

City of Idaho Falls



FY2014 Annual Action Plan Housing and Community Development

**308 Constitution Way
Idaho Falls, ID 83405
(208) 612-8276**



**U.S. Department of Housing and
Urban Development**
Region X, Portland Field Office
Office of Community Planning and Development

1220 SW 3rd Avenue, Suite 400
Portland, OR 97204-1632
(971) 222-2610
FAX (971) 222-2670

July 24, 2014

Lisa Farris
City Annex Bldg., 680 Park Avenue
Idaho Falls, ID 83402

Dear Ms. Farris:

SUBJECT: Program Year (PY) 2014 Community Development Block Grant (CDBG) Funding

I am pleased to inform you that our office has obtained congressional release of Idaho Falls' PY 2014 CDBG grant award. This letter now transmits our agreements based on the PY 2014 Annual Action Plan submitted by the city in the amount of \$342,373.

Please execute all three copies of the grant agreement with original signatures, retain one copy for your records, and return the remaining copies to this office, Attention: Doug Carlson, CPD Director.

The effective date of the grant is April 1, 2014. Grant funds may not be obligated or expended for activities or projects that have not received environmental clearance as required by 24 CFR part 58.

Please also note that HUD's approval of Idaho Falls' Action Plan does not constitute a determination that the activities are eligible and meet the statutory objectives of the authorizing legislation. The city is responsible for ensuring compliance with program requirements.

We look forward to working with the city on the effective implementation of the activities described in your Annual Action Plan. If you have questions, please contact Doug Carlson, CPD Director, at (971) 222-2612 or Scott Rich, CPD Representative, at (971) 222-2617.

Sincerely,

A handwritten signature in blue ink that reads "Nancy G. Donovan".

 Doug Carlson, Director
Office of Community Planning and Development

Enclosures



U.S. Department of Housing and Urban
Development
Region X Portland Field Office
Community Planning & Development Division

1220 SW 3rd Avenue, Suite 400
Portland, OR 97204-1632
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FAX (971) 222-2670

June 30, 2014

Lisa Farris, Grants Administrator
City Annex Bldg.
680 Park Avenue
Idaho Falls, ID 83402

Dear Ms. Farris:

SUBJECT: 2014 Action Plan Review

Thank you for submitting the City of Idaho Falls' 2014 Action Plan on time to this office. We received it on May 19, 2014. We have carefully reviewed it for compliance with the consolidated plan regulations at 24 CFR Part 91. We determined that the Action Plan is substantially complete. All the activities appear to be eligible and address the community's needs.

The review was specifically based on the requirements for action plans at 24 CFR 91.220, certifications at 91.225, monitoring at 91.230 and the guidance for annual action plans found on the web at:

http://portal.hud.gov/hudportal/HUD?src=/program_offices/comm_planning/about/conplan.

Enclosed is HUD's review of your 2014 Action Plan.

We look forward to working with you and your staff to support your ongoing work to meet the goals of the city's 2012-2016 Consolidated Plan. If you have any questions about the enclosed comments or need technical assistance, please do not hesitate to contact Scott Rich, at (971) 222-2617 or William.S.Rich@hud.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Doug Carlson", with a long horizontal flourish extending to the right.

Doug Carlson, Director
Community Planning and Development

Enclosure



CITY OF IDAHO FALLS

PLANNING AND BUILDING DIVISION

P.O. BOX 50220
Idaho Falls, ID 83405-0220
www.ci.idaho-falls.id.us

Planning Department • (208) 612-8276

FAX (208) 612-8520

Building Department • (208) 612-8270

May 20, 2014

Doug Carlson, Director
U.S Department of Housing & Urban Development
Region X, Portland Field Office
1220 SW 3rd Avenue, Suite 400
Portland, OR 97204-2825

Subject: City of Idaho Falls *FY2014 Annual Action Plan*, SF424, and CPMP Non-State Grant Certifications

Dear Mr. Carlson:

Enclosed is the City's *FY2014 Annual Action Plan* for your review. This is the fourth Annual Action Plan applicable to the *2011-2015 CDBG Five Year Consolidated Plan*. The City has submitted the *FY2014 CDBG Annual Action Plan* through the E-Con Plan Submittal Process and has also provided a pdf version to Scott Rich, CPD Representative.

The Plan is based on the FY2014 CDBG allocation of \$342,373. The City held a public hearing on March 27, 2014 and a thirty day comment period until April 28, 2014. Comments were received and included in the Plan. Projects recommended for funding were provided to City Council on May 5, 2014 and a Council Meeting was held on May 8, 2014 to announce a Resolution for Council approved projects and activities.

The City wishes to thank you and your staff for the assistance extended to us in creating and submitting our first Annual Action Plan through the Econ System.

Should you need further information or have specific questions, I may be reached at 208-612-8323.

Sincerely,

Lisa Farris,

Grants Administrator

Cc: Scott Rich, Brad Cramer

Enclosure: *FY2014 Annual Action Plan* and supporting documentation, SF 424, and Certifications

City of Idaho Falls
FY2014 CDBG Annual Action Plan

SF424 and Certifications



SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted		Applicant Identifier		Type of Submission	
Date Received by state		State Identifier		Application	Pre-application
Date Received by HUD		Federal Identifier		<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
				<input type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
Applicant Information					
City of Idaho Falls				UOG Code	
308 Constitution Way				Organizational DUNS 09-202-7010	
Street Address Line 2				Organizational Unit	
Idaho Falls		ID		Department	
83402		Country U.S.A.		Division	
Employer Identification Number (EIN):				County Bonneville	
### ####				Program Year Start Date (04/01/14)	
Applicant Type:				Specify Other Type if necessary:	
City				Specify Other Type	
Program Funding				U.S. Department of Housing and Urban Development	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding					
Community Development Block Grant				14.218 Entitlement Grant	
CDBG Project Titles				Description of Areas Affected by CDBG Project(s)	
\$CDBG Grant Amount \$342,373		Additional HUD Grant(s) Leveraged \$0		Describe	
Additional Federal Funds Leveraged \$46,330 BMPO (SR2S) - Fed Map 21/Transportation				Additional State Funds Leveraged \$0	
Locally Leveraged Funds \$				Grantee Funds Leveraged \$59,400 PW \$43,000 PB	
Anticipated Program Income \$0				Other (Describe)	
Total Funds Leveraged for CDBG-based Project(s) \$ 148,730					
Home Investment Partnerships Program				14.239 HOME	
HOME Project Titles				Description of Areas Affected by HOME Project(s)	
\$HOME Grant Amount		\$Additional HUD Grant(s) Leveraged		Describe	
\$Additional Federal Funds Leveraged				\$Additional State Funds Leveraged	

\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s)			
Housing Opportunities for People with AIDS		14.241 HOPWA	
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
Emergency Shelter Grants Program		14.231 ESG	
ESG Project Titles		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of: ID02		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts	Project Districts		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
Rebecca	L	Noah Casper
Title Mayor	Phone 208-612-8235	Fax 208-612-8560
email rcasper@idahofallsidaho.gov	Grantee Website www.idahofallsidaho.gov	Other Contact
Signature of Authorized Representative 		Date Signed 5/20/14



CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- This certification does not apply.**
 This certification is applicable.

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about --
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will --
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted --
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Jurisdiction

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

- 8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
- 9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- 10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



Signature/Authorized Official

05/20/2014

Date

Rebecca L. Noah Casper

Name

Mayor

Title

308 Constitution Way

Address

Idaho Falls, ID 83402

City/State/Zip

208-612-8235

Telephone Number

- | |
|--|
| <input type="checkbox"/> This certification does not apply. |
| <input checked="" type="checkbox"/> This certification is applicable. |

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

11. **Maximum Feasible Priority** - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. **Overall Benefit** - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2014, 2015, 2016, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. **Special Assessments** - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Jurisdiction

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.



Signature/Authorized Official

05/20/2014

Date

Rebecca L. Noah Casper

Name

Mayor

Title

308 Constitution Way

Address

Idaho Falls, ID 83402

City/State/Zip

208-612-8235

Telephone Number

- This certification does not apply.
 This certification is applicable.

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- This certification does not apply.**
 This certification is applicable.

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
City of Idaho Falls	308 Constitution Way	Idaho Falls	Bonneville	ID	83402

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal

Jurisdiction

criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan



Signature/Authorized Official

05/20/2014

Date

Rebecca L. Noah Casper

Name

Mayor

Title

308 Constitution Way

Address

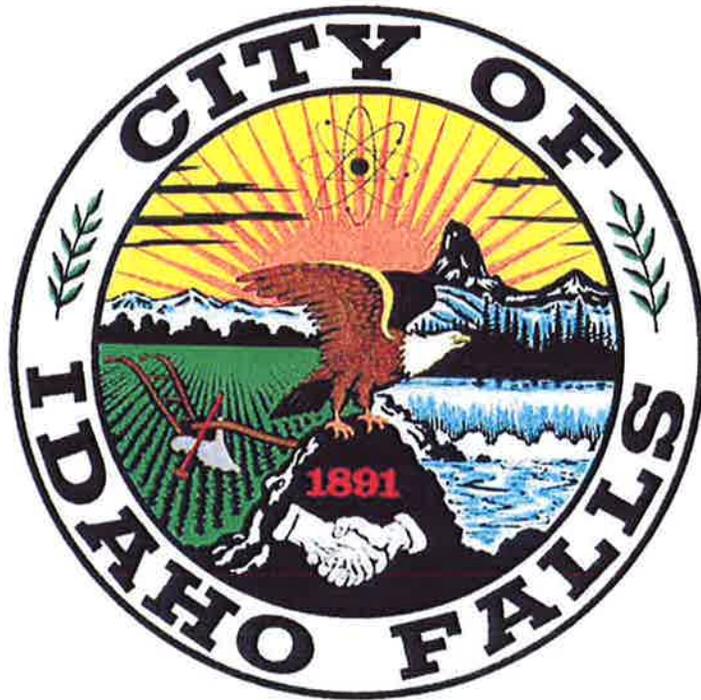
Idaho Falls, ID 83402

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City of Idaho Falls



FY2014 Annual Action Plan Housing and Community Development

**308 Constitution Way
Idaho Falls, ID 83405
(208) 612-8276**

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

In 2004, the City of Idaho Falls became an Entitlement City under the U.S. Department of Housing and Urban Development (HUD). This entitlement provided the City with the opportunity to apply directly to HUD for Community Development Block Grant (CDBG) Program funds. Prior to receiving their entitlement status, the City of Idaho Falls submitted an initial *Five Year Comprehensive Plan* and an implementing *Annual Action Plan* to the U.S. Department of Housing and Urban Development (HUD).

The City of Idaho Falls submitted their second five year plan referred to as the *2011-2015 Five Year Consolidated Plan* in May of 2011. The Plan is a comprehensive planning document that presents a profile of identified needs, goals, strategies, and priorities to addressing Community Development, Housing, Economic Development, and Public Service.

This *FY2014 City of Idaho Falls CDBG Annual Action Plan* represents year four of the current Consolidated Plan and details how the City proposes to spend FY2014 CDBG funds within the program year of April 1, 2014 through March 31, 2015.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Summarized Objectives and Outcomes

Annual CDBG allocations are the primary resource to fulfill the goals of the current Consolidated Plan. The City expects to receive a CDBG allocation of \$342,373 in FY2014 to assist the community with projects and activities that benefit 70% or more of low and moderate income (LMI) individuals, provide a viable urban community, decrease the conditions of slum/blight, and meet urgent community needs. *Refer to Council Approved Projects and Activities Table*

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Evaluation of Past Performance

Projects and activities for FY2013 have been completed in a timely manner with the exception of (2) projects that involve a new housing project and one public service activity. The delay in spending funds for the new housing project is attributed to acquiring and purchasing property within the LMI census tract and meeting lead based paint requirements applicable to the size of the housing rehab project (major renovation). The delay in spending funds for the public service activity is attributed to staff retirement and procurement taking longer than anticipated. The Public Service activity provides matching funds with the the local transit authority known as TRPTA in purchasing a bus through the Federal Transit Authority (FTA). Both activities are continuing to progress through the process and are on track to be completed before the end of the 2014 PY. It may be worth noting that (2) FY2014 separate applications requesting transposition equipment (1 bus and 1 van) were removed upon the applicant's request.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Idaho Falls administers the CDBG Program and allocates specific funding to applicants through a comprehensive consultation process that begins in October and continues throughout the

entire cycle until the Plan is approved by HUD and an allocation is made available to the City by June or July.

The City of Idaho Falls engages the community in the process by soliciting project proposals by letter, e-mail, phone calls, and publication announcements in the local newspaper. Invitations are extended to City Council, non-profit agencies and organizations, City departments, emergency shelter agencies, housing agencies, past applicants, and organizations who have expressed an interest in CDBG funding opportunities.

The local United Way office hosts monthly Regional Affordable Housing meetings where coordination and collaboration among participants who serve LMI individuals continues to be invaluable when engaging potential applicants in the process. Agencies participating in the monthly Regional Affordable Housing meetings include the Idaho Legal Aid (Idaho Falls office), Department of Health and Welfare, TRPTA Public Transportation Authority, CLUB, Inc., Living Independently for Everyone (LIFE, Inc.), Eastern Idaho Community Action Partners (EICAP), Family Care Center, Families in Transitional Housing (F.A.I.T.H.), District 7 Health Department, and Idaho Housing and Financing (IHFA).

During the application cycle, proposals were submitted to the Grant Administrator for review of eligibility and determination of a HUD National Objective. Additional consultation was made with the HUD Field Representative.

Proposals were submitted to the Mayor and Council and a public hearing was held on December 12, 2013 to provide applicants the opportunity to offer additional information and answer specific questions posed by the Council and the general public.

During the application process in January of 2014, HUD announced the option of a 60-day Extension for CDBG Grantees applicable to the FY2014 program year planning cycle. The extension allowed Grantees 60 days, after the allocation announcement, to submit their FY2014 Annual Action Plans, thus; allowing time for the Federal Budget to be passed and HUD/CDBG allocations to be announced to States and Entitlement Communities. Specific details were presented to the Mayor, Council, and applicants on March 20, 2014 to explain how the extension would provide enough time for the City to hold an additional *public hearing and a 30-day public comment while providing the Council with the opportunity to approve projects and activities based on the actual FY2014 allocation.

In utilizing the 60-day extension, the City held an additional public hearing on March 27, 2014 with a 30-day public comment from March 27, 2014 to April 27, 2014. With all public comments considered, a Council Work Session was held on May 5, 2014 to discuss projects and activities recommended for funding. After considering all comments, the City reached a Resolution to approve the FY2014 CDBG projects and activities recommended for funding during the regularly scheduled Council Meeting held on May 8, 2014.

*Public hearing and 30 day comment period were required because the FY2014 CDBG Annual Action Plan was being submitted to HUD after the original Feb 13th deadline and with the announcement of the FY2014 allocation of \$342,373.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Summary of Public Comments

For the *FY2014 Annual Action Plan*, the initial 30-day public comment was held from December 13, 2013 until January 15, 2014. No comments were received.

For the additional Public Comment from 3-27-14 thru 4-28-14, the following comments were received and provided to the Mayor and Council:

March 28, 2014-Executive Director of the Idaho Falls Senior Citizen Community Center provided additional pictures for the portion of their project requesting FY2014 CDBG funds to replace the existing electrical panel. Picture provided to show how they “piggy back off each other.

April 4, 2014-Letter from the President of Idaho Falls Downtown Development Corporation (IFDDC). Letter provided to the Mayor and Council requesting their support to allocate FY2014 CDBG funds towards the Façade Improvement Program made possible with annual CDBG allocations and match funds from business owners. ***Copy of letter provided in Public Involvement Section.***

April 23, 2014-Comment from a downtown business owner was made concerning the importance of allocating funds to the Façade Improvement Program and the positive effect it has had on the community.

May 2, 2014-Copy of the 2014 Orchid Award Recipient for Excellence in Historic Preservation. Awarded by **Preservation Idaho - Idaho Historic Preservation Council** (37th Annual Orchids and Onions Award). Awarded to the Kress Building 451 Park Ave for a Façade/Awning project completed with 2007 CDBG funds \$10,875. ***Copy of Award notice provided in Public Involvement Section.***

May 5, 2014, 3:00 pm, City Council Work Session - No comments were provided by the public during the Council Work Session. Several Council members expressed the need to assist the Senior Center in replacing the electrical panel and pipes that are vital to the operation of providing meals on wheels programs to homebound individuals. For public service type projects, a priority was given to projects addressing homelessness, followed by legal aid assistance for domestic violence victims and grandparent raising grandchildren type activities. In recognizing the need to utilize CDBG funds in the most efficient way, projects were considered by their ability to function without CDBG assistance.

May 8, 2014, 7:30 pm, City Council Meeting - Council approved projects and activities, for the *FY2014 CDBG Annual Action Plan*, were read out loud by the Grant Administrator and a motion was requested of the Council to accept the Resolution regarding the Council approved projects and activities to be included in the *FY2014 CDBG Annual Action Plan*.

No comments were provided by the public during the May 8, 2014, 7:30 pm Council Meeting.

6. Summary of comments or views not accepted and the reasons for not accepting them

No comments other than the motion requested of the Council to accept the Resolution regarding the Council approved projects and activities for the *FY2014 CDBG Annual Action Plan* was recieved.

7. Summary

As in previous plan years, the City continues to fund projects and activities based on the criteria provided in the *2011-2015 Five Year Consolidated Plan*. Projects and activities that allocate resources to promote a viable urban community, decrease conditions of slum/blight, and assist the community in meeting an urgent need are considered a priority.

For the 2014 plan year, the City selected projects and activities that carry out the objectives and priorities regarding Community Development, Economic Development, Housing, and Public Service.

With the *FY2014 CDBG Annual Action Plan*, the City will allocate 70% or more of CDBG funds to benefit LMI clientele by addressing single family housing, providing facility improvements, and removing architectural barriers to residential and public facilities.

In maximizing the use of City and CDBG funds, the City allocated funds for Public Works projects that replace water lines, curb, and gutter in the LMI neighborhoods. In addition, the City recognized the importance of providing code enforcement and will continue to support the Program in the LMI area neighborhoods.

In providing new and existing public service activities; the City allocated legal aid assistance for victims of domestic violence (new activity) and grandparents raising grandchildren (previous activity).

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	IDAHO FALLS	
CDBG Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

The City of Idaho Falls is the lead agency and the Planning and Building Division is responsible for the implementation of the Community Development Block Grant Program. The Planning and Building Division creates and submits the *Five Year CDBG Consolidated Plan*, the *Annual Action Plan*, and the *Comprehensive Annual Performance and Evaluation Report (CAPER)*.

The City recognizes that input and participation from the community is key to providing comprehensive Plans that accurately reflect the needs of the community.

Recognizing that there is no local housing authority, the City relies on Idaho Housing and Finance (IHFA) to provide information, resources, and availability of housing programs to local and state service providers and nonprofit organizations. To help address the issues, local and state service providers formed an Affordable Housing Task Force that meets once a month to exchange information, make referrals, and educate themselves on the issues surrounding homelessness. The topic of Institutional Structure is recognized by the City and service providers for the coordination and collaboration of local Plans and Reports to present and address underserved housing needs and issues surrounding homelessness.

The City will continue to participate in monthly Regional Affordable Housing meetings to effectively coordinate the exchange of information with topics that range from planning the homeless stand down and point in time count, institutional structure, duplication of services, and prevention of homelessness individuals and families after being discharged from a publicly funded institution.

The City encourages participants to submit applications for a variety of funding sources and will continue to consider CDBG applications from participants that offer viable solutions and address the priorities found in the 2011-2015 CDBG Consolidated Plan.

Consolidated Plan Public Contact Information

The Grant Administrator, within the Planning and Building Division, is responsible for implementing the Community Development Block Grant Program.

Lisa Farris, Grant Administrator 208-612-8323 lfarris@idahofallsidaho.gov

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Idaho Falls administers the CDBG Program and allocates specific funding to applicants through a comprehensive consultation process that begins in October and continues throughout the entire cycle until the Plan is approved by HUD. Allocation is made available to the City by June or July. To engage the community in the process, project proposals are solicited by letter, e-mail, phone calls, and publication announcements in the local newspaper. Invitations are extended to City Council, non-profit agencies and organizations, City departments, emergency shelter agencies, housing agencies, past applicants, and organizations who have expressed an interest in CDBG funding opportunities.

To further engage the community, the local United Way offices hosts monthly Regional Affordable Housing meetings where coordination and collaboration among participants, who serve LMI individuals, continues to be invaluable when engaging potential applicants in the process. Agencies participating in the monthly Regional Affordable Housing meetings include the Idaho Legal Aid (Idaho Falls office), Department of Health and Welfare, TRPTA Public Transportation Authority, CLUB, Inc., Living Independently for Everyone (LIFE, Inc.), Eastern Idaho Community Action Partners (EICAP), Family Care Center, Families in Transitional Housing (F.A.I.T.H.), District 7 Health Department, and Idaho Housing and Financing (IHFA).

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City of Idaho Falls encourages coordination and collaboration among public and assisted housing providers and private and governmental health, mental health and service agencies through actively participating in monthly Regional Affordable Housing meetings. Coordination and collaboration among participants who serve LMI individuals are represented by local and state participants.

In addition, the City facilitates bi-monthly ADA Accessibility Commission meetings that assess City Programs and Facilities. Participation in both the Regional Affordable Housing meetings and the ADA Accessibility Commission meetings enhance coordination and engage potential CDBG applicants at the same time.

The individuals participating in both meetings have enhanced and encouraged coordination among themselves and have increased awareness in annual community events such as the Point in Time Count, Homeless Stand Down, and ADA Days.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Idaho Falls identified Housing as a top priority in the *2011-2015 CDBG Consolidated Plan*. In following the priorities defined by the community, the City selected FY2014 projects and activities that meet specific housing goals in addressing Non-Homeless Special Needs.

The City will continue to support Continuum of Care and efforts to address the needs of homeless persons and persons at risk of homelessness by coordinating and collaboration with community service providers and organizations that have demonstrated their ability to address homelessness, address issues surrounding homelessness, apply funds towards the issues, and have the ability to provide a documented benefit to individuals and families served.

FY2014 CDBG Projects and Activities Selected that Addressed Non-Homeless Special Needs

LIFE, Inc. was selected for their ability to provide homeowner rehab to make properties ADA accessible by installing ramps and restrooms for individuals with mobility issues.

The Veterans Memorial Building was selected for ADA rehab to exterior and interior for ADA unisex restroom. The facility provides post-traumatic stress disorder (PTSD) counseling, resources, education and services to Veterans.

Habitat for Humanity Idaho Falls was selected for their ability to provide homeownership to one LMI family located in one of the three census tract neighborhoods.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Although there is no housing authority in the City of Idaho Falls; the local IHFA office provides updates of available programs and services offered by State IHFA authorities during monthly Regional Affordable Housing meetings and upon request by contacting their local IHFA office. IHFA manages the ESG funds as authorized by Title IV of the Stewart B. McKinney Homeless Assistance Act. Additional Programs managed by IHFA include:

HPRP HUD Homeless Prevention and Rapid-Rehousing Program

CoC Continuum of Care - Homeless McKinney - Vento NOFA Program

SHP Supportive Housing Program

ESG Emergency Shelter Grant

HOPWA Housing Opportunities for Persons with AIDS

Housing Tax Credits

IHFA Loan Program

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

1	Agency/Group/Organization	LIFE, INC.
	Agency/Group/Organization Type	Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	LIFE, Inc. participated in the point in time count, homeless stand down event, monthly affordable housing meetings, ADA Days, and ADA Accessibility meetings. LIFE, Inc. was consulted by invitation to apply for the FY2014 CDBG funding cycle and participated in the public hearing. LIFE, Inc is able to demonstrate their ability to coordinate with the community in addressing the needs of individuals who have a disability and have mobility concerns in their home.
2	Agency/Group/Organization	EICAP
	Agency/Group/Organization Type	Services-Elderly Persons Community Action Partner
	What section of the Plan was addressed by Consultation?	Public Service
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	EICAP participated in the point in time count, homeless stand down event, and monthly affordable housing meetings. EICAP was consulted by invitation to apply for the FY2014 CDBG funding cycle and participated in the Dec 2013 public hearing, March 2014 public hearing, council work session, and council meeting. EICAP was selected under the Public Service Category to provide legal aid assistance to grandparents who are raising their grandchildren.

3	Agency/Group/Organization Agency/Group/Organization Type What section of the Plan was addressed by Consultation? Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Habitat for Humanity Housing Housing Need Assessment Habitat for Humanity Idaho Falls (H4HIF) was consulted by invitation to apply for the FY2014 CDBG funding cycle and participated in the Dec 2013 public hearing. Under a housing priority, H4HIF provides permanent home ownership to one LMI family in a property located in one of three US Census Tract neighborhoods.
4	Agency/Group/Organization Agency/Group/Organization Type What section of the Plan was addressed by Consultation? Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Bonneville County Veterans Memorial Commission Bonneville County Veterans Memorial Commission Non-Homeless Special Needs Bonneville County Veterans Memorial Commission The Bonneville County Veterans Memorial Commission located on 680 Park Ave Idaho Falls was consulted by invitation to apply for the FY2014 CDBG funding cycle under Rehab Pub/Pvt-Comm/Indust.
5	Agency/Group/Organization Agency/Group/Organization Type What section of the Plan was addressed by Consultation? Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Senior Citizen Community Center Services-Elderly Persons Services-Persons with Disabilities Public Facility Improvement Improvements to Senior Centers The Idaho Falls Senior Citizen Community Center was consulted by invitation to apply for the FY2014 CDBG funding cycle under Facility Improvements to Senior Center. The Senior Center participated in the Dec 2013 and March 2014 public hearings.

6	Agency/Group/Organization	Idaho Legal Aid Services, Inc.
	Agency/Group/Organization Type	Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Public Services - Legal Aid Assistance
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Idaho Legal Aid Services of Idaho Falls was consulted by invitation to apply for the FY2014 CDBG funding cycle under Public Service for legal aid assistance for victims of domestic violence. The Idaho Falls branch attorney participated in the Dec 2013 and March 2014 public hearings, and council meeting.
7	Agency/Group/Organization	IDAHO FALLS
	Agency/Group/Organization Type	Other government - Local Public Facility & Improvement
	What section of the Plan was addressed by Consultation?	Code Enforcement and Public Service
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Four separate projects/activities were applied for by various departments within the City of Idaho Falls. All departments were consulted by invitation to apply for the FY2014 CDBG funding: Public Works Department(PW) 2 projects for Facility Improvements, Planning and Building (P&B) 1 project for Code Enforcement, and Bonneville Metropolitan Planning Organization (BMPO) 1 Public Service activity. PW, P&B, and BMPO participated in the Dec 2013 and March 2014 public hearings, council work shop, and council meeting. PW project is for (2) separate projects to repair existing water lines and replace existing curb/gutter in LMI neighborhoods. P&B project is for Code Enforcement in the (3) US Census Tract LMI neighborhoods. BMPO is for matching grant funds with SR25 grant to provide public service activities in LMI neighborhood schools.20% for the Administration of the CDBG Program is within the Planning and Building Department.

8	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> <p>What section of the Plan was addressed by Consultation?</p> <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Idaho Falls Downtown Development Corp</p> <p>Business and Civic Leaders</p> <p>Economic Development</p> <p>Prevention of slum and blight to the historic downtown</p> <p>IFDDC was consulted by invitation to apply for the FY2014 CDBG funding cycle under Slum/Blight in the historic downtown. IFDDC participated in the Dec 2013 public hearings, council work session and council meeting.</p>
9	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> <p>What section of the Plan was addressed by Consultation?</p> <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>CLUB</p> <p>Housing</p> <p>Case Management for homeless</p> <p>Housing Need Assessment</p> <p>Homeless Needs - Chronically homeless</p> <p>Homeless Needs - Families with children</p> <p>Homelessness Needs - Veterans</p> <p>Homelessness Needs - Unaccompanied youth</p> <p>Homelessness Strategy</p> <p>Public Service</p> <p>CLUB Inc. was consulted by invitation to apply for the FY2014 CDBG funding and participated in the Dec 2013 and March 2014 public hearings, council work shop, and council meeting. CLUB, Inc. provides a public service activity for case management to homeless individuals and families in a crisis due to mental illness, or drug or alcohol addiction.</p>

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

The City of Idaho Falls did not consult with agencies that were not able to meet one of three National Objectives and that were not an eligible activity as defined by HUD.

The consultation process began in October of 2013 by soliciting project proposals by letter, e-mail, phone calls, and publication announcements in the local newspaper. In addition, invitations were extended to City Council, non-profit agencies and organizations, City departments, emergency shelter agencies, housing agencies, past applicants, and organizations with projects and activities that could meet the priorities as defined in the *2011-2015 CDBG Consolidated Plan*. Projects and activities considered included public facility improvements and code enforcement in LMI Census Tract neighborhoods, single family housing, removal of architectural barriers for properties of the elderly, disabled, ADA rehab to the Veterans Memorial building, public service for legal aid to victims of domestic violence and grandparents raising grandchildren, case management for homeless, and facade improvement for downtown business owners. Of the 15 applications received, the Council approved 12 projects and the Administration activity to carry out the FY2014 CDBG Program.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Idaho Housing and Finance Association	Programs provided by the IHFA Boise Office include HPRP HUD Homeless Prevention and Rapid-Rehousing Program, CoC Continuum of Care - Homeless McKinney - Vento NOFA Program, SHP Supportive Housing Program,ESG Emergency Shelter Grant,HOPWA Housing Opportunities for Persons with AIDS,Housing Tax Credits, and IHFA Loan Program.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The City of Idaho Falls recognizes that many of the applicants depend on a variety of funding sources to carry out their activities and projects. In doing so, many applicants applied for CDBG funds to help fill in gaps of service and assist with access additional funds. In particular, IHFA offers many program funds for housing providers and is a valuable resource for applicants in addition to annual CDBG allocations.

The City recognizes the benefit of leveraging additional funds and encourages partnering and collaboration to apply for local, state, and federal grants managed by IHFA, ITD, and FTA. For example, the City was able to assist the local Bonneville County Metropolitan Planning Organization (BMPO) in accessing \$50,000 in State Safe Routes to School (SR2S) funding by allocating \$3670 towards the SR2S grant that will assist LMI area schools.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

During the application process (in January of 2014) HUD announced the option of a 60-day Extension for CDBG Grantees applicable to the FY2014 program year planning cycle. The extension allowed Grantees 60 days, after the allocation announcement, to submit their FY2014 Annual Action Plans, thus; allowing time for the Federal Budget to be passed and HUD/CDBG allocations to be announced to States and Entitlement Cities.

Specific details were presented to the Mayor, Council, and applicants on March 20, 2014 to explain how the extension would provide enough time for the City to hold an additional *public hearing and a 30-day public comment while providing the Council with the opportunity to approve projects and activities based on the actual FY2014 allocation.

In utilizing the 60-day extension, the City held an additional public hearing on March 27, 2014 with a 30-day public comment from March 27, 2014 to April 27, 2014. With all public comments considered, a Council Work Session was held on May 5, 2014 to discuss projects and activities recommended for funding. After considering all comments, the City reached a Resolution to approve the FY2014 CDBG projects and activities recommended for funding during the regularly scheduled Council Meeting held on May 8, 2014.

*Public hearing and 30 day comment period were required because the FY2014 CDBG Annual Action Plan was being submitted to HUD after the original Feb 13th deadline and with the announcement of the FY2014 allocation of \$342,373.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Newspaper Ad	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Residents of Public and Assisted Housing Downtown Business owners	Phone, email, and in-person grant inquiries received	No comments were received	No comments were received	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Downtown Business owners</p>	<p>30-day public comment was held from December 13, 2013 until January 15, 2014</p>	No comments were received	No comments were received	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
				<p>March 28, 2014 Ex.Director, Idaho Falls Sr.Citizen Community Cntr provided additional pictures for portion of project requesting FY2014 CDBG funds to replace existing electrical panel. Picture provided to show how they piggy back off each other.</p> <p>April 4, 2014 Letter from President of IFDDC provided to the Mayor and Council requesting their support to</p> <p>Annual Report 2014 CDBG funds towards the Façade Improvement</p>		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
4	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Downtown Business owners</p>	<p>Council Work Session held May 5, 2014, 3:00 pm, the City Council Work Session. Three applicants were present.</p>	<p>No comments were provided by the public during the Council Work Session</p>	<p>No comments were received</p>	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
5	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Downtown Business owners</p>	<p>Council Meeting held May 8, 2014, 7:30 pm</p>	<p>Resolutions of Council approved projects and activities read out loud. No comments were provided by the public</p>	<p>No comments were received</p>	<p>http://www.idahofallsidaho.gov/city/city-council/agenda-minutes.html</p>

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

The City of Idaho Falls receives only HUD Program funds to carry out the priorities defined in the *2011-2015 Five Year Consolidated Plan*. The two major sources of funding to assist non-profit agencies and organizations in providing affordable housing and social services are the CDBG and IHFA funded Programs (available by application to the U.S. Department of Housing and Urban Development). For the FY2014 Program Year, planning was completed using only the CDBG allocation of \$342,373.

The City does not receive, fund, nor manage housing for its own housing programs. One exception to receiving HUD funds directly was the 2009 HUD Neighborhood Stabilization Program (NSP1) where stimulus funding of \$1,044,041 was awarded to the City for the purchase of (5) foreclosed homes. Acquisition and rehabilitation was authorized through the IHFA Boise office and the City sub-granted the funds to non-profit organizations to buy and hold properties to provide rental housing opportunities for qualifying families. The NSP1 Program completed its final property purchase and rehab in 2012 and has provided five affordable rental homes to qualifying LMI families.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1			Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$		

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	342,373	0	0	342,373	0	FY2014 CDBG funds of \$342,373 are the only HUD funding source for the Plan Year. FY2013 leftover funds are in the process of being spent down.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Other Matching Resources

CDBG funded projects having built-in matching requirements include the Downtown Facade Improvement Program to improve facades, assist with signage, awnings, and code corrections.

Additional HUD programs available to the community include: HOME funding, Homeless Assistance Section 8, and the Low Income Tax Credits managed by Idaho Housing and Finance Association (IHFA) on a statewide basis.

Several programs that match CDBG funds and that are available through local nonprofit agencies and organizations include Weatherization funding applicable to the Housing Rehab program, Habitat for Humanity, Federal Transit Administration (FTA), and Fair Housing for accessibility.

In the past, funding has been provided by IHFA, private fund raising, and the Department of Health and Welfare. As local, state, and federal budgets are allocated; programs are impacted and many agencies and organizations face significant challenges in meeting minimum match requirements to access additional funds needed to sustain their programs and services. The City understands the challenge and recognizes how local CDBG funds may assist those organizations with match requirements and address the priorities defined in the *2011-2015 CDBG Consolidated Plan*.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable to FY2014 projects

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

No Goals Found

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing Development	2011	2015	Affordable Housing Homeless				
2	Community Development	2011	2015	Non-Housing Community Development				
3	Economic Development	2011	2015	Non-Housing Community Development				
4	Public Service	2011	2115	Homeless Non-Homeless Special Needs Non-Housing Community Development				

Table 6 – Goals Summary<TYPE=[text] REPORT_GUID=[9B4786E64DDAC839A8E119B13CB7DB46]>

Goal Descriptions

1	Goal Name	Housing Development
	Goal Description	

2	Goal Name	Community Development
	Goal Description	
3	Goal Name	Economic Development
	Goal Description	
4	Goal Name	Public Service
	Goal Description	

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

The City of Idaho Falls does not have a separate Public Housing Authority and recognizes the Idaho Falls branch of Idaho Housing and Finance (IHFA) as having the authority and resources for Public Housing programs in Idaho Falls and Bonneville County.

With regards to CDBG allocations, the City will continue to allocate projects and activities based on the housing goals identified in the 2011-2015 CDBG Five Year Consolidated Plan. For FY2014, the City approved a project to provide home ownership for an LMI family with property located in one of the three US Census Tract neighborhoods. To assist with the need of decent and affordable accessible housing, the City allocated funding to provide ADA restrooms and interior and exterior ramps.

AP-35 Projects – 91.220(d)

Introduction

The *FY2014 Annual Action Plan* represents year four of the *2011-2015 CDBG Five Year Consolidated Plan* and describes the projects and programs submitted by application for FY2014 cdbg funding.

FY2014 applications recieved included case management services for crisis intervention housing, legal assistance to grandparents raising their grandchildren, legal assistance for victims of domestic violence, improvements to façades, signs, awnings, and code corrections for downtown businesses, code enforcement in low and moderate income (LMI) neighborhoods, public facility improvements to the Veterans Memorial Building, roof replacement to local YMCA, waterline and sidewalk improvements in LMI neighborhoods, housing rehab with ADA improvements, property acquisition, match requirement to leverage Safe Routes to School grant, and administration of the CDBG Program.

The City's selection of projects and activities for FY2014 carry out the objectives regarding Community Development, Economic Development, Housing, and Public Service priorities described in the *2011-2015 Five Year Consolidated Plan*. With the *FY2014 Annual Action Plan*, the City will allocate more than 70% of CDBG funds to directly benefit LMI clientele, address single family housing for LMI families, provide facility improvements, and improve access of a public facility by removing architectural barriers that restrict individual with a disability.

Council Approved FY2014 CDBG Projects and Activities provided will be submitted as part of the FY2014 CDBG Annual Action Plan and submitted to HUD.

#	Project Name

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City of Idaho Falls is submitting their 4th *CDBG Annual Action Plan* applicable to the current *2011-2015 CDBG Five-Year Consolidated Plan*.

With input from community partners, priorities were identified as: Community Development, Economic Development, Housing, and Public Service. The priorities are considered when recommending projects and activities for annual CDBD allocations. Funding continues to be the main obstacle for addressing underserved needs. Often, grant match requirements cannot be met by applicants who are trying to address the underseved needs of the LMI community.

Projects

AP-38 Projects Summary
Project Summary Information

Annual Action Plan
2014

30

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

For the *FY2014 CDBG Annual Action Plan*; HUD FY2014 income limits guidelines for 80% of the median annual income was provided as \$57,000. For a family of (4) living in Bonneville County, the low annual income limit for 2014 would be \$45,600.

Areas to receive funding for projects are within the LMI neighborhoods located in US Census Tracts 9707, 9711, and 9712. Specific projects will include Code Enforcement, Public Facility Improvements, Acquisition, Public Service to LMI area schools, and Housing Rehab.

ADA Rehab for to the Veterans Memorial building and the Prevention of Slum and Blight will be provided in Census Tract 9711. *Map included in Grantee Unique Appendices Section*

Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Allocation to projects were based on the priorities defined in the *2011-2015 CDBG Five Year Consolidated Plan* which included several areas located within the three US Census Tracts which is also where the majority of applicants and clients are located.

Discussion

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Each year the City of Idaho Falls is entitled to receive an annual allocation of CDBG funds which the City Council is able to direct and assist with community housing and development needs. By utilizing CDBG funds to support projects and activities that provide affordable housing and rehabilitation to temporary or transitional rental housing units, the City is able to address the priorities defined in the *2011-2015 CDBG Consolidated Plan* and directly assist LMI individuals and families housed at emergency shelters. The City is committed to collaborating with nonprofit shelter housing agencies and organizations to coordinate information, resources, education, and referrals. The City will continue to participate in a collaborative effort to gain insight into affordable housing issues and solutions available within the community.

One Year Goals for the Number of Households to be Supported	
Homeless	8
Non-Homeless	0
Special-Needs	1
Total	9

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	8
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	1
Total	9

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing – 91.220(h)

Introduction

The City of Idaho Falls recognizes the need for additional housing assistance, for lower income families and individuals, often exceeds the availability. Although the City does not have a separate Public Housing Authority; the City recognizes the Idaho Falls branch of Idaho Housing and Finance (IHFA) as having the authority and resources for Public Housing programs in Idaho Falls and Bonneville County. IHFA administers the Housing Choice Vouchers, Special Needs Vouchers, Shelter Plus Care Vouchers, Mainstream Vouchers, SRO Mod Rehab Units, and manages the Family Self Sufficiency Program.

The City's Planning and Building Department staff continue to work closely with nonprofit organizations and agencies such as: IHFA, CLUB, Inc., F.A.I.T.H., EICAP, Family Care Center, and Habitat for Humanity to identify housing projects in order to maximize and increase the number of affordable housing units available to very low and extremely low-income families and individuals.

Actions planned during the next year to address the needs to public housing

The City of Idaho Falls will continue to work closely with IHFA and nonprofit organizations and agencies to collaborate and coordinate efforts to address the public housing needs in the City.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The City of Idaho Falls will continue to support IHFA and the programs offered to their clients regarding management and homeownership. IHFA encourages and recommends several educational classes to their clients that include: pre qualification training, credit counseling, budget counseling, and home maintenance. The City will continue to work with nonprofit organizations and agencies that promote homeownership through education and participation to prepare for homeownership.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The City of Idaho Falls does not have a separate Public Housing Authority and recognizes the Idaho Falls branch of Idaho Housing and Finance (IHFA) as having the authority and resources for Public Housing programs in Idaho Falls and Bonneville County.

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of Idaho Falls recognizes Housing as a top priority in the *2011-2015 CDBG Consolidated Plan*. In following the priorities defined by the community, the City will continue to select projects and activities that meet specific housing goals. For FY2014, the City allocated CDBG funds to projects and activities that meet specific housing goals such as: Acquisition and Rehab of existing houses for single family ownership, ADA rehab to existing properties, replacing curb, gutter, sidewalk, and water lines in LMI Census Tract neighborhoods, and providing public service activities to address the issues surrounding homelessness.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Idaho Falls One Year Goals and Actions for Reducing and Ending Homelessness include the following:

Continue to coordinate and collaborate with nonprofit organizations and agencies who address homelessness by working with shelter and housing agencies to provide solutions;

Continue to support outreach efforts of nonprofit organizations and shelter and housing agencies to address homelessness;

Continue to select projects that demonstrate the subrecipients' ability to apply funding towards the issues surrounding homelessness and chronic homelessness;

Support community events such as the Homeless Stand Down and the Point in Time Count held in Jan/Feb each year;

Continue to select projects that are identified as a priority in the *2011-2015 CDBG Consolidated Plan* that address homelessness.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Idaho Falls will continue to select projects and activities that address the priorities identified in the *2011-2015 CDBG Consolidated Plan*. For 2014, CLUB, Inc. was selected to assist individuals and families with homelessness by providing case management services, making referrals, and connecting individuals and families with services associated with homelessness. In addition, CLUB, Inc. provides case

management for homelessness resulting from a crisis due to mental health, and or addiction.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Idaho Falls will continue to support, coordinate, and collaborate with community service providers and organizations that have demonstrated their ability to address homelessness and the issues surrounding homelessness, apply applicable funds towards the issues, and may provide a documented benefit to individuals and families served.

Regarding individuals and families being discharged from a publicly funded institution and receiving assistance from public and private agencies; the City will continue to provide a support role in the coordination efforts to prevent discharge immediately resulting in homelessness through collaboration and coordination among shelter and housing service providers. Coordination among service providers participating in monthly affordable housing task force meetings continues to be very effective in the information exchange that takes place among participants.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City of Idaho Falls recognizes the value, compassion, and experience offered by nonprofit community service providers and organizations in the area that have demonstrated their ability to address a broad spectrum of issues surrounding homelessness. The City will continue to refer to the experts in the community through coordination and collaboration with regards to issues surrounding homelessness and the vulnerable individuals who are affected.

Discussion

One year goals for the number of households to be provided housing through the use of HOPWA for:

Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

The City of Idaho Falls is aware of the barriers to affordable housing and continues to re-evaluate the effects that barriers have on the community. The City has been proactive in providing specific training to staff and have partnered with state and local area subject matter experts to help educate City staff on topics related to barriers to affordable housing. An attorney from the Idaho Falls Legal Aid Services office, who also receives the majority of fair housing complaints for LMI clientele, was able to provide training and a Q/A session to City staff that included service animals verses therapy pets.

In maximizing the use of FY2014 CDBG funds; the City considered projects and activities that assist with affordable housing, homelessness prevention, single family housing for LMI clientele, increase availability of ADA accessible properties, and administrative activities that support a variety of training topics that include barriers to affordable housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Idaho Falls will continue to take a coordinated approach regarding planned actions in removing barriers to affordable housing. With FY2014 CDBG funds the City will consider projects that assist with affordable housing, homelessness prevention, single family housing for LMI clientele, public service to assist with a variety of housing issues, and rehab projects that increase availability of ADA accessible properties.

The City will help remove barriers to affordable housing by:

1. Participating in monthly Regional Affordable Housing meetings to understand the barriers to affordable housing communicated by shelter and housing agencies;
2. Seek potential CDBG projects that provide solutions to barriers of affordable housing while meeting HUD eligibility criteria;
3. Recommend allocation of CDBG projects/activities based on their ability to provide affordable housing to low and moderate income individuals;
4. Increase awareness by providing supportive funds to help advertise the annual Point in Time Count, in conjunction with, the Homeless Stand Down held each February;
5. Confirming the City's commitment to removing barriers to affordable housing and equal opportunity in accessing decent, affordable housing by recognizing and promoting the month of April as Fair Housing Month;

6. Participating in an annual Fair Housing Workshop that provides training, information, and resources to landlords, property management organizations, nonprofit transitional housing/shelter agencies, and the public of (City Grant Administrator, City Attorney Staff);
7. Participating in a Fair Housing event (City Grant Administrator);
8. Allocating up to \$300 of CDBG Administrative funds to support the costs associated with sponsoring a Fair Housing event or workshop;
9. Provide funding allocation information in annual reports to show the effectiveness in utilizing local, state, and federal funds to address barriers to affordable housing;
10. Provide specific training and tools regarding Title VI of the Civil Rights Act of 1964 and ADA/HUD Service Animals to City staff that are points of contacts for addressing discrimination concerns/complaints received from the public.

Discussion

AP-85 Other Actions – 91.220(k)

Introduction

The City of Idaho Falls understands the importance of maximizing funding sources to address the priorities identified in the *2011-2015 CDBG Consolidated Plan*. In recognizing that CDBG and IHFA are the two major funding sources provided by the U.S. Department of Housing and Urban Development, the City will continue to understand how CDBG and IHFA funds may address the priorities defined in the Plan. The City will continue to work with non-profit agencies and organizations that provide services and programs that address affordable housing and social services concerns.

Actions planned to address obstacles to meeting underserved needs

The City of Idaho Falls will continue to work with public and private agencies to better understand the obstacles in meeting underserved needs. By staying informed of the issues and participating in round table discussions, the City is able to make funding recommendations for CDBG projects and activities based on the needs identified by service providers who work with underserved needs and clients on a daily basis.

Actions planned to foster and maintain affordable housing

The City of Idaho Falls will continue to work with a variety of programs that assist with local housing needs. In particular, the HUD HOME Program, a block grant available through Idaho Housing and Finance (IHFA), encourages partnerships between federal, state and local governments, housing developers, and nonprofit service agencies to expand the supply of decent, safe, sanitary, and affordable housing. This is accomplished through down payment and closing cost assistance, acquisition, construction, and rehabilitation of single-family and multi-family affordable housing for low-income families across Idaho.

Actions planned to reduce lead-based paint hazards

Lead Based Paint Compliance (LBPC) The City of Idaho Falls recognizes that houses built before 1978 may contain lead-based paint due to paint, paint chips, and dust. To assist with increasing awareness, an instructional procedure guide was completed to ensure Lead-Based Paint Compliance of CDBG funded projects. To increase education awareness of the hazard; the City of Idaho Falls, IHFA, Region VII District Health, Regional Housing Meeting members, LIFE, Inc., F.A.I.T.H., CLUB, Inc., and EICAP have provided specific information on lead-based paint hazards, precautions, and symptoms to homeowners, renters, and landlords involved in housing services and rehabilitation.

The LBPC Procedure is available to assist the Grantee (City of Idaho Falls), Grant Administrator and Subrecipients with lead based compliance of projects subject to the Lead-Based Paint Prevention ACT, Residential Lead-Based Paint Hazard Reduction Act of 1992, 24 CFR 35 Subparts A, B, J, K, and, R, and 24 CFR Subpart 35 regarding Disclosure of known LBP hazards and LBP poisoning prevention in federally owned and assisted housing.

To ensure LBP compliance with all City of Idaho Falls CDBG funded rehabilitation projects; subrecipients and contractors will be provided with information, resources, and tools to comply with LBP hazard evaluation and reduction. The City will continue to have LBP brochures available to local contractors attending annual certification classes and as they apply for building permits.

Actions planned to reduce the number of poverty-level families

Anti-Poverty Strategy

Partners for Prosperity (P4P), a regional organization, is based on the principles of inclusiveness and consensus building. The organization serves 16 counties of Eastern Idaho including the Fort Hall Indian Reservation and is dedicated to reducing poverty and increasing prosperity. The City of Idaho Falls is a substantial partner expending concerted efforts within the City to reduce poverty levels through education, employment, and support system opportunities.

The Strategic Plans completed by Partners for Prosperity include the first Plan, the *Eastern Idaho Partners for Prosperity Strategic Plan for Poverty Reduction (P4P)* and was finalized in October 2003. In January of 2004; the *Strategic Plan* was awarded a grant by the Northwest Area Foundation as a Community Ventures Partner with funding of \$10 million over a 10-year period. The 10 year strategic plan emphasized a strong commitment to prevent and diminish poverty for the regional community with program strategies that focused on the creation, growth, and preservation of prosperity. The second and current Plan is the *Five Year Strategic Plan* implemented in 2012.

Strategic Plans and Efforts from Local Partners for Prosperity (P4P)

The 2003-2013 Ten Year Strategic Plan focused on funding specific programs and education with workforce development. The GED Program, provided through the EICAP Haven Shelter in partners with P4P, brought GED classes onsite for tenants and community members so they may complete and obtain their High School diplomas.

The C.A.S.H. Campaign Program (Creating Assets, Savings, and Hope) assists working individuals/families increase their assets/wealth by learning more about the advantages of the Earned Income Tax Credit (EITC).

The C.A.S.H. campaign also promotes free tax filing services through outreach efforts, including an annual comprehensive media campaign during tax season.

The 2012-2017 Five Year Strategic Plan will focus on pursuing opportunities to leverage resources through partnerships, collaboration, and coalition building by:

1. Implementing programs and advocating for policies that help working and low income people build financial household security;
2. Implementing education programs and advocate policies that build human capital and help working and low income people pursue living wage jobs.

The City of Idaho Falls is working with the Executive Director to better understand the goals of the new Strategic Plan and how CDBG may be able to assist in meeting the unmet needs.

Actions planned to develop institutional structure

Developing Institutional Structure

The City of Idaho Falls recognizes the development of Institutional Structure is an ongoing process that considers many different elements in order to foster and maintain ongoing efforts that benefit the community. The City's role in developing Institutional Structure includes coordination of local agencies and various units of local government in developing the *City of Idaho Falls CDBG Five Year Consolidated Plan, Annual Action Plans, and Comprehensive Annual Performance and Evaluation Report (CAPER)*.

The City recognizes how local coordination of Plans and Reports are instrumental in presenting and addressing underserved housing needs and the issues surrounding homelessness.

In order to stay informed, the City will continue to participate in monthly Regional Affordable Housing meetings to effectively coordinate the exchange of information and ideas and increase awareness through resources, community events, information, and educational outreach among shelter and housing nonprofit organizations, and state and local government agencies.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Idaho Falls will continue to work with a variety of public and private agencies that assist with local housing and social service needs. Together, with IHFA and a variety of local service providers, who participate in the monthly affordable housing meetings, the City has valuable insight to the needs of the community that may be considered when recommending CDBG funding of projects and activities.

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

The City of Idaho Falls receives only CDBG funds and is pleased to be provided with \$342,373 to carry out CDBG eligible projects and activities for the 2014 Program Year. No additional funds are received to carry out the priorities defined in the *2011-2015 Five Year Consolidated Plan*.

As submitted, the *FY2014 CDBG Annual Action Plan* is the forth action plan applicable to the *2011-2015 Five Year Consolidated Plan*. To maximize funding opportunities that meet the needs of the LMI community, the City will continue to support, coordinate, and collaborate with community service providers, and non profit agencies and organizations.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	1
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	77.76%

Annual Action Plan 44
2014

City of Idaho Falls
FY2014 CDBG Annual Action Plan

Grantee Unique Appendices

2014 Fair Housing Steps - Analysis of Impediments

Outcome/Objective description of Codes and *2011-2015 Five Year Consolidated Plan (Goals)*

Summary of Goals and Objectives

Table of Council Approved Projects pending HUD approval

Geographic Distribution - Map of Projects/Activities

2014 Fair Housing Steps - Analysis of Impediments

The City of Idaho Falls completed their Analysis of Impediments in 2011 which is part of the 2011-2015 Five Year CDBG Consolidated Plan. The City will start the 2015-2020 Consolidated Plan in the fall of 2014 which will include a new Analysis of Impediments and follow the guidelines provided in the Fair Housing Planning Guide to best meet the goal of eliminating housing discrimination and creating equal opportunities. The current AI is applicable to Annual Action Plans 2014 and 2015.

Provided are two of the City's impediments applicable to the federal Fair Housing Act.

1. General lack of knowledge by potential home renters, buyers, and the general public about the requirements of the Fair Housing Act

Objective: Expand opportunities through education and counseling, information technology, media communications, and community involvement.

Proposed Actions:

- Recommend allocation of CDBG projects/activities based on the applicants ability to provide affordable housing to low and moderate income individuals, and who understand the requirements of Fair Housing;
- Confirm the City's commitment to removing barriers to affordable housing and equal opportunity in accessing decent, affordable housing by recognizing and promoting the month of April as Fair Housing Month;
- Participate in an annual Fair Housing Workshop that provides training, information, and resources to landlords, property management organizations, nonprofit transitional housing/shelter agencies, public, and City staff;
- Allocate up to \$300 of CDBG Administrative funds to support the costs associated with sponsoring a Fair Housing event or workshop;
- Provide specific training and tools regarding Title VI of the Civil Rights Act of 1964 and ADA/HUD Service Animals to City staffs that are points of contacts for addressing discrimination concerns/complaints received from the public;
- Provide bilingual Fair Housing Poster at the City Attorney Office;
- Coordinate with IHFA to deliver 20 Fair Housing Posters (includes bilingual versions) to local shelter and housing agencies.
- Participate in monthly Regional Affordable Housing meetings to understand the barriers to affordable housing communicated by shelter and housing agencies.

2. Lack of understanding by developers and landlords about housing accessibility requirements under the Fair Housing Act and which standards apply.

Objective: Promote education and outreach to the general public that will increase awareness of affordable and accessible housing opportunities (ownership and rental).

Proposed Actions: Seek potential CDBG projects that provide solutions to barriers of affordable housing and that provide an opportunity to increase awareness;

- Recommend approval of projects and activities to City Council that provide accessible homeownership to LMI families;
- Recommend approval of projects and activities to City Council that provide accessible rental opportunities to LMI families and individuals;
- Continue to partner and collaborate with service providers and nonprofit organizations attending the monthly Regional Affordable Meetings.

Outcome/Objective Description of Codes

Description	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

Summary of Goals and Objectives

Goal 1 - Community Development Priority

Support neighborhood revitalization activities that promote public health, safety and welfare.

Objective #1 (SL-1)

Reduce deterioration of neighborhoods through proactive code enforcement in designated LMI Census Tracts by working with residents to enforce property maintenance, zoning and other ordinances affecting buildings, lot appearance, and safety.

Objective #2 (SL-1)

Ensure that public owned facilities and services are accessible to all citizens and in compliance with the Americans with Disabilities Act.

Goal 2 - Economic Development Priority

Improve economic conditions throughout the community, principally for Low to Moderate Income (LMI) persons.

Objective #1 (N/A for FY2014)

Help increase the availability of and access to job opportunities for low to moderate income individuals by increasing the availability of affordable transportation.

Objective #2 (EO-3)

Help to create a strong and vital downtown thus opening up opportunities for existing and new business development.

Objective #3 (N/A for FY2014)

Identify commercial revitalization districts for targeted treatment utilizing public and private funds.

Objective #4 (N/A for FY2014)

Work with economic development and non-profit agencies to undertake strategies that will result in job training and employment opportunities for lower income households

Goal 3 - Housing Development Priority

Encourage the development of new, affordable single-, multi-family, and special needs housing in the community through private developers and non-profits.

Objective #1(DH-2)

Provide homeownership opportunities to first-time home buyers, particularly for low income families with children.

Objective #2 (SL-1)

Provide quality, affordable rental housing opportunities to LMI income households.

Objective #3 (DH-3)

Provide assisted rental housing opportunities (rental subsidies) to low income elderly, families, homeless persons and other persons with special needs.

Objective #4 (SL-1)

Promote supportive services and facilities for frail elderly, disabled persons, low-income families (renters), or other persons with special needs.

Objective #5 (N/A for FY2014)

Increase involvement by community leaders, businesses, organizations and service providers in planning, developing and implementation of all housing activities.

Objective #6 (DH-2)

Preserve and improve existing housing stock through rehabilitation.

Goal 4 - Public Service Priority

Encourage social service providers, faith-based groups, private businesses, school districts, non-profit agencies and community leaders to work together to comprehensively meet the needs of families in poverty.

Objective #1 (SL-1), (SL-3), (DH-3)

Strengthen the ability of community organizations to help plan and carry out programs for their targeted clientele.

Specific Objectives	Funds	Performance Indicators	Expected
Rental Housing Objectives			
DH-3 CLUB, Inc. Supportive case management for CIT house and scattered site locations including hotels/motels.	CDBG	Support activities and programs that assist with housing for individuals in crisis.	(6-8) assists.
DH-2 Neighborhood Stabilization Program (NSP) Assist Idaho Housing and Finance (IHFA), CLUB, Inc, and EICAP with rental opportunities for LMI families. Utilize (5) properties purchased with NSP and City assisted funds to provide decent, affordable rental LMI family housing.	NSP	Support CLUB, Inc., EICAP, and IHFA with LMI family rental.	Support (5) rental activities.
SL-1 LIFE, Inc. Housing Rehab for LMI renters to improve ADA access with ramps/bathroom remodels.		Improve ADA access with ramps and bathroom remodels.	3-5 homes
Owner Housing Objectives			
DH-2 Habitat for Humanity (HFHIF) Purchase of one property. HFHIF to demolish and rebuild one LMI family home.	CDBG	Acquisition of one property to benefit one LMI family.	(1) home
SL-1 LIFE, Inc. Housing Rehab for LMI owners to improve ADA access with ramps/ bathroom remodels.	CDBG	Improve ADA access with ramps / bathroom remodels.	3-5 homes
Homeless Objective			
DH-3 CLUB, Inc. - Supportive case management for CIT house and scattered site locations including hotels/motels.	CDBG	Support activities or programs that assist with housing for individuals in crisis.	(6-8) assists.
DH-2 Habitat for Humanity (HFHIF) Purchase of one property. HFHIF to demolish and rebuild one LMI family home.	CDBG	Acquisition of one property to benefit one LMI family.	(1) home
Special Needs Objective			
SL-1 Veterans Memorial Building Removal of material or architectural barriers that restrict accessibility by individuals with a disability.	CDBG	Install outdoor access. Modify restroom.	(1) facility
SL-1 Senior Center Community Center Replace electrical panel and pipes.	CDBG	Improve safety by replacing aging equipment.	(1) facility
SL-1 LIFE, Inc. Housing Rehab to improve ADA access for LMI clientele.	CDBG	Improve ADA access with ramps and bathroom remodels	3-5 homes
Community Development Objective			
SL-1.1 Code Enforcement - Reduce deterioration of neighborhoods through proactive clean up events.	CDBG	Improve neighborhoods in Census Tracts 9707, 9711, 9712.	(6) Cleanup events.
0-1 Administration/Planning all aspects of CDBG Program. Review projects and activities applicable to federal, state and local regulations.	CDBG	Solicit, select, review, 9+ projects/ activities based on 2011-2015 Five Year Consolidated Plan priorities.	FY2014 AAP, FY2012-2013 CAPER.

<p>0-1 Fair Housing Activities - Support issues and participate in local monthly Affordable Housing Task Force Committee meetings and workshops.</p>		<p>Prepare/submit HUD Plans/reports, Submit IDIS draws for reimbursements to meet timeliness.</p> <p>Share information, resources, referrals, and training opportunities. Support/participate in Fair Housing workshop.</p>	<p>Complete (9) reports. Reimburse Quarterly.</p> <p>Attend (8) meetings.</p> <p>Attend (1) workshop</p>
Public Facilities			
<p>EO-3.3 (IFDDC) Idaho Falls Downtown Development Corporation. Prevent and eliminate conditions of slum and blight in downtown Idaho Falls.</p>	CDBG	Coordinate façade improvements with IFDDC.	2-3 projects
<p>SL-1 Veterans Memorial Building Removal of material or architectural barriers that restrict accessibility of individuals with a disability.</p>	CDBG	Install outdoor access. Modify restroom.	1 facility
<p>SL-1 Senior Center Community Center Replace electrical panel and pipes.</p>	CDBG	Improve safety by replacing aging equipment.	1 facility
<p>SL-1 City Public Works Dept. Water Line Replacement (urgent need)</p>	CDBG	Up to 6 water line repairs in LMI neighborhoods.	1-6 properties
<p>SL-1 City Public Works Dept. Curb/ gutter replacement in deteriorating LMI neighborhoods</p>	CDBG	Up to 20 curb and gutter properties.	1-20 properties
Public Services			
<p>DH-3.1 CLUB, Inc. - Supportive case management for CIT house and scattered site locations including hotels/motels.</p>	CDBG	Support activities or programs that assist with housing for individuals in crisis.	6-8 assists.
<p>SL-1 Idaho Falls Legal Aid Legal assistance for victims of domestic violence.</p>	CDBG	Legal aid assistance.	3-5 assists
<p>SL-3 EICAP - Legal assistance for Grandparents raising grandchildren.</p>	CDBG	Legal aid assistance.	3-5 assists
<p>SL-1 Bonneville Metropolitan Planning Org (BMPO) Safe Routes to School grant match Education, resources and encouragement for LMI area schools.</p>	CDBG	Education, resources and encouragement for LMI area schools.	7 schools
Economic Development			
<p>EO-3.1 (IFDDC) Idaho Falls Downtown Development Corporation. Prevent and eliminate conditions of slum and blight in downtown Idaho Falls.</p>	CDBG	Coordinate façade improvements with IFDDC.	(2-3) projects

Council Approved Projects/Activities

Category/Activity	Project or Activity	FY2014 CDBG
Public Service		
<u>CLUB, Inc.</u>	Crisis Intervention (CIT) support, case management for crisis housing/related services	\$16,000
Idaho Falls Legal Aid	Legal aid assistance for victims of domestic violence	\$8000
BMPO/ (SR2S)	7% match - Transportation grant - Safe Routes to School	\$3670
EICAP	Grandparents Raising Grandchildren legal aid assistance	\$7000
Slum/Blight		
Idaho Falls Downtown Dev. Corp (IFDDC)	Façade Improvements in Downtown Idaho Falls	\$30,000
LMI Activity		
Code Enforcement	Full time Census Tract LMI neighborhoods	\$68,883
City-Public Works/ LMI Activity	Curb & Gutter for LMI neighborhood	\$40,000
City-Public Works/ LMI Activity	Water line replacement for LMI clients	\$10,000
Senior Center Rehab/ LMI Activity	Pipe replacement (\$5500) Elect. panel (\$4500)	\$10,000
LIFE, Inc. Rehab / LMI Activity	Homeowner rehab - ADA ramps and restrooms	\$20,345.40
Veteran Commission LMI Area /Rehab	Veterans Memorial Building 485 Constitution Way ADA Rehab to exterior, interior ADA unisex restroom	\$40,000
Habitat 4 Humanity/LMI Activity	Acquisition for rehab of home for (1) LMI family	\$20,000
Administration	20% of allocation 2014 allocation \$342,373	\$68,474.6
Totals		\$342,373

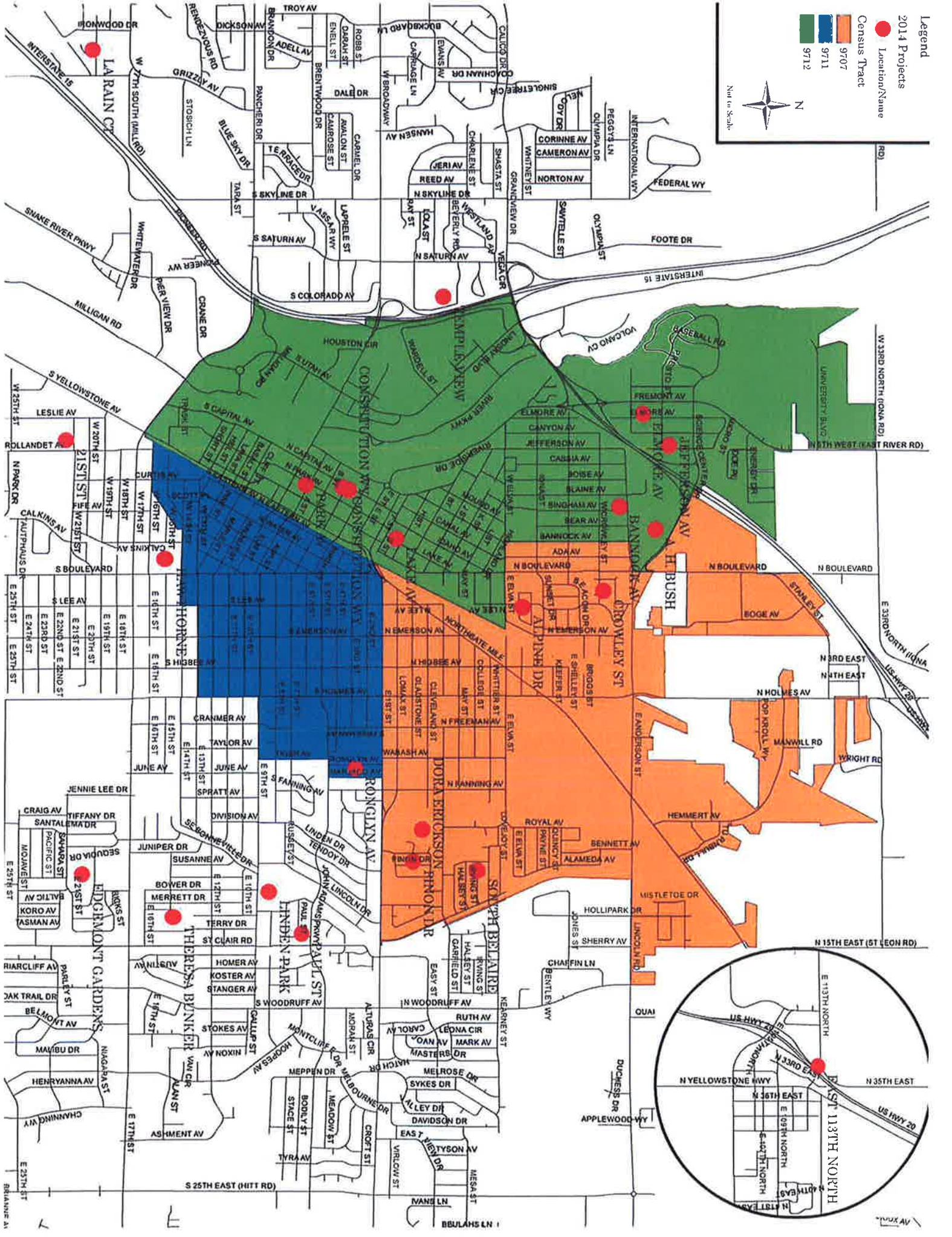
Legend

2014 Projects

● Location/Name

Census Tract

- 9707
- 9711
- 9712



**City of Idaho Falls
FY2014 CDBG Annual Action Plan**

Citizen Participation

Resolution with Council Approved Projects/ Activities

Recommendation for Project/Activity selection to City Council

Summary of Comments, Views, and Attachments

Council Work Session and Meeting Notices and Public Hearings

Notices to Apply, Schedule, and Notices to Post Register

RESOLUTION NO. 2014-06
RESOLUTION OF THE CITY OF IDAHO FALLS
APPROVING THE FISCAL YEAR 2014 CDBG ANNUAL ACTION PLAN

WHEREAS, the City of Idaho Falls has been designated as an entitlement city by the U.S. Department of Housing and Urban Development;

WHEREAS, the City of Idaho Falls has prepared a One-Year Action Plan for Fiscal Year 2014 as part of the requirements of entitlement status;

WHEREAS, the U.S. Department of Housing and Urban Development has approved the 2011- 2015 Five Year Consolidated Plan and Impediments to Fair Housing prepared by the City of Idaho Falls as part of the requirements of entitlement status;

WHEREAS, the City of Idaho Falls held a public hearing on the Annual Action Plan FY2014 on March 27, 2014;

WHEREAS, the City of Idaho Falls had a thirty day comment period until and through April 27, 2014;

WHEREAS, the City of Idaho Falls has considered comments received during the thirty day comment period;

NOW, THEREFORE, be it resolved by the Mayor and City Council of the City of Idaho Falls as follows:

1. The Annual Action Plan for Fiscal Year 2014 as prepared by the Planning and Building Division, a copy of which is attached hereto and by this reference made a part of hereof, is hereby approved.
2. The Mayor is hereby authorized to sign the document(s) for Federal assistance.



Rebecca L. Noah Casper, Mayor

ATTEST:



Rose Anderson, City Clerk

Date May 9, 2014

**FY2014 CDBG Council Approved Projects and Activities
CDBG HUD Allocation \$342,373**

<i>Applicant/ Category</i>	<i>Amount Requested/ Project Description</i>	<i>Amount</i>
CLUB, Inc./ Public Service	Crisis Intervention (CIT) support, case management for crisis housing/related services	\$16,000
Idaho Falls Legal Aid/Public Service	Legal aid assistance for victims of domestic violence	\$8000
BMPO/ (SR2S)/Public Service	7% match - Transportation grant - Safe Routes to School	\$3670
EICAP/ Public Service	Grandparents Raising Grandchildren legal aid assistance	\$7000
IFDDC/Slum/Blight	Façade Improvements in Downtown Idaho Falls	\$30,000
City-Planning/Bldg./ LMI Activity	Full time Code Enforcement Officer Census Tract LMI neighborhoods	\$68,883
City-Public Works/ LMI Activity	Curb & Gutter for LMI neighborhood	\$40,000
City-Public Works/ LMI Activity	Water line replacement for LMI clients	\$10,000
Senior Center Rehab/ LMI Activity	Pipe replacement (\$5500) Elect. panel (\$4500)	\$10,000
LIFE, Inc. Rehab / LMI Activity	Homeowner rehab - ADA ramps and restrooms	\$20,345.40
Bonneville County/LMI Area Veteran Commission/Rehab	Veterans Memorial Building 485 Constitution Way ADA Rehab to exterior, interior for ADA unisex restroom	\$40,000
Habitat 4 Humanity/LMI Activity	Acquisition for rehab of home for (1) LMI family	\$20,000
Administration	20% of allocation 2014 allocation \$342,373	\$68,474.6
Totals		\$342,373

FY2014 Allocation \$342,373
Admin 20% max **\$68,474.6 (taken off the top)**
\$273,898.4 (70% LMI) = *191,728.88

*LMI 70% Min 191,728.88 for direct LMI
\$273,898.4 - \$191,728.88 = **\$82,169.52** for other than LMI Direct Projects/Activities
(Public Service Slum/Blight)

Admin	20% max \$68,474.6	\$68,474.6 Allocated
Code Enfc.	70% part of LMI (requested \$68,883)	\$68,883 Allocated
Public Service	15% max \$51,255.95 (requested \$45,670)	\$34,670 Allocated
Slum/Blight	30% max \$102,711.9 (requested \$60,000)	<u>\$30,000</u> Allocated
		\$202,027.6

\$342,373 - \$202,027.6 = **\$140,345.4** for new (LMI) projects to meet 70% minimum requirement

CITY OF IDAHO FALLS, IDAHO
COUNCIL MEETING AGENDA
REGULAR MEETING

Thursday, May 8, 2014

7:30 p.m.

COUNCIL CHAMBERS
680 PARK AVENUE

The Mayor, City Council, and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided following the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding if and when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so as provided in Item Number 3. Please note that City of Idaho Falls Council Meetings are live streamed at www.idahofallsidaho.gov and archived. Thank you for your interest in City Government.

1. **Call to Order and Roll Call.**

2. **Pledge of Allegiance.**

3. **Public Comment and Mayor's Response Time (Limit 15 Minutes):** *For members of the Public to speak to the Council regarding matters NOT on the Agenda, not currently pending before the Planning Commission or Board of Adjustment; not the subject of a pending enforcement action; and not relative to a City personnel matter. Please state your name and address for the record and please limit remarks to three (3) minutes. Mayor and/or staff will respond to comments from previous meeting.*

4. **CONSENT AGENDA:** Any item will be removed from the Consent Agenda at the request of any member of the Council and that item will be considered separately later. Approval by roll call vote:

a. Item from the Mayor:

1. Appointment of Gina Hegg to serve on the Idaho Falls Beautification Commission.

a. Items from the City Clerk:

1. Approval of Minutes from the April 24, 2014 Regular Council Meeting and the April 25, 2014 Ammon-Idaho Falls Special Council Meeting.

2. Approval of License Applications, all carrying the required approvals.

3. Approval of the Monthly Expenditure Summary for the month of April, 2014.

4. Approval of Monthly Treasurer's Report for the month of April, 2014.

5. Approval of Monthly Reports from various Division and Department Heads.

2. **Final Plat and Reasoned Statement of Relevant Criteria and Standards for Boozer Addition, Division No. 4, 1st Amended:** This is an application for the Final Plat and the Reasoned Statement of Relevant Criteria and Standards for Boozer Addition, Division No. 4, 1st Amended. The Planning Commission considered this application at its September 17, 2013 Meeting and recommended approval with the condition that cross-access agreements for all three lots be recorded. The applicant has complied with this condition. Staff concurs with the recommendation of the Planning Commission.

ACTION: The following recommendations in sequential order (or take other action deemed appropriate):

a. To accept the Final Plat entitled Boozer Addition, Division No. 4, 1st Amended, and give authorization for the Mayor, City Engineer, and City Clerk to sign said Final Plat.

b. To approve the Reasoned Statement of Relevant Criteria and Standards for Boozer Addition, Division No. 4, 1st Amended, and give authorization for the Mayor to execute the necessary documents.

3. **Resolution Approving Fiscal Year 2014 Community Development Block Grant Annual Action Plan:** This is a Resolution adopting the Fiscal Year 2014 Annual Action Plan for Community Development Block Grant (CDBG) Funds. The factors considered when selecting applications were the recommendations made by HUD staff during their 2013 monitoring visit, eligibility under the CDBG Program, identified priorities under the CDBG five-year plan of Idaho Falls, and the allowable parameters of the CDBG Program.

ACTION: To approve the Resolution adopting the Fiscal Year 2014 Annual Action Plan for Community Development Block Grant (CDBG) Funds and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

D. Public Works Division:

1. **Tabulation and Award of Bid for Thermoplastic Citywide - 2014 Project:** On April 22, 2014, bids were received and opened for Thermoplastic Citywide - 2014 Project. Public Works recommends approval of the plans and specifications; award to the lowest responsive, responsible bidder, Idaho Traffic Safety, Inc., in an amount of \$66,061.80; and authorization for the Mayor and City Clerk to sign contract documents.

ACTION: To approve the plans and specifications for the Thermoplastic Citywide - 2014 Project; to accept the lowest responsive, responsible bid submitted by Idaho Traffic Safety, Inc. in the amount of \$66,061.80; and give authorization for the Mayor and City Clerk to execute the necessary contract documents (or take other action deemed appropriate).

2. **Tabulation and Award of Bid for Elva Street Storm Drain Replacement Project, Yellowstone Avenue to Railroad:** On April 22, 2014, bids were received and opened for Elva Street Storm Drain Replacement, Yellowstone Avenue to Railroad Project. Public Works recommends approval of the plans and specifications; award to the lowest responsive, responsible bidder, HK Contractors, Inc., in an amount of \$97,865.05; and, authorization for the Mayor and City Clerk to sign contract documents.



CITY OF IDAHO FALLS

PLANNING AND BUILDING DIVISION

**P.O. BOX 50220
IDAHO FALLS, IDAHO 83405-0220
www.idahofallsidaho.gov**

Planning Department • (208) 612-8276

FAX (208) 612-8520

Building Department • (208) 612-8270

BGC-043-14

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Brad Cramer, Director
SUBJECT: Resolution Approving Fiscal Year 2014 Community Development Block Grant Annual Action Plan
DATE: May 2, 2014

Attached is the resolution adopting the Fiscal Year 2014 Annual Action Plan for Community Development Block Grant (CDBG) funds. The factors considered when selecting applications were the recommendations made by HUD staff during their 2013 monitoring visit, eligibility under the CDBG program, identified priorities under the CDBG five year plan of Idaho Falls, and the allowable parameters of the CDBG program. The department respectfully requests adoption of this resolution.

cc: Rose Anderson, City Clerk
Lisa Farris, Grant Administrator
file

Attachments: Resolution

RESOLUTION NO. _____
RESOLUTION OF THE CITY OF IDAHO FALLS
APPROVING THE FISCAL YEAR 2014 CDBG ANNUAL ACTION PLAN

WHEREAS, the City of Idaho Falls has been designated as an entitlement city by the U.S. Department of Housing and Urban Development;

WHEREAS, the City of Idaho Falls has prepared a One-Year Action Plan for Fiscal Year 2014 as part of the requirements of entitlement status;

WHEREAS, the U.S. Department of Housing and Urban Development has approved the 2011- 2015 Five Year Consolidated Plan and Impediments to Fair Housing prepared by the City of Idaho Falls as part of the requirements of entitlement status;

WHEREAS, the City of Idaho Falls held a public hearing on the Annual Action Plan FY2014 on March 27, 2014;

WHEREAS, the City of Idaho Falls had a thirty day comment period until and through April 27, 2014;

WHEREAS, the City of Idaho Falls has considered comments received during the thirty day comment period;

NOW, THEREFORE, be it resolved by the Mayor and City Council of the City of Idaho Falls as follows:

1. The Annual Action Plan for Fiscal Year 2014 as prepared by the Planning and Building Division, a copy of which is attached hereto and by this reference made a part of hereof, is hereby approved.
2. The Mayor is hereby authorized to sign the document(s) for Federal assistance.

Rebecca L. Noah Casper, Mayor

ATTEST:

Rose Anderson, City Clerk

Date _____



CITY OF IDAHO FALLS

PLANNING AND BUILDING DIVISION

P.O. BOX 50220
Idaho Falls, ID 83405-0220
www.ci.idaho-falls.id.us

Planning Department • (208) 612-8276

FAX (208) 612-8520

Building Department • (208) 612-8270

TO: Honorable Mayor Casper
FROM: Brad Cramer, Planning and Building Director
SUBJECT: FY2014 CDBG - Council Work Session for Project Recommendations
DATE: April 23, 2014

The Community Development Block Grant (CDBG) allocation funded through Housing and Urban Development (HUD) has announced that the FY2014 allocation for the City of Idaho Falls is \$342,373.

As announced in the FY2014 CDBG Annual Action Plan Schedule, the public comment period will end on April 27, 2014.

The City Council is scheduled to meet on May 5, 2014 at 8:30 am to discuss public comments received and consider the table of projects recommended for FY2014 CDBG funding

A Resolution to announce Council approved projects with FY2014 CDBG funds is scheduled during the May 8, 2014 7:30 pm Council Meeting.

Attached is the table for the FY2014 CDBG Project Recommendations for your consideration during the May 5, 2014 Council Work Session.

Please contact Lisa Farris if you have any questions, 612-8323.

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2. The Mayor is hereby authorized to sign the document(s) for Federal assistance.

Rebecca L. Noah Casper, Mayor

ATTEST:

Rose Anderson, City Clerk

Date _____

**FY2014 CDBG Project Recommendations for 5-5-14 Council Work Session
Allocation Amount from HUD \$342,373**

<i>Applicant/ Category</i>	<i>Amount Requested/ Project Description</i>	<i>Option A</i>	<i>Option B</i>
CLUB, Inc/ Public Service	\$20,000 Crisis Intervention (CIT) Support, crisis housing/ related services	\$15,000	\$17,000
Idaho Falls Legal Aid/Public Service	\$10,000 Legal aid assistance for domestic violence victims	\$9000	\$7000
BMPO/ (SR2S)/Public Service	\$3670 7% match - Transportation grant - Safe Routes to School	\$3670	\$3670
EICAP/ Public Service	\$12,000 Grandparents Raising Grandchildren legal aid assistance	\$7000	\$7000
IFDDC/Slum/Blight	\$60,000 Façade Improvements in Downtown Idaho Falls	\$30,000	\$30,000
City-Planning/Bldg/ LMI Activity	\$68,883 Full time Code Enforcement - (3) Census Tract LMI neighborhoods	\$68,883	\$68,883
City- Public Works/ LMI Activity	\$50,000 Curb & Gutter for in LMI neighborhood	\$50,000	\$50,000
City- Public Works/ LMI Activity	\$10,000 Water line replacement for LMI clients	\$10,000	\$10,000
EICAP - Haven Rehab/ LMI Activity	\$5404.35 Replace bathroom windows to the Haven Shelter	\$0	\$0
Senior Center Rehab/ LMI Activity	\$16,500 Pipe replacement (\$5500) Elect. panel (\$4500) Entry (\$6500)	\$0	\$0
LIFE, Inc. Rehab / LMI Activity	\$50,000 Homeowner rehab - ADA ramps and restrooms	\$20,345.40	20,345.4
Bonneville County/LMI Area Veteran Commission/Rehab	\$47,000 ADA Rehab to exterior, interior and ADA unisex restroom	\$40,000	\$40,000
Habitat 4 Humanity/LMI Activity	\$40,000 Acquisition for rehab of home for (1) LMI family	\$20,000	\$20,000
YMCA/LMI Area Rehab	\$15,500 Roof replacement of YMCA	\$0	\$0
Administration	\$68,474.6 20% of allocation 2014 allocation \$342,373	\$68,474.6	\$68,474.6
Totals	\$477,431.95 Total Requested in Applications	\$342,373	\$342,373

FY2014 CDBG Project Recommendations for 5-5-14 Council Work Session
Allocation Amount from HUD \$342,373

FY2014 Allocation

\$342,373

Admin 20% max

\$68,474.6 (taken off the top)

\$273,898.4 (70% LMI) = *191,728.88

* LMI 70% Min 191,728.88 for direct LMI

\$273,898.4 - \$191,728.88 = **\$82,169.52** for other than LMI Direct projects/activities (PS & S/B)

*** Applicable to Option A and B**

Admin	20% max \$68,474.6	Allocate \$68,474.6
Code Enfc.	is part of 70% LMI (requested \$68,883)	Allocate \$68,883
Public Service	15% max \$51,255.95 (requested \$45,670)	Allocate \$34,670
Slum/Blight	30% max \$102,711.9 (requested \$50,000)	<u>Allocate \$30,000</u>
		\$202,027.6

\$342,373 - \$202,027.6 = **\$140,345.4** for new (LMI) projects to meet 70% min:

		<u>Explanation</u>
PW	Allocate \$50,000	(requested \$50,000) Combines our efforts
PW	Allocate \$10,000	(requested \$10,000) Combines our efforts
LIFE	Allocate \$20,345.40	(requested \$50,000) Allows for at least 3 manageable projects
H4H	Allocate \$20,000	(requested \$40,000) Funding not used up for 2013
<u>VFW</u>	<u>Allocate \$40,000</u>	(requested \$47,000) CDBG 2012 used in design and is also a good candidate for donations/ contributions
	\$141,345.40	

*Regarding Options A and B - The total amount of \$34,670 is being recommended for Public Service projects in both options. Refer to the table for specific amounts recommended in the Public Service category for Option A and Option B.

Recommendations provided to City Council were based on the following:

Projects and/or Activities:

1. Meet the definition of eligibility as per HUD guidelines;
2. Are considered a priority as defined in the *2011-2015 Five Year Consolidated Plan*;
3. Benefit LMI clientele;
4. Are within the allowable percentages for PS, S/B, Admin, and LMI
5. Fulfill a specific housing priority;
6. Are manageable;
7. May be completed in a timely manner and within the program year.

Additional Consideration included:

1. Applicant's previous experience in successfully completing projects by the end of the CDBG program year (April 1 through March 31);
2. Projects and activities that assist with filling in gaps of service for LMI clientele;
3. Projects and activities having the ability to leverage additional funds;
4. Ability of the applicant to report accomplishments of the project/activity;
5. Current or most recent A133 Audit or an Independent Public Audit (IPA).

Comments received during the Public Comment time frame of 3-27-14 thru 4-28-14:

March 28, 2014 Valisa Say, Executive Director, Idaho Falls Senior Citizen Community Center provided additional pictures for the portion of their project requesting FY2014 CDBG funds to replace the existing electrical panel. Picture provided to show how they "piggy back off each other.

April 4, 2014 Letter from Rachel Zaladonis, President of Idaho Falls Downtown Development Corporation (IFDDC). Ms. Zaladonis provided a letter to the Mayor and Council requesting their support to allocate FY2014 CDBG funds towards the Façade Improvement Program made possible with annual CDBG allocations and match funds from business owners. Copy of letter provided in Public Involvement Section.

April 23, 2014 Comment from Shirley Chastain, Downtown Business Owner. Ms. Chastain provided her comments concerning the importance of allocating funds to the Façade Improvement Program and the positive effect it has had on the community.

May 2, 2014 Copy of the 2014 Orchid Award Recipient for Excellence in Historic Preservation. Awarded by **Preservation Idaho - Idaho Historic Preservation Council** (37th Annual Orchids and Onions Award). Awarded to the Kress Building 451 Park Ave Façade/Awnings project completed with 2007 CDBG funds \$10,875. Award notice attached and copy of letter provided in Public Involvement Section.



PRESERVATION IDAHO
THE IDAHO HISTORIC PRESERVATION COUNCIL

April 24, 2014

Shirley Chastain
119 East 19th Street
Idaho Falls, ID 83404

**Re: Kress Building, Idaho Falls, ID
Orchid Award Recipient - EXCELLENCE IN HISTORIC PRESERVATION**

Dear Shirley:

Preservation Idaho is pleased to announce that your nomination for the Kress Building has been awarded an Orchid in the category of **Excellence in Historic Preservation**.

We have sent out a statewide press release and notified Ann Paschke. Recipients will be recognized at an awards ceremony held on the Veterans Administration Medical Center campus at the Mountain Cove Gym near Building No. 33, in Boise, ID on Saturday, May 31, 2014. Lunch is planned followed by the Awards Ceremony and building tour. The entire event is scheduled for 11:00 a.m. to 2:00 p.m.

Tickets are \$25 for non-members and \$20 current Preservation Idaho members. A non-meal \$10 ticket is offered for the Awards Ceremony and tour only - starting at noon. Tickets can be purchased online at: <http://www.preservationidaho.org/orchids-onions> or by calling 208-424-5111.

Thank you for bringing to our attention those in your community who contribute to the preservation of Idaho's historic and cultural resources. It is only with your help that are we able to sustain this program and recognize outstanding achievements in preservation. We hope to see you at the Awards Ceremony this year!

Best Regards,

Douglas P Stan Wiens

Doug Stan Wiens
President

**37th Annual Orchids & Onions
Awards Ceremony**

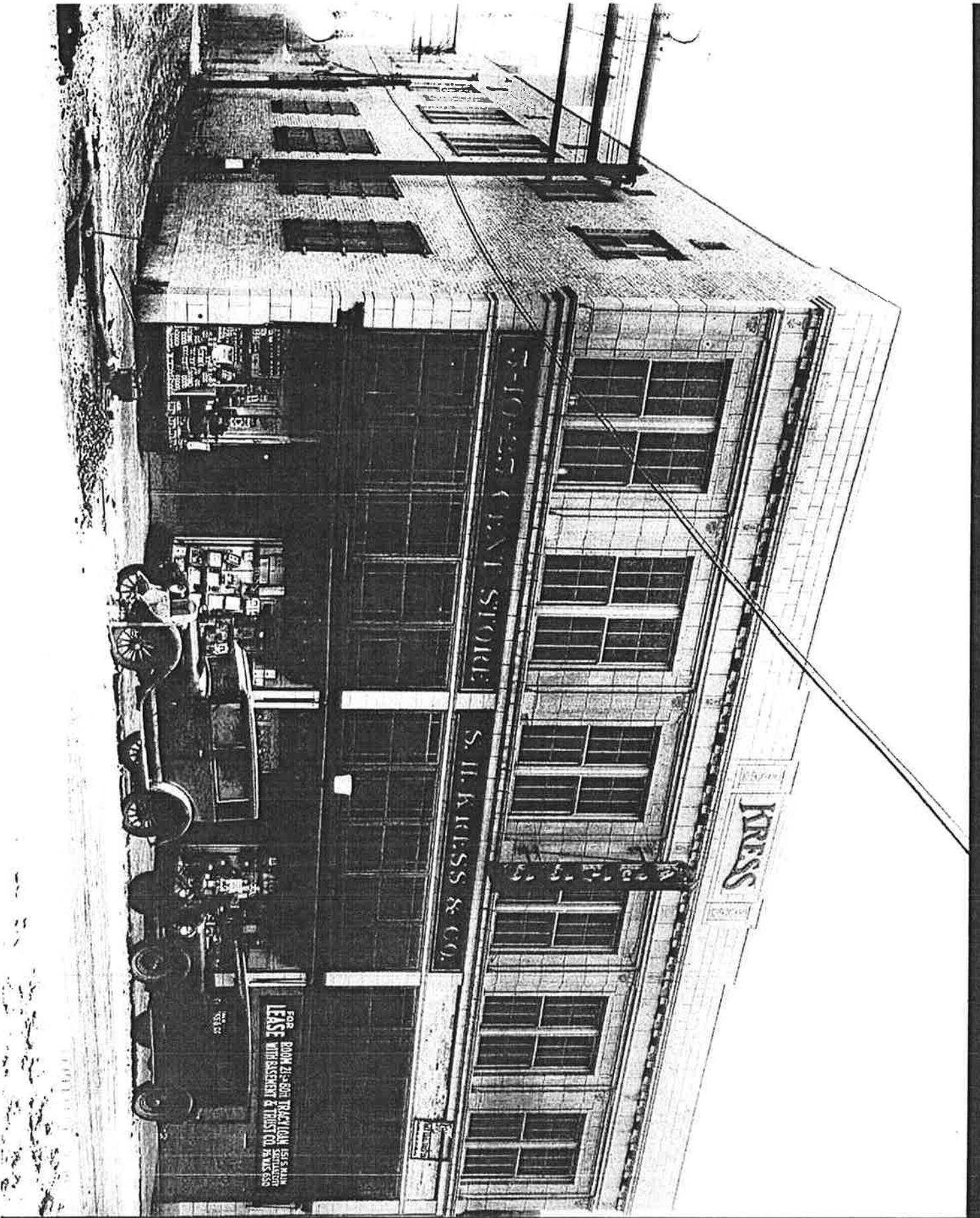
**Saturday, May 31, 2014
11:00 a.m. - 2:00 p.m.**

**Veterans Administration Medical Center
Mountain Cove Gym near Building No. 33
500 W Fort Street
Boise, ID**

Preserving Idaho's historic places through collaboration, education, and advocacy.

451 Park Ave - Kress Building
Teton Dev. Co.
Façade/Awnings





5-10-15 CLOTH STORE

S. H. KRASS & CO.

KRASS

FOR LEASE ROOM 21-26th TRACON SANITATION 185 S. MAIN WINTERSBANK & TRUST CO. WAXACSS

Lisa Farris

From: Idaho Falls Senior Center <ifscce@gmail.com>
Sent: Friday, March 28, 2014 8:11 AM
To: Lisa Farris
Subject: Pics
Attachments: DSC_0511.JPG; DSC_0512.JPG; DSC_0513.JPG

Lisa,
Here are some pictures of our electrical panel. Maybe you can pass them on to the Council Members. It is hard to tell, but all of them are "piggy backed". If you zoom or look real close, you can see two on/off toggle switches on each side. Have a wonderful weekend.
Thanks Valisa :~}





440 N. CAPITAL SUITE B
IDAHO FALLS, ID 83402

(208) 535-0399
(FAX) 528-8409

April 4, 2014

Mr. Michael Lehto
City of Idaho Falls Council Member
308 Constitution Way
Idaho Falls, ID 83402

Re: CDBG FY 2014 Fund Allocation

Dear Councilman Lehto:

In a recent meeting of the Board of Directors of the Idaho Falls Downtown Development Corporation, we learned that we missed the public hearing held March 27, 2014 and an opportunity to address the council in support of the grant allocation to benefit the Historic Downtown Idaho Falls Commercial District. Our sincerest apologies for that oversight.

Please support the grant funds request of the Idaho Falls Downtown Development Corporation and the Idaho Falls Downtown Historic Foundation in the amount of \$60,000.00. These funds are vitally important to continue our substantial efforts in the revitalization of downtown Idaho Falls and remediate slum and blight. Our community has repeatedly demonstrated its support for efforts to revitalize downtown Idaho Falls in surveying and public hearings conducted by the City as it updates its comprehensive plan. Our own surveying and the input we receive corroborate the community's strong support for downtown investment.

While there is no end to continued improvements in downtown, we have consistently demonstrated both the need and the strategic use of these funds. We have literally saved historic buildings with facade improvement matching grants. CDBG funds are leveraged with private investment to enhance both the appearance and utility of many buildings that have simply deteriorated over time.

{00229002;1}

A non-profit corporation dedicated to establishing historic downtown Idaho Falls as the regional center for commercial, cultural, and leisure activities for residents and visitors alike.

Idaho Falls City Council
April 4, 2014
Page 2

We have used CDBG funds to help owners accomplish code compliance in order that downtown buildings and structures can continue to be usefully occupied rather than stand vacant. We have saved other buildings by accomplishing roof repairs. We have accomplished ADA compliance and replaced a substantial amount of downtown infrastructure including sidewalks, curb and gutter, parking improvements and beautification. More needs to be done and our efforts will continue.

We hope that we can count on your continued support for this allocation of FY 2014 CDBG funds. We can assure you that they will continue to be both leveraged and well invested.

Thank you for your consideration and support.

Sincerely,

A handwritten signature in black ink, appearing to read "Rachel Zaladonis". The signature is fluid and cursive, with a large initial "R" and "Z".

Rachel Zaladonis, President
Idaho Falls Downtown Development Corp.

RZ
cc: Hon. Rebecca Casper
Ms. Lisa Farris

CITY OF IDAHO FALLS, IDAHO
COUNCIL MEETING AGENDA
REGULAR MEETING

Thursday, March 27, 2014

7:30 p.m.

COUNCIL CHAMBERS
680 PARK AVENUE

The Mayor, City Council, and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided following the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding if and when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so as provided in Item Number 3. Please note that City of Idaho Falls Council Meetings are live streamed at www.idahofallsidaho.gov and archived. Thank you for your interest in City Government.

1. **Call to Order and Roll Call.**
2. **Pledge of Allegiance.**
3. **Public Comment and Mayor's Response Time (Limit 15 Minutes):** *For members of the Public to speak to the Council regarding matters NOT on the Agenda, not currently pending before the Planning Commission or Board of Adjustment; not the subject of a pending enforcement action; and not relative to a City personnel matter. Please state your name and address for the record and please limit remarks to three (3) minutes. Mayor and/or staff will respond to comments from previous meeting.*
4. **CONSENT AGENDA:** Any item will be removed from the Consent Agenda at the request of any member of the Council and that item will be considered separately later. Approval by roll call vote:
 - a. Items from the City Clerk:
 1. Approval of Minutes from the March 10, 2014 Council Work Session, the March 13, 2014 Regular Council Meeting, and the March 14, 2014 Training/Orientation Meeting.
 2. Approval of License Applications, all carrying the required approvals.
 3. Council ratification for the publication of legal notices calling for public hearings on March 27, 2014.
 - b. Items from the Public Works Director:
 1. Request for authorization to advertise to receive bids for the Elva Street Storm Drain Replacement, Yellowstone Avenue to Railroad Project.
 2. Request for authorization to advertise to receive bids for the ADA Improvements on Yellowstone Avenue and Holmes Avenue (Fiscal Year 2015 44 ADA Ramps, Idaho Falls) Project.

- b. To approve the Ordinance under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary, or consider the Ordinance on the first reading and that it be read by title, or reject the Ordinance, or take such other action deemed appropriate.
- c. To establish the initial zoning for Yellowstone RV Park as RMH (Residential Mobile Home) as presented, that the comprehensive plan be amended to include the area annexed herewith, and that the City Planner be instructed to reflect said annexation, zoning and amendment to the comprehensive plan on the comprehensive plan and zoning maps located in the Planning Office.
- d. To accept the Final Plat entitled Yellowstone RV Park and give authorization for the Mayor, City Engineer, and City Clerk to sign said Final Plat.
- e. To approve the Conditional Use Permit for a travel trailer court which is in compliance with all requirements of the Zoning Ordinance, on the condition that the applicant can obtain all necessary permits from the Idaho Transportation Department.
- f. To approve the Reasoned Statement of Relevant Criteria and Standards for Yellowstone RV Park and give authorization for the Mayor to execute the necessary documents, or take other action deemed appropriate.

7. Fiscal Year 2014 Community Development Block Grant Project and Activities Applications: Attached is a list of projects and activities submitted by application for Fiscal Year 2014 Community Development Block Grant (CDBG) funding totaling \$477,431.95, including administration costs. This year's grant allocation from Housing and Urban Development (HUD) is \$342,373.00, a 5.27% decrease in funding from Fiscal Year 2013. This public hearing will provide applicants the opportunity to provide a brief explanation of their projects. A 30-day public comment period will start on March 28, 2014, and end on April 27, 2014. Although the public hearing and comment period were conducted previously, because HUD extended the deadline for submittal of Annual Action Plans pending allocation of grant funding, the hearing and comment period must be redone.

ACTION: No action required at this time.

Motion to Adjourn.

If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the City of Idaho Falls, you may contact City Clerk Rosemarie Anderson at Telephone Number 612-8414 or the ADA Coordinator Lisa Farris at Telephone Number 612-8323 as soon as possible and they will make every effort to adequately meet your needs.

FY14 CDBG Applicant Amount Requested (as of 3-27-14) Project/Activity Description

CLUB, Inc.	20,000	Crisis Intervention (CIT) - Case Management support for crisis housing related services
Idaho Legal Aid	10,000	Legal assistance for victims of domestic abuse
(BMOB) Bonneville Metropolitan Planning Org	3670	Transportation Grant match requirement to access Safe Routes to School (SR2S) grant for \$50,000 to provide evaluation, encouragement, and incentives for LMA schools.
EICAP	12,000	Legal aid assistance for Grandparents who are raising their grandchildren
(IFDDC) Idaho Falls Downtown Dev Corp.	60,000	Facade Improvements, Code Corrections, Awnings, and Signs to the Downtown area
Planning Dept.	68,883	Full time Code Enforcement for LMI neighborhoods (3 census tracts)
Public Works Dept.	50,000	Curb/gutter/sidewalk replacement in LMI neighborhoods
Public Works Dept.	10,000	Water line replacement for LMI clientele in LMI neighborhoods
EICAP Haven	5404.35	Replace bathroom windows at the Haven Shelter
Idaho Falls Community Senior Citizen Center	16,500	Replacement of pipes \$5500, electrical panel \$4500, and entry rehab \$6500
(LIFE, Inc.) Living Independently for Everyone	50,000	Improve (ADA) access for 7 homeowners with ramps and bathroom remodels
Bonneville County Veterans Commission	47,000	ADA Rehab to exterior, interior, and ADA restroom
Habitat for Humanity	40,000	Acquisition to purchase for rehab or rebuild in LMI area for LMI single family
YMCA Roof Replacement Administration	15,500	Roof replacement in LMI neighborhood
(20% of 2014 allocation)	68,474.6	Administer CDBG Program includes: Salary/benefits, supplies, training, and resources
Total Applications	\$477,431.95	2014 Allocation \$342,373



City of Idaho Falls
Community Development Block Grant (CDBG)



***DRAFT FY2014 CDBG Annual Action Plan
Public Hearing
March 27, 2014 7:30 pm***

Community Development Block Grant

Development of viable urban communities that primarily benefit Low/Moderate Income (LMI) individuals.

Program Goals:

- Decent, affordable, safe and sanitary housing;
- Suitable living environment;
- Expand economic development opportunities.

To be eligible for CDBG assistance

Must meet 1 of 3 National Objectives (HUD)

- Benefit LMI Individuals
- Prevent or Eliminate conditions of Slum and Blight
- Meet an Urgent Need

Must be a HUD eligible Activity

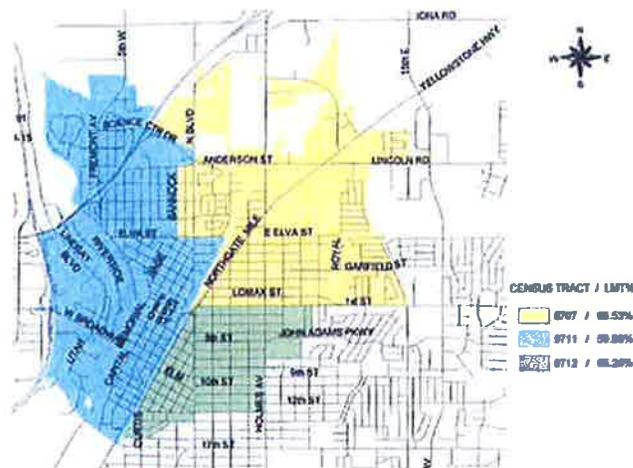
- Construction of Public Infrastructure
- Handicapped Access to Public Facilities
- Housing Rehab, Social Services, Business Rehab
- Acquisition, Clearance/Disposition of Property
- Relocation Costs, Economic Dev., Job Creation or Training

Projects and Activities must be approved by HUD and

- Meet the goals of the *2011-2015 CDBG 5 Year Consolidated Plan*
- Be selected for the *FY2014 CDBG Annual Action Plan*
- Comply with environmental review and other federal requirements

LMI Neighborhoods - Bonneville County

2014 Income Limits Summary - Low at 80% of Median Income \$57,000
 Income limits for a (4) person family in Bonneville County is \$45,600



City/CDBG Involvement

**Opportunity to fund projects and support programs
not typically funded by general funds**

2013 Allocation was the 10th year participating in CDBG

2014 Draft Plan starts our 11th year of participating in CDBG

- **FY2010 CDBG allocation** **\$441,000**
- **FY2011 CDBG allocation** **\$369,546**
- **FY2012 CDBG allocation** **\$314,082**
- **FY2013 CDBG allocation** **\$361,453**
- ***FY2014 CDBG allocation*** ***\$342,373***
(announced 3-20-14)

FY2014 CDBG Process - Completed so far

- Oct 20, 2013** Invitation to apply mailed to agencies/organizations
Advertised in Post Register and on City website
- Nov 4, 2013** Application deadline
- Dec 2, 2013** Public hearing notices and schedule mailed to applicants
- Dec 12, 2013** 8:30 am Council Work Session - Project summary provided
- Dec 12, 2013 7:30 pm Council Meeting and Public Hearing**
Draft Action Plan presented and applicants provided brief explanation
- Dec 13, 2013** 30-day public comment period began
- Jan 15, 2014** 30-day public comment period ended

FY2014 CDBG Process -Where we left off

- Jan 20, 2014** HUD announced/recommended a 60-Day Extension for submitting the *2014 Annual Action Plan (AAP)*.
- March 19, 2014** 2014 Fed budget and allocation announced
- March 20, 2014** 60 Day Extension to submit the 2014 AAP initiated (May 18, 2014 new deadline to submit AAP to HUD)

Plan Year 2014 Federal Budget Allocation Announcements

Idaho Falls CDBG Plan Year

April 1 through March 31st.

Annual Action Plan Due Date to HUD (previous years)

45 days prior to the end of the current Plan year (or mid-February)

Approved Federal Budget

Actual allocation amount is announced to the City;

Actual allocation amount is factored into the AAP verses estimates based on last years allocation;

Avoids having to do a substantial amendment if the Plan is submitted based on last years estimate and the actual allocation is > or < than 10%.

60-Day Extension and Public Hearings

How the 60-Day Extension benefits the CDBG process:

Allows time for approval of 2014 federal budget;

Allows time for announcement of entitlement allocations;

Allows time for required public hearing and 30 day public comment of the AAP based on the actual allocation;

Does not reopen the application cycle.

What Triggers the Public Hearing Process:

2014 CDBG AAP being submitted to HUD after the end of the Plan year;

Announcement of the actual allocation amount.

2014 Allocation Announcement

March 20, 2014:

- Budget passed and allocation of \$342,373 announced to City;
- Applicants provided new schedule and invited to participate in tonight's public hearing;
- New schedule posted on City website.

March 23, 2014:

- New schedule and public hearing advertised in Post Register.

Revised Schedule FY2014 CDBG Annual Action Plan Announcements, Council Work Sessions, and Public Hearings

- March 27, 2014** 7:30 pm Public Hearing in Council Chambers. Applicants may provide brief explanation.
- March 28, 2014** 30-day public comment period starts
Draft FY2014 Annual Action Plan posted on City website
- April 27, 2014** 30-day public comment period ends
- May 5, 2014** 8:30 am Council Work Session in Council Chambers to discuss final table and comments received during 30-day public comment period.
- May 8, 2014** 7:30 pm Council Meeting to approve Resolution of funding distribution and adopt *Draft CDBG FY2014 Annual Action Plan*.
- May 17, 2014** *Draft FY2014 CDBG Annual Action Plan with Form 424, and Certifications mailed to HUD for final approval.*
- May/June, 2014** Approved projects may commit funding once the City completes:
-Environmental review
-Signed Agreement (includes Scope of Work and regulatory requirements) between City and responsible entity

Note - Projects are not retroactive - Start date begins upon signed Agreement between City and responsible entity.

FY14 CDBG Applicant	Amount Requested (as of 3-27-14)	Project/Activity Description
CLUB, Inc.	20,000	Crisis Intervention (CIT) - Case Management support for crisis housing related services
Idaho Legal Aid	10,000	Legal assistance for victims of domestic abuse
(BMDO) Bonneville Metropolitan Planning Org	3670	Transportation Grant match requirement to access Safe Routes to School (SR2S) grant for \$50,000 to provide evaluation, encouragement, and incentives for LMA schools.
EICAP	12,000	Legal aid assistance for Grandparents who are raising their grandchildren
(IFDDC) Idaho Falls Downtown Dev Corp.	60,000	Facade Improvements, Code Corrections, Awnings, and Signs to the Downtown area
Planning Dept.	60,000	Full time Code Enforcement for LMI neighborhoods (3 comm tracts)
Public Works Dept.	50,000	Curb/gutter/sidewalk replacement in LMI neighborhoods
Public Works Dept.	10,000	Water line replacement for LMI clientele in LMI neighborhoods
EICAP Haven	5404.35	Replace bathroom windows at the Haven Shelter
Idaho Falls Community Senior Citizens Center (LIFE, Inc.) Living Independently for Everyone	16,500	Replacement of pipes \$5500, electrical panel \$4500, and entry rehub \$6500
Bonneville County Veterans Commission	50,000	Improve (ADA) access for 7 homeowners with ramps and bathroom ramp cuts
	47,000	ADA Rehab to exterior, interior, and ADA restroom
Habitat for Humanity	40,000	Acquisition to purchase for rehab or rebuild in LMI area for LMI single family
YMCA Roof Replacement Administration (20% of 2014 allocation)	15,500	Roof replacement in LMI neighborhood
	68,474.6	Administer CDBG Program includes: Salary/benefits, supplies, training, and resources
Total Applications	\$477,431.95	2014 Allocation \$342,373

Comments or questions

**Please contact Lisa Farris, Grant Administrator
(208) 612-8323**

**City Annex Building 680 Park Ave Idaho Falls, ID
83402**

lfarris@idahofallsidaho.gov

www.idahofallsidaho.gov

Web

Planning

001-1701-505-4400

20



333 Northgate Mile

Idaho Falls, ID 83401

(208) 522-1800

March 24, 2014

CITY OF IDAHO FALLS

P.O. BOX 50220

IDAHO FALLS ID 83405

Account #: 00003420

Legal Notice: PUBLIC HEARING FY2014 CDBG GRANT

Published 1 Days between **03/23/2014** and **03/23/2014**

Please refer to Ad #: **639373**

Total Cost: \$119.70

Please include Ad # and Account # with payment.
If you have questions concerning this bill, please contact
Staci @ extension 1164.

THANK YOU!

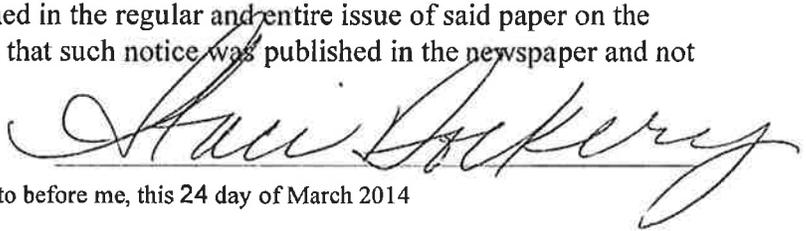
Proof of Publication
The Post Register

State of Idaho
Bonneville County:

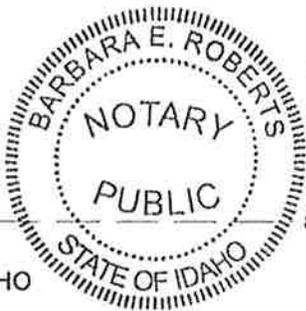
I, ~~Hilary Witt~~ or Staci Dockery, first being duly sworn, depose and say: That I am the ~~Classifieds Manager~~ or Legal Notice Representative of the Post Company, a corporation of Idaho Falls, Bonneville County, Idaho, publishers of The Post Register, a newspaper of general circulation, published Tuesday through Sunday at Idaho Falls, Idaho; said Post Register being a consolidation of the Idaho Falls Times, established in the year 1890, The Idaho Register, established in the year 1880, and the Idaho Falls Post, established in 1903, such consolidation being made on the First day of November 1931, and each of said newspapers have been published continuously and uninterruptedly, prior to consolidation, for more than twelve consecutive months and said Post Register having been published continuously and uninterruptedly from the date of such consolidations up to and including the last publication of notice hereinafter referred to.

That the notice, of which a copy is hereto attached and made a part of this affidavit, was published in said Post Register under this ad number: **639373**, for **1** consecutive (days) weeks, between **03/23/2014** and **03/23/2014**,

and that the said notice was published in the regular and entire issue of said paper on the respective dates of publication, and that such notice was published in the newspaper and not in a supplement.



Subscribed and sworn to before me, this 24 day of March 2014




Notary Public

My Commission expires: 5/9/2019

attached jurat

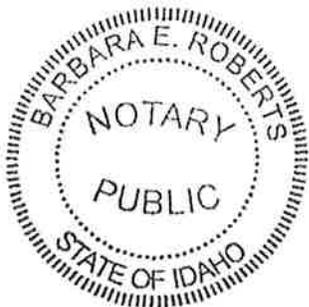
STATE OF IDAHO

ss.

COUNTY OF BONNEVILLE

Subscribed and sworn to before me, this 24 day of March 2014, before me, the undersigned, a Notary public for said state, personally appeared ~~Hilary Witt~~ or Staci Dockery, known or identified to me to be the person(s) whose name(s) is/are subscribed to the within instrument, and being by me duly sworn, declared that the statements therein are true, and acknowledged to me that he/she/they executed the same,

IN WITNESS WHEREOF, I have herunto set my hand and affixed my official seal the day and year in this certificate first above written.




Notary Public for The Post Company
Residing at: Idaho Falls
My Commission expires: 5/9/2019

Public Hearing for Submitted Applications for FY2014 CDBG Grant

Thank you for submitting your 2014 CDBG Application. A public hearing is scheduled for March 27, 2014 at 7:30 p.m. during the City Council Meeting to be held in the Council Chambers of the City Annex Building located at 680 Park Avenue. *The Draft FY2014 CDBG Annual Action Plan* will be discussed and applicants will be provided the opportunity to give a brief explanation of their project or activity.

A thirty day public comment period will start March 28, 2014 and end April 27, 2014.

If no comments are received; the *Draft FY2014 CDBG Annual Action Plan* will be Council approved and adopted with a Resolution reached during the City Council Meeting scheduled for May 8, 2014 at 7:30 p.m. in the Council Chambers, City Annex Building 680 Park Ave.

The *Draft FY2014 Annual Action Plan* will be mailed to HUD on or before May 17, 2014 and a final approval is expected by HUD between June and July of 2014.

For questions, please contact Lisa Farris by phone 612-8323, in person at City Hall Annex Building 680 Park Avenue or by email lfarris@idahofallsidaho.gov. Information is also available on the City website www.idahofallsidaho.gov by going into the Planning & Building Department and clicking on CDBG.

**FY2014 CDBG Annual Action Plan Schedule
Announcements, Council Work Sessions, and Public Hearings**

March 27, 2014	7:30 pm Public Hearing held in Council Chambers Applicants may provide <u>brief</u> explanation
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May 17, 2014	<i>Draft FY2014 CDBG Annual Action Plan</i> mailed to HUD for final approval
May/June, 2014	Approved projects may commit funding once the following are completed by the City: - Environmental review - Signed Agreement (includes Scope of Work and regulatory requirements) between City and responsible entity

Note - Projects are not retroactive - Start date begins upon signed Agreement between City and responsible entity.

If communication aids or services or other physical accommodations are needed to participate or access this meeting, please contact Debra Petty at 612-8276 or Lisa Farris at 612-8323 within 24 hours of the scheduled meeting so we may accommodate your needs.

Published: March 23, 2014

(639373)

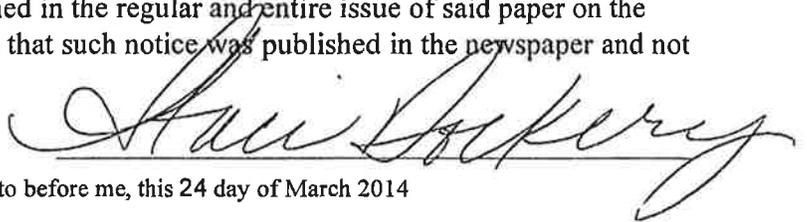
**Proof of Publication
The Post Register**

**State of Idaho
Bonneville County:**

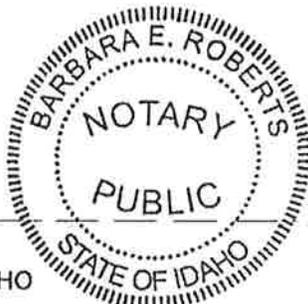
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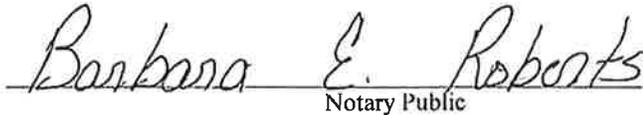
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and that the said notice was published in the regular and entire issue of said paper on the respective dates of publication, and that such notice was published in the newspaper and not in a supplement.



Subscribed and sworn to before me, this 24 day of March 2014




Notary Public

My Commission expires: 5/9/2019

----- attached jurat -----

STATE OF IDAHO

ss.

COUNTY OF BONNEVILLE

Subscribed and sworn to before me, this 24 day of March 2014, before me, the undersigned, a Notary public for said state, personally appeared ~~Hilary Witt~~ or Staci Dockery, known or identified to me to be the person(s) whose name(s) is/are subscribed to the within instrument, and being by me duly sworn, declared that the statements therein are true, and acknowledged to me that he/she/they executed the same,

IN WITNESS WHEREOF, I have herunto set my hand and affixed my official seal the day and year in this certificate first above written.




Notary Public for The Post Company
Residing at: Idaho Falls
My Commission expires: 5/9/2019

Public Hearing for Submitted Applications for FY2014 CDBG Grant

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A thirty day public comment period will start December 13, 2013 and end January 15, 2014.

If no comments are received; the Draft FY2014 CDBG Annual Action Plan will be Council approved and adopted with a Resolution reached during the City Council Meeting scheduled for January 23, 2014 at 7:30 p.m. in the Council Chambers, City Annex Building 680 Park Ave.

The Draft FY2014 Annual Action Plan will be mailed to HUD in early February with final approval expected by HUD between June and July of 2014.

For questions, please contact Lisa Farris by phone 612-8323, in person at City Hall Annex Building 680 Park Avenue or by email lfarris@idahofallsidaho.gov. Information is also available on the City website www.idahofallsidaho.gov by going into the Planning & Building Department and clicking on CDBG

**FY2014 CDBG Annual Action Plan Schedule
Announcements, Council Work Sessions, and Public Hearings**

- | | |
|--|--|
| Dec 12, 2013 | Council Work Session 8:30 am in Council Chambers
Grant Administrator provides summary of projects and schedules |
| Dec 12, 2013 | Public hearing during Council Meeting 7:30 pm in Council Chambers
Applicants may provide brief explanation |
| Dec 13, 2013 | 30-day public comment period starts
Draft FY2014 Annual Action Plan posted on City website |
| 30-Day Public Comment Period Runs Dec 13, 2013 through Jan 15, 2014 | |
| Jan 15, 2014 | 30-day public comment period ends |
| Jan 23, 2014 | Council Work Session 8:30 am in Council Chambers
Grant Administrator provides final table and comments received during 30-day public comment period regarding the Draft CDBG FY2014 Annual Action Plan |
| Jan 23, 2014 | Council Meeting for Resolution 7:30 pm in Council Chambers
Council adopts Draft CDBG FY2014 Annual Action Plan |
| Feb 13, 2014 | Draft FY2014 CDBG Annual Action Plan mailed to HUD |
| Mid-May, 2014 | Allocation made available to City by HUD provided:
-Federal budget is reached
-HUD approves the Council approved FY2014 CDBG Annual Action Plan
-No additional budget cuts required by HUD |
| May/June, 2014 | Approved projects may commit funding once completed by the City:
-Environmental review
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Note - Projects are not retroactive - Start date begins upon signed Agreement between City and responsible entity.

If communication aids or services or other physical accommodations are needed to participate or access this meeting, please contact Debra Petty at 612-8276 or Lisa Farris at 612-8323 within 24 hours of the scheduled meeting so we may accommodate your needs.

Published: December 8, 2013

(616343)

December 8, 2013 (date to print in Post Register)

Public Hearing for Submitted Applications for FY2014 CDBG Grant

A public hearing is scheduled for *December 12, 2013 at 7:30 p.m.* during the City Council Meeting to be held in the Council Chambers of the City Annex Building located at 680 Park Avenue. The *Draft FY2014 CDBG Annual Action Plan* will be discussed and applicants will be provided the opportunity to give a brief explanation of their project or activity.

A thirty day public comment period will start December 13, 2013 and end January 15, 2014.

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The *Draft FY2014 Annual Action Plan* will be mailed to HUD in early February with final approval expected by HUD between June and July of 2014.

For questions, please contact Lisa Farris by phone 612-8323, in person at City Hall Annex Building 680 Park Avenue or by email lfarris@idahofallsidaho.gov. Information is also available on the City website www.idahofallsidaho.gov by going into the Planning & Building Department and clicking on CDBG.

FY2014 CDBG Annual Action Plan Schedule

Announcements, Council Work Sessions, and Public Hearings

- | | |
|--|---|
| Dec 10, 2013 | Council Work Session 8:30 am in Council Chambers
Grant Administrator provides summary of projects and schedules |
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Applicants may provide <u>brief</u> explanation |
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CITY OF IDAHO FALLS

PLANNING AND BUILDING DIVISION

P.O. BOX 50220
Idaho Falls, ID 83405-0220
www.ci.idaho-falls.id.us

Planning Department • (208) 612-8276

FAX (208) 612-8520

Building Department • (208) 612-8270

December 3, 2013

MEMORANDUM

From: Lisa Farris, CDBG Grant Administrator

To: FY2014 CDBG Participating Applicants

Subject: Public Hearing for Submitted FY2014 CDBG Grant Applications

Thank you for submitting your FY 2014 Community Development Block Grant (CDBG) application. Please be advised a public hearing is scheduled for *December 12, 2013 at 7:30 p.m.* during the City Council Meeting to be held in the Council Chambers of the City Annex Building located at 680 Park Avenue. The *Draft FY2014 CDBG Annual Action Plan* will be presented and applicants will be provided the opportunity to give a brief explanation of their project or activity (see attached schedule).

A thirty day public comment period will start December 13, 2013 and end January 15, 2014. If no comments are received; the *Draft FY2014 CDBG Annual Action Plan* will be Council approved and adopted with a Resolution reached during the City Council Meeting scheduled for January 23, 2014 at 7:30 p.m. in the Council Chambers, City Annex Building, 680 Park Ave. The *Draft FY2014 Annual Action Plan* will be mailed to HUD in early February with final approval expected by HUD between June and July of 2014.

Please feel free to contact me with questions either by phone 208-612-8323, in person at the City Hall Annex Building 680 Park Avenue, or by email lfarris@idahofallsidaho.gov. Information is also available on the city website www.idahofallsidaho.gov by going into the Planning & Building Department and clicking on CDBG.

If communication aids or services or other physical accommodations are needed to participate or access this meeting, please contact Debra Petty at 612-8276 or Lisa Farris at 612-8323 within 24 hours of the scheduled meeting so we may accommodate your needs.

MEMORANDUM

From: Lisa Farris, CDBG Grant Administrator
To: Interested Individuals and Organizations
Subject: CDBG Grant Applications for FY2014

The City of Idaho Falls is beginning the development of its Annual Action Plan for FY2014 Community Development Block Grant (CDBG) funds. Although the federal budget has not yet been passed, the City's allocation is estimated to be similar to last year's allocation of \$360,000.

The City receives CDBG funds annually from the U.S. Department of Housing and Urban Development (HUD) for the purpose of benefiting low and moderate income (LMI) individuals or for the prevention or elimination of conditions of slum and blight. LMI is defined as 80% of the community median income. In 2013 a family of four living in Idaho Falls with an income less than \$46,550 was considered as LMI clientele. Guidelines for 2014 will apply once announced by HUD.

The City is inviting grant requests for potential projects and activities so they may be considered for funding through City Council deliberations: Please submit your grant request by **Monday, November 4, 2013.**

All projects and activities must demonstrate that a majority of the resulting benefit is for Idaho Falls residents of low and moderate income with the benefit and beneficiaries being quantifiable.

Please provide a letter of request, as the application, and include the following:

1. Organization's Name, Complete Address, Phone Number, DUNS number, EIN/TIN number;
2. Complete contact information of grant applicant or responsible party (include email, mailing address, and phone number);
3. Project description, cost estimates, matching funding, engineering completed or required, and a schedule. There is no dollar cap on requests, however; some practical and regulatory limits may apply.

**Tentative Application Schedule - FY 2014
Community Development Block Grant**

Oct/Nov Applications received by Grant Administrator

Nov/Dec Applications reviewed by Grant Administrator and presented to City Council

December Public hearing held with City Council - Applicants may briefly describe their project/activity

Dec/Jan 30-day public comment period

Jan/Feb 2014 Final selection made - Resolution from Council to adopt FY2014 Annual Action Plan

Feb/March 2014 FY2014 CDBG Annual Action Plan submitted to HUD for approval

May 2014 Allocation made available by HUD provided the federal budget is passed and HUD approves Council approved FY2014 Action Plan.

June/July 2014 Approved projects/activities may commit funding once the City completes the following:

- Environmental review
- Signed Agreement (includes scope of work and regulatory requirements) between City and Responsible party

Note - The 2014 CDBG Program year starts April 1, 2014 and goes until March 31, 2015. Projects and activities are not retroactive - Start date begins upon a signed Agreement between the City, and responsible entity.

Specific projects and activities the City has funded over the years have included: interior and exterior housing rehab, downtown façade improvements, ADA accessibility, housing first, neighborhood cleanups, code enforcement, transportation assistance, homelessness prevention, homeless shelters, case management for housing crisis, affordable housing development, street, sewer, water, other infrastructure, job training, business assistance for LMI, job creation, day care, acquisition, legal aid assistance for grandparents raising grandchildren, and senior center improvements.

Please feel free to contact me with questions or to discuss potential CDBG projects and activities. I look forward to hearing from you and may be reached by phone 208-612-8323, by email lfarris@idahofallsidaho.gov, or in person. Tentative schedule for the FY2014 CDBG Annual Action Plan is posted on the City website at www.idahofallsidaho.gov and going into the Planning and Building Department and then into CDBG.

Lisa Farris, City of Idaho Falls
Grant Administrator

CDBG:
Lisa Farris, City of Idaho Falls
Grant Administrator
City Hall Annex
680 Park Avenue
Idaho Falls, ID 83402
Published: October 20, 2013
(604414)

**Proof of Publication
The Post Register**

**State of Idaho
Bonneville County:**

I, ~~Hilary Witt~~ or Staci Dockery, first being duly sworn, depose and say: That I am the ~~Classifieds Manager~~ or Legal Notice Representative of the Post Company, a corporation of Idaho Falls, Bonneville County, Idaho, publishers of The Post Register, a newspaper of general circulation, published Tuesday through Sunday at Idaho Falls, Idaho; said Post Register being a consolidation of the Idaho Falls Times, established in the year 1890, The Idaho Register, established in the year 1880, and the Idaho Falls Post, established in 1903, such consolidation being made on the First day of November 1931, and each of said newspapers have been published continuously and uninterruptedly, prior to consolidation, for more than twelve consecutive months and said Post Register having been published continuously and uninterruptedly from the date of such consolidations up to and including the last publication of notice hereinafter referred to.

That the notice, of which a copy is hereto attached and made a part of this affidavit, was published in said Post Register under this ad number: **604414**, for **1** consecutive (days) weeks, between **10/20/2013** and **10/20/2013**,

and that the said notice was published in the regular and entire issue of said paper on the respective dates of publication, and that such notice was published in the newspaper and not in a supplement.

Staci Dockery

Subscribed and sworn to before me, this 21 day of October 2013



Barbara E. Roberts

Notary Public

My Commission expires: 5/9/2019

----- attached jurat -----

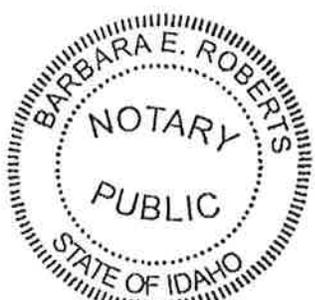
STATE OF IDAHO

ss.

COUNTY OF BONNEVILLE

Subscribed and sworn to before me, this 21 day of October 2013, before me, the undersigned, a Notary public for said state, personally appeared ~~Hilary Witt~~ or Staci Dockery, known or identified to me to be the person(s) whose name(s) is/are subscribed to the within instrument, and being by me duly sworn, declared that the statements therein are true, and acknowledged to me that he/she/they executed the same,

IN WITNESS WHEREOF, I have herunto set my hand and affixed my official seal the day and year in this certificate first above written.



Barbara E. Roberts

Notary Public for The Post Company
Residing at: Idaho Falls
My Commission expires: 5/9/2019

Deb
Planning

(11)

001-1701-505-4400



333 Northgate Mile

Idaho Falls, ID 83401

(208) 522-1800

October 21, 2013

CITY OF IDAHO FALLS

P.O. BOX 50220

IDAHO FALLS ID 83405

Account #: **00003420**

Legal Notice: OCT. 20, 2013 MEMORANDUM

Published **1** Days between **10/20/2013** and **10/20/2013**

Please refer to Ad #: **604414**

Total Cost: \$143.93

Please include Ad # and Account # with payment.
If you have questions concerning this bill, please contact
Staci @ extension 1164.

THANK YOU!



CITY OF IDAHO FALLS

PLANNING AND BUILDING DIVISION

P.O. BOX 50220
Idaho Falls, ID 83405-0220
www.ci.idaho-falls.id.us

Planning Department • (208) 612-8276

FAX (208) 612-8520

Building Department • (208) 612-8270

October 18, 2013

MEMORANDUM

A handwritten signature in blue ink, appearing to read "Lisa Farris".

From: Lisa Farris, CDBG Grant Administrator

To: Interested Individuals and Organizations

Subject: CDBG Grant Applications for FY2014

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The City receives CDBG funds annually from the U.S. Department of Housing and Urban Development (HUD) for the purpose of benefiting low and moderate income (LMI) individuals or for the prevention or elimination of conditions of slum and blight. LMI is defined as 80% of the community median income. In 2013 a family of four living in Idaho Falls with an income less than \$46,550 was considered as LMI clientele. Guidelines for 2014 will apply once announced by HUD.

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1. Organization's Name, Complete Address, Phone Number, DUNS number, EIN/TIN number;
2. Complete contact information of grant applicant or responsible party (include email, mailing address, and phone number);
3. Project description, cost estimates, matching funding, engineering completed or required, and a schedule. There is no dollar cap on requests, however; some practical and regulatory limits may apply.

Tentative Application Schedule - FY 2014 Community Development Block Grant

Oct/Nov	Applications received by Grant Administrator
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Jan/Feb 2014	Final selection made - Resolution from Council to adopt FY2014 Annual Action Plan
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Please feel free to contact me with questions or to discuss potential CDBG projects and activities. I look forward to hearing from you and may be reached by phone 208-612-8323, by email lfarris@idahofallsidaho.gov, or in person. Tentative schedule for the FY2014 CDBG Annual Action Plan is posted on the City website at www.idahofallsidaho.gov and going into the Planning and Building Department and then into CDBG.

Lisa Farris, City of Idaho Falls
Grant Administrator
City Hall Annex
680 Park Avenue
Idaho Falls, ID 83402