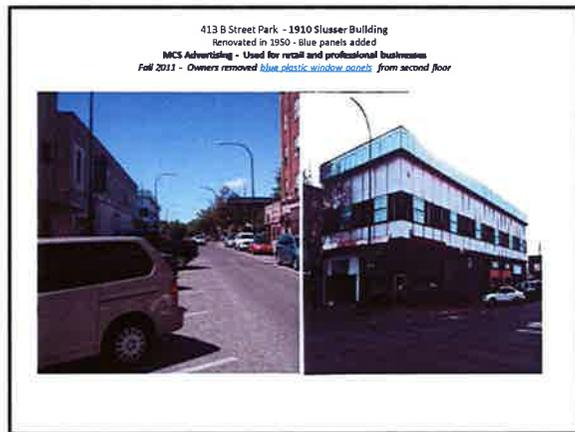
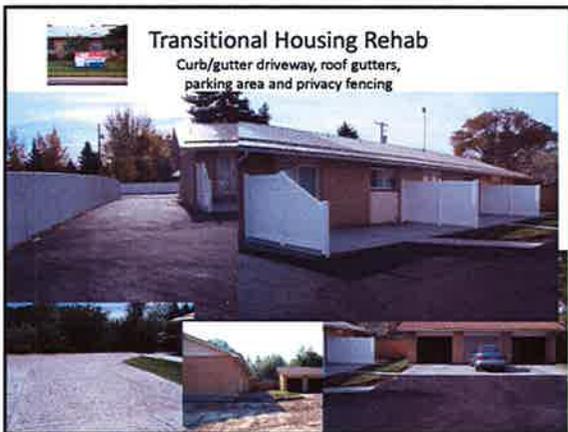
**Housing Development Priority**  
 Encourage development of new, affordable single-, multi-family, and special needs housing through private developers and non-profits.

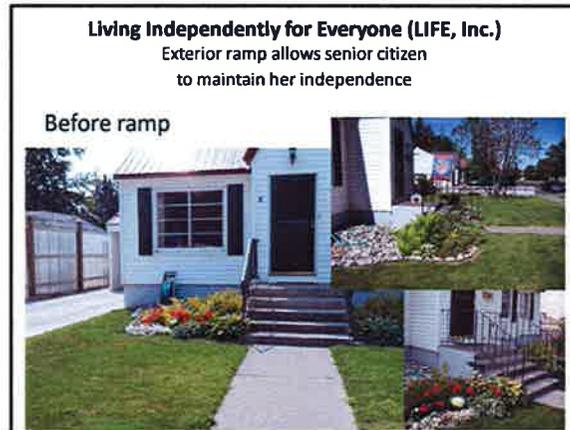
**Public Service Priority**  
 Encourage partnerships with social service providers, faith-based groups, private businesses, school districts, non-profit agencies, and community leaders to meet the needs of families in poverty.

**Current Balances**  
 04/24/2012

Year	Award	Balance	% remaining
FY04	\$ 491,000	\$ 0	0%
FY05	\$ 465,543	\$ 0	0%
FY06	\$ 418,940	\$ 0	0%
FY07	\$ 417,257	\$ 0	0%
FY08	\$ 402,199	\$ 4881.39	-0.012136%
FY09	\$ 407,064	\$ 0	0%
CDBG-R	\$ 109,234	\$ 0	0%
FY2010	\$ 441,751	\$ 0	0%
FY2011	\$ 369,546	\$ 129.50	-0.00035%
<b>FY2012</b>	<b>\$314,082</b>	<b>\$49,092.25</b>	<b>-0.1563%</b>
<b>Totals:</b>	<b>\$3,836,616</b>	<b>\$ 54,103.14</b>	<b>-0.168786%</b>

**FY2013 CDBG funds requested \$314,082 from HUD - Pending Approval**





**April 2012 Fair Housing Month**

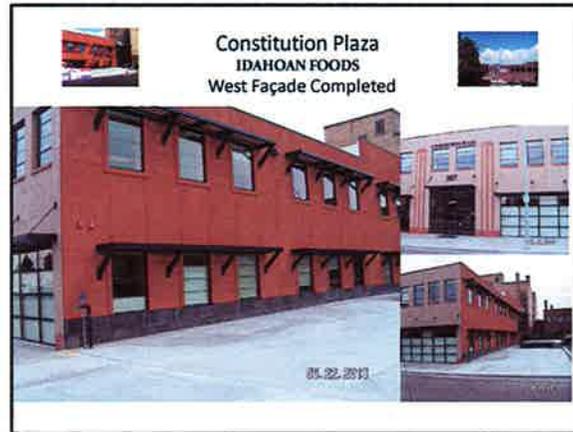
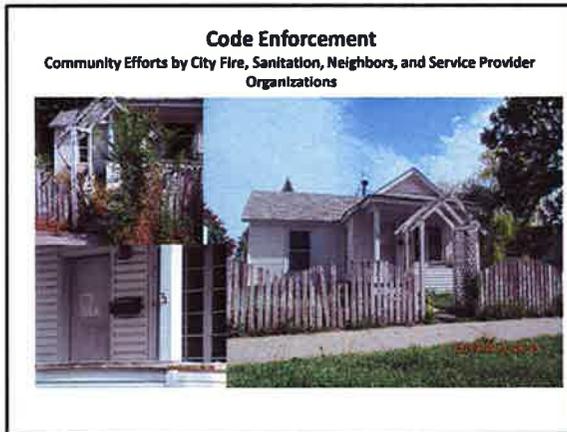
Provided by Idaho Falls Legal Aid Services  
 Fair Housing Proclamation delivered by the Mayor




Fair Lending/Fair Housing Training

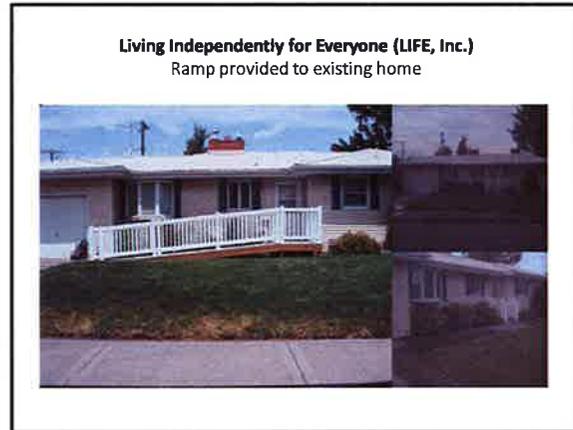
- Fair Housing Act
- Support Animals and Reasonable Accommodations
- Fair Lending and Foreclosure Prevention
- Capacity Building: Fair Housing Compliance for Government Officials





**CDBG Projects completed in 2012  
with prior year funds**

TRPTA Bus purchase/bike rack (2008 and 2011 funds)  
 IFDDC Façade for Public Safety Project (2010 funds)  
 IFDDC West Façade of Constitution Plaza (2010 funds)  
 EICAP Weatherization/minor repairs (2011 funds)  
 EICAP Legal Aid for Grandparents Raising Grandchildren (2011 funds)  
 Sr. Cntr AC Unit purchase/installation (2011 funds)  
 LIFE, Inc. ADA home rehab for bathrooms and ramps (2011 funds)





## Comments or Questions



Draft CAPER available after June 13, 2013 on city website at [www.idaho Falls.idaho.gov](http://www.idaho Falls.idaho.gov)  
Go to Departments/Planning/Building/CDBG  
Email comments to Lisa Ferris, Grants Administrator [lferris@idaho Falls.idaho.gov](mailto:lferris@idaho Falls.idaho.gov)  
Call or visit at 208-612-8323 City Annex Bldg, 680 Park Ave Idaho Falls, ID 83402

Schedule for Completing the 2012 CAPER

June 13, 2013 7:30 p.m.	Public Hearing - Present CAPER
June 14, 2013	15 Day Public Comment Starts
June 28, 2013	15 Day Public Comment Ends
June 28, 2013	PDF of CAPER 2012 to HUD - Hard Copy mailed once Resolution is completed

(CAPER due to HUD on June 30<sup>th</sup>, 2013)

July 11, 2013 7:30 p.m.	Council Meeting/Request Resolution
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# Proof of Publication The Post Register

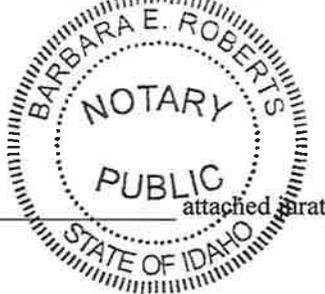
State of Idaho  
County of Bonneville

I, ~~Hilary Witt~~, or Staci Dockery first being duly sworn, depose and say: That I am the ~~Classified Manager~~, or Legal Notice Representative of The Post Company, a corporation of Idaho Falls, Bonneville County, Idaho, publishers of The Post Register, a newspaper of general circulation, published 6 days, Tuesday-Sunday, at Idaho Falls, Idaho; said Post Register being a consolidation of the Idaho Falls Times, established in the year 1890, The Idaho Register, established in the year 1880 and the Idaho Falls Post, established in 1903, such consolidation being made on the First day of November, 1931, and each of said newspapers have been published continuously and uninterruptedly, prior to consolidation, for more than twelve consecutive months and said Post Register having been published continuously and uninterruptedly from the date of such consolidation, up to and including the last publication of notice hereinafter referred to.

That the notice, of which a copy is hereto attached and made a part of this affidavit, was published in said Post Register for 1 consecutive (days) weeks, first publication having been made on the 2nd day of JUNE 2013 last publication having been made on the 2nd day of JUNE 2013, and that the said notice was published in the regular and entire issue of said paper on the respective dates of publication, and that such notice was published in the newspaper and not in a supplement.

*Staci Dockery*

Subscribed and sworn to before me, this 17th day of JUNE 2013



*Barbara E. Roberts*  
Notary Public  
My commission expires:

STATE OF IDAHO

ss.

COUNTY OF BONNEVILLE

On this 17th day of JUNE 2013, before me, the undersigned, a Notary public for said state, personally appeared ~~Hilary Witt~~ or Staci Dockery, known or identified to me to be the person(s) whose name(s) is/are subscribed to the within instrument, and being by me first duly sworn, declared that the statements therein are true, and acknowledged to me that he/she/they executed the same,

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.



*Barbara E. Roberts*  
Notary Public for The Post Company  
Residing: Idaho Falls, Idaho  
Commission expires:

**NOTICE OF PUBLIC HEARING  
REGARDING THE 2012 COMPREHENSIVE ANNUAL  
PERFORMANCE AND EVALUATION REPORT  
(CAPER) FOR THE CITY OF IDAHO FALLS  
COMMUNITY DEVELOPMENT BLOCK GRANT  
(CDBG) PROGRAM.**

The City Council of the City of Idaho Falls will conduct a public hearing during its regularly scheduled meeting at 7:30 p.m., Thursday June 13, 2013 in the Idaho Falls City Council Chambers, 680 Park Avenue. The Council will hear testimony on the draft FY2012 Community Development Block Grant (CDBG) Annual Report (formally known as the Comprehensive Annual Performance and Evaluation Report (CAPER). This will be the 9th annual report and will describe the FY2012 CDBG projects and activities implemented and their status with regards to the FY2012 Annual Action Plan.

All persons interested in how CDBG funds were spent are invited to attend the hearing and submit oral or written comments. Special invitation is extended to persons with disabilities, residents of affordable housing developments, and members of minority groups. If you need communication aids or services or other accommodations to participate, please call us at 612-8323 at least three days prior to the meeting so we may adequately meet your needs.

Copies of the Draft Annual Report, i.e. Comprehensive Annual Performance and Evaluation Report (CAPER) are available after June 13th at the City Hall Annex Building in the Planning Department, 680 Park Avenue or on line at [www.idahofallsidaho.gov](http://www.idahofallsidaho.gov) in the Planning and Building Department under CDBG. Alternate formats of the Plan may be requested by calling 612-8323 or emailing [lfarris@idahofallsidaho.gov](mailto:lfarris@idahofallsidaho.gov).

A fifteen-day comment period will begin June 14, 2013 and will extend to June 28, 2013 in order to receive comments on the Report. All comments delivered during the public hearing or in writing during the 15 day comment period will be considered when finalizing the draft for submittal to the U.S. Department of Housing and Urban Development (HUD).

**2012 CAPER Public Hearing Schedule**

June 13, 2013, 7:30 p.m.	Public Hearing - Present CAPER
June 14, 2013	15 Day Public Comment Starts
June 28, 2013	15 Day Public Comment Ends
June 28, 2013	PDF of CAPER to HUD (Due to HUD on June 30, 2013)
July 11, 2013, 7:30 p.m.	Council Meeting/Request Resolution/Copy to be mailed to HUD

Lisa Farris, Grant Administrator  
City of Idaho Falls  
680 Park Avenue  
Idaho Falls, Idaho 83405-0220

May 29, 2013

Published: June 2, 2013

RESOLUTION NO. 2013-14  
RESOLUTION OF THE CITY OF IDAHO FALLS  
ADOPTING THE **FY2012 ANNUAL REPORT**  
***Comprehensive Annual Performance and Evaluation Report (CAPER)***  
FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT

WHEREAS, the City of Idaho Falls has been designated as an entitlement city by the U.S Department of Housing and Urban Development;

WHEREAS, The City of Idaho Falls receives annual grant funding as an entitlement city;

WHEREAS, the City of Idaho Falls is required to submit an Annual Report describing how the grant funds were used and the resulting benefits;

WHEREAS, the City of Idaho Falls held a public hearing on the FY2012 Annual Report held before City Council on June 13, 2013;

WHEREAS, a 15 day public comment period was opened on June 14, 2013 and closed on and through June 28, 2013;

WHEREAS, the City of Idaho Falls has received no comments to be considered during the 15 day comment period;

WHEREAS, all requirements for adopting the report have been met;

NOW, THEREFORE, be it resolved by the Mayor and City Council of the City of Idaho Falls to adopt the FY2012 Annual Report and submit the FY2012 Annual Report to the U.S. Department of Housing and Urban Development.

DATED this 11<sup>th</sup> day of July, 2013.

  
\_\_\_\_\_  
Jared D. Fuhriman, Mayor

ATTEST:

  
\_\_\_\_\_  
Rose Anderson, City Clerk



**JULY 11, 2013**

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Councilmember Lehto  
Councilmember Hally

Nay: None

Motion Carried.

City of Idaho Falls  
July 11, 2013

MEMORANDUM

TO: Mayor and City Council  
FROM: Brad Cramer, Assistant Planning and Building Director  
SUBJECT: RESOLUTION TO ADOPT THE FISCAL YEAR 2012 COMMUNITY DEVELOPMENT BLOCK GRANT COMPREHENSIVE ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

Attached is the Resolution approving the Fiscal Year 2012 Community Development Block Grant Comprehensive Annual Performance and Evaluation Report (CAPER). The report was the subject of a public hearing June 13, 2013. The required public comment period was opened June 14, 2013 and closed June 28, 2013. The report was due to HUD Offices June 30, 2013. The report was submitted prior to the deadline, however, the Resolution adopting the report is pending City Council approval. Due to the past submittal deadline and the need for timely action on this matter, the Planning and Building Division respectfully requests this item be added to the July 11, 2013 City Council Agenda for approval.

s/ Brad Cramer

**RESOLUTION NO. 2013-14  
RESOLUTION OF THE CITY OF IDAHO FALLS  
ADOPTING THE FY2012 ANNUAL REPORT  
*Comprehensive Annual Performance and Evaluation Report (CAPER)*  
FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT**

WHEREAS, the City of Idaho Falls has been designated as an entitlement city by the U. S. Department of Housing and Urban Development;

WHEREAS, the City of Idaho Falls receives annual grant funding as an entitlement city;

WHEREAS, the City of Idaho Falls is required to submit an Annual Report describing how the grant funds were used and the resulting benefits;

WHEREAS, the City of Idaho Falls held a public hearing on the FY2012 Annual Report held before City Council on June 13, 2013;

WHEREAS, a 15-day public comment period was opened on June 14, 2013 and closed on and through June 28, 2013;

**JULY 11, 2013**

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WHEREAS, the City of Idaho Falls has received no comments to be considered during the 15-day comment period;

WHEREAS, all requirements for adopting the report have been met;

NOW, THEREFORE, be it resolved by the Mayor and City Council of the City of Idaho Falls to adopt the FY2012 Annual Report and submit the FY2012 Annual Report to the U. S. Department of Housing and Urban Development.

DATED this 11<sup>th</sup> day of July, 2013.

s/ Jared D. Fuhriman  
Jared D. Fuhriman, Mayor

ATTEST:

s/ Rosemarie Anderson  
Rosemarie Anderson, City Clerk

(SEAL)

It was moved by Councilmember Hardcastle, seconded by Councilmember Cornwell, to approve the Resolution Adopting the Fiscal Year 2012 Annual Report for the Comprehensive Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant and, further, give authorization for the Mayor and City Clerk to execute the necessary documents. Roll call as follows:

Aye: Councilmember Lehto  
Councilmember Parry  
Councilmember Hardcastle  
Councilmember Taylor  
Councilmember Hally  
Councilmember Cornwell

Nay: None

Motion Carried.

The Public Works Director submitted the following memos:

City of Idaho Falls  
June 26, 2013

MEMORANDUM

TO: Honorable Mayor and City Council  
FROM: Chris H. Fredericksen, Public Works Director  
SUBJECT: CHANGE ORDER NO. 7 AND 8 - IDAHO CANAL BRIDGE REPLACEMENT PROJECT AT JOHN ADAMS PARKWAY



# CITY OF IDAHO FALLS

## PLANNING AND BUILDING DIVISION

P.O. BOX 50220  
IDAHO FALLS, IDAHO 83405-0220  
[www.idahofallsidaho.gov](http://www.idahofallsidaho.gov)

Planning Department • (208) 612-8276      FAX (208) 612-8520      Building Department • (208) 612-8270

### MEMORANDUM

TO: Mayor and City Council  
FROM: Brad Cramer, Assistant Director  
SUBJECT: Resolution to adopt the Fiscal Year 2012 Community Development Block Grant  
Comprehensive Annual Performance and Evaluation Report (CAPER)  
DATE: July 11, 2013

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Attached is the resolution approving the Fiscal Year 2012 Community Development Block Grant Comprehensive Annual Performance and Evaluation Report (CAPER). The report was the subject of a public hearing June 13, 2013. The required public comment period was opened June 14, 2013 and closed June 28, 2013. The report was due to HUD offices June 30, 2013. The report was submitted prior to the deadline however the resolution adopting the report is pending City Council approval. Due to the past submittal deadline and the need to for timely action on this matter, the Planning and Building Division respectfully requests this item be added to the July 11, 2013 City Council agenda for approval.

cc: Rose Anderson, City Clerk

Attachments: Copy of resolution