

City of Idaho Falls



FY2012 Annual Action Plan Housing and Community Development

**308 Constitution Way
Idaho Falls, ID 83405
(208) 612-8276**

FY12 CDBG Annual Action Plan

Resolution

Council Approved Projects/Activities

SF 424

RESOLUTION NO. 2012-03
RESOLUTION OF THE CITY OF IDAHO FALLS
APPROVING THE FISCAL YEAR 2012 ACTION PLAN

WHEREAS, the City of Idaho Falls has been designated as an entitlement city by the U.S. Department of Housing and Urban Development;

WHEREAS, the City of Idaho Falls has prepared a One-Year Action Plan for Fiscal Year 2012 as part of the requirements of entitlement status;

WHEREAS, the U.S. Department of Housing and Urban Development has approved the 2011- 2015 Five Year Consolidated Plan and Impediments to Fair Housing prepared by the City of Idaho Falls as part of the requirements of entitlement status;

WHEREAS, the City of Idaho Falls held a public hearing on the Annual Action Plan FY2012 on December 22, 2011;

WHEREAS, the City of Idaho Falls had a thirty day comment period until and through January 23, 2012;

WHEREAS, the City of Idaho Falls has received no comments to be considered during the thirty day comment period;

NOW, THEREFORE, be it resolved by the Mayor and City Council of the City of Idaho Falls as follows:

1. The Annual Action Plan for Fiscal Year 2012 as prepared by the Planning and Building Division, a copy of which is attached hereto and by this reference made a part of hereof, is hereby approved.
2. The Mayor is hereby authorized to sign the document(s) for Federal assistance.



Jared D. Fuhrman, Mayor

ATTEST:



Rose Anderson, City Clerk



CDBG FY2012 Allocation \$314,082
Eligible Projects/Activities and National Objectives

FY12 CDBG Applicant	Description	Amount	Code of Federal Regulations (CFR) Matrix Code	Beneficiary
CLUB, Inc.	Crisis Intervention Housing	26,000	570.201(e) Public Service (05S)	LMI Housing
IFDC	Façade Improvement	50,000	570.201(C) Public Facility (17C)	Slum/Blight 30% Max
Planning Dept.	Code Enforcement Program (FT)	61,266	570.202(c) Code Enforcement (15)	LMI Area
EICAP Haven Shelter	Ceiling for Storage Basement	12,000	570.201(c) Public Facility (03C)	LMI Clientele
LIFE, Inc. (ADA)	Homeowner improved access	37,000	570.202 Housing Rehab (14A)	LMI Clientele
Family Care Center Idaho Falls Rescue Mission	ARK Window replacement Improve energy efficiency	20,000	570.201(c) Public Facility (03C)	LMI Clientele
F.A.I.T.H.	Replace concrete steps/porch Repave 1 st st driveway	45,000	570.201(c) Public Facility (03C)	LMI Clientele
Administration	Administer CDBG program	62,816	570.206 Administration (21A)	LMI Clientele/Area 20% Max
		Total Allocation \$314,082		



SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted	Applicant Identifier	Type of Submission	
Date Received by state	State Identifier	Application	Pre-application
Date Received by HUD	Federal Identifier	<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
Applicant Information			
City of Idaho Falls		UOG Code	
308 Constitution Way		Organizational DUNS 09-202-7010	
Street Address Line 2		Organizational Unit	
Idaho Falls	ID	Department	
83402	Country U.S.A.	Division	
Employer Identification Number (EIN):		County Bonnevile	
##-#####		Program Year Start Date (04/01/12)	
Applicant Type:		Specify Other Type if necessary:	
City		Specify Other Type	
Program Funding		U.S. Department of Housing and Urban Development	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
Community Development Block Grant		14.218 Entitlement Grant	
CDBG Project Titles		Description of Areas Affected by CDBG Project(s)	
\$CDBG Grant Amount \$314,082	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds \$ 32,000		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for CDBG-based Project(s) \$32,000			
Home Investment Partnerships Program		14.239 HOME	
HOME Project Titles		Description of Areas Affected by HOME Project(s)	
\$HOME Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	

\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s)			
Housing Opportunities for People with AIDS		14.241 HOPWA	
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
Emergency Shelter Grants Program		14.231 ESG	
ESG Project Titles		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of: ID02		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts	Project Districts		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application			
Jared			Fuhriman
Title	Phone	Fax	
Mayor	208-612-8199	208-612-8560	
eMail	Grantee Website	Other Contact	
jfuhriman@idahofallsidaho.gov	www.idahofallsidaho.gov		
Signature of Authorized Representative			Date Signed



CPMP Non-State Certifications

Non State Certifications

CPMP Form Pages 1 and 2

Specific CDBG Certifications

CPMP Form Pages 3 and 4

Appendix to Certifications

CPMP Form Pages 10 and 11



CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- This certification does not apply.
 This certification is applicable.

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Jurisdiction

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



Signature/Authorized Official

02-13-2012

Date

Jared D. Fuhriman

Name

Mayor

Title

308 Constitution Way

Address

Idaho Falls, ID 83402

City/State/Zip

208-612-8235

Telephone Number

- | |
|---|
| <input type="checkbox"/> This certification does not apply. |
| <input checked="" type="checkbox"/> This certification is applicable. |

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2012, 2013, 2014, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Jurisdiction

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.



Signature/Authorized Official

02-13-2012

Date

Jared D. Fuhrman

Name

Mayor

Title

308 Constitution Way

Address

Idaho Falls, ID 83402

City/State/Zip

208-612-8235

Telephone Number

<input type="checkbox"/> This certification does not apply. <input checked="" type="checkbox"/> This certification is applicable.
--

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
City of Idaho Falls facilities	308 Constitution Way	Idaho Falls	Bonneville	ID	83402

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal

Jurisdiction

criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan



Signature/Authorized Official

02-13-2013

Date

Jared D. Fuhriman

Name

Mayor

Title

308 Constitution Way

Address

Idaho Falls, ID 83402

City/State/Zip

208-612-8235

Telephone Number

FY12 CDBG Annual Action Plan

Plan details

Pages 1-18

2012 Annual Action Plan

Executive Summary

In 2004, the City of Idaho Falls became an “entitlement city” in the U.S. Department of Housing and Urban Development’s (HUD) Community Development Block Grant (CDBG) Program. This status entitles the City to annual grant funding from HUD. To utilize these funds the City adopts a five year strategy plan with annual implementing action plans. The City of Idaho Falls submitted their second five year plan referred to as the *2011-2015 Five Year Consolidated Plan* in May of 2011. Their *FY2012 Annual Action Plan* for Housing and Community Development will be submitted to HUD on or around February 13, 2012.

The *2011-2015 Five Year Consolidated Plan* is a comprehensive planning document identifying the City’s needs in housing, community development, economic development, and public service. The Plan presents a profile of identified community development needs and priorities. Generally, those priorities include: addressing housing needs, improving ageing neighborhoods, revitalizing historic downtown, and supporting public services for low and moderate income individuals or families.

The *FY2012 Annual Action Plan* describes the projects and programs submitted by application for FY2012 funding. FY2012 applications received include: *Public Service* to use as match for bus purchase, and crisis intervention housing, *Slum and Blight* to use for downtown façade improvements, code corrections, awnings and signs, *Code Enforcement* for LMI neighborhoods, *Housing Rehab* for improved ADA accessibility with ramps and bathroom modifications, *Public Facility* for Senior Center kitchen improvements, sidewalk replacement, window replacement in a homeless shelter, emergency shelter ceiling project for fire code correction, porch and step replacement, driveway repair for transitional housing, *Property Acquisition*, and *Administration* of the CDBG Program. See page 8 and 9 for FY2012 Projects, Priorities, Objectives and Outcome Table.

In the eight years of CDBG allocations; projects and programs have helped provide viable urban communities, prevent slum/blight, and meet urgent community needs that primarily benefit LMI clientele. Some of the projects and programs that have been initiated and or completed include: Neighborhood cleanup, implementation of a downtown facade improvement program, sidewalk replacement, intersection modification for improved ADA access, completion of a street paving project, and a downtown parking lot. Public services have been initiated to provide a community/training program center for a homeless shelter, a crisis intervention housing program that provides training for first responders, a homeless prevention program, housing rehab to replace piping at a homeless shelter, and increased public transportation for LMI clientele.

The Housing and Urban Development (HUD) program for Community Development Block Grants announced the CDBG FY2012 allocation approved by HUD in early January, 2012. For Idaho Falls, the FY2012 allocation is \$314,082 (decrease of \$55,464 from FY2011 allocation of \$369,546).

Citizen Participation

The process for allocating and selecting potential programs and activities for FY 2012 CDBG funding included the following schedule:

FY2012 CDBG

Schedule, Announcements, Council Work Sessions/Meetings and Public Hearing

Sept 30, 2011	FY2012 CDBG grant cycle invitations mailed to individuals, organizations, City Council, City Directors, and posted on City website www.idahofallsidaho.gov .
Oct 9, 2011	Cycle Announcement printed in Post Register.
Oct 28, 2011	Applications due to City Grant Administrator.
Nov, 2011	Applications reviewed for HUD compliance and Council review.
Nov 12, 2010	Memo sent to applicants of process and schedule.
Dec 6, 2011	Council Work Session provided Mayor and Council brief summary of potential projects/activities.
Dec 11, 18, 2011	Public hearing announcement mailed to applicants and printed in Post Register.
Dec 22, 2011	Public Hearing/Presentation held 7:30 p.m.
Dec 23, 2011	30-day public comment period started and Draft FY2012 Annual Action Plan and Public Hearing slides posted on City website for comments.
Jan 23, 2012	30-day public comment period ended. No comments received.
Jan 24, 2012	Council Work Session held - final table provided to discuss consensus of project and activity selection for CDBG <i>FY12 Annual Action Plan</i> .
Feb 9, 2012	Council Meeting held 7:30 p.m. <i>CDBG FY12 Annual Action Plan</i> adopted by Council and Resolution reached.

The City of Idaho Falls submitted their FY 2012 Annual Action Plan to the U.S. Department of Housing and Urban Development (HUD) on or around February 13, 2012. (424 Certification, Resolution, Public Participation, and applicable reports were included)

Consultation Process

Solicitation of project proposals was initiated by letter, e-mail, phone calls, and publication announcement in the local newspaper. Invitations were extended to City Council, non-profit agencies, city departments and interested groups that have expressed an interest in CDBG funding.

The United Way and the Affordable Housing Task Force, who serve LMI individuals, were informed of the CDBG application cycle and process.

The Task Force is made up of social service providers, homeless service providers, local Idaho Legal Aid, and staff from Health and Welfare and Idaho Housing. Based on their experience in assisting individuals with issues affected by homelessness; the Task Force has a better understanding of the unmet needs faced by their clients.

Applications for funding were submitted to the Grant Administrator for review of eligibility and determination of a HUD National Objective. The review included consultation with the HUD Field Representative. Proposals were then submitted to the Mayor and Council and a public hearing was held. Applicants were personally informed of the public hearing to give them the opportunity to make a statement for the record. Many participated and provided additional information and answered specific questions from City Council members. A 30-day public comment period was held and the *Draft FY2012 Annual Action Plan* was available for review and comment. After the 30-day comment period, and no comments received, City Council held a Work Session and discussed projects, activities, strategic goals, and considered comments. A Resolution was reached and announced during a Council Meeting and the *FY2012 Annual Action Plan* was submitted to HUD for final approval.

Resources

The *FY 2012 Annual Action Plan* is the second year of the *2011-2015 Five Year Consolidated Plan*. Congress passed the FY 2012 HUD budget with an allocation amount of \$314,082. The highest allocation was \$491,000 received in FY 2004.

The City of Idaho Falls normally receives only CDBG funds. No additional funds are received from HUD programs directly. The exception is the HUD Neighborhood Stabilization Program stimulus funding. This one time funding allowed for the purchase of foreclosed homes. The City sub-granted the funds to non-profit organizations to buy and hold the properties, and provide rental housing for qualifying families.

The other HUD programs: HOME funding, Homeless Assistance Section 8, and the Low Income Tax Credits are managed by the Idaho Housing and Finance Association (IHFA) on a statewide basis. The City does not fund nor manage housing for its own housing programs. The City Electrical Department manages the Energy Star Program which conducts energy audits for homeowners and collects donations for emergency payments of utility bills.

Several sources that match CDBG funds include: Weatherization funding applicable to the Housing Rehab program, Habitat for Humanity funding, Federal Transit Administration (FTA) funding, and Fair Housing funding for accessibility. CDBG funds may be paired with agencies that have a match ratio requirement in order to assist with securing additional funding to serve the needs of low and moderate income individuals.

Sources of Funds and Federal Resources

There are many financial resources available to communities and to non-profit agencies/organizations that assist in the provision of affordable housing and social services. The major sources of funding are from the U.S. Department of Housing and Urban Development. The City of Idaho Falls receives only Community Development Block Grant funding directly; the other funding sources listed here are managed by IHFA and are available to developers and non-profit agencies/organizations.

Community Development Block Grant (CDBG)

Each year the City of Idaho Falls is entitled to receive an annual allocation of CDBG funds. The City Council is able to direct these funds for the construction of water, sewer and street projects, and provide access for persons with disabilities, expand social services for LMI individuals, assist with home repairs, and assist with the development and rehab of affordable housing.

HOME Block Grant Program

The HUD HOME Program is block grant funding made available to IHFA. It is designed to encourage partnerships between federal, state and local governments, housing developers, and nonprofit service agencies to expand the supply of decent, safe, sanitary and affordable housing. This is accomplished through down payment and closing cost assistance, acquisition, construction and rehabilitation of single-family and multi-family affordable housing for low-income families across Idaho.

Through a competitive application process, IHFA provides successful applicants with low-interest rate loans and, in some cases, recoverable grants to help finance affordable housing projects. The projects funded by HOME have strict requirements for rent controls, income eligibility of tenants and home owners, housing development costs, and long-term affordability requirements.

HOPWA - Housing Opportunities for Persons with AIDS

IHFA currently has 8 contracted HOPWA service providers throughout the State of Idaho.

Emergency Solutions Grant Program Funds (ESG)

IHFA manages the funds for Emergency Solutions Grant Program Funds (ESG) as authorized by Title IV of the Stewart B. McKinney Homeless Assistance Act. The funds are distributed on a competitive basis to homeless shelters.

Eligible activities under the ESG program regulations are:

- Rehabilitation/renovation/conversion of emergency shelters
- Essential services provided in conjunction with emergency shelters
- Operations and/or maintenance of emergency shelters
- Homeless prevention

Supportive Housing Program

Idaho Housing and Finance Association (IHFA) have the Supportive Housing Program which provides housing and services only to persons who are chronically homeless. Families or single parents with children cannot be served. The program funds are used to lease additional housing units for chronically homeless persons.

Section 8 Rental Assistance

Under contract with HUD, IHFA administers federal rental assistance programs that help low-income families, the elderly, or disabled individuals obtain decent and affordable rental housing.

To be eligible for rental assistance, tenants must qualify under HUD income limits and other eligibility criteria. Tenants under these programs pay 30 percent of their adjusted gross monthly income for rent and utilities. As a tenant's income changes, the tenant's rent share changes proportionately.

The demand for rental assistance far exceeds the supply. Persons requiring rental assistance can apply at the IHFA Branch Office in Idaho Falls.
506 S. Woodruff Idaho Falls (208)522-6002 or 1-866-684-3756 rentalassistanceif@ihfa.org

Housing Tax Credits

The Low-Income Housing Tax Credit, established under the 1986 Tax Reform Act, provides an incentive to developers to build affordable rental housing. As Idaho's designated Housing Tax Credit Administrator, IHFA receives an annual Housing Tax Credit authority on behalf of the State. This annual credit authority is allocated through a competitive application process.

IHFA Loan

IHFA has the ability and lending expertise to offer affordable housing developers a full array of financing alternatives. These range from standalone construction and/or permanent loan financing, to a more complex financing structure which combines both the construction and permanent loans into a single "one-stop" financing transaction.

Use of Resources

The housing and social service providers in the city make continual use of these funding sources. Eastern Idaho Community Action Partnership (EICAP) has developed housing projects using some of these funding sources and CLUB Inc. uses several of these funding sources to purchase housing and manage its affordable housing program. The City of Refuge receives ESG funds. Habitat for Humanity's local affiliate uses HUD funding to match local funding to purchase land for its projects.

Several of the privately owned affordable housing developments in the city were supported by these program funding sources for the initial development. In past years a new development on the west side of Idaho Falls was financed with IHFA programs.

In Idaho Falls there have been six Section 8 housing projects built over the years. There are approximately six HOME or Housing Tax Credit financed projects. There are also three Transitional Housing projects and four Emergency Shelters. The agencies: EICAP, CLUB, Inc., F.A.I.T.H., and the Idaho Falls Rescue Mission own most of these projects.

Explanation of Tables

The City's selection of projects and activities for FY2012 carry out the objectives regarding Community Development, Economic Development, Housing and Public Service priorities that are described in the 2011-2015 Five Year Consolidated Plan.

The FY2012 CDBG Annual Action Plan *(use of allocation) will be submitted to HUD for final approval on or around February 13, 2012.

Allowable percentages/categories for projects and activities are provided below:

	Federal Allocation	City Allocation	Amount Requested in Project Applications	Amount City Requested from HUD/CDBG
FY11	\$3,343,000,000.00	\$369,546	FY11 \$828,734	FY11 \$440,000
FY12	\$2,948,000,000.00	\$314,082	FY12 \$616,191	FY12 \$314,082

\$314,082 Breakdown of Allowable Categories for FY2012

\$62,816 (20% Max for Administration)

\$47,112 (15% Max for Public Service)

\$314,082 - \$62,816 = \$251,266

\$175,886 (70% Min for LMI Benefit after Admin deducted)

\$73,379 (30% Max for Slum/Blight after Admin deducted)

Category	Amount Requested	Amount Allowed	Min/Max Allowed
Admin	\$62,816	\$62,816	20% Max of \$314,082
Public Service	\$94,205	**\$47,112	15% Max of \$314,082
LMI Direct Benefit	*\$379,141	*\$175,886	70% Min of \$251,266
Slum/Blight	\$80,000	\$75,379	30% Max of \$251,266

*LMI 70% Includes Code Enforcement of \$61,266

**Public Service direct benefit to LMI

FY12 CDBG Funding starts in mid-May, 2012

City's General budget starts October, 2012

Code Enforcement is a 12 month budget: General Funds to cover \$8734, CDBG to cover \$61,266

FY 2012 Projects, Priorities, Objectives, and Outcomes

<i>FY2012 CDBG Applicant Description</i>	<i>Specific Objectives</i>	<i>Estimate of individuals or accomplishments</i>	Proposed General Objective: <i>Decent Housing, Suitable Living Environment, Economic Opportunity</i> General outcome: <i>Availability Accessibility, Affordability, Sustainability</i>	<i>Proposed accomplishments with (1) year goals for the categories listed</i>
CLUB, Inc. Crisis Intervention Housing	Provide decent affordable housing to individuals in crisis.	6 assists	Decent housing Sustainability	Attend (8) Affordable Housing Task Force Meetings. Support CLUB, Inc. assist (6) individuals in crisis access housing.
Idaho Falls Downtown Development Corp. (IFDDC)	Prevent Slum/blight to historic downtown Idaho Falls by improving building facades.	1-2 facades	Economic opportunity Sustainability	2-3 façade improvements to buildings with approved applications.
City of Idaho Falls Planning Dept. Code Enforcement- Full time Program for LMI neighborhoods	Code Enforcement activities. Neighborhood cleanup efforts, resources, education and enforcement of City ordinances.	6 Cleanup activities. Continue providing education and outreach resources	Suitable living environment Availability	Partner with City resources and provide (6) LMI area neighborhood cleanup events. Continue providing resources, education and enforcement of City ordinances.
Easter Idaho Community Action Partners (EICAP): Haven Shelter - Install basement ceiling	Bring Haven up to fire safety code by installing compliant ceiling to basement of storage area.	Code Correction.	Suitable living environment Sustainability	Adequate storage area to meet fire code and continue to provide storage of donated items and supplies needed to run the Haven Shelter.

LIFE, Inc. Improve ADA access for homeowners	Modify homes to improve ADA accessibility.	7-10 homes	Suitable living environment Accessibility	Bathroom modifications or ramps to benefit (7-10) LMI homeowners.
Family Care Center: Idaho Falls Rescue Mission Window Replacement Project	ARK Facility: Improve energy efficiency by replacing single pane windows in shelter facility.	Rehab of a 57 bed facility to provide temporary emergency shelter for single men.	Suitable living environment Availability	Continue providing temporary housing to single men so they may continue to become self-reliant.
F.A.I.T.H. Exterior maintenance and improvements	Improve access to (2-4) transitional apartments by replacing deteriorating concrete steps and porch area. Replace asphalt in driveway.	Exterior improvements to (2-4) transitional apartments.	Suitable living environment Accessibility	Provide improvements to exterior to allow safe access to temporary transitional apartments (2-4 units).
Administration Full time individual to administer CDBG	Encourage nonprofit organizations to apply for CDBG funding for projects and activities that benefit LMI Clientele, provide a public service, and prevent slum/blight as prioritized in the <i>Five Year Consolidated Plan.</i>	Approximately 8 projects and/or activities. <i>Collectively approximately 25 projects.</i>	Decent housing Suitable living environment Economic opportunity Sustainability	Initiate and/or complete (8+) FY2012 Annual Action Plan Projects/Activities, FY2011 CAPER, Section 3 Report, Refer to Five Year Consolidated Plan to address needs, Submit draw requests to meet timeliness requirements, and work with HUD to improve the overall process.

Community Development Act

According to the Community Development Act, HUD IDIS Matrix Codes, National Objectives, and CDBG funds may be applicable to over twenty different projects and activities.

Common projects and activities include:

Public Services, Grant Program Administration, Public Facility Construction or Improvements, Acquisition of Property, Housing Rehab, Code Enforcement, and prevention of Slum and Blight.

Because the U.S. Congress requires funded projects to create a documented benefit, projects must be able to provide benefits in one of the following National Objective categories:

- Benefit to Low and Moderate Income Individual
- Prevention or elimination of conditions of Slum or Blight
- Meet an Urgent Need

Potential projects and activities were solicited by letter to potentially interested organizations and discussions with United Way, the Affordable Housing Task Force, City Council, and City Departments. Program publicity with local newspaper and the City website were also utilized. Over \$616,000 in FY12 CDBG applications were included in the list of projects for City Council consideration.

Allocation Priorities

Congress passed the HUD Budget for FY2012. The City FY2012 CDBG allocation of \$314,082 was requested in the *FY2012 Annual Action Plan* in accordance with program requirements and recommendations provided by HUD.

The City of Idaho Falls has seen substantial decreases to CDBG funding over the past two years. In 2011, the City CDBG allocation was decreased by 17%. The HOME program, also funded by HUD, was decreased by 37%.

Decreases of two major programs that assist with homelessness will have an impact on the nonprofit agencies and organization who are trying to provide services to the LMI clientele and address the needs identified in the *Five Year Consolidated Plan FY2011-2015*.

The *2012 Annual Action Plan* details the programs and activities the City will assist with the use of FY 2012 Community Development Block Grant (CDBG) funds.

The City Council selected projects and activities for FY2012 funding that met a National Objective, were an Eligible Activity and were identified as a priority in the *Five Year Consolidated Plan FY2011-2015*. Priorities in the Plan included housing and needs associated with homelessness, transportation, ADA accessibility, and facility upgrades.

In addition, projects and activities that assist non-profit organizations by filling in gaps of service for LMI clientele, and/or projects and activities that have the potential to be adversely affected by recent decreases to HUD programs were also given consideration.

Census Data

Census data was updated using two sources: The new 2010 census population counts and data from the American Community Survey (ACS).

Regarding populations and housing counts, the Director of the U.S. Census Bureau, for 2010 Census including corrections made through December 16, 2011, has provided the following information regarding the City of Idaho Falls: *Population 56,883* and *Housing Units 22,977*. Both sources were used by HUD to provide the Idaho Falls FY2012 allocation of \$314,082 provided in the *FY2012 CDBG Annual Action Plan*.

Other Matching Resources

The Downtown Façade Improvement Program matches business investments (depending on the mix of grants) from 50% to 75% match requirement of property owners.

The housing shelter and rehab projects will find match from private, state, and federal sources to round out their project budgets.

Funding has been provided by private fund raising, from the Idaho Housing and Finance Association, and from the Department of Health and Welfare. Matching resources is an on-going challenge for most nonprofit service type agencies.

Given the state of the economy and programs being reduced or removed, many organizations and agencies have struggled to meet the minimum match in order to access additional funding to sustain their programs and services that directly benefit LMI clientele.

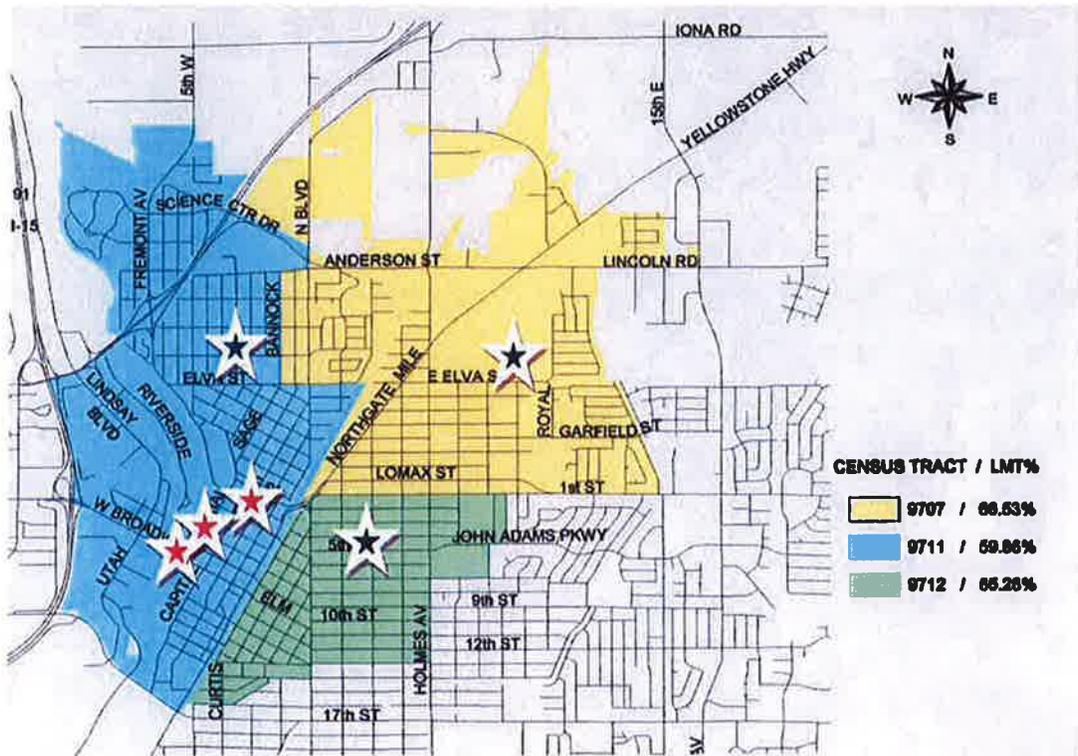
This is an area where allocations of CDBG funds (on a local level) could have a direct benefit for public service projects and activities that assist LMI clientele.

Geographic Distribution

Code Enforcement activities, ARK window replacement of the Family Care Center, EICAP Haven basement ceiling project, concrete replacement of steps and porch to temporary housing owned by F.A.I.T.H., Life Inc. housing rehab, and the downtown Façade Improvement Program will occur within the three low and moderate income Census tracts: 9707, 9711, and 9712.

These projects comprise over 50% of the FY12 CDBG funds committed within the target areas. Many of these neighborhoods started the original town site and early subdivisions. City Council is committed to preserving and improving areas identified within the Census tracts.

LMI neighborhoods



 Star indicates 3 of the 7 projects located within the 9711 census tract.

 Code Enforcement covers all 3 Census Tract areas.

Public Service activities are a direct benefit to LMI clientele and are not located on map.

Description of Projects

The descriptions of projects and activities are provided with priorities from the *2011-2015 Five Year Consolidated Plan* to help explain the relationship between the project or activity and the City's plans, goals and objectives.

- *2011-2015 Five Year Consolidated Plan* is provided in **Bold Face**
- Project description is provided in a **box**

Priorities have been established in *Community Development, Economic Development, Housing Development* and *Public Service*. For more detail regarding the priorities, refer to the *2011-2015 Five Year Consolidated Plan* available in the Planning and Building Department or on the City website www.idahofallsidaho.gov by accessing the Planning and Building Department and clicking on CDBG.

Provided are project descriptions submitted for approval to Housing and Urban Development (HUD).

Community Development Priority

EICAP Haven Shelter - Code Correction with the construction of a ceiling for basement storage within the facility. Storage is provided for items donated/purchased for the facility.

F.A.I.T.H. - Replace concrete steps and porches of 2-4 apartments and repave 1st street driveway for temporary or transitional housing of LMI clientele.

Code Enforcement

Provide a direct benefit to LMI clientele.

Code Enforcement - Efforts in the city combines neighborhood cleanup events with code enforcement. This full time position operates in the three LMI census tracts as a direct benefit to LMI clientele.

Economic Development Priority

Improve economic conditions throughout the community and prevent conditions of slum and blight to the downtown historic area of Idaho Falls and attract new businesses to the area.

Downtown Facade Improvement Project - Continue a matching grant program for business signs, awnings, facade restoration, and code correction to improve the appearance and attractiveness of business in the historic downtown of Idaho Falls. The program for FY2012 will focus on preventing the deterioration of business properties, create economic opportunity, encourage compatibility of building appearance, and help restore historic features of business properties.

Housing Development Priority

Encourage the development of new, affordable, single, multi-family, and special needs housing in the community through private developers and non-profits.

ARK- Improve a 57 bed emergency shelter facility by replacing windows to improve energy efficiency. Ark is a temporary housing shelter operated by the City of Refuge.

CLUB, Inc. - Assist (6) individuals with homelessness by providing decent affordable housing, resources, and support to individuals in crisis.

LIFE, Inc. - Improve 7 to 10 homes in 2012. Projects improve handicapped access by modifying bathrooms along with additional accessibility home features, and constructing access ramps. Funding will allow LIFE, Inc. to assist homeowners by improving existing housing options that stabilize aging neighborhoods. Rehab projects will improve the livability, affordability, and availability of housing for individuals with a disability.

Public Service Priority

Encourage social service providers, faith-based groups, private businesses, school districts, non-profit organizations or agencies, and community leaders to work together to comprehensively meet the needs of families in poverty.

CLUB, Inc. - In addition to assisting (6) individuals in crisis; CLUB, Inc. also provides information, resources, and referrals to organizations and agencies providing homelessness assistance.

CDBG Administration/Fair Housing/Planning Activities

Within the Planning and Building Department is the staff position to administer the Community Development Block Grant funds. Funds will be used to pay for the salary and benefits for this position as well as travel, training costs, printing, legal notices, mailing costs, supplies, and other items deemed necessary in the management of the grant.

As identified in the Plan, many agencies and entities both locally and statewide are providing housing services and economic development support within the City. The CDBG Grant Administrator will be available to provide information and support to assist in coordinating services to nonprofit organizations and agencies.

In the past, the City and local Realtors have held regional Fair Housing training. Should the training become an annual event, the City will continue to participate and allocate funds (if available) and approved by HUD.

The Affordable Housing Task Force is an opportunity for nonprofit organizations and agencies to meet once a month and share resources, make referrals, and continue to educate one another of the housing needs within the community. The Grant Administrator will continue to participate and support Fair Housing efforts, Homeless Stand Down events, and encourage members to submit annual CDBG applications.

Timetable

Unless otherwise noted in the project descriptions, or if Federal budgets are delayed, all projects and activities will start with the date consistent with the start of the FY 2012 program year and upon a signed agreement between the City and sub-recipient. Unless otherwise noted, or approved by the City, all projects are to be completed by March 31, 2013.

Timeliness will be emphasized with all sub-recipients of City-sponsored projects.

Projects not on schedule may be subject to decreases in award amounts or other actions designed to prevent the City from becoming untimely with its CDBG grant expenditure ratio.

Affordable Housing

With FY2012 funds the City will consider projects that assist with housing rehab, prevention of homelessness, and assist persons with disabilities.

In the City there are:

Six Section 8 projects, five Tax Credit projects, three Transitional projects and five shelters.

This equates to over 450 units and over 79 beds of affordable housing and shelter.

Two of the shelters have had improvements funded with City CDBG funds.

There is not a housing authority in the City. However, in 2009, the City partnered with CLUB, Inc. and EICAP in support of the Neighborhood Stabilization Program (NSP). The City purchased five reclaimed properties and partnered with CLUB, Inc. and EICAP to renovate the properties and provide decent and affordable rental housing for families in need. The City works with IFHA, NSP, and local service agencies on a support basis to help fill an increasing gap in service.

Affordable Housing and Specific Needs

Regarding Homelessness, Chronic Homelessness, and Special Needs:

EICAP, F.A.I.T.H., LIFE, Inc. The Family Care Center, Department of Health and Welfare, Idaho Housing and Finance, District 7 Health Department, Idaho Legal Aid/Idaho Falls office, HUD Boise Office, CLUB, Inc., TRPTA, and faith based organizations all serve on the Affordable Housing Task Force Committee and share information, resources, and education with regards to unmet housing needs within the community. The Committee meets once a month and coordinates an annual Point in Time Count and a Homeless Stand Down in January.

Over the years, many of the organizations serving on the Task Force have applied and have been awarded CDBG funding as well as NSP funding. The Committee operates as a partnership to help serve a variety of housing needs within the community.

The City participates and supports the efforts by promoting and encouraging awareness.

Each year the Mayor delivers a Fair Housing Proclamation showing the City's commitment for equal opportunity in accessing decent, affordable housing.

The City supports Fair Housing Month with administrative services by funding educational brochures or flyers, working with nonprofit agencies/organizations to better understand the unmet needs, and encouraging nonprofit agencies/organizations to apply for CDBG funding. The Task Force is a network of individuals, organizations, and agencies that address the unmet housing needs of the community.

Addressing Special Needs:

Over the years, the City has partnered with several nonprofit organizations and agencies who have demonstrated their ability to identify unmet needs and partner with other agencies to better meet the needs. The Senior Center, LIFE, Inc., EICAP, Family Care Center, CLUB Inc., F.A.I.T.H., and TRPTA all provide services to individuals with special needs.

TRPTA buses are ADA accessible and provide Para transit services.

The Idaho Falls Senior Center delivers meals to individuals who are homebound.

EICAP is a nonprofit agency that has been partnering with the community for over 40 years to provide a variety of services to individuals in need. Services provided by EICAP include: emergency shelter with a community center for residents to be assisted with education, daycare, and life skills training. EICAP also provides homemaker services, weatherization, energy assistance, information and resources to elderly and disabled, adult protection, head start, and housing rehab.

CLUB, Inc. provides decent affordable housing and resources to individuals in crisis related to mental illness, substance abuse, and drug addiction.

LIFE Inc. provides improved ADA access for individuals with home modifications from bathroom remodels to installing wheelchair ramps.

Family Care Center, with the Idaho Falls Rescue Mission, provides specific emergency homeless needs for families, single men, and single women with children.

F.A.I.T.H. provides temporary and transient housing to LMI clientele and to individuals with a disability.

Needs of Public Housing

There is always a need for additional housing assistance for lower income families and individuals. The waiting list for housing assistance in any of the several local programs exceeds the available housing.

The Idaho Housing and Finance Association (IHFA) have the responsibility for public housing programs in Idaho Falls and Bonneville County through a local office. They administer the Housing Choice Vouchers, Special Needs Vouchers, Shelter Plus Care Vouchers, Mainstream Vouchers, SRO Mod Rehab Units, and manage the Family Self Sufficiency Program.

The City does not have a separate Public Housing Authority. The City's Planning and Building Department staff will continue to work closely with nonprofit organizations and agencies such as: IHFA, CLUB, Inc., F.A.I.T.H., EICAP, and Habitat for Humanity to identify housing projects in order to maximize and increase the number of affordable housing units available to very low and extremely low-income families and individuals.

Anti-Poverty Strategy

In January of 2004, the Partners for Prosperity Strategic Plan for Poverty Reduction (P4P) in Eastern Idaho were awarded a grant by the Northwest Area Foundation as a Community Ventures Partner with funding of \$10 million during a 10-year period. P4P is a regional organization based on the principles of inclusiveness and consensus building. The organization serves 16 counties of Eastern Idaho and the Fort Hall Indian Reservation and is dedicated to reducing poverty and increasing prosperity. The 10- year strategic plan reflects a strong commitment to prevent and diminish poverty.

The City of Idaho Falls is a substantial partner in these efforts. Over the 10 years, concerted efforts will be expended within the City to reduce the poverty level by providing education, employment, support systems and empowerment. Program strategies focus on the creation, growth, and preservation of prosperity.

P4P will create opportunities for prosperity by strengthening existing resources and helping to develop new and innovative programs such as Individual Development Accounts and entrepreneurship programs. These programs empower people in the lowest economic quartile to build wealth and maximize their potential.

At the Haven, funded and operated by EICAP, P4P conducts classes for the GED program for tenants and others to complete their High School degree. It is a very successful program that meshes well with the life changing counseling the Haven provides.

Idaho State University serves as the Grant Administrator because of its regional presence, expertise, and infrastructure. They have established a local office in the City through a partnership with LIFE, Inc. a nonprofit agency that works to help disadvantaged populations live independently.

Lead Based Paint Hazards

The City of Idaho Falls, the Idaho Housing and Finance Association, Region VII District Health, Affordable Housing Task Force, and EICAP have provided information on lead-based paint hazards, precautions and symptoms to all homeowners, renters, and landlords involved in housing services and rehabilitation. All rehabilitation projects will follow the new regulations. These entities will continue to obtain training, information, and resources for contractors and program staff on lead hazard evaluation and reduction.

Other Actions

The City has one full time Grant Administrator to manage the CDBG program, program funds, and guide the City in meeting the priorities for Community Development, Economic Development, Housing, and Public Services. This individual provides information and support to department Directors in implementing programs and activities and collaborates with health, education, employment, and social service agencies to implement the City's anti-poverty strategies.

Responsibilities for this position are to strengthen and build relationships throughout the network of service providers who assist low-income individuals and special populations. This individual actively works with housing organizations and service providers to address obstacles in meeting underserved needs, fostering and maintaining affordable housing, and removing barriers to affordable housing.

Participation with Affordable Housing Task Force members provides a monthly forum to address affordable housing, homelessness issues, as well as, address obstacles and opportunities for meeting the needs of people in crisis. Very often, additional meetings occur among members to discuss clients, special projects, and funding opportunities which are confidential or of limited interest to all Task Force members.

Removing Public Policy Barriers to Affordable Housing

The City is committed to removing public policy barriers to affordable housing and supports the community by preparing and presenting the Fair Housing Proclamation. The City will continue to participate in Affordable Housing Task Force efforts and support their efforts.

Developing Institutional Structure

The City continues to coordinate with local agencies and other units of local government in developing institutional structure by supporting and participating in the Affordable Housing Task Force. Committee members are a diverse group of individuals from nonprofit organizations and state and local government agencies. The Task Force encourages and promotes coordination with local agencies to increase awareness of needs by creating, providing, and distributing resources, information, and educational outreach with regards to underserved housing needs.

Discharge Policy

The City coordinates and participates with Affordable Housing Task Force members and utilizes a referral process applicable to service agencies in order to prevent discharge immediately resulting in homelessness.

Monitoring

The City has adopted a Monitoring Plan. Details regarding monitoring standards and procedures may be found in the *2011-2015 Five Year Consolidated Plan Part Six*.

The City monitors sub recipients to ensure projects are being completed on schedule and within the scope of work as defined in a signed agreement between the City and sub recipient.

In addition, payment requests by the sub recipient are another avenue to monitor the scope and timeliness of the project.

For FY2012, the City will continue to monitor the TRPTA Bus/Route Expansion to make sure it is connecting LMI individuals with the services they need.

FY12 CDBG Annual Action Plan

Specific Tables

Table 3A Version 1 Summary of Specific Annual Objectives

Table 3A Version 2 Summary of Specific Annual Objectives

Table 3B Annual Affordable Housing Completion Goals

Tables 3C Consolidated Plan Listing of Projects

Provided for each FY2012 Project/Activity:

CLUB,Inc .

IFDDC- Facade Improvement

Code Enforcement

EICAP/Haven Basement Ceiling Project

LIFE,Inc.

Family Care Center -Ark

F.A.I.T.H.

Administration

Table 3A Version 1

Summary of Specific Annual Objectives - City of Idaho Falls FY2012

#	Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/Objective*
	Rental Housing Objectives					
	→ SL-1.3 Family Care center (ARK) - Improve 57 bed temporary/ transitional men's shelter.	CDBG	Replace ~ 20 windows and improve energy efficiency.	Complete (1) energy efficiency project.		
	DH-3.1 CLUB,Inc. - Housing for individuals in crisis.	CDBG	Support activities or programs that assist with housing for individuals in crisis.	(10-12) assists.		
	SL-1.2 Life, Inc. - Improve ADA access for homeowners and increase availability of ADA accessible homes.	CDBG	Modify bathrooms and or install outdoor access ramps.	(7-10) homes.		
	DH-2.1 Neighborhood Stabilization Program (NSP) - Assist State housing authority or Idaho Housing and Finance (IHFA), CLUB,Inc, and EICAP with rental opportunities for LMI families. Utilize (5) properties purchased with NSP and City assisted funds to provide decent, affordable rental housing for LMI families.	NSP	Support CLUB, Inc., EICAP, and IHFA with LMI family rental.	Support (5) rental activities.		
	Owner Housing Objectives					
	SL-1.2 Life, Inc. - Housing rehab for LMI homeowners to improve ADA access with bathroom remodels and/or ramps.	CDBG	Modify bathrooms and/or install outdoor access ramps.	(7-10) homes.		
	Homeless Objective					
	SL-1.3 Family Care center (ARK) - Improve 57 bed temporary/transitional men's shelter.	CDBG	Replace ~20 windows and improve energy efficiency.	Complete (1) energy efficiency project.		
	SL-1.4 F.A.I.T.H. - Exterior improvements to a 4-unit transitional housing facility for LMI clientele.	CDBG	Improve exterior safety of driveway, steps and porch.	Improve (1) four unit facility.		
	Special Needs Objective					
	SL-1.2 Life, Inc. - Housing rehab to improve ADA access for LMI clientele.	CDBG	Modify bathrooms And/or install outdoor access ramps.	(7-10) homes.		
	Community Development Objective					
	SL-1.1 Reduce deterioration of neighborhoods through proactive Code Enforcement .	CDBG	Improve neighborhoods in Census Tracts 9707, 9711, 9712.	(6) cleanup events.		

Table 3A Version 1

	<p>SL-1.4 F.A.I.T.H. - Exterior improvements to a 4-unit transitional housing facility for LMI clientele.</p>	CDBG	Improve exterior safety of driveway, steps and porch.	Improve (1) four unit facility.		
	<p>SL-3.1 EICAP/Haven Shelter - Improve fire code safety of a public facility that provides temporary shelter for homeless and individuals in transition.</p>	CDBG	Ceiling installation project in storage area of Haven basement.	Correct (1) Fire Code violation.		
	<p>0-1.1 Administration/Planning all aspects of CDBG Program. Review projects and activities applicable to federal, state and local regulations.</p> <p>0-1.2 Fair Housing Activities - Support issues and participate in local monthly Affordable Housing Task Force Committee meetings and workshops.</p>	CDBG	<p>Solicit, select, review, 8+ projects/ activities based on <i>2011-2015 Five Year Consolidated Plan</i> priorities. Prepare/submit HUD Plans, reports, IDIS reimbursements to meet timeliness.</p> <p>Share information, resources, referrals, and training opportunities. Support/participate in Fair Housing workshop.</p>	<p>FY2012 AAP, Review FY12 AAP, FY2011-2012 CAPER.</p> <p>Complete (9) reports. Reimburse Quarterly.</p> <p>Attend (8) meetings.</p> <p>Attend (1) wkshp.</p>		
	<p>Infrastructure Objectives <i>Not a FY2012 Specific Objective</i></p>	CDBG				
	<p>Public Facilities</p>					
	<p>EO-3.1 Prevent and eliminate conditions of slum and blight in downtown Idaho Falls. Idaho Falls Downtown Development Corporation (IFDDC)</p>	CDBG	Coordinate façade improvements with IFDDC.	Complete (2-3) projects.		
	<p>SL-3.1 Eastern Idaho Community Action Partners (EICAP) at the Haven Shelter- Improve fire code safety of a public facility that provides temporary shelter for homeless and individuals in transition.</p>	CDBG	Ceiling installation project in storage area of Haven basement.	Correct (1) Fire Code violation.		
	<p>SL-1.3 Family Care center/ARK- Improve 57 bed temporary/ transitional men's shelter.</p>	CDBG	Replace ~20 windows and improve energy efficiency.	Complete (1) energy efficiency project.		
	<p>SL-1.4 F.A.I.T.H. - Exterior improvements to a 4-unit transitional housing facility for LMI clientele.</p>	CDBG	Improve exterior safety of driveway, steps and porch.	Improve (1) four unit facility.		

Table 3A Version 1

	Public Services					
	DH-3.1 CLUB, Inc. - Assist individuals in crisis with information, resources, and referrals to organizations, agencies and service providers assisting with homelessness.	CDBG	Support activities or programs that assist with housing for individuals in crisis.	(10-12) assists.		
	Economic Development					
	EO-3.1 Prevent and eliminate conditions of slum and blight in downtown Idaho Falls. Idaho Falls Downtown Development Corporation (IFDDC)	CDBG	Coordinate façade improvements with IFDDC.	Complete (2-3) projects.		
	Other Objectives <i>Not a FY2012 Specific Objective</i>	CDBG				

***Outcome/Objective Codes**

	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

Table 3A Version 2

Summary of Specific Annual Objectives - City of Idaho Falls FY2012

Decent Housing with Purpose of New or Improved Availability/Accessibility (DH-1)						
Specific Objective	Source of Funds	Year	Performance Indicators	Expected Number	Actual Number	Percent Completed
DH 1.1		2011				
		2012				
		2013				
		2014				
		2015				
MULTI-YEAR GOAL						
Decent Housing with Purpose of New or Improved Affordability (DH-2)						
DH 2.1	Neighborhood Stabilization Program (NSP) - Assist State housing authority or Idaho Housing and Finance (IHFA), CLUB, Inc, and EICAP with rental opportunities for LMI families. Utilize (5) properties purchased with NSP and City assisted funds to provide decent, affordable rental housing for LMI families.	2011	Support CLUB, Inc., EICAP, and IHFA with LMI family rental.	Support (5) rental activities.		
		2012				
		2013				
		2014				
		2015				
MULTI-YEAR GOAL						
Decent Housing with Purpose of New or Improved Sustainability (DH-3)						
DH 3.1	Assist individuals with homelessness by providing decent affordable housing, resources, and support to individuals in crisis. Administration of CDBG Program. Encourage social service providers and nonprofit organizations to apply for funding to supports new or improved sustainability regarding decent housing.	2011	Support activities or programs that assist with housing for individuals in crisis. Select projects or activities based on priorities defined in the 2011-2015 <i>Five Year Consolidated Plan.</i>	(10-12) assists.		
		2012				
		2013				
		2014				
		2015				
MULTI-YEAR GOAL						

Suitable Living Environment with Purpose of New or Improved Availability/Accessibility (SL-1)							
SL 1.1	Reduce deterioration of neighborhoods through Code Enforcement Program.		2011 2012 2013 2014 205	Improve neighborhoods in Census Tracts 9707, 9711, 9712.	(6) cleanup events.		
1.2	LIFE,Inc. Improve ADA access for homeowners			Modify homes with bathroom remodel or install outdoor ramps.	Rehab (7-10) homes		
1.3	Window replacement project for a men's homeless shelter.			Replace windows to improve energy efficiency.	Complete (1) energy efficiency project.		
1.4	Exterior improvements to temporary/transitional (4) unit housing facility.			Improve safety of driveway, steps, and porch of 4 unit facility.	Improve access to (1) four unit facility.		
MULTI-YEAR GOAL							
Suitable Living Environment with Purpose of New or Improved Affordability (SL-2)							
SL 2.1			2011 2012 2013 2014 2015				
MULTI-YEAR GOAL							

Suitable Living Environment with Purpose of New or Improved Sustainability (SL-3)							
SL 3.1	<p>Improve fire code safety for a public facility that provides temporary shelter for homeless and individuals in transition.</p> <p>Administration of CDBG Program. Encourage social service providers and nonprofit organizations to apply for funding that supports a suitable living environment.</p>		2011	Support a Fire Code violation by installing a ceiling in storage area of Haven basement.	Correct (1) Fire Code violation.		
			2012				
			2013				
			2014				
			2015				
			MULTI-YEAR GOAL				

Economic Opportunity with Purpose of New or Improved Availability/Accessibility (EO-1)							
	Specific Objective	Source of Funds	Year	Performance Indicators	Expected Number	Actual Number	Percent Completed
EO 1.			2011				
			2012				
			2013				
			2014				
			2015				
			MULTI-YEAR GOAL				

Economic Opportunity with Purpose of New or Improved Affordability (EO-2)							
EO 2.1			2011 2012 2013 2014 2015				
				MULTI-YEAR GOAL			
Economic Opportunity with Purpose of New or Improved Sustainability (EO-3)							
EO 3.1	Prevent and eliminate conditions of slum/ blight. Administration of CDBG Program. Encourage social service providers and nonprofit organizations to apply for funding that supports economic opportunity.		2011 2012 2013 2014 2015	Continue façade improvement program.	(2-3) Projects.		
				Select projects based on priorities defined in the 2011-2015 <i>Five Year Consolidated Plan.</i>	(2-3) Projects in support of new or improved sustainability.		
			MULTI-YEAR GOAL				
Neighborhood Revitalization (NR-1)							
NR 1.1			2011 2012 2013 2014 2015				
				MULTI-YEAR GOAL			

Other (O-1)							
O 1.1	Administration/ Planning all aspects of CDBG Program. Review projects and activities applicable to federal, state and local regulations.		2011	Solicit, select, and review 8+ projects or activities based on 2011-2015 Five Year Consolidated Plan priorities. Prepare/submit HUD Plans, reports, IDIS reimbursement requests in a timely manner.	(8+) FY2012 Projects and or activities. FY2012 AAP, Review FY12 AAP, and FY2011-2012 CAPER. (9) Rpts. Quarterly		
			2012 2013 2014 2015				
1.2	Fair Housing - Support issues by participating and attending local monthly Affordable Housing Task Force Committee meetings and Fair Housing workshop.			Share information, resources, referrals, and training opportunities at monthly meetings. Participate in Workshop.	Attend (8) meetings. (1) Wkshp		
			MULTI-YEAR GOAL				

Table 3B
ANNUAL AFFORDABLE HOUSING COMPLETION GOALS

Grantee Name: <i>City of Idaho Falls</i>	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
Program Year: <i>FY2012</i>						
BENEFICIARY GOALS (Sec. 215 Only)						
Homeless households	10-16		X <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households	7-14		X <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households	7-10		X <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Sec. 215 Beneficiaries*	24-40		X <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RENTAL GOALS (Sec. 215 Only)						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	7-14		X <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	10-16		X <input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Rental	17-30		X <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HOME OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		
Rehabilitation of existing units	7-10		X <input type="checkbox"/>	<input type="checkbox"/>		
Homebuyer Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Owner	7-10		X <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMBINED RENTAL AND OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	14-24		X <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	10-16		X <input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Homebuyer Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Combined Total Sec. 215 Goals*	24-40		X <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OVERALL HOUSING GOALS (Sec. 215 + Other Affordable Housing)						
Annual Rental Housing Goal			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Overall Housing Goal			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

* The total amounts for "Combined Total Sec. 215 Goals" and "Total Sec. 215 Beneficiary Goals" should be the same number.

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Idaho Falls

Priority Need Public Service
Project Title CLUB, Inc. CIT Housing

Description Support activities or programs that assist with housing for individuals in crisis.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: Idaho Falls
Street Address: City of Idaho Falls 680 Park Ave Idaho Falls, ID 83402-3514

Objective Number <i>TBD</i>	Project ID CLUB, Inc.
HUD Matrix Code O5S	CDBG Citation 570.201(e)
Type of Recipient Grant	CDBG National Objective LMI Housing
Start Date (mm/dd/yyyy) 04/01/2012	Completion Date (mm/dd/yyyy) 03/31/2013
Performance Indicator	Annual Units 10-12 assists
Local ID B-12-MC-16-0004	Units Upon Completion 10-12 assists

Funding Sources:

CDBG	\$26,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$26,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Idaho Falls

Priority Need
Economic Development/Public Facility

Project Title
IFDDC Façade Improvement

Description
Prevent and eliminate conditions of slum/ blight and code corrections to meet City building/fire codes.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area Downtown Idaho Falls
Street Address: City of Idaho Falls 680 Park Avenue Idaho Falls, ID 83402

Objective Number <i>TBD</i>	Project ID Façade Improvement
HUD Matrix Code 17C	CDBG Citation 570.201(C)
Type of Recipient CDBG Grant Recipient	CDBG National Objective Slum/Blight
Start Date (mm/dd/yyyy) 04/01/2012	Completion Date (mm/dd/yyyy) 03/31/2013
Performance Indicator	Annual Units (2-3) improvements
Local ID B-12-MC-16-0004	Units Upon Completion (2-3)

Funding Sources:

CDBG	\$50,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$50,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Idaho Falls

Priority Need Community Development

Project Title Code Enforcement

Description Reduce deterioration of neighborhoods through proactive Code Enforcement. Hold 6 cleanup events in LMI area neighborhoods within Census Tracts 9707, 9711, and 9712.

Objective category: **Suitable Living Environment** Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area Idaho Falls, Census Tracts 9707,9711, and 9712.

Street Address: City of Idaho Falls 680 Park Avenue Idaho Falls, ID 83402-3514

Objective Number <i>TBD</i>	Project ID Code Enforcement
HUD Matrix Code 15	CDBG Citation 570.202(c)
Type of Recipient CDBG Grant Recipient	CDBG National Objective LMI Area
Start Date (mm/dd/yyyy) 04/01/2012	Completion Date (mm/dd/yyyy) 03/31/2013
Performance Indicator	Annual Units (6) cleanup events
Local ID B-12-MC-16-0004	Units Upon Completion (6)

Funding Sources:

CDBG	\$61,266
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding (City)	\$8734.00
Total	\$70,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Idaho Falls

Priority Need

Housing Development/Public Facility

Project Title

EICAP/Haven Basement Ceiling Project

Description

Support a Fire Code violation by installing a ceiling in storage area of Haven/ Shelter basement.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area Idaho Falls

Street Address: City of Idaho Falls 680 Park Avenue Idaho Falls, ID 83402

Objective Number <i>TBD</i>	Project ID <i>EICAP Haven Ceiling Project</i>
HUD Matrix Code O3C	CDBG Citation 570.201(c)
Type of Recipient CDBG Grant Recipient	CDBG National Objective LMI Clientele
Start Date (mm/dd/yyyy) 04/01/2012	Completion Date (mm/dd/yyyy) 03/31/2013
Performance Indicator	Annual Units (1) fire code correction
Local ID B-12-MC-16-0004	Units Upon Completion (1)

Funding Sources:

CDBG	\$12,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding (City)	
Total	\$12,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Idaho Falls

Priority Need
Housing Development/Housing Rehab

Project Title
Life, Inc. (ADA)

Description Housing rehab for LMI homeowners to improve ADA access with bathroom remodels and/or ramps.

Objective category: **Suitable Living Environment** Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area Idaho Falls
Street Address: City of Idaho Falls 680 Park Avenue Idaho Falls, ID 83402

Objective Number <i>TBD</i>	Project ID Life, Inc. (ADA)
HUD Matrix Code 14A	CDBG Citation 570.202
Type of Recipient CDBG Grant Recipient	CDBG National Objective LMI Clientele
Start Date (mm/dd/yyyy) 04/01/2012	Completion Date (mm/dd/yyyy) 03/31/2013
Performance Indicator	Annual Units Rehab (7-10) homes
Local ID B-12-MC-16-0004	Units Upon Completion (7-10)

Funding Sources:

CDBG	\$37,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$37,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS **Persons with Disabilities** Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Idaho Falls

Priority Need

Housing Development/Public Facility

Project Title

Family Care Center (ARK) Window Replacement

Description- Improve 57 bed temporary/ transitional men's shelter. Replace ~ 20 windows and improve energy efficiency.

Objective category: **Suitable Living Environment** Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area Idaho Falls

Street Address: City of Idaho Falls 680 Park Avenue Idaho Falls, ID 83402

Objective Number <i>TBD</i>	Project ID (ARK) Window Replacement
HUD Matrix Code O3C	CDBG Citation 570.201(c)
Type of Recipient CDBG Grant Recipient	CDBG National Objective LMI Clientele
Start Date (mm/dd/yyyy) 04/01/2012	Completion Date (mm/dd/yyyy) 03/31/2013
Performance Indicator	Annual Units (1) energy efficiency project
Local ID B-12-MC-16-0004	Units Upon Completion (1)

Funding Sources:

CDBG	\$20,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding (City)	
Total	\$20,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Idaho Falls

Priority Need

Community Development/Public Facility

Project Title

F.A.I.T.H. Exterior Access Project

Description

Exterior improvements to a 4-unit transitional housing facility for LMI clientele. Improve safety of driveway, steps, and porch of (1) four unit facility.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area Idaho Falls

Street Address: City of Idaho Falls 680 Park Avenue Idaho Falls, ID 83402

Objective Number <i>TBD</i>	Project ID FAITH/Exterior Access Project
HUD Matrix Code O3C	CDBG Citation 570.201(c)
Type of Recipient CDBG Grant Recipient	CDBG National Objective LMI Clientele
Start Date (mm/dd/yyyy) 04/01/2012	Completion Date (mm/dd/yyyy) 03/31/2013
Performance Indicator	Annual Units (1) Four Unit Facility
Local ID B-12-MC-16-0004	Units Upon Completion (1)

Funding Sources:

CDBG	\$45,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$45,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Idaho Falls

Priority Need
Community Development

Project Title
Administration

Description Administer, plan, and report all aspects of CDBG Program. Review projects and activities applicable to federal, state and local regulations.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area Idaho Falls
Street Address: City of Idaho Falls 680 Park Avenue Idaho Falls, ID 83402

Objective Number <i>TBD</i>	Project ID Administration
HUD Matrix Code 21A	CDBG Citation 570.206
Type of Recipient CDBG Grant Recipient	CDBG National Objective LMI Clientele/Area
Start Date (mm/dd/yyyy) 04/01/2012	Completion Date (mm/dd/yyyy) 03/31/2013
Performance Indicator	Annual Units
Local ID B-12-MC-16-0004	Units Upon Completion

Funding Sources:

CDBG	\$62,816
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$62,816

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

FY12 CDBG Annual Action Plan

Public Involvement



CITY OF IDAHO FALLS
PLANNING AND BUILDING DIVISION

P.O. BOX 50220
Idaho Falls, ID 83405-0220
www.ci.idaho-falls.id.us

Planning Department • (208) 612-8278

FAX (208) 612-8520

Building Department • (208) 612-8270

September 30, 2011

MEMORANDUM

From: Lisa Farris, CDBG Grant Administrator

To: Interested Individuals and Organizations

Subject: CDBG Grant Applications for FY2012

The City of Idaho Falls is beginning the development of its Annual Action Plan for the 2012 Community Development Block Grant (CDBG) funds. Although the federal budget has not yet been passed, the City's allocation is estimated to be \$369,000.

The City receives CDBG funds annually from the U.S. Department of Housing and Urban Development (HUD) for the purpose of benefiting low and moderate income (LMI) individuals or for the prevention or elimination of conditions of slum and blight. LMI is defined as 80% of the community median income. In Idaho Falls, a family of four would be considered LMI if the family income was less than \$47,850. For one person, the income would be less than \$33,500.

The City is inviting grant requests for potential projects so they may be included in City Council deliberations. Please submit your grant request by **Friday, October 28, 2011**. All projects and activities must demonstrate that a majority of the resulting benefit is for Idaho Falls residents of low and moderate income with the benefit and beneficiaries being quantifiable.

Please provide a letter of request, as the application and include the following:

1. Organization's Name, Complete Address, Phone Number, DUNS number, EIN/TIN number;
2. Complete contact information of grant recipient or responsible party (include email, mailing address, and phone number);
3. Project description, cost estimates, matching funding, engineering completed or required, and a schedule. There is no dollar cap on requests, however; some practical and regulatory limits may apply.

Tentative Application schedule over the next several months

October	Applications received by Grant Administrator
November	Applications reviewed for HUD compliance and presented to City Council
Nov/Dec	Applications reviewed by City Council
December	Public hearing held with City Council - Applicants may provide <u>brief</u> deliberation
Dec/Jan	30-day public comment period
Jan/Feb 2012	Final selection made - Resolution from Council to adopt FY2012 Annual Action Plan
Feb 2012	FY2012 CDBG Annual Action Plan submitted to HUD for approval
May 2012	Allocation made available by HUD provided the federal budget is passed and HUD approves Council approved FY2012 Action Plan.
May/June 2012	Approved projects may commit funding once completed by the City: Environmental review; Signed Agreement (includes scope of work and regulatory requirements) between City and Responsible party.

Note - Projects and activities are not retroactive - Start date begins upon a signed Agreement between the City, and responsible entity.

Specific projects and activities the City has funded over the years have been included but are not limited to: housing rehab, downtown façade improvements, ADA accessibility, housing first, neighborhood cleanup, code enforcement, transportation assistance, homelessness prevention, intervention, homeless shelters, affordable housing development, street, sewer, water, other infrastructure, job training, business assistance for LMI job creation, day care, and senior center improvements.

Please feel free to contact me with questions or to discuss potential CDBG projects and activities. I look forward to hearing from you and may be reached by phone at 612-8323, by mail lfarris@idahofallsidaho.gov, or in person. Tentative schedule for the FY2012 CDBG Annual Action Plan posted on the City website at www.idahofallsidaho.gov under the Planning and Building Department, under CDBG.

Lisa Farris, City of Idaho Falls
Grant Administrator
City Hall Annex
680 Park Avenue
Idaho Falls, ID 83402

September 30, 2011
MEMORANDUM

From: Lisa Farris, CDBG Grant Administrator
To: Interested Individuals and Organizations
Subject: CDBG Grant Applications for FY2012

The City of Idaho Falls is beginning the development of its Annual Action Plan for the 2012 Community Development Block Grant (CDBG) funds. Although the federal budget has not yet been passed, the City's allocation is estimated to be \$369,000.

The City receives CDBG funds annually from the U.S. Department of Housing and Urban Development (HUD) for the purpose of benefiting low and moderate income (LMI) individuals or for the prevention or elimination of conditions of slum and blight. LMI is defined as 80% of the community median income. In Idaho Falls, a family of four would be considered LMI if the family income was less than \$47,850. For one person, the income would be less than \$33,500.

The City is inviting grant requests for potential projects so they may be included in City Council deliberations. Please submit your grant request by Friday, October 28, 2011. All projects and activities must demonstrate that a majority of the resulting benefit is for Idaho Falls residents of low and moderate income with the benefit and beneficiaries being quantifiable.

Please provide a letter of request, as the application and include the following:

1. Organization's Name, Complete Address, Phone Number, DUNS number, EIN/TIN number;
2. Complete contact information of grant recipient or responsible party (include email, mailing address, and phone number);
3. Project description, cost estimates, matching funding, engineering completed or required, and a schedule. There is no dollar cap on requests, however, some practical and regulatory limits may apply.

Tentative Application schedule over the next several months

October Applications received by Grant Administrator

November Applications reviewed for HUD compliance and presented to City Council

Nov/Dec Applications reviewed by City Council

December Public hearing held with City Council

- Applicants may provide brief deliberation

Dec/Jan 30-day public comment period

Jan/Feb 2012 Final selection made - Resolution from Council to adopt FY2012 Annual Action Plan

Feb 2012 FY2012 CDBG Annual Action Plan submitted to HUD for approval

May 2012 Allocation made available by HUD provided the federal budget is passed and HUD approves Council approved FY2012 Action Plan.

May/June 2012 Approved projects may commit funding once completed by the City:

Environmental review;

Signed Agreement (includes scope of work and regulatory requirements) between City and Responsible party.

Note - Projects and activities are not retroactive - Start date begins upon a signed Agreement between the City, and responsible entity.

Specific projects and activities the City has funded over the years have been included but are not limited to: housing rehab, downtown facade improvements, ADA accessibility, housing first, neighborhood cleanup, code enforcement, transportation assistance, homelessness prevention, intervention, homeless shelters, affordable housing development, street, sewer, water, other infrastructure, job training, business assistance for LMI job creation, day care, and senior center improvements.

Please feel free to contact me with questions or to discuss potential CDBG projects and activities. I look forward to hearing from you and may be reached by phone at 612-8323, by mail lfarris@idahofallsidaho.gov, or in person.

Tentative schedule for the FY2012 CDBG Annual Action Plan posted on the City website at www.idahofallsidaho.gov under the Planning and Building Department, under CDBG.

Lisa Farris, City of Idaho Falls
Grant Administrator

City Hall Annex
680 Park Avenue
Idaho Falls, ID 83402

Published: October 9, 2011

(424185)

**Proof of Publication
The Post Register**

**State of Idaho
Bonneville County:**

I, ~~Hilary Witt~~ or Staci Dockery, first being duly sworn, depose and say: That I am the ~~Classifieds Manager~~ or Legal Notice Representative of the Post Company, a corporation of Idaho Falls, Bonneville County, Idaho, publishers of The Post Register, a newspaper of general circulation, published Tuesday through Sunday at Idaho Falls, Idaho; said Post Register being a consolidation of the Idaho Falls Times, established in the year 1890, The Idaho Register, established in the year 1880, and the Idaho Falls Post, established in 1903, such consolidation being made on the First day of November 1931, and each of said newspapers have been published continuously and uninterruptedly, prior to consolidation, for more than twelve consecutive months and said Post Register having been published continuously and uninterruptedly from the date of such consolidations up to and including the last publication of notice hereinafter referred to.

That the notice, of which a copy is hereto attached and made a part of this affidavit, was published in said Post Register under this ad number: **424185**, for **1** consecutive (days) weeks, between **10/09/2011** and **10/09/2011**,

and that the said notice was published in the regular and entire issue of said paper on the respective dates of publication, and that such notice was published in the newspaper and not in a supplement.

Staci Dockery

Subscribed and sworn to before me, this 10 day of October 2011



Ivy Berry

Notary Public

My Commission expires: 1/10/2015

----- attached jurat -----

STATE OF IDAHO

ss.

COUNTY OF BONNEVILLE

Subscribed and sworn to before me, this 10 day of October 2011, before me, the undersigned, a Notary public for said state, personally appeared ~~Hilary Witt~~ or Staci Dockery, known or identified to me to be the person(s) whose name(s) is/are subscribed to the within instrument, and being by me duly sworn, declared that the statements therein are true, and acknowledged to me that he/she/they executed the same,

IN WITNESS WHEREOF, I have herunto set my hand and affixed my official seal the day and year in this certificate first above written.



Ivy Berry

Notary Public for The Post Company

Residing at: Idaho Falls

My Commission expires: 1/10/2015



CITY OF IDAHO FALLS

Office of the Mayor
City Hall
Idaho Falls, ID 83405

NOTICE OF COUNCIL SPECIAL SESSION

NOTICE is hereby given that on Tuesday the 6th day of December 2011, at 8:30 am, in the City Council Chambers located at 680 Park Avenue Idaho Falls, Idaho, the City Council of the City of Idaho Falls will meet in a Special Session for the purpose of discussing the Community Development Block Grant Applications.

The public is invited to attend.

If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the City of Idaho Falls, you may contact Ruby Taylor at phone 612-8235 or the ADA Coordinator Ms. Lisa Farris at 612-8323 as soon as possible and they will make every effort to adequately meet your needs.

DATED this 2nd day of December, 2011.

Rosemarie Anderson
City Clerk
Mayor Jared Fuhriman

November 29, 2011

MEMORANDUM

From: Lisa Farris, CDBG Grant Administrator

To: FY2012 Applicants

Subject: Public Hearing for submitted CDBG Grant Applications

Thank you for submitting your FY 2012 Community Development Block Grant (CDBG) application. Please be advised a public hearing is scheduled for *December 22, 2011 at 7:30 p.m.* during the regularly scheduled City Council Meeting being held in the Council Chambers located at 680 Park Avenue.

The Draft FY2012 CDBG Annual Action Plan will be discussed and applicants will be provided the opportunity to give a brief testimony regarding their application/project.

A thirty day public comment period will start December 23, 2011 and end January 23, 2012. If no comments are received; the FY2012 CDBG Annual Action Plan will be Council approved/adopted with a Resolution reached during the regularly scheduled Council Meeting to be held on February 9, 2012 at 7:30 p.m. in the Council Chambers located at 680 Park Avenue. The FY2012 Annual Action Plan will be mailed to HUD for final approval with an allocation date of approximately Mid-May 2012.

Please feel free to contact me with questions by phone 612-8323 or by email l.farris@idahofallsidaho.gov. The City website provides information regarding the schedule of Draft FY2012 Annual Action Plan at www.idahofallsidaho.gov under the Planning and Building Department, under CDBG.

Lisa Farris, Grant Administrator
City Hall Annex
680 Park Avenue
Idaho Falls, ID 83402

If communication aids or services or other physical accommodations are needed to participate or access this meeting, please contact Debra Petty at 612-8276 or Lisa Farris at 612-8323 within 24 hours of the scheduled meeting so we may accommodate your needs.

Published: December 11 and 18, 2011 (437262)

FY2012 Annual Action Plan
City of Idaho Falls



City Involvement

Opportunity to fund projects and support programs not typically funded by general funds

8th year participating in CDBG program

- FY2010 CDBG allocation \$441,000
- FY2011 CDBG allocation \$369,546
- *FY2012 estimate of allocation \$314,229

**Reasons for decrease:*

-Reduced appropriations approved 11/18/11 and recently announced
-Census data updated using two sources: American Community Survey and 2010 census population counts

**Community Development Block Grant
CDBG FY 2012**

Development of viable urban communities that primarily benefit Low/Moderate Income (LMI) individuals.

Program Goals:

- Decent, affordable, safe and sanitary housing
- Suitable living environment
- Expand economic development

CDBG Criteria

Must meet 1 of 3 National Objectives (HUD):

- Benefit Low and Moderate Income Individuals
- Prevent or Eliminate conditions of Slum and Blight
- Meet an Urgent Need

Must be a HUD eligible Activity

- Construction of Public Infrastructure
- Handicapped Access to Public Facilities
- Housing Rehab, Social Services, Business Rehab
- Acquisition, Clearance/Disposition of Property
- Relocation Costs, Economic Development, Job Creation or Training

LMI neighborhoods

Based on 4 person per household for Bonneville County is \$48,950



Projects/Activities must also

- Meet the Goals of the 2011-2015 Five Year Consolidated Plan
- Be selected for the FY 2012 Annual Action Plan

DECEMBER 22, 2011

Public Works recommends approval of this easement; and, authorization for Mayor and City Clerk to sign necessary documents.

s/ Chad Stanger

At the request of Councilmember Lehto, the City Clerk read the following Ordinance by title only:

ORDINANCE NO. 2889

AN ORDINANCE VACATING AN UNDERGROUND POWER EASEMENT WITHIN THE CITY OF IDAHO FALLS, IDAHO; PARTICULARLY DESCRIBING THE SAID UNDERGROUND POWER EASEMENT; AUTHORIZING AND DIRECTING THE MAYOR AND CITY CLERK TO EXECUTE AND DELIVER ON BEHALF OF THE CITY A QUITCLAIM DEED CONVEYING THE VACATED UNDERGROUND POWER EASEMENT TO THE OWNER OF THE ADJACENT LAND, AND NAMING IT; PROVIDING FOR EFFECTIVE DATE OF ORDINANCE.

The foregoing Ordinance was presented by title only. Councilmember Lehto moved, and Councilmember Hally seconded, that the provisions of Idaho Code Section 50-902 requiring all Ordinances to be read by title, and once in full, on three separate dates be dispensed with, the Ordinance be passed on all three readings, and, further, give authorization for the Mayor and City Clerk to sign the necessary documents. Roll call as follows:

Aye: Councilmember Hally
Councilmember Taylor
Councilmember Lehto
Councilmember Hardcastle
Councilmember Parry

Nay: None

Motion Carried.

Mayor Fuhriman requested Councilmember Hardcastle to conduct a public hearing for consideration of Fiscal Year 2012 Community Development Block Grant (CDBG) Annual Action Plan. At the request of Councilmember Hardcastle, the City Clerk read the following memo from the Planning and Building Director:

City of Idaho Falls
December 20, 2011

MEMORANDUM

TO: Mayor and Council
FROM: Renee R. Magee, Planning and Building Director
SUBJECT: PUBLIC HEARING FOR FISCAL YEAR 2012 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATIONS

DECEMBER 22, 2011

Attached is a brief outline of the applications the City of Idaho Falls has received for Community Development Block Grant Monies for the Fiscal Year 2012-2013. The allocation of these block grant funds, which is now estimated to be \$314,000.00, is the subject of tonight's public hearing. After the hearing this evening, comments will be received by Lisa Farris, Grants Administrator, through January 23, 2012.

s/ Renee R. Magee

Lisa Farris, Grants Administrator, explained that there has been a decline in the funds available from the Department of Housing and Urban Development. The following information was presented in a PowerPoint Slide Presentation as follows:

- Slide 1 Site Photos
- Slide 2 Development of viable urban community
- Slide 3 LMI Neighborhoods are based on 4 person per household \$48,950
- Slide 4 City involvement is the opportunity to support projects with funds that are not normally used in the General Fund. This is the City's 8th year of participation in the Community Development Block Grant Program, with funds steadily going down each year.
- Slide 5 CDBG Criteria Information – Must meet 1 of 3 national objectives set by the Department of Housing and Urban Development, benefit low and moderate income individuals, prevent or eliminate conditions of slum and blight, and meet an urgent need. Further, they must be an eligible activity.
- Slide 6 Must meet the goals of the 2011-2015 Five-Year Consolidation Plan and must be selected for the Fiscal Year 2012 Annual Action Plan
- Slide 7 Fiscal Year 2012 CDBG Process – Cycle begins in September and October, notices mailed to prior applicants and agencies within the community. This is posted on the City's website and published in the Post Register. The closing date for applications was October 28, 2011. The first City Council Work Session was held on December 6, 2011, where the applications were received and reviewed. Public comment period begins December 23, 2011 and will close January 23, 2012. If no comments are received, the City Council will review on January 24, 2012, with the Resolution being presented at the February 9, 2012 Regular Council Meeting.
- Slide 8 Allocation from the Department of Housing and Urban Development should come in the first week of May.

The Grants Administrator, further, presented the following information:

2012 Estimate

Fiscal Year	CDBG Appropriation	City Allocation
FY 11	\$3,343,000,000.00	\$369,546.00
FY 12	\$2,948,000,000.00	\$314,229.00
	Formula for Project Categories Fiscal Year 2012 Estimate	\$314,229.00

Formula Allocated	Category	Requested	Over/Under Formula
\$138,255.00	*LMI 70% Min	\$379,141.00	\$240,886.00
75,415.00	S & B 30% Max	80,000.00	4,585.00
37,707.00	*Public Service 15% Max	94,205.00	56,498.00
62,845.00	Admin 20% Max	62,845.00	.00
\$314,229.00		\$616,191.00	\$301,969.00

*Included in LMI 70% - Federal Law sets the percentages for the different categories. The LMI category is the remainder once others are deducted.

DECEMBER 22, 2011

DRAFT FY12 Eligible Projects/Activities and National Objectives

FY2012	CDBG		Options	CFR and Matrix Codes	Beneficiary
Applicant	Description	Amount Requested	Amount	Code of Federal Regulation (CFR)	National Objective
TRPTA	Bus Purchase Match	\$ 68,205		570.201(e) Public Service (05E)	LMI Clientele 15% Match
CLUB, Inc.	Crisis Intervention Housing	26,000		570.201(e) Public Service (05S)	LMI Housing
IFDDC	Facade Improvement	80,000		570.201(C) Public Facility (03K)	Slum/Blight 30% Max
Planning Department	Code Enforcement Full Time Program	70,000		670.202(c) Code Enforcement (15)	LMI Area
Planning Department	Bel-Aire Sidewalk Replacement	50,000		570.201(c) Public Facility (03L)	LMI Clientele
EICAP Haven Shelter	Construction of Ceiling for Basement Storage	11,475		570.201(c) Public Facility (03C)	LMI Clientele 70% Min for LMI
Senior Center	Improvements	32,666		570.201(c) Public Facility (03A)	LMI Clientele
LIFE, Inc.	Homeowner Handicapped Access	50,000		570.202(a)(1) Housing Rehab (14A)	LMI Clientele
Family Care Center	ARK Shelter Window Replacement	20,000		570.201(c) Public Facility (03C)	LMI Clientele
Idaho Falls Community Pathways (IFCP)	Sidewalk Replacement Numbered Streets	50,000		570.201(c) Public Facility (03L)	LMI Clientele
Habitat for Humanity	Acquisition of (1) HUD Home	50,000		570.201(c) Property Acquisition	LMI Clientele
F.A.I.T.H.	Replace Concrete Step/Porches Repave First Street Driveway	45,000		570.201(c) Public Facility (03C)	LMI Clientele
Administration	20% of allocation (Estimate\$)	62,845		570.206 Administration (21A)	LMI Clientele/ Area
	Total Requested	\$616,191			

Federal Law sets Minimum/Maximum Percentage
Code Enforcement is of 12 Month Budget
CDBG Funding starts April
General Funds start October

Detailed Information presented by the Grants Administrator:

FY12 CDBG Applicant	Project Request	FY12 CDBG Estimate \$314,229	Amount Requested
TRPTA	Bud Match/Purchase – 17% Match Ratio for 5 Buses (\$13,641 per bus)		\$ 68,205
CLUB, Inc.	Crisis Intervention Housing/Counseling in partnership with first responders		26,000
(IFDDC	Facade Improvements To: 1. ARTitorium (Rio Theater) on Broadway 2. MCS Advertising on Park/B 3. Old Irish Pub/Deli (Old HUB on Park/Broadway) 4. Idaho Professional Building (Hotel Idaho) on Constitution/Capitol		80,000
Planning Department	Full-Time Code Enforcement for LMI Neighborhoods		70,000
Planning Department Bel-Aire Subdivision	Sidewalk replacement to improve connectivity of existing/non-existent sidewalks for LMI area neighborhoods		50,000
(IFCP) Idaho Falls Community Pathways	Sidewalk replacement – Lee Street, 2 nd , 4 th , 7 th , 15 th , and various curb cuts Continue sidewalk repairs in LMI area neighborhood and improve connectivity		50,000
EICAP Haven Shelter	Construct a basement ceiling for the original Haven Shelter to meet fire safety code requirements		11,475
Senior Center	Improvements to replace roof (\$21,540) pipes (\$5,250) and improve entry/remodel (\$5,962)		32,666
LIFE, Inc. (ADA) Access	Improve access for 7 homeowners with a disability by installing ramps and remodeling bathrooms		50,000
ARK	Idaho Falls Rescue Mission – Window replacement to improve energy efficiency		20,000
Habitat for Humanity Idaho Falls Area	Property Acquisition of (1) HUD Home within the City Limits Secure CDBG funding to purchase and renovate 1 HUD Home to house 1 family per year		50,000
F.A.I.T.H.	Improvements to steps, porch, and driveway Replace concrete steps and porches at 725/709 Cleveland, and 430 Wabash (\$30,000) Replace asphalt driveway at 871/873 and 875 1 st Street Apartments (\$15,000)		45,000
Administration	Administer CDBG includes supplies, office equipment, training and resources		62,845
	Total amount in applications		\$616,191

DECEMBER 22, 2011

Amanda Eli, Targhee Regional Public Transportation Authority, 1810 West Broadway, appeared to state that TRPTA is in need of replacement buses. This includes cameras, bus racks, and route match rangers.

Brad Cramer, 680 Park Avenue, appeared representing the Planning Department. One of the goals from the Annual Action Plan is to provide Code Enforcement Activities in order to reduce the deterioration of neighborhoods. One of the national objectives for the CDBG monies is to provide a suitable living environment. Code Enforcement Officers address violations such as inoperable vehicles, debris, weeds, illegally parked vehicles, etc. The Code Enforcement Officer conducted 847 inspections and dealt with nearly 1200 code violations. The stated numbers do not include day care violations. He explained, further, that seeing the benefit of sidewalk replacement on the numbered streets, it is being requested that the same type of program be implemented for the Bel-Aire Subdivision. The sidewalks within the Bel-Aire Subdivision are in disrepair.

Stephanie Rose, 150 11th Street, appeared to state that she was representing the Idaho Falls Community Pathways for the sidewalk replacements in the numbered streets. In the past years, work has been concentrated on the 10th Street Corridor including the circumference of Kate Curley Park, along with the sidewalks around the YMCA. This program is a great partnership between citizens and the local government. There is a great deal of slum and blight within the numbered streets. There are those people who can afford to replace their sidewalks and those that absolutely cannot. There is a lot of walkability and bike-ability within the numbered streets. Residents within this area have to meet the financial requirements for repair and replacement of sidewalks. The occupant of the home is the applicant, not necessarily the owner of the home.

Councilmember Hardcastle stated that she and her husband own an apartment house on 19th Street. They believe that they, as property owners, are responsible for repair and replacement of the sidewalks at this location.

If the City had more of an ability to enforce Code, the City would be able to enforce people to repair and replace sidewalks.

The Grants Administrator appeared to state that the majority of the occupants of the apartment homes within the numbered streets are LMI. That is how they were chosen for the sidewalk repair and replacement program. Many of these apartment houses and houses have ADA issues as well. The City is trying to be the most beneficial to the LMI residents in the area.

Anne Johnson, The Haven Temporary Shelter, 2507 Mars Street, appeared to state that they are requesting money to construct a one-hour fire rated ceiling in the basement of The Haven offices. Recently, a fire inspection was conducted which did not pass due to the lack of the one-hour fire rated ceiling. The Fire Marshall has given them a certain amount of time to come into compliance. They have received bids on how to get this ceiling put in. She stated, further, that the Fire Marshall will work with her, as long as she is pursuing funds for this project.

Valisa Say, Executive Director, Idaho Falls Senior Citizen Community Center, 535 West 21st Street, appeared to state that the pipes within the building are rusting. The repairman had to go into the wall to make the repairs the last time there was a problem. The front entryway is tight. They would like to make some changes to allow for wheelchair access. The other item of concern was the roof repair or replacement.

Councilmember Hardcastle stated that the roof repair was going to be taken care of by the City, as this is a City-owned building.

Karen Lansing, Director for Habitat for Humanity, 238 Northgate Mile, appeared to state that their Mission Statement is, "Seeking to put God's love into action Habitat for Humanity brings people together to build homes, communities, and hope". Habitat Idaho Falls Area has built 24 homes. Locally, Habitat builds homes for families in

DECEMBER 22, 2011

the income range of 25% to 50% of the median income for the Idaho Falls area. She explained that the 2012 goals are to complete three new construction homes and complete a Pilot Neighborhood Revitalization Initiative Project. This program mobilizes Habitat for Humanity Idaho Falls Area and its affiliated organizations to deliver an unprecedented level of support and partnership with communities seeking to enhance their long-term sustainability. A family with one full-time minimum wage worker cannot afford to rent a two-bedroom apartment anywhere in the United States. Despite the excess supply of housing from foreclosures, rising unemployment means more families are competing for fewer affordable homes. Along with a total home rehabilitation project, the area is also canvassed to provide painting, minor repairs, and landscaping of other homes in the area. This improves the whole neighborhood. They are working with Idaho Housing and the Department of Housing and Urban Development.

Rebecca Williams, Executive Director for F.A.I.T.H. Housing, 737 Cleveland, No. 1, appeared to state that she was requesting help with two projects. The First Street Apartments are in desperate need of having the driveway repaved. All resources go towards the tenants, so there is nothing left for repair and maintenance. The other issue is with the concrete landings on the apartments. There are screws holding these landings and stairs into the building walls by only 4 inches to 6 inches. She expressed her concern for safety.

There being no further discussion either in favor of or in opposition to this request, Mayor Fuhriman closed the public hearing.

Councilmember Hardcastle stated that there is now a 30-day comment period to end on January 23, 2012.

There being no further business, it was moved by Councilmember Hally, seconded by Councilmember Lehto, that the meeting adjourn at 8:45 p.m.

CITY CLERK

MAYOR



CITY OF IDAHO FALLS

PLANNING AND BUILDING DIVISION

**P.O. BOX 50220
IDAHO FALLS, IDAHO 83405-0220
www.ci.idaho-falls.id.us**

Planning Department • (208) 612-8276 FAX (208) 612-8520 Building Department • (208) 612-8270

RRM-003-012

MEMORANDUM

TO: Mayor and City Council
FROM: Renee R. Magee, Director
SUBJECT: Annual Action Plan, Community Development Block Grant
DATE: January 22, 2012

Attached are the resolution and staff recommendations for the allocation of the Fiscal Year 2012 Community Development Block Grant funds. These recommendations are based on the goals of the five year plan, the goal of reducing homelessness, past performance by recipients, and ability of recipients to spend the funds in a timely manner. The division respectfully requests approval of the attached resolution and the FY 2012 annual action plan.

cc: Rose Anderson, City Clerk

Attachments: Resolution
Table with recommendations for allocation of Community Development Block Grant monies



CITY OF IDAHO FALLS

Office of the Mayor
City Hall
Idaho Falls, ID 83405

NOTICE is hereby given that on Tuesday, the 24th day of January 2012, at 8:30 am, in the City Council Chambers located at 680 Park Avenue Idaho Falls, Idaho, the City Council of the City of Idaho Falls will meet in a Special Session for the purpose of discussing the following items: set forth in the agenda attached hereto as Exhibit A.

The public is invited to attend.

If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the City of Idaho Falls, you may contact Ruby Taylor at phone 612-8235 or the ADA Coordinator Ms. Lisa Farris at 612-8323 as soon as possible and they will make every effort to adequately meet your needs.

DATED this 20th day of January 2012.

Rosemarie Anderson
City Clerk
Mayor Jared Fuhriman

AGENDA – Exhibit A

Parks & Recreation Division

- **Snow Removal Presentation**

Idaho Falls Power

- **Quarterly Report**

Planning Division

- **Community Development Block Grant: Annual Action Plan**

Orientation for City Council Members and Division Directors



CITY OF IDAHO FALLS
PLANNING AND BUILDING DIVISION

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Building Department • (208) 612-8270

January 25, 2012

MEMORANDUM

From: Lisa Farris, CDBG Grant Administrator

To: FY2012 CDBG Applicants

Subject: Resolution for CDBG Projects/Activities

The application cycle for the FY 2012 Community Development Block Grant (CDBG) is moving forward and on schedule. The thirty day public comment period, regarding the Draft FY2012 CDBG Annual Action Plan, ended on January 23, 2012 and a Council Work Session was held on January 24, 2012.

The Draft FY2012 CDBG Annual Action Plan is expected to be approved and adopted by the Council with a Resolution reached during the regularly scheduled Council Meeting on February 9, 2012 at 7:30 p.m. in the Council Chambers located at 680 Park Avenue.

The Draft FY2012 Annual Action Plan will be mailed to HUD for final approval with an allocation date of *approximately* Mid-May 2012.

Please feel free to contact me with questions by phone 612-8323 or by email lfarris@idahofallsidaho.gov. The City website provides information regarding the schedule of the Draft FY2012 Annual Action Plan at www.idahofallsidaho.gov under the Planning and Building Department, under CDBG.

Lisa Farris, Grant Administrator
City Hall Annex
680 Park Avenue
Idaho Falls, ID 83402

If communication aids or services or other physical accommodations are needed to participate or access this meeting, please contact Debra Petty at 612-8276 or Lisa Farris at 612-8323 within 24 hours of the scheduled meeting so we may accommodate your needs.

CITY OF IDAHO FALLS, IDAHO
COUNCIL MEETING AGENDA
REGULAR MEETING
COUNCIL CHAMBERS, 680 PARK AVENUE
FEBRUARY 9, 2012
7:30 P.M.

MAYOR

Call to order.

Roll call.

Report from Mayor's Youth Advisory Council.

Recognition of citizens from the floor.

CONSENT AGENDA

Items from the City Clerk:

Minutes from the January 26, 2012 Regular Council Meeting and February 7, 2012 Council Work Session;

Monthly Reports from various Division and Department Heads;

Approval of Monthly Expenditure Summary dated January 1, 2012 through January 31, 2012;

Approval of License Applications, all carrying the required approvals; and,

Request for Council ratification for the publication of legal notices calling for public hearings on February 9, 2012.

REGULAR AGENDA

DIVISION DIRECTORS

Memo from the Idaho Falls Power Director:

Master Services Agreement with HDR Engineering, Inc. for Engineering Services.

Memos from the Municipal Services Director:

Tabulation and award of bid for Motor Fuel and Lubricants;

Tabulation and award of bid for Western Red Cedar Power Poles; and,

Ordinance Amendment relating to Appointment of Council Committees by the Mayor.

Memo from the Parks and Recreation Director:

Community Forestry Ordinance Amendments.

**COUNCIL MEETING AGENDA
REGULAR MEETING
FEBRUARY 9, 2012
Page 2**

Memo from the Planning and Building Director:

Annual Action Plan – Community Development Block Grant.

Memos from the Public Works Director:

Tabulation and award of bid for Pavement Equipment Rental;

Tabulation and award of bid for Pancheri Drive Water Line – Saturn Avenue to I-15;

Tabulation and award of bid for 21st Street and Azalea and 1st Street and Eastview Storm Drain Improvements; and,

Tabulation and award of bid for Well Rehabilitation, Citywide, 2012.

Adjournment.

If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the City of Idaho Falls, you may contact City Clerk Rosemarie Anderson at Telephone Number 612-8414 or the ADA Coordinator Lisa Farris at Telephone Number 612-8323 as soon as possible and they will make every effort to adequately meet your needs.

CDBG FY2012 Allocation \$314,082 Eligible Projects/Activities and National Objectives

January 20, 2012

FY12 CDBG Applicant	Project Request	Amount Requested	Option	5 Year Plan Annual Goals Satisfied	CFR	Beneficiary
TRPTA	Bus matchy/Purchase	68,205	0	0	Public Service 15% Max	LMI Clientele
CLUB, Inc.	Crisis Intervention Housing	26,000	26,000	Assist 6 individuals with homelessness	Public Service	LMI Housing
IFDDC	Facade Improvement	80,000	50,000	1.5 Facade Improvements	Slum/Blight 30% Max	Slum/Blight
Planning Dept.	Code Enforcement Program (F1)	70,000	62,000	6 LMI area cleanup efforts	Code Enforcement	LMI Area
Planning Dept.	Bel-Aire Sidewalk Replacement	50,000	0	0	Public Facility LMI Benefit 70% Min	LMI Clientele
EICAP Haven Shelter	Ceiling for Storage Basement	11,475	12,000	Code correction of an emergency shelter	Public Facility	LMI Clientele
Senior Center	Improvements	32,666	0	0	Public Facility	LMI Clientele
LIFE, Inc. (ADA)	Homeowner Improved access	50,000	37,000	Rehab 9 owner/occupied units and improve accessibility	Housing Rehab	LMI Clientele
Family Care Center	ARK Window replacement	20,000	20,000	Rehab 57 bed emergency shelter	Public Facility	LMI Clientele
Idaho Falls Rescue Mission	Improve energy efficiency	20,000	20,000	Rehab 57 bed emergency shelter	Public Facility	LMI Clientele
Idaho Falls Community Pathways (IFCP)	Sidewalk replacement of Numbered Streets/Hotspots	50,000	0	0	Public Facility	LMI Clientele
Habitat for Humanity Idaho Falls Area (HHIFA)	Acquisition of (1) HUD home within the City limits	50,000	0	0	Property Acquisition	LMI Clientele
F.A.I.T.H.	Replace concrete steps/porch	45,000	45,000	Rehab 2 rental units/improve accessibility	Public Facility	LMI Clientele
Administration	Administer CDBG program	62,816	62,816	0	Administration 20% Max	LMI Clientele/Area
	Total Requested	\$616,162	Total Allocation \$314,082			

RESOLUTION NO. _____
RESOLUTION OF THE CITY OF IDAHO FALLS
APPROVING THE FISCAL YEAR 2012 ACTION PLAN

WHEREAS, the City of Idaho Falls has been designated as an entitlement city by the U.S. Department of Housing and Urban Development;

WHEREAS, the City of Idaho Falls has prepared a One-Year Action Plan for Fiscal Year 2012 as part of the requirements of entitlement status;

WHEREAS, the U.S. Department of Housing and Urban Development has approved the 2011- 2015 Five Year Consolidated Plan and Impediments to Fair Housing prepared by the City of Idaho Falls as part of the requirements of entitlement status;

WHEREAS, the City of Idaho Falls held a public hearing on the Annual Action Plan FY2012 on December 22, 2011;

WHEREAS, the City of Idaho Falls had a thirty day comment period until and through January 23, 2012;

WHEREAS, the City of Idaho Falls has received no comments to be considered during the thirty day comment period;

NOW, THEREFORE, be it resolved by the Mayor and City Council of the City of Idaho Falls as follows:

1. The Annual Action Plan for Fiscal Year 2012 as prepared by the Planning and Building Division, a copy of which is attached hereto and by this reference made a part of hereof, is hereby approved.
2. The Mayor is hereby authorized to sign the document(s) for Federal assistance.

Jared D. Fuhriman, Mayor

ATTEST:

Rose Anderson, City Clerk

Date _____