

# City of Idaho Falls



## Eight Annual Performance & Evaluation Report (CAPER) For Community Development Block Grant

April 2011 to March 2012

308 Constitution Way  
Idaho Falls, ID 83405

City of Idaho Falls  
 Eight Comprehensive Annual Performance & Evaluation Report (CAPER)  
 for Community Development Block Grant

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C04PR23	<i>Summary of Accomplishments Report</i>
C04PR06	<i>Summary of Consolidated Plan Projects for Report Year 2011</i>
C04PR83	<i>CDBG Performance Measures Report</i>
C04PR84	<i>CDBG Strategy Area, CDFI, and Local Target Area</i>

City of Idaho Falls  
Comprehensive Annual Performance & Evaluation Performance Report (CAPER)  
Eight Annual CAPER for Community Development Block Grant  
April 2011 through March 2012

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***Executive Summary***

The City of Idaho Falls has completed a total of eight years of Community Development Block Grant (CDBG) projects and activities. The first seven years were completed under the *FY2004-FY2009 Five Year Strategic Plan*. The *FY2010 Annual Action Plan* was granted a one year extension as part of the *FY2004-FY2009 Five Year Strategic Plan*.

The *2011-2015 Five Year Consolidated Plan* was submitted along with the *FY2011 Annual Action Plan*. The *FY2011 Annual Action Plan* and the *2011 Comprehensive Annual Performance and Evaluation Report (CAPER)* are the first Plans completed under the *2011-2015 Five Year Consolidated Plan*.

CDBG FY2011 funds applied to projects and programs defined in the *FY2011 Annual Action Plan* were awarded in support of priorities identified in the *2011-2015 Five Year Consolidated Plan*. The FY2011 CDBG allocation for the City of Idaho Falls was \$369,546. Approximately 91.5% of the FY2011 funds have been spent and the remaining 7.9% is committed and obligated.

CDBG funding is typically approved by HUD in April and allocated by mid-May. However, due to the delay in an approved federal budget, combined with the request by HUD to decrease the FY2011 Annual Action Plan by 16% and resubmit; the City received their FY2011 allocation in mid-July of 2011. In some circumstances, construction projects with regards to the formal bid process, construction season, and inclement weather have contributed to the delay.

The City understands the necessity for providing a profile of identified community development needs and priorities and supports the efforts of the Housing and Community Development Program by submitting the *2011 Comprehensive Annual Performance and Evaluation Report* for projects and activities completed or obligated April 1, 2011 through March 31, 2012. Information regarding Specific Objectives, Annual Housing Completion Goals, Outcome Performance Measures, and the Financial Summary Report (PR26) are provided in narratives as well as tables. Refer to the Table of Contents for specific pages.

**Attachment I Table 1C, 2C, 3A - OUTCOME PERFORMANCE MEASUREMENTS**

<b>Decent Housing with Purpose of Availability/Accessibility (DH-1)</b>							
<b>Specific Objective</b>		<b>Source of Funds</b>	<b>Year</b>	<b>Performance Indicators</b>	<b>Expected Number</b>	<b>Actual Number</b>	<b>Percent Achieved</b>
<b>DH 1.1</b>	<b>Administration-Support and share resources for community housing needs. Encourage agencies to apply for CDBG funds.</b>	<b>CDBG</b>	<b>2011</b>	Attend monthly Affordable Housing Task Force meetings.	<b>8</b>	<b>8</b>	<b>%</b>
			<b>MULTI-YEAR GOAL</b>				
<b>Decent Housing with Purpose of Affordability (DH-2)</b>							
<b>DH 2.1</b>	<b>CLUB,Inc. Provide decent affordable housing to individuals in crisis.</b>	<b>CDBG</b>	<b>2011</b>	Assist individuals and families with homelessness through service providers.	<b>8</b>	<b>52</b>	<b>%</b>
			<b>MULTI-YEAR GOAL</b>				
<b>Decent Housing with Purpose of Sustainability (DH-3)</b>							
<b>DH 3.1</b>	<b>Not a measured objective/outcome in the FY2011 Annual Action Plan.</b>		<b>2011</b>	Not measured	<b>0</b>	<b>0</b>	<b>%</b>
			<b>MULTI-YEAR GOAL</b>				
<b>Suitable Living Environment with Purpose of Availability/Accessibility (SL-1)</b>							
<b>SL 1.1</b>	<b>TRPTA- Assist with accessible transportation for access to jobs, housing, medical and education.</b>	<b>CDBG</b>	<b>2011</b>	Allocate funds to meet FTA match ratio to purchase 1 bus.	<b>1</b>	<b>1</b>	<b>%</b>
				3 cleanup events in 3 census tracts of LMI neighborhood.	<b>6</b>	<b>6</b>	<b>%</b>
			<b>2011</b>	Modify bathrooms and provide access ramps.	<b>7-10</b>	<b>8+</b>	<b>%</b>
				Repair/replace sidewalks for LMI clients in LMI area neighborhood.	<b>20-30</b>	<b>34</b>	<b>%</b>
				Provide access to women's emergency shelter.	<b>6-8</b>	<b>8+</b>	<b>%</b>
			<b>Sr. Center-Improve ADA access and maintain equipment/building.</b>	Improvements to Senior Center to continue serve and deliver meals to LMI clientele.	<b>17,000 Served</b>	<b>15,145</b>	<b>%</b>
			<b>YMCA- Improve exterior access, maintenance and improvements.</b>	Improve (1) access to YMCA for LMI area neighborhood.	<b>52,000 Delivered</b>	<b>49,689</b>	<b>%</b>
		<b>1</b>	<b>1</b>	<b>%</b>			

<b>Suitable Living Environment with Purpose of Affordability (SL-2)</b>							
<b>SL 2.1</b>	<b>EICAP/GRG-Assist grandparents with legal issues associated with bringing grandchildren into their care/household.</b>	<b>CDBG</b>	<b>2011</b>	Assist GRG with legal assistance.	<b>4-6 GRGs</b>	<b>16</b>	<b>%</b>
				Repair roofs, minor repairs, and help weatherize homes for LMI clientele.	<b>4-5 homes</b>	<b>4</b>	<b>%</b>
				<b>MULTI-YEAR GOAL</b>			<b>%</b>
<b>Suitable Living Environment with Purpose of Sustainability (SL-3)</b>							
<b>SL 3.1</b>	<b>Not a measured objective/outcome in the FY2011 Annual Action Plan.</b>	<b>CDBG</b>	<b>2011</b>	Not measured	0	0	<b>%</b>
				<b>MULTI-YEAR GOAL</b>			<b>%</b>

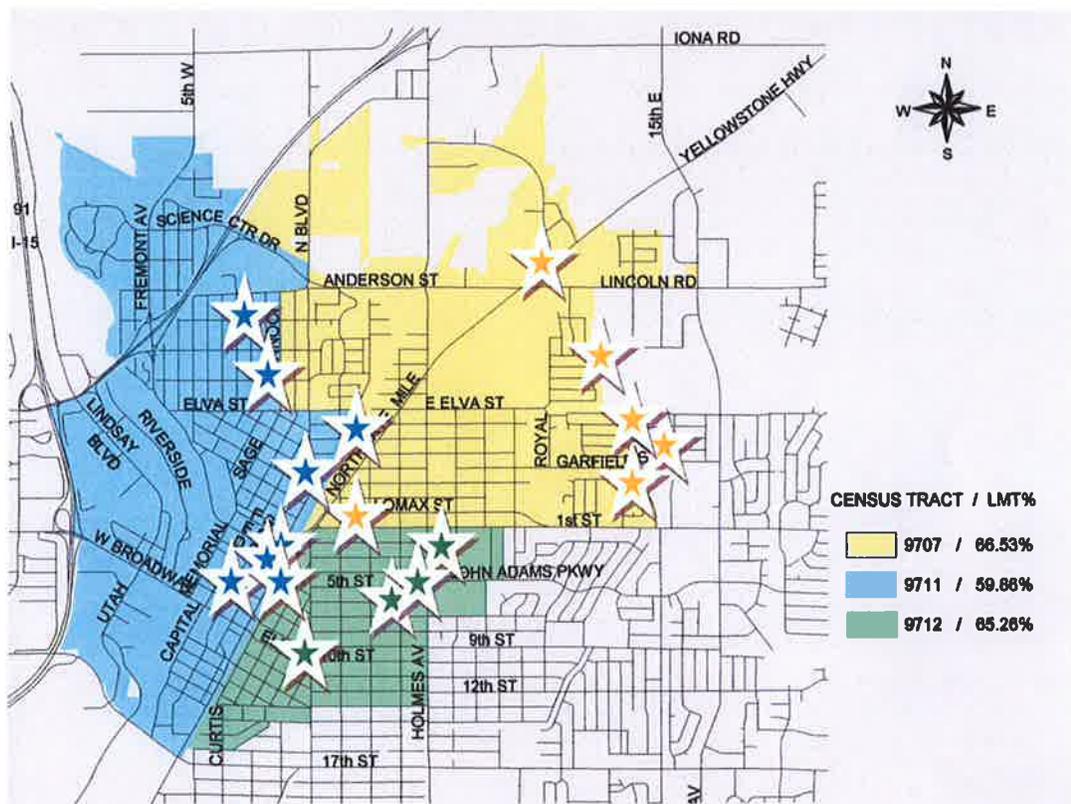
# **I. Summary of Resources and Distribution of Funds**

**I. Summary of Resources and Distribution of Funds**

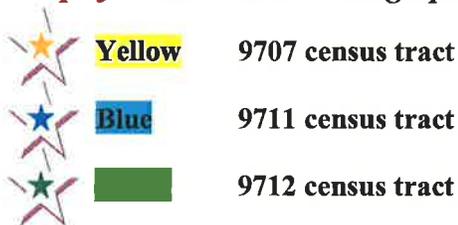
Community Development Block Grant funds are the only federal funds the City of Idaho Falls received during the reporting period to carry out the objectives of the *2011-2015 Five Year Consolidated Plan* and the *FY2011 Annual Action Plan*. The City received an allocation from the Housing and Urban Development Program (HUD) in the amount of \$369,546 and has no additional program income.

The following section will describe the total amount of funds available, committed, and expended during the reporting period. Also provided is the geographic distribution and location of the expenditures within the US Census Tracts.

# LMI neighborhoods



*Exhibit A - Map of Census Tracts - Geographic distribution/location of investment*



**Six SPECIFIC projects located within 9707 census tract**

(2) Graffiti cleanups:

1765 N Yellowstone (old Albertson's Building).

Northgate Mile underpass (inside walkway).

(1) Housing Rehab - front step improved for ADA access.

(3) Neighborhood cleanup events through Code Enforcement Program.

**Seventeen SPECIFIC projects located within 9711 census tract**

(1) Roof Repair for downtown business.

(1) Façade Improvement to north/west façades of Constitution Plaza - North completed and West Façade in process. Once completed, the Project will house new organization within the 9711 Census Tract and provide 75 new jobs to the downtown area.

(1) Façade Improvement with code correction of steps to South Façade.

(3) Neighborhood cleanup events through Code Enforcement Program.

(1) Housing Rehab - Improved ADA access with bathroom remodels.

(1) Intersection improvement at Shoup/A street made ADA compliant.

**(9) Graffiti Cleanup Projects (*too many to place on map*)**

**Graffiti cleanup Projects to business locations in the downtown area:**

355 A, 360 B, 466 Park, 428 Park, 428 Park, Park/A (Alley), Park/Shoup, A/Shoup, and 10<sup>th</sup> Street at Kate Curley Park.

**Thirty-seven SPECIFIC projects located within 9712 census tract.**

(1) YMCA repair to concrete steps into building.

**(34) Sidewalk Repair/Replacement Projects (*too many to place on map*)**

Sidewalk repair/replacement projects completed for LMI clients within the 9711 census tract to increase mobility for the elderly, improve ADA access and improve connectibility for LMI area neighborhood.

(2) Housing Rehab projects to improve ADA access with bathroom remodels.

**Please Note:**

-Public Service activities are a direct benefit to LMI clientele and are not located on map.

-Majority of funding benefits were allocated to benefit LMI individuals.

-Census Tracts: 9707, 9711 and 9712 comprise the majority of LMI persons and were the target area for CDBG funding.

-Ruth House, operated by the Family Care Center, is not provided on the map and is a 6 unit women's emergency shelter that received FY11 CDBG funds to replace the galvanized piping system and provide independent plumbing for each unit.

-Senior Center serves and delivers meals to LMI clientele and received FY11 CDBG funds to replace equipment and complete building improvements.

-LIFE, Inc. will provide housing rehab to at least (2) additional homes due to the redirection of Administration funds going over the 20% cap by \$9090.80.

-TRPTA Bus purchase will benefit LMI income individuals and meet ADA bus transport requirements.

-EICAP is a public service that provides legal aid assistance to grandparents who are raising their grandchildren.

-EICAP will be completing additional Housing Rehab projects (were delayed getting started).

**Exhibit B - Percentage of funds spent within Census Tracts**

<i>Project and Year Allocated</i>	<i>Amount Allocated</i>	<i>9707 Census Tract and <u>Approximate</u> % funds</i>	<i>9711 Census Tract and <u>Approximate</u> % funds</i>	<i>9712 Census Tract and <u>Approximate</u> % funds</i>
2011 Code Enforcement	\$25,546	\$12,773	\$12,773	0
2011 Shoup/A Intersection	\$80,000	0	\$80,000	0
2011 *LIFE, Inc. Housing Rehab	\$35,000	\$8750	\$8750	\$17,5000
2011 EICAP Rehab	\$16,000	\$2300	0	0
2011 Sidewalks	\$7,000	0	0	\$7,000
2011 YMCA/Exterior Steps	\$8,000	0	0	\$8,000
<b>2011 Totals</b>	<b>\$171,546</b>	<b>\$23,823 (18%)</b>	<b>101,523 (59%)</b>	<b>32,500 (23%)</b>
*2011 Ruth House Plumbing Project	\$27,000	0	0	0
*2011 Idaho Falls Senior Center	\$35,000	0	0	0
2011 Outside of Census Tracts	\$62,000	0	0	0
2010 : Sidewalks	\$43,151	0	0	0
2010: Façade Step Replacement	\$801.22	0	1	0
2010: Business - Roof Repair	\$4100.00	0	1	0
2010: Business - Constitution Plaza North Façade	\$60,000	0	1	0
<b>2010 Totals</b>	<b>\$108,052.22</b>	<b>0</b>	<b>3</b>	<b>0</b>
2009: Façade Improvements Business - South Façade Steps Replaced	\$1933.82	0	0	0
<b>2009 Totals</b>	<b>\$1933.82</b>	<b>0</b>	<b>0</b>	<b>0</b>
2008: Façade Improvements Business - South Façade Steps Replaced	\$4759.81	0	0	0
<b>2008 Totals</b>	<b>\$4759.81</b>	<b>0</b>	<b>1</b>	<b>0</b>
2006: Graffiti Removal	\$5000	2	9	0
<b>2006 Totals</b>	<b>\$5000</b>	<b>2</b>	<b>8</b>	<b>0</b>

**Carryover Funds Adjusted to redirect \*Administration amount over 20% allowable  
HUD/Field Rep approved redirection of funds to LIFE, Inc.**

*\*Administrative funds adjusted to consider 20% max allowed*

\$369,546 (20%) = \$73,909.20

\$83,000 - 73909.20 = \$9090.80 (amount redirected to LIFE Inc. for ADA housing rehab)

**Expenditure rates from FY2004 to FY2011**

<i>Year</i>	<i>Award</i>	<i>Balance</i>	<i>% remaining</i>
FY04	\$ 491,000	\$ 0	0%
FY05	\$ 465,543	\$ 0	0%
FY06	\$ 418,940	\$ 0	0%
FY07	\$ 417,259	\$ 0	0%
FY08	\$ 402,199	\$ 4881.39	~1.2%
FY09	\$ 407,064	\$ 0	0%
CDBG-R	\$ 109,234	\$ 0	0%
FY2010	\$ 441,751	\$ 35,612.56	~8.0%
FY2011	\$369,546	\$29,063.80	~7.9%
<b>Totals</b>	<b>\$3,522,531</b>	<b>\$ 69,557.75</b>	<b>~17.1%</b>

**Carryover Funds Current Balance as of (May24,2012 )**

<b>FY2011 Allocation</b>	<b>Funds spent to date</b>	<b>Balance</b>	<b>% remaining</b>	<b>Unallocated Funds</b>	<b>Program Income</b>
\$369,546	340,482.20	29,063.80	~7.9%	0	0

**CDBG Financial Summary Report (PR26) - Found in the last Section under Additional Reports  
Section found just after Public Participation Documents (Attachment 6).**

## **II. General CAPER Narratives**

**II. General CAPER Narratives- Assessment of the Three-to Five Year Goals/Objectives**  
 Provided in narrative and table format are accomplishments made in in attaining the goals and objectives  
 for the reporting period of April 1, 2011 through March 31, 2012.

**Exhibit C - Amount of funds Expended, Committed, and Available**

<i>FY2011 CDBG</i> Applicant, Project Activity Description	<i>Committed</i> \$369,546  Amount	<i>Left to spend</i>	<i>Code of</i> <i>Federal</i> <i>Regulation</i>  CFR	<i>HUD/CDBG</i> National Objective
TRPTA Bus purchase match	14,000	0	570.201(e) Public Service (O5E)	LMI Clientele
EICAP Grandparents legal aid	10,000	7242.50	570.201(e) Public Service (O5C)	LMI Clientele
CLUB, Inc. Crisis Intervention Housing	26,000	0	570.201(e) Public Service (O5S)	LMI Housing
Planning Department Code Enforcement Full time Program	25,546	0	570.202(c) Code Enf. (15)	LMI Area
LIFE, Inc. Homeowner handicapped access	38,000	1431= amount left 9090.80 = amount over 20% Admin cap T= 10,521.80	570.202(a)(1) Housing Rehab (14A)	LMI Housing
EICAP Weatherization Home Repair	16,000	11,170	570.202(a)(1) Housing Rehab (14A)	LMI Housing
IFCP/City Sidewalk Replacement Numbered Streets	7,000	0	570.201(c) Public Facility (O3L)	LMI Clientele
Family Care Center Replace galvanized piping -Ruth House	27,000	0	570.201(c) Public Facility (O3C)	LMI Clientele
YMCA Improvements	8,000	69.00	570.201(c) Public Facility (O3D)	LMI Clientele
Sr. Center Improvements	35,000	60.50	570.201(c) Public Facility (O3A)	LMI Clientele
Administration 20% of estimate (\$369,546)	83,000 73,909.20	0 9090.80 over 20% cap 9090.80 to LIFE,Inc.	570.206 Administration (21A)	20% off the top
	369,546			

**Breakdown of CDBG grant formula and funds spent in attaining the goals and objectives**

369,546		
<u>-*83,000 Admin (20% max)</u>		
286,546	131,000	<b>LMI (Min 70%)</b>
	25,546	<b>Code Enf. (Program for LMI)</b>
	<u>50,000</u>	<b>Public Service for LMI (15% max)</b>
	206,546 for LMI	
	80,000	<b>Slum/Blight (30% max)</b>

**Explanation of Progress - *Projects/Programs Not Completed***

<b>Priority and Goal</b>	<b>Area Objective</b>	<b>Reasons not Completed Strategy to complete</b>
<b>Economic Development</b> Eliminate slum/blight and improve economic conditions throughout the community, principally for Low to Moderate Income (LMI) individuals.	<b>Façade Improvement,</b> business signs, and awnings to historic downtown.	Construction of the West Façade of Constitution Plaza (FY2010) in process, delayed due to weather. Completion expected by July 2012. Will continue to monitor progress.
<b>Public Service</b> Encourage social service providers, faith-based groups, private businesses, school districts, non-profit agencies and community leaders to work together to comprehensively meet the needs of families in poverty.	<b>GRG Legal Aid</b>	Practicing Idaho Legal Aid is a nonprofit with limited staff to provide legal assistance. Delay in services invoiced. Will continue to monitor progress.
<b>Housing Rehab</b> Weatherization and minor home repairs to LMI clientele.	<b>EICAP/Weatherization</b>	In process, delays due to CDBG funds received later than expected. Delay of funds affected projects begin/end dates. Will continue to monitor progress.

**Explanation for delay in meeting the goals and objectives**

- Council approved FY2011 CDBG Annual Action Plan submitted to HUD February 2011.
- Federal budget not reached, several federal domestic spending programs reduced.
- HUD program for Community Development Block Grant decreased by 16.5%.
- HUD requested the City re-submit FY2011 Annual Action Plan with 16% decrease.
- 10% difference in allocation required a Council work session, public hearing and a 30-day public comment period.
- Public hearing held 5/26/11.
- 30 day public comment period from 5/27/11 to 6/27/11.
- No comments received; Resolution was Council approved and signed June 30, 2011.
- Allocation approved by HUD in early July (usually approved mid-May)

## Managing the Process

Given that FY2011 was unique, the allocation of FY2011 funds was issued in mid-July of 2011. Part of managing the process included an open dialogue with the HUD Portland Office CPD Representative, Scott Rich, to discuss strategies to move forward and ensure compliance with program and comprehensive planning requirements continue to be a priority. The majority of Administration was utilized as follows: attending CDBG training, correlating potential FY2011 applications with needs identified in the *FY2011-FY2015 Five Year Consolidated Plan*, initiating a new CDBG funding cycle, carrying out the *FY2011 Annual Action Plan* process, compiling and overhauling the CAPER reporting process for FY2011, providing applicable public hearings, completing environmental checklist/reviews, creating agreements between the City and grant recipients, submitting IDIS draw requests, providing oversight to projects/activities, and quarterly, semi-annual, and annual financial and performance reporting.

*Tables 2A, 2B, 3B are provided to help describe the accomplishments in attaining the goals/ objectives.*

**Attachment 2 Table 2A Priority Housing Needs/Investment Plan Table**  
from the *2011-2015 Five Year Consolidated Plan*

<b>Priority Need</b>	<b>5-Yr. Goal Plan/Act</b>	<b>Yr. 1 Goal Plan/Act</b>	<b>Yr. 2 Goal Plan/Act</b>	<b>Yr. 3 Goal Plan/Act</b>	<b>Yr. 4 Goal Plan/Act</b>	<b>Yr. 5 Goal Plan/Act</b>
<b>Renters</b>	10	2	2	2	2	2
0 - 30 of MFI						
31 - 50% of MFI						
51 - 80% of MFI						
<b>Owners</b>	15	3	3	3	3	3
0 - 30 of MFI						
31 - 50 of MFI						
51 - 80% of MFI						
<b>Homeless*</b>						
Individuals	15	3	3	3	3	3
Families	15	3	3	3	3	3
<b>Non-Homeless Special Needs</b>						
Elderly	8	2	2	0	2	2
Frail Elderly	8	2	0	2	2	2
Severe Mental Illness	8	8	0	0	0	0
Physical Disability	8	2	2	2	2	0
Developmental Disability	6	0	2	2	0	2
Alcohol or Drug Abuse	0	0	0	0	0	0
HIV/AIDS	0	0	0	0	0	0
Victims of Domestic Violence	0	0	0	0	0	0
<b>Total (Sec. 215 and other)</b>	93	25	17	17	17	17
<b>Total Sec. 215</b>	93	17	17	17	17	17
215 Renter	48	16	8	8	8	8
215 Owner	45	9	9	9	9	9

\* Homeless individuals and families assisted with transitional and permanent housing

**Attachment 3 - Table 2B PRIORITY COMMUNITY DEVELOPMENT NEEDS**

<i>Table 2B from the 2011-2015 Five Year Consolidated Plan</i>	Priority Need Level	Priority Need Level	Unmet Need	\$ to Address	Goals
<b>PUBLIC FACILITY NEEDS</b> (projects)	2004-08	2011-2015			
Senior Centers	Low				
Handicapped Accessibility	<b>High</b>	<b>High</b>			
Homeless Facilities	High	<b>High</b>			
Youth Centers	High	Low			
Child Care Centers	Low	Medium			
Health Facilities	Low	Low			
Neighborhood Facilities	Medium	Medium			
Parks and/or Recreation Facilities	High	Low			
Parking Facilities	Medium	Low			
Non-Residential Historic Preservation	Medium	Medium			
Code Enforcement	Medium	Medium			2011-2015
<b>INFRASTRUCTURE</b> (projects)					
Water/Sewer Improvements	Medium	Low			
Street Improvements	High	Low			
Sidewalks	High	<b>High</b>			2011-2015
Sewer Improvements	Low	Low			
Flood Drain Improvements	High	Low			
Other Infrastructure Needs	Low	Low			
<b>PUBLIC SERVICE NEEDS</b> (people)					
Senior Services	Medium	Medium			
Handicapped Services	Medium	<b>High</b>			
Youth Services	High	Low			
Child Care Services	Medium	Low			
Transportation Services	High	<b>High</b>			2011-2015
Substance Abuse Services	Medium	Low			
Employment Training	High	Medium			
Health Services	Low	Medium			
Lead Hazard Screening	Low	Low			
Crime Awareness	Low	<b>High</b>			
Mental health	Low	<b>High</b>			
Domestic Violence		<b>High</b>			
<b>ECONOMIC DEVELOPMENT</b>					
ED Assistance to For-	Medium	Low			
ED Technical Assistance(businesses)	Low	Medium			
Micro-Enterprise	Low	Medium			
Rehab; Publicly- or Privately-Owned	High	Medium			
C/I* Infrastructure Development	Medium	Medium			
<b>PLANNING</b>					
Planning	Medium	<b>High</b>			2014
<b>TOTAL ESTIMATED DOLLARS</b>					

**Attachment 4 - Table 3B Annual Housing Completion Goals**

Grantee Name: City of Idaho Falls Program Year: FY2011	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
<b>BENEFICIARY GOALS (Sec. 215 Only)</b>						
Homeless households	10-16	58	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households	7-14	12	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households	7-10	8	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total Sec. 215 Beneficiaries*</b>	24-40	78	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>RENTAL GOALS (Sec. 215 Only)</b>						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	7-14	12	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	10-16	52	X	<input type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Affordable Rental</b>	17-30	64	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>HOME OWNER GOALS (Sec. 215 Only)</b>						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		
Rehabilitation of existing units	7-10	12	X	<input type="checkbox"/>		
Homebuyer Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Affordable Owner</b>	7-10	12	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>COMBINED RENTAL AND OWNER GOALS (Sec. 215 Only)</b>						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	14-24	24	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	10-16	52	X	<input type="checkbox"/>		<input type="checkbox"/>
Homebuyer Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Combined Total Sec. 215 Goals*</b>	24-40	76	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>OVERALL HOUSING GOALS (Sec. 215 + Other Affordable Housing)</b>						
Annual Rental Housing Goal			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total Overall Housing Goal</b>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

\* The total amounts for "Combined Total Sec. 215 Goals" and "Total Sec. 215 Beneficiary Goals" should be the same number.

## **B. Affirmatively Furthering Fair Housing**

The City only receives funds from HUD through the Community Development Block Grant; additional funding sources that assist in the provision of affordable housing are managed by the Idaho Housing and Finance Association (IHFA) and are available to developers and non-profit organizations. The City has not set up any loan programs nor expects any recovery of grant funds that would create program income.

### **Impediments to Fair Housing**

The need to continue to be aware of local scenarios and increase understanding of government officials, business leaders, and private citizens of the importance of providing housing choices and access to equal and open affordable residential opportunities to meet individual and family needs.

**Actions taken by the City to affirmatively further fair housing and to overcome effects of impediments include:**

- **Selecting CDBG projects that address priorities** identified in the Five Year Consolidated Plan 2011-2015 (needs surrounding homelessness). Projects and activities that demonstrated the ability to directly impact individuals and families faced with homelessness issues (food, shelter, clothing, RX access, medical/dental access, resources, education, and support) were considered a priority.

- **Participating and supporting** the efforts of the Affordable Housing Task Force Committee, which is comprised of service agencies and organizations, that meet monthly to share information, resources, communicate, coordinate, and increase their knowledge of programs and projects that support fair housing. The City supports and refers to many of the services offered through active members of the Housing Tasks Force Committee.

- **Declaring April as Fair Housing Month** with the Mayor delivering and signing the Fair Housing Proclamation in support of the Federal Fair Housing Act, Title V111 of the Civil Rights Act of 1962.

- **Allocating Community Development Block Grant** funds were they are best utilized for programs and activities that foster fair housing practices such as: modifying homes to make ADA accessible and recognizing the housing need for individuals in crisis through programs offered through CLUB, Inc.

## **C. Affordable Housing**

The City supports Affordable Housing by awarding CDBG funding to projects and activities that provide support or are a direct benefit to LMI Clientele in need of accessible, affordable, and sustainable housing.

**Worse Case Needs** - The City supports projects and activities by allocating CDBG funds that directly benefit individuals faced with the worst case needs. CDBG funds have been allocated to CLUB, Inc. for Crisis Housing. With FY2011 CDBG funds, CLUB, Inc. was able to assist 31 families and 21 individuals struggling with a variety of issues ranging from drug or alcohol addiction, traumatic brain injury, or mental illness with for individuals.

**Accessibility Needs for Individuals with a Disability** - The City allocated CDBG funds to LIFE, Inc. who assist with accessibility needs by providing home modifications that improve mobility and help an individual maintain their independence.

Refer to the list of previous tables that show comparisons during the reporting period:

Table 2A - *Priority Housing Needs/Investment Plan*

Table 3B - *Annual Housing Completion Goals*

Table 2B - *Priority Community Development Needs*

Table 1C, 2C, 3A - *Summary of Specific Annual Objectives*

IDIS PR23 Report

#### **D. Homeless and Other Special Needs**

Progress in meeting specific objectives for reducing, ending, preventing homelessness, and assisting chronically homeless individuals, families, veterans and unaccompanied youth has been made by:

- Assessing the community needs to gain input from service providers.
- Considering CDBG applications that have a direct benefit to homeless and special needs objectives.
- Supporting Public Service type projects/activities that have demonstrated their ability to assess the individual needs of their clientele with respect to transitional housing for homeless persons.
- Supporting annual Homeless Stand Down and Point in Time Counts that coordinate with local emergency shelters, soup kitchens, first responders, and agency providers.
- Participating and coordinating resources/referrals that address homelessness, repeated homelessness, and homeless prevention through the Affordable Housing Task Force Committee.

#### **E. Other Actions**

Actions taken, as described in the *FY2011-2015 Five Year Consolidate Plan* and *FY2011 Annual Action Plan*, are further explained below.

In 2011, the City provided a supportive role to those agencies/organizations that have proven experience in meeting unmet physical, social, and economic needs of individuals and families. In completing the *2011-2015 Five Year Consolidated Plan*, interviews with social support agencies/organizations increased the City's awareness of the immediate and urgent needs faced by many within the community. The result of the interviews was the driving force behind the priorities defined in the Plan and continues to be reviewed annually as we initiate the Annual Action Plan process.

Applications that provided services and or projects that address the (4) major priorities defined in the Plan were given priority. For 2011, emphasis for funding CDBG projects was based on the top priority of meeting issues surrounding homelessness. Agencies/organizations who met the national objective and who demonstrated the ability to have a direct impact on individuals and families faced with specific needs related to homelessness (food, shelter, clothing, RX access, medical/dental access, homeless prevention, resources, education, and support) were considered first.

In 2011, the City participated in 8 of the 10 regularly scheduled monthly Affordable Housing Task Force Committee meetings. This participation continues to be the most effective arena for sharing and educating one another of the needs and services available by, identifying, coordinating, and making referrals from one social service provider to another. By attending regular monthly Committee meetings, the City has the opportunity to better understand the needs of the community surrounding homelessness and encourage social service provider organizations to apply for annual CDBG funding.

### **Other Actions include:**

Evaluating and reducing lead-based paint hazards through information and resources available at the City Planning Department, Fair Housing Conferences. The City coordinates with agencies that are trained in lead based paint remediation regarding lead based paint hazards. Many of Health and Safety topics such as lead based paint hazards are often exchanged with participating service providers attending monthly Affordable Housing Task Force meetings.

Program compliance and comprehensive planning requirements have been achieved by interfacing with recipients who attend regular monthly meetings.

Fair Housing Workshops - City participates and provides information regarding the CDBG Program and application process.

### **F. Leveraging Resources**

The majority of CDBG projects are made possible with a combination of funding. The City encourages a partnership approach when addressing and supporting community needs. Projects and activities that help fill the gap and allow service agencies to access additional funds are considered when prioritizing projects.

For FY2011 specific projects and activities leveraged included:

- Facade Improvement Program*** requires a 25% match from property owners
- Sidewalk Improvement Project*** - the City will contribute in-kind contributions of staff time from Engineering/Design and Parks/Recreation.
- Intersection Improvement*** of Shoup/A Street - the City contributed in-kind contributions of staff time from Engineering/Design and Parks/Recreation.
- EICAP Grandparents Raising Grandchildren*** was able to contract with a nonprofit organization or Idaho Legal Aid to provide legal assistance to grandparents raising grandchildren.
- ***Targhee Regional Public Transit Authority (TRPTA)*** was able to leverage federal resources for the Regional Transportation Authority in the area by helping meet their Federal Transit Authority (FTA) match ratio of 83/17 to purchase buses and increase services.

### **G. Citizen Comment/Participation**

The 8<sup>th</sup> Annual CAPER Report is due to HUD June 30, 2012. Schedule and supporting documentation is provided in the *Public Participation Section*.

***Citizen Participation was completed as follows:***

May 24, 2012	Public Hearing - Present CAPER and answer questions
May 25, 2012	15 Day Public Comment STARTS
June 8, 2012	15 Day Public Comment ENDS
June 14, 2012	Council Meeting/Request Resolution
June 27, 2012	CAPER mailed to HUD (due to HUD on June 30 <sup>th</sup> , 2012)

### **H. Self-Evaluation**

*Programs and activities having an effect on neighborhoods and communities include:*

- Neighborhood cleanup efforts
- Increased ADA access to downtown intersection
- Increased ADA access and improved connectivity to LMI neighborhood sidewalks
- Housing assistance for individuals in crisis
- Legal aid assistance for grandparents raising grandchildren
- Access to nutritious meals for senior citizens and individuals with disabilities
- Prevention of conditions of slum/blight to the historic downtown Idaho Falls
- Housing rehab with weatherization and ADA modifications (bathroom remodel and ramps)

- Transportation for LMI clientele to access jobs, medical appointments, education, etc...
- Improved 6 unit women's emergency shelter
- Improved access to LMI area YMCA

*The process and specific objectives for meeting priority needs to help make a community's vision a reality include:*

- Understanding priority needs at the beginning of the application cycle
- Community input through interviews and Affordable Housing Task Committee input
- ADA Commission input
- Reviewing applications with priorities in mind
- City council work sessions, public hearing, public comment periods

*Decent housing, suitable living environment and expanded opportunity for LMI income persons have been provided by:*

- Supporting and participating in the Affordable Housing Task Force Committee to provide information and assist with referrals
- Allocating funding to agencies that assist individual in crisis with accessing decent housing
- Providing legal aid assistance to grandparents who are raising their grandchildren due to unforeseen circumstances such as decreased health, death, mental illness and neglect on behalf of the parent

*Activities and strategies have made a direct impact by:*

Filling in gaps in service and accessibility due to income or age of an individual trying to access services.

Examples include:

- The Ruth House Project** that replaced old galvanized plumbing of a 6 unit women's emergency shelter making each unit independent of one another.
- Housing Rehab** to improve ADA accessibility and allow individuals to remain independent by bathroom remodels and or installing access ramps.
- Intersection Improvement** made ADA compliant also improves mobility for individual in a wheelchair.

*Indicators that best describe the results include:*

- Success stories from agencies that have benefitted from CDBG funds
- Providing annual reports that reflect what was completed for a given year

*Barriers that had a negative impact on fulfilling the strategies and overall vision include:*

- Decrease in allocation
- Delay in allocation
- Decreased communication
- Unmet program requirements

*Major goals/status:*

Projects were initiated late as described in the Executive Summary. To date, remaining projects and activities are on target to be completed between the months of May to August of 2012.

*Adjustments or improvements to strategies and activities to help meet our needs more effectively include:*

- Open dialogue between Grant Administrator and HUD Field Representative.
- Submitting Annual Action Plan corrections and annual CAPER reports to help ensure the program requirements are being met.
- PR83 and PR84 (reporting tools for CDBG).
- Improvement of CDBG Program tools.

## **I. Monitoring**

### **MONITORING ACTIVITIES**

Projects and activities are monitored through a risk assessment process from start to finish. The level of risk for noncompliance with CDBG Program requirements may be assessed several ways and at different stages of the project/activity.

Some of the stages that monitor the progress include:

***Initial written Agreement*** - City and Sub recipient carefully review and sign to ensure both parties understand their roles and responsibilities.

***Project scope and completeness*** - Both are verified before submitting and approving IDIS reimbursements.

***Reporting tools offered in IDIS*** - Available for checks and balances with regards to timeliness.

***Onsite visits*** - Ensure the project scope is followed before reimbursements are processed.

The only activity that is slightly behind schedule is legal aid for Grandparents Raising Grandchildren. Due to the late FY11 allocation, projects and activities were delayed. Idaho Legal Aid is a nonprofit organization providing a public service activity. Being understaffed, underfunded and having a greater demand for services; increases demand and creates a waiting list for services and a delay in processing invoices. This cycle demonstrates the need for legal aid assistance for LMI Clientele such as grandparents who are raising their grandchildren.

***Provided is a more formal process from the 2011-2015 Five Year Consolidated Plan for the Risk Assessment Process.***

### **Risk Assessment Process**

The Planning and Building Division has the option of conducting an assessment of each funded activity to determine the degree to which an activity or sub-recipient is at risk of noncompliance with CDBG program requirements. This assessment is based on several determining factors that are outlined below. Each activity would be assigned a score or “risk factor” based on the results of this assessment. Activities with a higher score may be presumed to be at higher risk of noncompliance with one or more laws, regulations, or performance requirements and will be more closely and/or frequently monitored by staff until compliance is assured.

**Determining Factors may include:**

- 1. Is the sub-recipient new to the CDBG program? (Y=3 / N=0) \_\_\_\_\_
- 2. Is this a new activity for the sub-recipient? (Y=2 / N=0) \_\_\_\_\_
- 3. Has the sub-recipient successfully completed this activity in prior years? (Y=0 / N=1) \_\_\_\_\_
- 4. Does the sub-recipient have any unresolved audit findings? (Y=1 / N=0) \_\_\_\_\_
- 5. Has the sub-recipient experienced recent turnover in staff responsible for conducting the CDBG activity? (Y=2 / N=0) \_\_\_\_\_
- 6. Has the sub-recipient corrected any issues or findings from previous monitoring visits? (Y=1 / N=2 / N/A=0) \_\_\_\_\_
- 7. Has the sub-recipient consistently met performance goals in prior year activities? (Y=0 / N=1 / N/A=0) \_\_\_\_\_
- 8. What type of activity is the applicant conducting?
  - Public Service = 3
  - Economic Development = 2
  - Neighborhood Revitalization = 2
  - Acquisition/Construction = 1
  - Planning, Infrastructure, Public Facilities = 0\_\_\_\_\_
- 9. Is other information available that may indicate a need for more frequent monitoring of the activity (Y= 1-3 / N=0) \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TOTAL SCORE: \_\_\_\_\_

**III. CDBG Program**

**1V. HOME Program**

**V. HOPWA Program**

**V1. Emergency Shelter/Solutions Grant Program**

## **Program Narratives (Specific to the CDBG 2011-2015 Five Year Consolidated Plan)**

### **III. CDBG Program**

Provided are CDBG Program Narratives that address the requirements of the *CDBG 2011-2015 Five Year Consolidated Plan*.

The FY2011 projects and activities completed or currently in process are also provided.

The four areas of high priorities identified in the *Five Year Consolidated Plan 2011-2015* include: **Community, Economic, Housing Development, and Public Service.**

The Annual Action Plan process revisits priorities addressed in the *Five Year Consolidated Plan* to assure projects and activities address the *Plan* priorities and meet the goals set by HUD that focus on decent housing, suitable living environment, and expanded economic opportunities.

-Major initiatives and highlights regarding priorities and goals applicable to the Plan are in **Bold**.

-FY2011 projects completed, or in process, are in *Italic*.

*Provided are Narratives and Tables to help describe Outcome Performance Measurements applicable to FY2011.*

#### **Community Development Priority**

**Support neighborhood revitalization activities that promote public health, safety and welfare.**

*6 Neighborhood Cleanups Events completed in LMI neighborhoods (Code Enforcement).*

*11 Graffiti Cleanups completed by Citizens Watch Patrol.*

*34 sidewalk repair/replace projects for LMI clientele completed in October 2011 (2010 and 2011 funding used in fall 2011) .*

*Exterior/Interior 6 unit women's emergency shelter improved by replacing old galvanized piping to update plumbing (Ruth House).*

*Exterior improvements to YMCA entry in LMI area neighborhood.*

*Interior improvements to Senior Center kitchen and stage of dining area improved accessibility.*

#### **Economic Development Priority**

**Improve economic conditions throughout the community, principally for Low to Moderate Income (LMI) persons.**

*(1) Code Correction through the Façade Improvement Program (analysis and repair of crumbling brick of the roof to a downtown business building. (Villa Coffeehouse)*

*(1) Façade Improvement initiated on an existing building. Constitution Plaza Project 80% completed. Will house new organization and provide 75 new job opportunities to the downtown. (2010 allocation received September of 2010 delayed some projects as explained in 2010 CAPER).*

*(1) Intersection rehab to Shoup/A Street in the downtown completed with 2011 Façade Improvement Program funding and Public Works - intersection made ADA Compliant and improvements to walkways and connectivity in the downtown.*

**Housing Development Priority**

**Encourage the development of affordable single and multi-family special needs housing in the community through private developers and non-profits.**

*3 Housing Rehab projects completed by EICAP for LMI homeowners*

*8 Housing Rehab made ADA accessible by LIFE, Inc. with bathroom remodels and installation of ramps.*

**Public Service Priority**

**Encourage social service providers, faith-based groups, private businesses, school districts, non-profit agencies and community leaders to work together to comprehensively meet the needs of families in poverty.**

*(647) bed nights provided to assist and prevent homelessness (CLUB, Inc.)*

*16 Grandparents (who are raising grandchildren) were assisted with legal aid (EICAP/GRG Program).*

*Improvements to the Senior Center Kitchen completed to support the Meals on wheels program.*

*(1) Bus purchased and route improved with by matching FTA required ratio with TRPTA.*

**In addition to improving the community and services to the residents of Idaho Falls,**

**(3) FY2011 projects and activities fulfilled the City's 504/ADA/Fair Housing responsibilities:**

*Sidewalk replaced/repared gave preference to properties housing individuals with a disability.*

*Bus purchase included the most current ADA accessibility features.*

*Housing rehab for homeowners to improve access into the property and complete modifications to the bathroom and/or kitchen to allow a disabled individual to maintain their independence.*

***Provided are Tables 1A/1B, and 2C to help describe Outcome Performance Measurements Tables from the 2011-2015 Five Year Consolidated Plan***

***Attachment 5 - Summary of Specific Housing/Community Development Objectives***

***(Table 1A/1B Continuation Sheet)***

<b>Obj #</b>	<b>Specific Objectives</b>	<b>Sources of Funds</b>	<b>Performance Indicators</b>	<b>Expected Number</b>	<b>Actual Number</b>	<b>Outcome/ Objective *</b>
	<b>Homeless Objectives</b>					
DH-1.1	Support first-time home ownership opportunities, especially for low-income individuals and families	CDBG  Funding from various agencies on Affordable Housing Task Force	Monthly attendance Affordable Housing Taskforce meetings  Number of individuals or families served	10-12 meetings per year  10 Persons or families		DH-1 DH-2

DH-1.2	Support quality, affordable rental housing opportunities	CDBG Funding from various agencies on Affordable Housing Taskforce	Monthly attendance Affordable Housing Taskforce meetings  Number of individuals or families served	10-12 meetings per year  10 persons or families		DH-1 DH-2
DH-2.1	Increase the available affordable housing stock through weatherization and energy efficiency upgrades	CDBG Eastern Idaho Community Action Partnership	Number of housing units upgraded	20 units		DH-2 DH-1 DH-3
	<b>Special Needs Objectives</b>					
SL-1.1	Increase ADA accessibility of public infrastructure and facilities	CDBG City match and in-kind funds	Number of facilities improved	5 facilities		SL-1
SL-1.2	Increase ADA accessibility to homes for elderly, frail elderly, and disabled individuals	CDBG	Number of homes improved	15 units		SL-1 SL-3 DH-1 DH-3
	<b>Other Objectives</b>					
SL-3.1	Reduce deterioration of neighborhoods through proactive code enforcement activities	CDBG City of Idaho Falls	Number of neighborhood and graffiti cleanups	30		SL-3
EO-1.1	Increase the availability of public transportation, especially for low to moderate income persons	CDBG Targhee Regional Public Transportation Authority (TRPTA) match funds	Increased number of buses  Increased number of routes to low to moderate income areas	2 buses  1 additional route		EO-1
EO-1.2	Increase the viability of the downtown area through the façade improvement program	CDBG Property owner match	Number of façades improved	5		EO-1 EO-3

**\*Outcome/Objective Codes**

	<b>Availability/Accessibility</b>	<b>Affordability</b>	<b>Sustainability</b>
<b>Decent Housing</b>	DH-1	DH-2	DH-3
<b>Suitable Living Environment</b>	SL-1	SL-2	SL-3
<b>Economic Opportunity</b>	EO-1	EO-2	EO-3

*Attachment 5 - Table 2C Summary of Specific Housing/Community Development Objectives*

<b>Obj #</b>	<b>Specific Objectives</b>	<b>Performance Measure</b>	<b>Expected Units</b>	<b>Actual Units</b>
2	<b>Rental Housing Objectives</b> Provide quality, affordable rental housing opportunities to LMI households.	Support available funding sources	Monthly 2011-2015	
1	<b>Owner Housing Objectives</b> Provide homeownership opportunities to first time home buyers particularly for low income families w/children.	Sponsor home buyer counseling courses	Monthly 2011-2015	
	<b>Community Development Objectives</b>			
2	Reduce deterioration of neighborhoods through proactive code enforcement.	Improve neighborhoods in Census Tracts 9707, 9711, 9712.	Several Events	
	<b>Infrastructure Objectives</b>			
2	Improve condition of sidewalks for increased accessibility and mobility.	Improve sidewalks in Census Tracts 9707, 9711, and 9712		

	<b>Public Facilities Objectives</b>			
3	Ensure that public owned facilities and services are accessible to all citizens & in compliance with ADA. Work with ADA Commission for recommendations.	Review recommendations.	Monthly 2011-2015	
	<b>Public Services Objectives</b>			
2	Strengthen the ability of community organizations to help plan and carry out programs for their targeted clientele.	Support appropriate project requests	2011-2015	
	<b>Economic Development Objectives</b>			
1	Prevent and eliminate conditions of slum and blight by improving facades.	Continue façade improvement program	5-7	

### **Changes in Program Objectives**

As a recipient of CDBG funding, the process to apply, select, carry out the projects, and ensure they are completed in an accurate and timely manner is a challenge and requires continuous checks/balances to ensure the program and requirements are met. Changes in program objectives are an area that requires consulting with HUD Field Representatives, City leaders, and in some cases the community. In order to assure the outcome is a direct benefit to priorities identified in the *Five Year Consolidated and Annual Action Plan(s)*, it should be determined if the proposed change is a substantial amendment that would trigger the public participation process.

#### **Changes that will improve the program include:**

- Communicating/benchmarking with neighboring CDBG recipients
- Utilizing CPMP tools
- Open dialogue with the HUD CDP Representative to continue improving the process
- Continuing education regarding CDBG and IDIS via on-site or web based
- Utilize the reporting tools provided in IDIS

### **Institutional Structure**

The City of Idaho Falls relies on input from community service providers to enhance coordination, promote benchmarking, exchange information, identify unmet needs, and consider potential projects and activities that fill the gaps in service. Committees such as the Affordable Housing Task Force are invaluable to understanding the unmet needs surrounding homelessness and affordable housing.

### **Neighborhood Revitalization Strategies**

City does not directly participate.

### **Section 108 program**

Although the City does not participate in the Section 108 Program directly, the City continues to become aware of programs and resources that address specific housing needs within the community by participating in monthly Affordable Housing Task Force meetings.

Under contract with HUD, IHFA administers federal rental assistance programs that help low-income families, the elderly, and individuals with disabilities obtain decent, affordable rental housing. Information and resources are shared between Affordable Housing Task Force members at monthly meetings or as needed through agency referrals and coordination amongst service providers and organizations.

#### ***Refer to the following Attachments/Pages:***

A1 page 5-6

A2 page 13

A3 page 14

A4 page 15

The City provides a supportive role by participating in the monthly Affordable Housing Task Force Committee meetings, providing letters of support, resolutions and proclamations regarding homeless prevention. The majority of Committee participants are eligible for CDBG funding and are encouraged to apply. Many of the Committee members apply for and receive HOME, HOPWA, and ESG funds include City resolutions, proclamations, and letters of support in their application packets.

**IV. HOME Program** - City does not directly participate.

**V. HOPWA Program** - City does not directly participate.

#### **V1. Emergency Shelter/Solutions Grant Program**

The City does not directly participate and provides a supportive role with regards to homeless prevention and *Continuum of Care* with regards to ESG programs.

The McKinney-Vento Homeless Assistance Act includes a variety of programs that require the development of a *Continuum of Care* system (CoC) which exists and is practiced among many of the public service agencies and organizations who assist individuals and families with unmet needs. The City works closely with CLUB, Inc., EICAP, City of Refuge, LIFE, Inc. and the Senior Center because they are experienced with coordinating and providing supportive services, supportive housing, and real solutions associated with homelessness and the prevention of homelessness. Several of the agencies and nonprofit organizations are participating in Emergency Shelter Grants, Supportive Housing Programs, Shelter Plus Care Programs, and Single Room Occupancy Programs and have CoC systems in place and coordinate with one another in order to make the appropriate referral.

# **Citizen Participation**

## **Attachment 6 - Documents of Publications**

RESOLUTION NO. 2012-09  
RESOLUTION OF THE CITY OF IDAHO FALLS  
ADOPTING THE **FY2011 ANNUAL REPORT**  
*Comprehensive Annual Performance and Evaluation Report (CAPER)*  
FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT

WHEREAS, the City of Idaho Falls has been designated as an entitlement city by the U.S. Department of Housing and Urban Development;

WHEREAS, the City of Idaho Falls receives annual grant funding as an entitlement city;

WHEREAS, the City of Idaho Falls is required to submit an Annual Report describing how the grant funds were used and the resulting benefits;

WHEREAS, the City of Idaho Falls held a public hearing on the FY2011 Annual Report held before City Council on May 24, 2012;

WHEREAS, a fifteen day public comment period was opened on May 25, 2012 and extended through June 8, 2012;

WHEREAS, the City of Idaho Falls has received no comments to be considered during the fifteen day comment period;

WHEREAS, all requirements for adopting the report have been met;

NOW, THEREFORE, be it resolved by the Mayor and City Council of the City of Idaho Falls to adopt the FY2011 Annual Report and submit the FY2011 Annual Report to the U.S. Department of Housing and Urban Development.

DATED this 14<sup>th</sup> day of June, 2012.

  
\_\_\_\_\_  
Jared D. Fuhrman  
Mayor

ATTEST:

  
\_\_\_\_\_  
Rosemarie Anderson  
City Clerk



**CITY OF IDAHO FALLS, IDAHO**

**COUNCIL MEETING AGENDA**

**REGULAR MEETING**

**COUNCIL CHAMBERS, 680 PARK AVENUE**

**MAY 24, 2012**

**7:30 P.M.**

**MAYOR**

Call to order.

Roll call.

Recognition of citizens from the floor.

**CONSENT AGENDA**

Items from the City Clerk:

Minutes from the May 10, 2012 Regular Council Meeting;

Approval of License Applications, including a BEER TO BE CONSUMED ON THE PREMISES LICENSE to Bowlero Lanes (Transfer Only), all carrying the required approvals; and,

Request for Council ratification for the publication of legal notices calling for public hearings on May 24, 2012.

Memo from the Idaho Falls Power Director:

Request for authorization to advertise to receive bids for Westside Substation Equipment.

Memos from the Public Works Director:

Request for authorization to advertise to receive bids for Ryder Park Greenbelt Pathway; and,

Request for authorization to advertise to receive bids for Sanitary Sewer Reconstruction, 2012.

**REGULAR AGENDA**

**DIVISION DIRECTORS**

Memo from the Airport Director:

Amendment No. 1 to a Professional Services Agreement for Procurement of Snow Removal Equipment (SRE), Project No. 3-16-0018-037.

Memos from the Municipal Services Director:

Lease Extension Agreement – East Idaho Credit Union; and,

Tabulation and award of bid for Asphalt Mix.

**COUNCIL MEETING AGENDA**  
**REGULAR MEETING**  
**MAY 24, 2012**  
**Page 2**

Memos from the Public Works Director:

Tabulation and award of bid for Thermoplastic City Wide, 2012; and,

CH2M Hill Engineering Services Agreement – Amendment No. 4 to Task Order No. 18, NPDES Permit Review and Assistance.

**MAYOR**

Conducting of a public hearing for consideration of a rezone from C-1 (Limited Business) to R-3A (Apartments and Professional Business) and Final Plat on property located generally south of White Water Drive, east of Pioneer Road, west and adjacent to Snake River Parkway, and legally described as Snake River Landing, Division No. 4 (Recessed from the May 10, 2012 Regular Council Meeting).

Conducting of a public hearing to invite comments on the Draft of the 2011 Comprehensive Annual Performance and Evaluation Report (CAPER), Community Development Block Grant Program (CDBG).

Adjournment.

*If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the City of Idaho Falls, you may contact City Clerk Rosemarie Anderson at Telephone Number 612-8414 or the ADA Coordinator Lisa Farris at Telephone Number 612-8323 as soon as possible and they will make every effort to adequately meet your needs.*



**CITY OF IDAHO FALLS**  
**FY2011 CAPER**  
 8th Annual  
 Comprehensive Annual Performance and Evaluation Report  
 U.S. Department of Housing & Urban Development - HUD  
 Community Development Block Grant Program - CDBG

**Presentation to City Council**  
**May 24, 2012 Public Hearing**

**2011 Projects/Activities**  
*Making a Difference*

- 6 Neighborhood Cleanups in LMI neighborhoods
- 1 roof repair to a downtown business
- 8 homes made ADA accessible
- Senior Center improvements
- 31 families and 21 individuals assisted to prevent homelessness
- 16 Grandparents raising grandchildren received legal assistance
- 1 bus purchased by matching FTA funds
- 34 LMI clientele received sidewalk replacement/repairs
- YMCA concrete repair project improved entry steps
- Plumbing upgrade to women's emergency shelter
- 11 Graffiti removal projects completed
- 2 weatherization projects completed

**CDBG Basics**  
**Criteria for Projects/Activities**

**Must meet 1 of 3 National Objectives (HUD):**

- Benefit Low and Moderate Income Person  
*Idaho Falls family of 4 making less than \$47,850*
- Prevent/Eliminate conditions of Slum and Blight
- Meet an Urgent Need

**Must be a HUD Eligible Activity:**

- Construction of Public Infrastructure
- Handicapped Access to Public Facilities
- Housing Rehab, Social Services, Business Rehab
- Acquisition, Clearance, and Disposition of property
- Relocation costs, Economic Development - Job Creation or Training

**Additional Criteria**

- Projects must meet the goals of City's 2011-15 Five Year Consolidated Plan
- Selected for the Annual Action Plan

**Current Balances**  
 04/24/2012

Year	Award	Balance	% remaining
FY04	\$ 491,000	\$ 0	0%
FY05	\$ 465,543	\$ 0	0%
FY06	\$ 418,940	\$ 0	0%
FY07	\$ 417,257	\$ 0	0%
FY08	\$ 402,199	\$ 4881.39	-1.2%
FY09	\$ 407,064	\$ 0	0%
CDBG-R	\$ 109,234	\$ 0	0%
FY2010	\$ 441,751	\$ 35,612.56	-8.0%
FY2011	\$ 369,546	\$ 29,063.80	-7.9%
<b>Totals</b>	<b>\$3,522,534</b>	<b>\$ 69,557.75</b>	<b>-17.1%</b>

*FY2012 Allocation on the way from HUD \$314,082*

**Project/Activity must fit into 1 of 4 Priorities defined by HUD**

**Community Development Priority**  
 neighborhood revitalization activities that promote public health, safety and welfare.

**Economic Development Priority**  
 Improve economic conditions throughout the community, principally for Low to Moderate Income (LMI) persons.

**Housing Development Priority**  
 Encourage development of new, affordable single-, multi-family, and special needs housing through private developers and non-profits.

**Public Service Priority**  
 Encourage partnerships with social service providers, faith-based groups, private businesses, school districts, non-profit agencies, and community leaders to meet the needs of families in poverty.

**6 Projects completed in 2011 with previous years funding**

2006	Graffiti Cleanup	\$1242.45
2007	Development Workshop Acquisition	\$13,407
2008	Façade Improvement/Code Correction/bus equipment	\$5093
2009	Development Workshop Acquisition	\$86,593
2009	Façade Improvement (Syringa Network Bldg.)	\$30,000
2009	Façade Improvement (Antique Gallery south steps)	\$1933.82

Antique Gallery - south entrance



Code Correction



Antique Gallery - south entrance



Constitution Plaza  
almost completed!

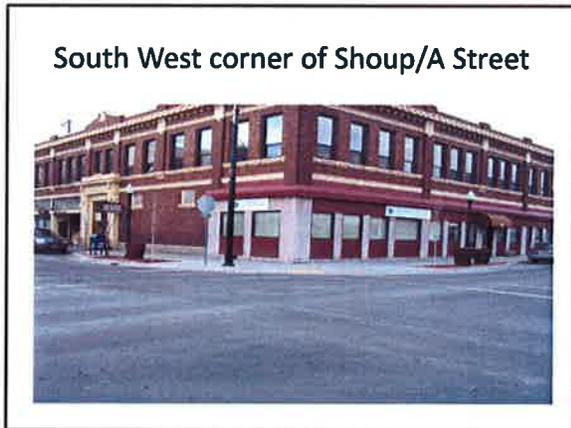
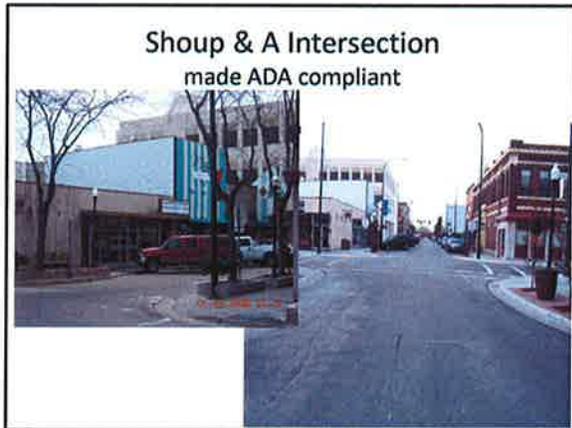


Syringa Networks



11 Projects/Activities  
completed with 2011 funds

- Shoup & A Intersection
- Senior Center
- LIFE, Inc. ADA home rehab
- Code Enforcement cleanup events
- TRPTA bus purchase
- Sidewalk replacement/repairs
- YMCA
- Ruth House
- EICAP Weatherization
- EICAP GRG Legal Aid
- CDBG Administration



### YMCA



### EICAP Minor Repairs/Weatherization Front sidewalk and steps



### Ruth House - Plumbing Replacement



### EICAP Grandparents Raising Grandchildren



### EICAP Weatherization Roof Replacement



### Comments or Questions

Draft CAPER available May 25, 2012 on city website at [www.idahofallsidaho.gov](http://www.idahofallsidaho.gov)  
Go to Departments/Planning/Building/CDBG  
Email comments to Lisa Farris, Grants Administrator [lfarris@idahofallsidaho.gov](mailto:lfarris@idahofallsidaho.gov)  
Call or visit at 208-812-8323 City Annex Bldg 880 Park Ave Idaho Falls, ID 83402

#### Schedule for Completing the 2011 CAPER

May 24, 2012	Public Hearing - Present CAPER to Public/Council
May 25, 2012	15 Day Public Comment STARTS
June 8, 2012	15 Day Public Comment ENDS
June 11, 2012	P&B Admin Briefings to Council (CAPER comments)
June 14, 2012	Council Meeting/Request Resolution
June 15, 2012	CAPER mailed to HUD (due June 30 <sup>th</sup> , 2012)



Attachment 6

333 Northgate Mile

Idaho Falls, ID 83401

(208) 522-1800

**May 14, 2012**

CITY OF IDAHO FALLS

P.O. BOX 50220

IDAHO FALLS ID 83405

Account #: **00003420**

**Legal Notice: CAPER PUBLIC HEARING**

Published **1** Days between **05/13/2012** and **05/13/2012**

Please refer to Ad #: **469917**

**Total Cost: \$88.35**

Please include Ad # and Account # with payment.  
If you have questions concerning this bill, please contact  
Staci Dockery @ extension 1164, or [legalnotices@postregister.com](mailto:legalnotices@postregister.com)

**THANK YOU!**

# Proof of Publication The Post Register

State of Idaho  
Bonneville County:

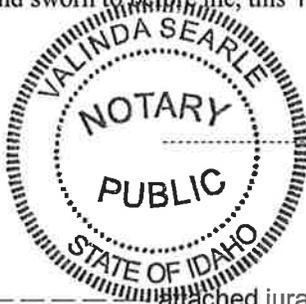
I, ~~Hilary Witt~~ or Staci Dockery, first being duly sworn, depose and say: That I am the ~~Classifieds Manager~~ or Legal Notice Representative of the Post Company, a corporation of Idaho Falls, Bonneville County, Idaho, publishers of The Post Register, a newspaper of general circulation, published Tuesday through Sunday at Idaho Falls, Idaho; said Post Register being a consolidation of the Idaho Falls Times, established in the year 1890, The Idaho Register, established in the year 1880, and the Idaho Falls Post, established in 1903, such consolidation being made on the First day of November 1931, and each of said newspapers have been published continuously and uninterruptedly, prior to consolidation, for more than twelve consecutive months and said Post Register having been published continuously and uninterruptedly from the date of such consolidations up to and including the last publication of notice hereinafter referred to.

That the notice, of which a copy is hereto attached and made a part of this affidavit, was published in said Post Register under this ad number: 469917, for 1 consecutive (days) weeks, between 05/13/2012 and 05/13/2012,

and that the said notice was published in the regular and entire issue of said paper on the respective dates of publication, and that such notice was published in the newspaper and not in a supplement.

*Staci Dockery*

Subscribed and sworn to before me, this 14 day of May 2012



*Valinda Searle*  
Notary Public

My Commission expires: 1/10/2015

11-10-2017

attached jurat

STATE OF IDAHO

ss.

COUNTY OF BONNEVILLE

Subscribed and sworn to before me, this 14 day of May 2012, before me, the undersigned, a Notary public for said state, personally appeared ~~Hilary Witt~~ or Staci Dockery, known or identified to me to be the person(s) whose name(s) is/are subscribed to the within instrument, and being by me duly sworn, declared that the statements therein are true, and acknowledged to me that he/she/they executed the same,

IN WITNESS WHEREOF, I have herunto set my hand and affixed my official seal the day and year in this certificate first above written.



*Valinda Searle*  
Notary Public for The Post Company  
Residing at: Idaho Falls  
My Commission expires: 1/10/2015

11-10-2017



# CITY OF IDAHO FALLS

## PLANNING AND BUILDING DIVISION

P.O. BOX 50220  
IDAHO FALLS, IDAHO 83405-0220  
[www.idahofallsidaho.gov](http://www.idahofallsidaho.gov)

Planning Department • (208) 612-8276      FAX (208) 612-8520      Building Department • (208) 612-8270

RRM-043-12

### MEMORANDUM

TO: Mayor and City Council  
FROM: Renee R. Magee, Director  
SUBJECT: Draft of the 2011 Comprehensive Annual Performance and Evaluation Report (CAPER), Community Development Block Grant Program (CDBG)  
DATE: May 21, 2012

---

The purpose of this public hearing is to invite comments on the draft Comprehensive Annual Performance and Evaluation Report (CAPER) which describes the activities and status the CDBG programs in the Fiscal Year 2011. Written comments will be accepted after tonight's hearing until June 8, 2012.

cc: Rose Anderson, City Clerk  
file

## **Additional HUD Reports**

*Section 3 Summary Report Form 60002 (with attached explanation)*

- C04PR26 Financial Summary Report
- C04PR23 Summary of Accomplishments Report
- C04PR06 Summary of Consolidated Plan Projects for Report Year 2011
- C04PR83 CDBG Performance Measures Report
- C04PR84 CDBG Strategy Area, CDFI, and Local Target Area





**Part II: Contracts Awarded**

- 0 -

1. Construction Contracts:

A. Total dollar amount of all contracts awarded on the project	\$ 0
B. Total dollar amount of contracts awarded to Section 3 businesses	\$ 0
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	0 %
D. Total number of Section 3 businesses receiving contracts	

2. Non-Construction Contracts:

A. Total dollar amount all non-construction contracts awarded on the project/activity	\$ 0
B. Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$ 0
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	0 %
D. Total number of Section 3 businesses receiving non-construction contracts	

**Part III: Summary**

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Check all that apply.)

- Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contracts with the community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
- Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
- Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
- Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
- Other; describe below.

City did not hire any new persons with CDBG funds. Available positions are posted on City website [www.idahofallsidaho.gov](http://www.idahofallsidaho.gov) and with local Job Service agency.

*Local newspaper also used to post positions available and for job search of LMI*

Public reporting for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB number.

*clients and placement.*

Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u, mandates that the Department ensures that employment and other economic opportunities generated by its housing and community development assistance programs are directed toward low- and very-low income persons, particularly those who are recipients of government assistance housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients' compliance with Section 3, to assess the results of the Department's efforts to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as self-monitoring tool. The data is entered into a database and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.

**Explanation provided with Section 3 Summary Report for CDBG**

Sent with form 60002 to HUD Field Office, Portland, Scott Rich

Grant Year: B-11-MC-16-0004

2011 Allocation: \$369,546

Projects/activities funded with

2011, 2010, 2008, and 2006 CDBG funding

*Reporting from 10/1/2011 to 4/1/2012*

***Total Draws between 10-1-11 thru 4-1-12***

Construction               **\$214,464.72**

Non-construction       **\$83,640.22**

**\$298,104.94**

***Total Draws after 4/1/12***

Construction               **\$25,011**

Non Construction       **\$40,757.65**

**\$65,768.65**

***Explanation of funds spent on projects/activities***

**2011 Construction Projects**

\$14,758.50	Sr. Center
\$7,000	LMI Sidewalks
\$5600, \$14,369, \$5,000	LIFE, Inc. ADA Single Unit LMI homes
\$1000	Ruth House
<u>\$80,000</u>	Shoup/A Intersection
<b>\$127,727.50</b>	

**2011 Non Construction**

\$30,374.09, \$1,226.48, \$21,011.86,	Administration
\$5250, \$6498.73,	CLUB, Inc.
\$10,488.61	Code Enforcement
<u>\$605</u>	EICAP/GRG
<b>\$75,454.77</b>	







**PART I: SUMMARY OF CDBG RESOURCES**

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	0.00
02 ENTITLEMENT GRANT	369,546.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	369,546.00

**PART II: SUMMARY OF CDBG EXPENDITURES**

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	483,430.36
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	31,216.25
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	514,646.61
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	73,907.50
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	588,554.11
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	(219,008.11)

**PART III: LOWMOD BENEFIT THIS REPORTING PERIOD**

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	322,349.29
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	46,832.30
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	369,181.59
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	71.73%

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	264,420.55
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	368,200.37
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	139.25%

**PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS**

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	27,563.18
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	10,416.28
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	37,979.46
32 ENTITLEMENT GRANT	369,546.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	10,416.28
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	379,962.28
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	10.00%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	73,907.50
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	73,907.50
42 ENTITLEMENT GRANT	369,546.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	369,546.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	20.00%



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
 Program Year 2011  
 IDAHO FALLS, ID

DATE: 05-30-12  
 TIME: 17:09  
 PAGE: 2

**LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17**

Report returned no data.

**LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18**

Report returned no data.

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2006	6	29	5280036	GRAFITTI CLEANUP	05	LMA	\$677.00
2006	6	29	5344436	GRAFITTI CLEANUP	05	LMA	\$1,242.45
2007	16	59	5276337	Property purchase	01	LMC	\$13,407.00
2009	10	85	5276339	DWI Purchase	01	LMC	\$86,593.00
2010	7	81	5302399	EICAP Grandparents	05C	LMC	\$1,680.00
2010	7	81	5356751	EICAP Grandparents	05C	LMC	\$4,170.00
2010	7	81	5389712	EICAP Grandparents	05C	LMC	\$2,440.00
2010	8	82	5280042	CIT Crisis Housing	03B	LMC	\$10,420.82
2010	8	82	5324049	CIT Crisis Housing	03B	LMC	\$21,033.16
2010	9	83	5280044	CIT Training	05F	LMC	\$1,300.95
2010	9	83	5324048	CIT Training	05F	LMC	\$3,699.05
2010	10	84	5365278	Sidewalk Improvement	14A	LMH	\$43,151.00
2010	11	74	5321752	Code Enforcement	15	LMA	\$1,376.63
2011	2	99	5321754	Code Enforcement	15	LMA	\$15,057.39
2011	2	99	5356743	Code Enforcement	15	LMA	\$10,488.61
2011	3	88	5389715	Grandparents Legal Aid	05C	LMC	\$605.00
2011	4	89	5320400	LIFE,Inc ADA Improvements	14A	LMH	\$11,600.00
2011	4	89	5344440	LIFE,Inc ADA Improvements	14A	LMH	\$5,600.00
2011	4	89	5356746	LIFE,Inc ADA Improvements	14A	LMH	\$6,000.00
2011	4	89	5356747	LIFE,Inc ADA Improvements	14A	LMH	\$8,369.00
2011	4	89	5389717	LIFE,Inc ADA Improvements	14A	LMH	\$5,000.00
2011	5	90	5344442	CLUB,Inc Crisis Intervention Housing	05S	LMH	\$5,250.00
2011	5	90	5365282	CLUB,Inc Crisis Intervention Housing	05S	LMH	\$6,498.73
2011	7	92	5365281	Senior Center Improvements	03A	LMC	\$14,758.50
2011	9	94	5365280	Sidewalk Replacement	03L	LMC	\$7,000.00
2011	11	96	5324045	YMCA Exterior Improvements	03D	LMC	\$7,931.00
2011	12	97	5324046	Ruth House-Galvanized Pipe Replacement	03C	LMC	\$26,000.00
2011	12	97	5356745	Ruth House-Galvanized Pipe Replacement	03C	LMC	\$1,000.00
<b>Total</b>							<b>\$322,349.29</b>



**PR26 Supporting information - Allocation and Draws taken from Program Years 2006 through 2011**

Provided is an explanation for data provided in tables:

1. Pulled PR05 drawdown report by project and activity for PYs 2006 through 2011
2. Added all draws made within the PY (4/1/11 through 3/31/12)
3. Added all draws made after 2011 PY (3/31/12)
4. Pulled Grant report for 2011 (available amount for draws was \$63,982.75)
5. Compared amount available to excel spreadsheet (available amount for draws \$63,957.75)
6. Came up with a difference of \$25.00 which is tractable on internal spreadsheet

<b>FY2006 Allocation: \$418,940</b>	<b>Total Draws Made in Program Year: \$1919.45</b>	<b>Total Draws Made After Program Year: \$0</b>	<b>Balance \$0</b>
<b>FY2007 Allocation: \$417,257</b>	<b>Total Draws Made in Program Year: \$13,407</b>	<b>Total Draws Made After Program Year: \$0</b>	<b>Balance \$0</b>
<b>FY2008 Allocation: \$402,199</b>	<b>Total Draws Made in Program Year: \$4759.81</b>	<b>Total Draws Made After Program Year: \$333.19</b>	<b>Balance \$0</b>
<b>FY2009 Allocation: \$407,064</b>	<b>Total Draws Made in Program Year: \$118,526.82</b>	<b>Total Draws Made After Program Year: \$0</b>	<b>Balance \$0</b>
<b>FY2010 Allocation \$441,751.00</b>	<b>Total Draws Made in Program Year: \$133,659.05</b>	<b>Total Draws Made After Program Year: \$0</b>	<b>Balance \$35,612.56</b>
<b>FY2011 Allocation \$369,546</b>	<b>Total Draws Made in Program Year: \$272,561.05</b>	<b>Total Draws Made After Program Year: \$73,521.15</b>	<b>Balance \$23,463.80</b>
	<b>Total Draws made from 2006-2011 Allocation Years  \$544,833.18</b>	<b>Total Draws made from 2006-2011 Allocations After Program Year  \$73,854.34</b>	<b>Total Balance of 2006-2011 Allocation Years (combined) \$ Amount left for draws  \$63,957.75</b>

PR26 Supporting information - Allocation and Draws from Program Years 2006 through 2011

FY2011 Allocation 369,546

Activity Number	Activity Project	Allocation	Draws From 4/1/11 Thru 3/31/12	Draws After 3/31/12	Balance	Notes
86	<b>Administration</b> Salary, benefits, supplies, training, subscriptions	83,000.00	8790.39 30,374.09 1226.48 21,011.86  (61,402.82)	12,506.38	0 \$9090.80 Total spent on admin 73,909.20	8790.39 drawn 9/7/11 30,374.09 drawn 11/1/11 1226.48 drawn 11/29/11 21,011.86 drawn 2/17/12 12,506.38 drawn 4/12/12 \$9090.80 Redirected to LIFE, Inc ADA Housing Rehab approved by HUD.
	<b>Public Service</b>					
88	EICAP/GRG	10,000	605.00	2152.50	7242.50	605 drawn 2/17/12 2152.50 drawn 6/7/12
90	CLUB Inc. Housing	26,000	5250 6498.73 (11,748.73)	14,251.27	0	5250 drawn 10/28/11 6498.73 drawn 12/19/11 14,251.27 drawn 4/13/12
91	TRPTA Bus	14,000	0	14,000	0	14,000 drawn 4/13/12
	<b>Slum/Blight</b>					
93	Façade	80,000	80,000	0	0	80,000 drawn 10/14/11
	<b>Projects/Activities</b>					
95	EICAP/Housing Rehab	16,000	0	4830 5600 (10,430)	5570	4830 drawn 4/13/12 5600 drawn 6/7/12 Late CDBG Allocation (September) delaying construction season
99	Code Enforcement	25,546	15,057.39 10,488.61 (25,546)	0	0	15,057.39 drawn 9/8/11 10,488.61 drawn 11/29/11
89	LIFE, Inc.	38,000	11,600 5600 14369 5000 (36,569)		10,521.80	11,600 drawn 9/2/11 5600 drawn 10/28/11 14369 drawn 11/29/11 5000 drawn 2/17/12 \$9090.80 Redirected from Admin to LIFE, Inc ADA Housing.
92	Sr. Center	35,000	14758.50	20,181	60.50	20,181 drawn 5/9/12
94	Sidewalk Program	7000	7000	0	0	7000 drawn 12/19/11
96	YMCA	8000	7931	0	69.00	7931 drawn 9/15/12
97	Family Care Center Ruth House	27,000	26,000 1000 (27,000)	0	0	26,000 drawn 9/15/11 1000 drawn 11/29/11
			<b>Total in PY</b> 272,561.05	<b>Total After</b> 73,521.15	<b>Balance</b> 23,463.80	

**FY2010 Allocation \$441,751.00**

<b>Activity Number</b>	<b>Activity Project</b>	<b>Allocation</b>	<b>Draws From 4/1/11 Thru 3/31/12</b>	<b>Draws After 3/31/12</b>	<b>Balance</b>	<b>Notes</b>
	<b><i>Public Service</i></b>					
81	EICAP/GRG	10,000	1680 4170 2440	0	0	1680 drawn 7/22/11 4170 drawn 11/29/11 2440 drawn 2/17/12
82	CLUB Inc. Housing	50,000	10,420.82 21,033.16	0	0	10,420.82 drawn 6/3/11 21,033.16 drawn 9/13/11
83	CLUB Inc. Training	5,000	1300.95 3699.05	0	0	1300.93 drawn 6/3/11 3699.05 drawn 9/13/11
	<b><i>Projects/Activities</i></b>					
74	Code Enforcement	60,000	1376.63	0	0	1376.63 drawn 9/8/11 * Activity code 74 listed IDIS Project ID/Title as 1/Administration (2010) in drop down screen. Corrected and reported to HUD Rep.
84	Sidewalk Program IFCP	43,151	43,151	0	0	43,151 drawn 12/19/11
79	Façade Program	80,000	801.22 500 3600 213.72 7661.25 1611.25 30,000	0	35,612.56	801.22 drawn 9/26/11 500 drawn 10/13/11 3600 drawn 10/13/11 213.72 drawn 10/28/11 7661.25 drawn 11/29/11 1611.25 drawn 11/29/11 30,000 drawn 12/19/11 Late start due to SHPO Review, RROF, and unfavorable construction season.
			<b>Total in PY 133,659.05</b>	<b>Total After 0</b>	<b>Balance 35,612.56</b>	

**FY2009 Allocation: 407,064**

<b>Activity Number</b>	<b>Activity Project</b>	<b>Allocation</b>	<b>Draws From 4/1/11 Thru 3/31/12</b>	<b>Draws After 3/31/12</b>	<b>Current Balance</b>	<b>Notes</b>
	<i>Projects/Activities</i>					
85	DWI Purchase	86,593	86,593	0	0	86,593 drawn 5/24/11
63	Façade Program	78,000	30,000 1933.82	0	0	30,000 drawn 7/22/11 1933.82 drawn 9/26/11
			<b>Total in PY 118,526.82</b>	<b>Total After 0</b>	<b>Balance 0</b>	

**FY2008 Allocation: 402,199**

<b>Activity Number</b>	<b>Activity Project</b>	<b>Allocation</b>	<b>Draws From 4/1/11 Thru 3/31/12</b>	<b>Draws After 3/31/12</b>	<b>Current Balance</b>	<b>Notes</b>
	<i>Public service</i>					
49	TRPTA	20,000	0	333.19	0	333.19 drawn 4/13/12
	<i>Projects/Activities</i>					
50	Façade Program	75,000	4759.81	0	0	4759.81 drawn 9/26/11
			<b>Total in PY 4759.81</b>	<b>Total After 333.19</b>	<b>Balance 0</b>	

**FY2007 Allocation: 417,257**

<b>Activity Number</b>	<b>Activity Project</b>	<b>Allocation</b>	<b>Draws From 4/1/11 Thru 3/31/12</b>	<b>Draws After 3/31/12</b>	<b>Current Balance</b>	<b>Notes</b>
59	Dev. Wksp Inc. Acquisition	13,407	13,407	0	0	13,407 drawn 5/24/11
			<b>Total in PY 13,407</b>	<b>Total After 0</b>	<b>Balance 0</b>	

**FY2006 Allocation: 418,940**

<b>Activity Number</b>	<b>Activity Project</b>	<b>Allocation</b>	<b>Draws From 4/1/11 Thru 3/31/12</b>	<b>Draws After 3/31/12</b>	<b>Current Balance</b>	<b>Notes</b>
29	Graffiti Cleanup	5000	677 1242.45	0	0	677 drawn 6/3/11 1242.45 " " 10/28/11
			<b>Total in PY 1919.45</b>	<b>Total After 0</b>	<b>Balance 0</b>	





IDAHO FALLS

Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Underway		Completed		Program Year		Total Activities Disbursed
		Count	Activities Disbursed	Count	Activities Disbursed	Count	Count	
Acquisition	Acquisition of Real Property (01)	0	\$0.00	2	\$100,000.00	2	2	\$100,000.00
	<b>Total Acquisition</b>	<b>0</b>	<b>\$0.00</b>	<b>2</b>	<b>\$100,000.00</b>		<b>2</b>	<b>\$100,000.00</b>
	Rehab, Publicly or Privately-Owned Commercial/Industrial (14E)	0	\$0.00	3	\$81,081.07	3	3	\$81,081.07
Economic Development	<b>Total Economic Development</b>	<b>0</b>	<b>\$0.00</b>	<b>3</b>	<b>\$81,081.07</b>	<b>3</b>	<b>3</b>	<b>\$81,081.07</b>
	Rehab, Single-Unit Residential (14A)	2	\$36,569.00	2	\$43,151.00	4	4	\$79,720.00
	Code Enforcement (15)	0	\$0.00	4	\$26,922.63	4	4	\$26,922.63
Housing	<b>Total Housing</b>	<b>2</b>	<b>\$36,569.00</b>	<b>6</b>	<b>\$70,073.63</b>	<b>8</b>	<b>8</b>	<b>\$106,642.63</b>
	Public Facilities and Improvements (General) (03)	0	\$0.00	2	\$0.00	2	2	\$0.00
	Senior Centers (03A)	0	\$0.00	1	\$14,758.50	1	1	\$14,758.50
	Handicapped Centers (03B)	0	\$0.00	2	\$31,453.98	2	2	\$31,453.98
	Homeless Facilities (not operating costs) (03C)	0	\$0.00	2	\$27,000.00	2	2	\$27,000.00
	Youth Centers (03D)	0	\$0.00	1	\$7,931.00	1	1	\$7,931.00
	Street Improvements (03K)	0	\$0.00	1	\$80,000.00	1	1	\$80,000.00
	Sidewalks (03L)	0	\$0.00	1	\$7,000.00	1	1	\$7,000.00
Public Services	<b>Total Public Facilities and Improvements</b>	<b>0</b>	<b>\$0.00</b>	<b>10</b>	<b>\$168,143.48</b>	<b>10</b>	<b>10</b>	<b>\$168,143.48</b>
	Public Services (General) (05)	0	\$0.00	3	\$1,919.45	3	3	\$1,919.45
	Senior Services (05A)	0	\$0.00	1	\$0.00	1	1	\$0.00
	Handicapped Services (05B)	0	\$0.00	1	\$0.00	1	1	\$0.00
	Legal Services (05C)	1	\$605.00	1	\$8,290.00	2	2	\$8,895.00
	Transportation Services (05E)	0	\$0.00	3	\$0.00	3	3	\$0.00
	Substance Abuse Services (05F)	0	\$0.00	1	\$5,000.00	1	1	\$5,000.00
	Rental Housing Subsidies (if HOME, not part of 5% Admin cap) (05S)	1	\$11,748.73	0	\$0.00	1	1	\$11,748.73
General Administration and Planning	<b>Total Public Services</b>	<b>2</b>	<b>\$12,353.73</b>	<b>10</b>	<b>\$15,209.45</b>	<b>12</b>	<b>12</b>	<b>\$27,563.18</b>
	General Program Administration (21A)	0	\$0.00	2	\$73,907.50	2	2	\$73,907.50
	<b>Total General Administration and Planning</b>	<b>0</b>	<b>\$0.00</b>	<b>2</b>	<b>\$73,907.50</b>	<b>2</b>	<b>2</b>	<b>\$73,907.50</b>
<b>Grand Total</b>		<b>4</b>	<b>\$48,922.73</b>	<b>33</b>	<b>\$508,415.13</b>	<b>37</b>	<b>\$557,337.86</b>	



IDAHO FALLS

CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Program Year		
			Open Count	Completed Count	
Acquisition	Acquisition of Real Property (01)	Persons	0	1,399	
	<b>Total Acquisition</b>		<b>0</b>	<b>1,399</b>	
Economic Development	Rehab; Publicly or Privately-Owned Commercial/Industrial (14E)	Business	0	4	
	<b>Total Economic Development</b>		<b>0</b>	<b>4</b>	
Housing	Rehab; Single-Unit Residential (14A)	Housing Units	7	10	
	Code Enforcement (15)	Persons	0	52,224	
	<b>Total Housing</b>		<b>7</b>	<b>52,234</b>	
Public Facilities and Improvements	Public Facilities and Improvement (General) (03)	Persons	0	50,000	
		Public Facilities	0	180	
		Public Facilities	0	15,145	
		Public Facilities	0	183	
		Public Facilities	0	310	
		Public Facilities	0	125	
		Persons	0	1	
		Public Facilities	0	75	
		<b>Total Public Facilities and Improvements</b>		<b>0</b>	<b>66,019</b>
		Public Services (General) (05)	Persons	0	4,427
		Senior Services (05A)	Persons	0	69,000
		Handicapped Services (05B)	Persons	0	4
		Legal Services (05C)	Persons	16	28
Transportation Services (05E)	Persons	0	52,000		
Substance Abuse Services (05F)	Persons	0	57		
Rental Housing Subsidies (if HOME, not part of 5% Admin cap) (05S)	Households	52	0		
<b>Total Public Services</b>		<b>68</b>	<b>125,516</b>		
<b>Grand Total</b>		<b>75</b>	<b>245,172</b>		
			<b>125,584</b>	<b>245,247</b>	



IDAHO FALLS

CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Persons		Total Hispanic Persons		Total Households		Total Hispanic Households	
Housing	White	0	0	0	0	17	0	0	0
	Black/African American	0	0	0	0	0	0	0	0
	American Indian/Alaskan Native & White	0	0	0	0	0	0	0	0
	<b>Total Housing</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17</b>	<b>0</b>	<b>0</b>	<b>0</b>
	Non Housing	188,527	4,715	52	0	69	0	0	0
Non Housing	White	3	0	0	0	0	0	0	0
	Black/African American	4	0	0	0	0	0	0	0
	American Indian/Alaskan Native	1	0	0	0	0	0	0	0
	American Indian/Alaskan Native & White	21	0	0	0	0	0	0	0
	<b>Total Non Housing</b>	<b>188,556</b>	<b>4,715</b>	<b>52</b>	<b>0</b>	<b>69</b>	<b>0</b>	<b>0</b>	<b>0</b>
Grand Total	White	188,527	4,715	69	0	69	0	0	0
	Black/African American	3	0	0	0	0	0	0	0
	American Indian/Alaskan Native	4	0	0	0	0	0	0	0
	American Indian/Alaskan Native & White	1	0	0	0	0	0	0	0
	<b>Total Grand Total</b>	<b>188,556</b>	<b>4,715</b>	<b>69</b>	<b>0</b>	<b>69</b>	<b>0</b>	<b>0</b>	<b>0</b>



IDAHO FALLS

CDBG Beneficiaries by Income Category

	Income Levels	Owner Occupied	Renter Occupied	Persons	
Housing	Extremely Low (<=30%)	0	0	0	
	Low (>30% and <=50%)	5	0	0	
	Mod (>50% and <=80%)	2	0	0	
	Total Low-Mod	7	0	0	
	Non Low-Mod (>80%)	0	0	0	
	Total Beneficiaries	7	0	0	
	Non Housing	Extremely Low (<=30%)	0	0	11
		Low (>30% and <=50%)	52	0	22,191
		Mod (>50% and <=80%)	0	0	15,289
		Total Low-Mod	52	0	37,491
Non Low-Mod (>80%)		0	0	0	
Total Beneficiaries	52	0	37,491		

