

City of Idaho Falls



FY2015 Annual Action Plan Housing and Community Development

308 Constitution Way
Idaho Falls, ID 83405
(208) 612-8276

Funding Approval/Agreement

Title I of the Housing and Community Development Act (Public Law 930383)
 HI-00515R of 20515R

U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Community Development Block Grant Program

OMB Approval No.
 2506-0193 (exp 1/31/2015)

1. Name of Grantee (as shown in item 5 of Standard Form 424) City of Idaho Falls, ID		3a. Grantee's 9-digit Tax ID Number: 82-6000208	3b. Grantee's DUNS Number: 092027010	4. Date use of funds may begin (mm/dd/yyyy): 04/01/2015
2. Grantee's Complete Address (as shown in item 5 of Standard Form 424) City of Idaho Falls 308 Constitution Way Idaho Falls, ID 83402		5a. Project/Grant No. 1 B-15-MC-16-0004		6a. Amount Approved \$342,928
		5b. Project/Grant No. 2		6b. Amount Approved
		5c. Project/Grant No. 3		6c. Amount Approved

Grant Agreement: This Grant Agreement between the Department of Housing and Urban Development (HUD) and the above named Grantee is made pursuant to the authority of Title I of the Housing and Community Development Act of 1974, as amended, (42 USC 5301 et seq.). The Grantee's submissions for Title I assistance, the HUD regulations at 24 CFR Part 570 (as now in effect and as may be amended from time to time), and this Funding Approval, including any special conditions/addendums, constitute part of the Agreement. Subject to the provisions of this Grant Agreement, HUD will make the funding assistance specified here available to the Grantee upon execution of the Agreement by the parties. The funding assistance specified in the Funding Approval may be used to pay costs incurred after the date specified in item 4 above provided the activities to which such costs are related are carried out in compliance with all applicable requirements. Pre-agreement costs may not be paid with funding assistance specified here unless they are authorized in HUD regulations or approved by waiver and listed in the special conditions to the Funding Approval. The Grantee agrees to assume all of the responsibilities for environmental review, decision making, and actions, as specified and required in regulations issued by the Secretary pursuant to Section 104(g) of Title I and published in 24 CFR Part 58. The Grantee further acknowledges its responsibility for adherence to the Agreement by sub-recipient entities to which it makes funding assistance hereunder available.

U.S. Department of Housing and Urban Development (By Name) Doug Carlson		Grantee Name Rebecca Casper	
Title Director, Community Planning and Development		Title Mayor, City of Idaho Falls	
Signature 	Date (mm/dd/yyyy) 7/22/15	Signature 	Date (mm/dd/yyyy) 08-8-15

7. Category of Title I Assistance for this Funding Action (check only one) <input checked="" type="checkbox"/> a. Entitlement, Sec 106(b) <input type="checkbox"/> b. State-Administered, Sec 106(d)(1) <input type="checkbox"/> c. HUD-Administered Small Cities, Sec 106(d)(2)(B) <input type="checkbox"/> d. Indian CDBG Programs, Sec 106(a)(1) <input type="checkbox"/> e. Surplus Urban Renewal Funds, Sec 112(b) <input type="checkbox"/> f. Special Purpose Grants, Sec 107 <input type="checkbox"/> g. Loan Guarantee, Sec 108	8. Special Conditions (check one) <input type="checkbox"/> None <input checked="" type="checkbox"/> Attached	9a. Date HUD Received Submission (mm/dd/yyyy) 05/18/2015	10. check one <input checked="" type="checkbox"/> a. Orig. Funding Approval <input type="checkbox"/> b. Amendment Amendment Number
		9b. Date Grantee Notified (mm/dd/yyyy) 07/22/2015	
11. Amount of Community Development Block Grant		9c. Date of Start of Program Year (mm/dd/yyyy) 04/01/2015	
		FY (201)	FY ()
a. Funds Reserved for this Grantee		\$342,928	
b. Funds now being Approved		\$342,928	
c. Reservation to be Cancelled (11a minus 11b)		0	

12a. Amount of Loan Guarantee Commitment now being Approved	12b. Name and complete Address of Public Agency N/A
Loan Guarantee Acceptance Provisions for Designated Agencies: The public agency hereby accepts the Grant Agreement executed by the Department of Housing and Urban Development on the above date with respect to the above grant number(s) as Grantee designated to receive loan guarantee assistance, and agrees to comply with the terms and conditions of the Agreement, applicable regulations, and other requirements of HUD now or hereafter in effect, pertaining to the assistance provided it.	12c. Name of Authorized Official for Designated Public Agency N/A
	Title N/A
	Signature N/A

HUD Accounting use Only

Batch	TAC	Program	Y	A	Reg	Area	Document No.	Project Number	Category	Amount	Effective Date (mm/dd/yyyy)	F
	153											
	176											
			Y					Project Number		Amount		
			Y					Project Number		Amount		

Date Entered PAS (mm/dd/yyyy)	Date Entered LOCCS (mm/dd/yyyy)	Batch Number	Transaction Code	Entered By	Verified By
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8. Special Conditions.

- (a) The period of performance for the funding assistance specified in the Funding Approval (“Funding Assistance”) shall begin on the date specified in item 4 and shall end on September 1, 2022. The Grantee shall not incur any obligations to be paid with such assistance after September 1, 2022. (Source: 31 U.S.C. 1551-1557)
- (b) If Funding Assistance will be used for payment of indirect costs pursuant to 2 CFR 200, Subpart E - Cost Principles, attach a schedule in the format set forth below to the executed Grant Agreement that is returned to HUD. The schedule shall identify each department/agency that will carry out activities with the Funding Assistance, the indirect cost rate applicable to each department/agency (including if the de minimis rate is charged per 2 CFR §200.414), and the direct cost base to which the rate will be applied. Do not include indirect cost rates for subrecipients.

<u>Administering Department/Agency</u>	<u>Indirect cost rate</u>	<u>Direct Cost Base</u>
_____	_____ %	_____
_____	_____ %	_____
_____	_____ %	_____

- (c) The grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Universal Numbering System and System for Award Management (SAM) requirements in Appendix A to 2 CFR part 25, and the Federal Funding Accountability and Transparency Act (FFATA) in Appendix A to 2 CFR part 170.
- (d) The grantee, unit of general local government or Insular Area that that directly or indirectly receives CDBG funds may not sell, trade, or otherwise transfer all or any such portion of such funds to another such entity in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Housing and Community Development Act of 1974 (the Act). (Source: P.L. 113-235, Consolidated and Further Continuing Appropriations Act, 2015, Division K, Title II, Community Development Fund)
- (e) CDBG funds may not be provided to a for-profit entity pursuant to section 105(a)(17) of the Act unless such activity or project has been evaluated and selected in accordance with Appendix A to 24 CFR 570 - “Guidelines and Objectives for Evaluating Project Costs and Financial Requirements.” (Source - P.L. 113-235, Consolidated and Further Continuing Appropriations Act, 2015, Division K, Title II, Community Development Fund)

- (e) The grantee shall ensure that no CDBG funds are used to support any Federal, State, or local projects that seek to use the power of eminent domain, unless eminent domain is employed only for a public use. For the purposes of this requirement, public use shall not be construed to include economic development that primarily benefits private entities. Any use of funds for mass transit, railroad, airport, seaport or highway projects as well as utility projects which benefit or serve the general public (including energy-related, communication-related, water-related and wastewater-related infrastructure), other structures designated for use by the general public or which have other common-carrier or public-utility functions that serve the general public and are subject to regulation and oversight by the government, and projects for the removal of an immediate threat to public health and safety or brownfields as defined in the Small Business Liability Relief and Brownfields Revitalization Act (Public Law 107-118) shall be considered a public use for purposes of eminent domain. (Source: P.L. 113-235, Consolidated and Further Continuing Appropriations Act, 2015, Division K, Title IV, General Provisions, Section 407)
- (f) E.O. 12372-Special Contract Condition - Notwithstanding any other provision of this agreement, no funds provided under this agreement may be obligated or expended for the planning or construction of water or sewer facilities until receipt of written notification from HUD of the release of funds on completion of the review procedures required under Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs, and HUD's implementing regulations at 24 CFR Part 52. The recipient shall also complete the review procedures required under E.O. 12372 and 24 CFR Part 52 and receive written notification from HUD of the release of funds before obligating or expending any funds provided under this agreement for any new or revised activity for the planning or construction of water or sewer facilities not previously reviewed under E.O. 12372 and implementing regulations.



CITY OF IDAHO FALLS

PLANNING AND BUILDING DIVISION

P.O. BOX 50220
Idaho Falls, ID 83405-0220
www.ci.idaho-falls.id.us

Planning Department • (208) 612-8276

FAX (208) 612-8520

Building Department • (208) 612-8270

April 10, 2015

Doug Carlson, Director
U.S Department of Housing & Urban Development
Region X, Portland Field Office
1220 SW 3rd Avenue, Suite 400
Portland, OR 97204-2825

Subject: City of Idaho Falls *FY2015 Annual Action Plan*, SF424, and CPMP Non-State Grant Certifications

Dear Mr. Carlson:

Enclosed is the City's *FY2015 Annual Action Plan* for your review. This is the fifth Annual Action Plan applicable to the *2011-2015 CDBG Five Year Consolidated Plan*. The City has submitted the *FY2015 CDBG Annual Action Plan* through the E-Con Plan Submittal Process and has also provided a pdf version to Jason Triplett, CPD Representative.

The Plan is based on the FY2015 CDBG allocation of \$342,928. The City held a public hearing on February 26, 2015 and a thirty day comment period until March 30, 2015. Comments were received and included in the Plan. Projects recommended for funding were provided to City Council on April 6, 2015 and a Council Meeting was held on April 9, 2015 to announce a Resolution for Council approved projects and activities.

The City wishes to thank you and your staff for the assistance extended to us in creating and submitting our second Annual Action Plan through the Econ System.

Should you need further information or have specific questions, I may be reached at 208-612-8323.

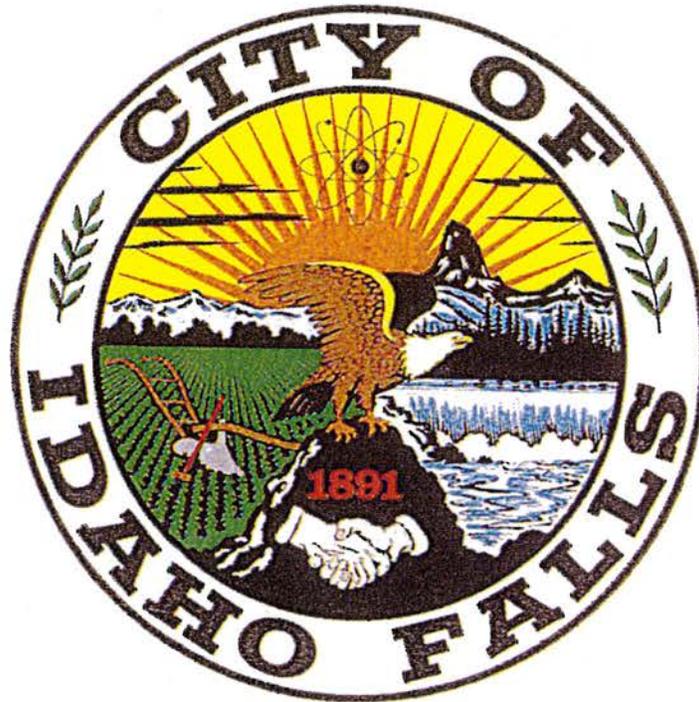
Sincerely,


Lisa Farris,
Grants Administrator

Cc: Jason Triplett, Brad Cramer

Enclosure: *FY2015 CDBG Annual Action Plan* and supporting documentation, SF 424, and Certifications

City of Idaho Falls



FY2015 Annual Action Plan Housing and Community Development

308 Constitution Way
Idaho Falls, ID 83405
(208) 612-8276

City of Idaho Falls
FY2015 CDBG Annual Action Plan

Grantee Unique Appendices

**SF424, CPMP Non-State Grantee Certifications, Specific CDBG Certifications, and
Optional Certification CDBG**

RESOLUTION NO. 2015-18
RESOLUTION OF THE CITY OF IDAHO FALLS
APPROVING THE FISCAL YEAR 2015 CDBG ANNUAL ACTION PLAN

WHEREAS, the City of Idaho Falls has been designated as an entitlement city by the U.S. Department of Housing and Urban Development;

WHEREAS, the City of Idaho Falls has prepared a One-Year Action Plan for Fiscal Year 2015 as part of the requirements of entitlement status;

WHEREAS, the U.S. Department of Housing and Urban Development has approved the 2011- 2015 Five Year Consolidated Plan and Impediments to Fair Housing prepared by the City of Idaho Falls as part of the requirements of entitlement status;

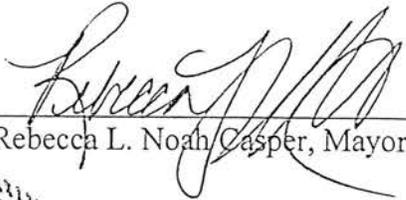
WHEREAS, the City of Idaho Falls held a public hearing on the Annual Action Plan FY2015 on February 26, 2015;

WHEREAS, the City of Idaho Falls had a thirty day comment period until and through March 30, 2015;

WHEREAS, the City of Idaho Falls has considered comments received during the thirty day comment period;

NOW, THEREFORE, be it resolved by the Mayor and City Council of the City of Idaho Falls as follows:

1. The Annual Action Plan for Fiscal Year 2015 as prepared by the Planning and Building Division, a copy of which is attached hereto and by this reference made a part of hereof, is hereby approved.
2. The Mayor is hereby authorized to sign the document(s) for Federal assistance.



Rebecca L. Noah Casper, Mayor

ATTEST:



Kathy Hampton, City Clerk



Date APRIL 9, 2015

<i>FY2015 CDBG Applicant</i>	<i>Project Application Description</i>	<i>Council Amount Approved</i>
<i>Public Service 15% Max</i>		
Idaho Falls Legal Aid (O5C) 570.201(e)	Legal Aid Assistance for victims of domestic violence.	\$8000
(BMPO) Bonneville Metropolitan Planning (O5D) 570.201(e)	Match of 7.34% for Transportation Grant requirement to access Safe Routes to School grant of \$50,000. SR2S grant provides evaluation/encouragement/incentives for LMA schools.	\$3670
CLUB, Inc. (O3T) 570.201(e)	Presumed homeless Crisis Intervention (CIT) Case management/support for crisis housing and related services.	\$12,000
EICAP (O5C) 570.201(e)	Legal Aid Assistance for Grandparent raising grandchildren GRG).	\$10,000
	<i>Total Public Service Requests/Options</i>	<i>\$33,670</i>
<i>Slum/Blight 30% Max</i>	<i>Project Application Description</i>	
IFDDC (14E) 570.202(a)(3)	Public Facility - Slum/Blight SBA Area Improvements include: facades, awnings, roofs, signs, and code corrections.	\$60,000
<i>LMI projects 70% Min</i>	<i>Project Application Description</i>	
Planning Dept. Code Enfc. (15) 570.202(c)	Code Enforcement Program in (3) LMI Census Tract neighborhoods.	\$70,786
City Public Works Dept. (O3L) 570.201(c)	Public Facility & Improvement with Curb/Gutter, and Sidewalk Replacement in LMI neighborhood.	\$40,000
City Public Works Dept. (O3J) 570.201(c)	Public Facility & Improvement/Water Line Repairs for individuals in LMI neighborhood.	\$10,000
LIFE, Inc. (14A) 570.202	Single Unit Housing Rehab to Improve ADA access for disabled individuals with ADA ramps and bathroom remodels (5-7 homes).	\$20,000
Bonneville County Behavioral Health Crisis Center (O3P) 570.201(c)	Health Facilities - Repairs to exterior of the Behavioral Health Crisis Center of East Idaho (1650 N Holmes).	\$5,000
Hospice of Eastern Idaho (O3) 570.201(c)	Public Facilities & Improvements - Replace (2) furnaces and air conditioning units and paint exterior portion of office building	\$9250
Sr. Citizen Comm. Center (O3A) 570.201(c)	Public Facility/Improvement Sr. Centers Replace kitchen swamp cooler and window. Exterior concrete repairs to ADA ramp/entry.	\$10,636.4
Habitat for Humanity Idaho Falls (HFHIF) Acquisition (1) 570.201(a) Disposition (04) 570.201(b)	Acquisition and Disposition - Allocate funds to purchase and demolish or rebuild (1) home located within the (3) US Census Tracts for an LMI family to purchase.	\$15,000
	<i>Total LMI Project Requests & Total Options</i>	<i>\$180,672</i>
Administration 20% Max (21A) 570.206	Administer CDBG - Includes supplies, office equipment, training and resources.	\$68,586
	Total	\$342,928
FY2015 CDBG Allocation \$342,928		



SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted		Applicant Identifier		Type of Submission	
Date Received by state		State Identifier		Application	Pre-application
Date Received by HUD		Federal Identifier		<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
				<input type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
Applicant Information					
City of Idaho Falls				UOG Code	
308 Constitution Way				Organizational DUNS 09-202-7010	
Street Address Line 2				Organizational Unit	
Idaho Falls		ID		Department	
83402		Country U.S.A.		Division	
Employer Identification Number (EIN):				County Bonnevile	
##-#####				Program Year Start Date (04/01/15)	
Applicant Type:				Specify Other Type if necessary:	
City				Specify Other Type	
Program Funding				U.S. Department of Housing and Urban Development	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding					
Community Development Block Grant				14.218 Entitlement Grant	
CDBG Project Titles				Description of Areas Affected by CDBG Project(s)	
\$CDBG Grant Amount \$342,928		Additional HUD Grant(s) Leveraged \$0		Describe	
Additional Federal Funds Leveraged \$0				Additional State Funds Leveraged \$46,330 BMPO (SR2S) - Transportation Alternative Projects (TAP)	
Locally Leveraged Funds \$0				Grantee Funds Leveraged \$50,000 PW \$43,000 PB	
Anticipated Program Income \$0				Other (Describe)	
Total Funds Leveraged for CDBG-based Project(s) \$ 139,330					
Home Investment Partnerships Program				14.239 HOME	
HOME Project Titles				Description of Areas Affected by HOME Project(s)	
\$HOME Grant Amount		\$Additional HUD Grant(s) Leveraged		Describe	

\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s)			
Housing Opportunities for People with AIDS		14.241 HOPWA	
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
Emergency Shelter Grants Program		14.231 ESG	
ESG Project Titles		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of: ID02		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts	Project Districts		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
Rebecca	L	Noah Casper
Title	Phone	Fax
Mayor	208-612-8235	208-612-8560
email	Grantee Website	Other Contact
rcasper@idahofallsidaho.gov	www.idahofallsidaho.gov	
Signature of Authorized Representative		Date Signed
		4-10-2015

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

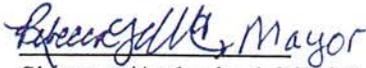
Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.


Signature/Authorized Official

Date 4/10/2015

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2015, 2016 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.


Signature/Authorized Official

4/10/2015
Date

Mayor
Title

OPTIONAL CERTIFICATION
CDBG

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.


Signature/Authorized Official

4/10/2015
Date

Mayor
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

In 2004, the City of Idaho Falls became an Entitlement City under the U.S. Department of Housing and Urban Development (HUD). This entitlement provided the City the opportunity to apply directly to HUD for Community Development Block Grant (CDBG) funds. Prior to receiving their entitlement status, the City of Idaho Falls submitted an initial *Five Year Comprehensive Plan* and an implementing *Annual Action Plan* to the U.S. Department of Housing and Urban Development (HUD).

The City of Idaho Falls submitted their second five year plan, referred to as the *2011-2015 CDBG Five Year Consolidated Plan*, in May of 2011. The Plan is a comprehensive planning document that presents a profile of identified needs, goals, strategies, and priorities for addressing Community Development, Housing, Economic Development, and Public Service.

This *FY2015 City of Idaho Falls CDBG Annual Action Plan* represents year five of the current Consolidated Plan and details how the City proposes to spend FY2015 CDBG funds within the program year of April 1, 2015 through March 31, 2016.

The City has started developing their third Five Year Plan known as the *Draft 2016-2020 CDBG Five Year Consolidated Plan* which will be submitted with the *Draft FY2016 CDBG Annual Action Plan*. The City will submit both Plans in accordance with CPD notices provided to Grantees with regards to timely submittal of their Plans.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Summary of Objectives and Outcomes

Annual CDBG allocations are the primary resources to fulfill the goals of the current Consolidated Plan. The City expects to receive a CDBG allocation of \$342,928 in FY2015 to assist the community with projects and activities that benefit 70% or more low and moderate income (LMI) individuals, provide for a viable urban community, collaborate with public service agencies to assist in filling gaps in service, decrease the conditions of slum/blight, and meet urgent community needs.

Refer to Council Approved Projects and Activities Table in *Grantee Unique Appendices for Citizen Participation*.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Projects and activities for FY2014 have been completed in a timely manner with the exception of (3) projects that involve acquisition and disposition for a new housing project, a public service activity, and a façade improvement with an ADA rehab project for the Veterans building in the downtown area.

The delayed Acquisition and Disposition activity for FY2013 and FY2014 is attributed to acquiring and purchasing property within the LMI census tract Neighborhoods. Idaho Falls has a large housing stock of homes built before 1978 that have become available for purchase. Due to their age and condition, many of these properties fall into the substantial rehab category which triggers HUD and EPA lead based paint (LBP) requirements. Although the applicant (Habitat for Humanity Idaho Falls - H4HIF) has a program to assist LMI clients with homeownership through sweat equity, H4HIF cannot select homes built prior to 1978 because they cannot meet the HUD and EPA lead based paint requirements for LBP testing, abatement, and retesting. H4HIF is moving forward by searching with local realtors for properties built after 1978 and continuing to search for HUD/EPA certified contractors to complete the lead testing/abatement/retesting. In addition, the Grant Administrator is working with the local Idaho Housing and Finance (IHFA) office in search of HUD homes that may be available for purchase, that have already met the HUD and EPA LBP requirements, and have the appropriate documentation. H4HIF is currently in the process of securing a qualifying property.

The delayed FY2013 Public Service activity to assist Targhee Regional Public Transportation Agency (TRPTA) in meeting Federal Transit Authority (FTA) match requirements for the purchase of (1) bus was due to the retirement of the Executive Director and staff changes during the procurement of FTA funds. A Remediation Plan for the activity was approved to partner with Public Works and improve a public facility that supports the TRPTA bus route by completing sidewalks and making the intersection ADA compliant.

The delayed FY2014 Public Facility project for a façade improvement and ADA rehab to the Veterans Memorial Building located downtown is due to the environmental review. Several agencies that are in the process of reviewing the project include the State Historic Preservation Office (SHPO), and other reviewing agencies. The project is moving through all of the reviewing agencies and expected to go out for bid in June-July of 2015.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Idaho Falls administers the CDBG Program and allocates specific funding to applicants through a comprehensive consultation process that begins in October and continues throughout the entire cycle until the Plan is approved by HUD and an allocation is made available to the City by June or July of 2015.

The City of Idaho Falls engages the community in the process by soliciting project proposals by letter, e-mails, phone calls, and publication announcements on the City website, and in the local newspaper. Invitations are extended to City Council, non-profit agencies and organizations, City departments, emergency shelter agencies, housing agencies, past applicants, local Housing Coalition, and organizations who have expressed an interest in CDBG funding opportunities.

The local Department of Health and Welfare provides the location and CLUB, Inc. facilitates monthly Housing Coalition meetings where coordination and collaboration among participants, who serve LMI individuals, continues to be invaluable when engaging potential applicants in the process. Agencies participating in the meetings include but are not limited to: Idaho Legal Aid/Idaho Falls, Department of Health and Welfare, TRPTA Public Transportation Authority, CLUB, Inc., Living Independently for Everyone (LIFE, Inc.), Eastern Idaho Community Action Partners (EICAP), Family Care Center, Families in Transitional Housing (F.A.I.T.H.), District 7 Health Department, and Idaho Housing, Veterans Services, HUD/Boise and Idaho Housing and Financing/Idaho Falls (IHFA).

The application cycle was started September 25, 2014 and closed on October 14, 2015. Project proposals were submitted to the Grant Administrator for review of eligibility and determination of a HUD National Objective and Activity. Additional consultation was made with the HUD Field Representative.

On October 24, 2015, HUD announced that *2015 CDBG Annual Action Plans (AAP)* be submitted after approved federal budget and allocations are announced. Applicants were notified of HUD's announcement and a change of schedule was provided to all applicants and posted on the City Website.

On February 10, 2015, HUD/CDBG allocations were announced to States and Entitlement Communities and the process was communicated to the applicants, Mayor, and Council.

On February 23, 2015, the Mayor, and Council were informed about the extension process, the new Application Cycle, and the new Schedule based on the FY2015 allocation amount.

To assist Grantees in meeting their submittal dates for their Annual Action Plans, HUD authorized a 60-day extension. In utilizing the 60-day extension, the City held their public hearing on February 26, 2015 with a 30-day public comment from February 27, 2015 to March 30, 2015. With all public comments

considered, a Council Work Session was held on April 6, 2015 to discuss projects and activities recommended for funding. After considering all comments, the City reached a Resolution and approved FY2015 CDBG projects and activities during the April 9, 2015 Council Meeting.

Refer to Grantee Unique Appendices - *Citizen Participation for new application cycle and schedule to applicants and Post Register*

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

During the 30 day public comment period, several emails and letters were received from business owners expressing how CDBG funds have improved the downtown.

There were no public comments received during the Council Work Session held April 6, 2015.

Copies of letters are provided in *Grantee Unique Appendices for Citizen Participation*.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments were considered. There were no comments provided by the public during the April 9, 2015, 7:30 pm Council Meeting. The motion requested of the Council to accept the Resolution regarding the Council approved FY2015 CDBG projects and activities was made and received.

7. Summary

The City of Idaho Falls allocated FY2015 CDBG funding to projects and activities based on specific criteria including, but not limited to, the ability of the activity to meet 1 of 3 HUD National Objectives, be an eligible HUD activity, meet or exceed the goals of the *2011-2015 Five Year Consolidated Plan*, and address one or more of the four priorities defined as Housing, Community Development, Economic, and Public Service.

With the *FY2015 CDBG Annual Action Plan*, the City will allocate over 70% of CDBG funds to activities that have a direct benefit to LMI clientele with projects and activities that address single family housing, provide public facility improvements, and improve ADA access through single unit housing rehab.

In maximizing the use of City and CDBG funds, the City allocated funds for Public Works projects to replace water lines, curb, sidewalk, and gutters in the LMI neighborhoods. In addition, the City recognized the importance of providing code enforcement and will continue to support the Program in LMI neighborhoods located within the three US Census Tracts.

In providing funding for new and existing public service activities; the City allocated legal aid assistance for victims of domestic violence and grandparents raising grandchildren, approved match fund request to access Safe Routes to School grants through Transportation Enhancement grants, and supported case management services for homeless individuals and families (existing activities).

The City opted to allocate slightly more than last year to existing public service projects instead of funding new public service activities that were not considered a high priority, required additional procurement, and would involve property management with disposition.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	IDAHO FALLS	Community Development Services Department

Table 1 – Responsible Agencies

Narrative (optional)

The City of Idaho Falls is the lead agency and the Community Development Services Department/Planning Division is responsible for the implementation of the Community Development Block Grant Program. The Planning Division creates and submits the *Five Year CDBG Consolidated Plan*, the *Annual Action Plan*, and the *Comprehensive Annual Performance and Evaluation Report (CAPER)*. The City recognizes that input and participation from the community is key to providing comprehensive Plans that accurately reflect the needs of the community.

Recognizing there is no local housing authority, the City relies on Idaho Housing and Finance (IHFA) to provide information, resources, and availability of housing programs to local and state housing and service providers and nonprofit organizations. To help address the issues, local and state service providers formed a Housing Coalition (formally known as the Affordable Housing Task Force). The Coalition meets once a month to exchange information, make referrals, and educate themselves on the issues surrounding homelessness. The City will continue to participate in monthly Housing Coalition meetings to effectively coordinate the exchange of information with topics that address homelessness issues and plan for local events such as: the Homeless Stand Down, HUD/IHFA Point in Time Count, April as Fair Housing Month, Fair Housing Training, and ADA Days.

The Coalition continues to share information and resources regarding institutional structure, duplication of services, and prevention of homelessness for individuals and families who have been discharged from a publicly funded institution.

The City and Housing Coalition participants recognize Institutional Structure is a coordinated effort to identify and address underserved housing needs and issues surrounding homelessness through collaborative planning and reporting.

The City encourages Housing Coalition participants to submit applications for a variety of funding sources and will continue to consider CDBG applications from participants that offer viable solutions that address the priorities identified in the *2011-2015 CDBG Consolidated Plan*.

Consolidated Plan Public Contact Information

The Grant Administrator, within the Community Development Services Department, Planning Division, is responsible for implementing the Community Development Block Grant Program.

Lisa Farris, Grant Administrator 208-612-8323 LFarris@idahofallsidaho.gov

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Idaho Falls administers the CDBG Program and allocates specific funding to applicants through a comprehensive consultation process that begins in September/October and continues throughout the entire cycle until the Plan is approved by HUD. Allocation is typically made available to the City by June or July. The CDBG plan year for the City of Idaho Falls runs from April 1 thru March 31.

To engage the community in the process; project proposals are solicited by letter, e-mail, phone calls, and publication announcements in the local newspaper and on the City website. Invitations are extended to City Council, City departments, emergency shelter agencies, housing agencies, past applicants, and non-profit agencies and organizations who have expressed an interest in CDBG funding opportunities.

To further engage the community, the local Department of Health and Welfare office hosts monthly Housing Coalition meetings where coordination and collaboration among participants serving LMI individuals continues to be invaluable when engaging potential applicants in the process. Agencies participating in the monthly Housing Coalition meetings include: CLUB, Inc., Idaho Legal Aid (Idaho Falls office), Department of Health and Welfare, TRPTA Public Transportation Authority, Living Independently for Everyone (LIFE, Inc.), Eastern Idaho Community Action Partners (EICAP), District 7 Health Department, Idaho Housing and Financing (IHFA), Family Care Center, and the Idaho Falls Rescue Mission which includes: Families in Transitional Housing (F.A.I.T.H.), the Ruth House (women’s shelter) and the Ark (men’s shelter).

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Idaho Falls encourages coordination and collaboration among public and assisted housing providers and private and governmental health, mental health, and service agencies through actively participating in monthly Housing Coalition meetings. Coordination and collaboration among participants who serve LMI individuals are represented by local and state participants.

In addition, the City facilitates bi-monthly ADA Accessibility Commission meetings that assess City Programs and Facilities. Participation in both the Housing Coalition and ADA Accessibility Commission meetings enhance coordination and engage potential CDBG applicants at the same time.

The individuals participating in both meetings have enhanced and encouraged coordination among themselves, the local community, and have increased awareness in annual community events such as the Point in Time Count, Homeless Stand Down, April as Fair Housing Month, and ADA Days. The City

also collaborates with neighboring CDBG entitlement cities by sponsoring and participating in annual Fair Housing Training.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The current Consolidated Plan was completed in 2011. Several changes have been made to reflect the most accurate terminology for HUD, and State HUD Programs. In addition, local task forces and coalitions comprised of community housing and service provider agencies have been renamed over the years to accurately reflect the expansion of coordination and collaboration efforts among participating agencies and organizations. To date, the local Housing Coalition meets each month to coordinate, collaborate, educate, plan, and make referrals as needed to assist homeless individuals and families, families with children, veterans, unaccompanied youth, and persons at risk of homelessness.

Acting as a Balance of State Continuum, the Housing Coalition is represented by local and state nonprofit agencies and organizations that assist the homeless, non-homeless, near homeless individuals and families.

Housing Coalition participants support Continuum of Care through Balance of State Continuum by providing housing and supportive services and active outreach through participating in annual events such as the annual Point in Time Count, Homeless Stand Down, Fair Housing Month, and ADA Days.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Although the City does not administer ESG funds, the City recognizes that the local Idaho Housing and Finance (IHFA) office serves as the housing authority in the City and County and provides updates of available programs and services offered by State IHFA authorities during monthly Housing Coalition meetings. The State IHFA manages the ESG funds as authorized by Title IV of the Stewart B. McKinney Homeless Assistance Act. Many of the Housing Coalition partners apply for ESG funding annually.

Additional Programs managed by State IHFA include:

HPRP - HUD Homeless Prevention and Rapid-Rehousing Program

CoC -Continuum of Care - Homeless McKinney - Vento NOFA Program

SHP - Supportive Housing Program

ESG - Emergency Shelter Grant

CDBG/HOME

HOPWA - Housing Opportunities for Persons with AIDS

Housing Tax Credits - IHFA

Loan Program - IHFA

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

Refer to Table Below

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Family Care Center
	Agency/Group/Organization Type	Housing Services - Housing Services-Victims of Domestic Violence Services-homeless Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Needs - Veterans Public Service- Transportation
2	Agency/Group/Organization	Senior Citizen Community Center
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Public Service - Transportation
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Idaho Falls Rescue Mission (IFRM) was consulted by invitation to apply for the FY2015 CDBG funding cycle and participated in the Public Hearing, and Council Meeting with Resolution. Additional consultation was made through regular monthly Housing Coalition meetings. Coordinated events such as the: Point in Time Count, and Homeless Stand Down were also an avenue for consultation. IFRM is able to demonstrate their ability to coordinate with the community in addressing homelessness for individuals and families. (Public Service Priority Categories).

<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Idaho Falls Senior Citizen Community Center was consulted by invitation to apply for the FY2015 CDBG funding cycle. The Senior Center participated in the Public Hearing and the Council Meeting with Resolution. As a community senior citizen center, the programs offered to the community demonstrate their ability to coordinate with the community by offering home delivered meals and meals prepared and served at the facility (Public Service/Transportation Priority) Additional category of application requested for the Community Development Priority Category for Facility Improvements to a Senior Center.</p>
<p>3</p> <p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> <p>What section of the Plan was addressed by Consultation?</p> <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Idaho Legal Aid Services, Inc.</p> <p>Service-Fair Housing Services - Victims</p> <p>Non-Homeless Special Needs Public Service</p> <p>Idaho Legal Aid Services of Idaho Falls was consulted by invitation to apply for the FY2015 CDBG funding cycle. Annual Fair Housing training was also an avenue for consultation. Idaho Legal Aid participated in the Public Hearing and the Council Meeting with Resolution. Idaho Legal Aid is able to demonstrate their ability to coordinate with the community in addressing non homeless special needs (Public Service Priority Category).</p>
<p>4</p> <p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p>	<p>City of Idaho Falls</p> <p>Other government - Local Planning organization</p>
<p>What section of the Plan was addressed by Consultation?</p>	<p>Non-Homeless Special Needs Public Service</p>

<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Departments were consulted by invitation to apply for the FY2015 CDBG funding: Planning and Building (P&B) participated in the Public Hearing, Council Work Session, and Council Meeting with Resolution. Bonneville Metropolitan Planning Organization (BMPO) participated in the Council Meeting. Housed under the Planning Division-BMPO requested match funds to access \$50,000 in Transportation Enhancement funds for Safe Routes to School (SR2S). Grant provides education/encouragement for K-8 students in LMI area schools (Public Service Priority Category).</p>
<p>5 Agency/Group/Organization</p>	<p>CLUB, Inc.</p>
<p>Agency/Group/Organization Type</p>	<p>Housing Services - Housing Services-homeless</p>
<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy Public Service</p>

<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>CLUB Inc. was consulted by invitation to apply for the FY2015 CDBG funding and participated in the Public Hearing and the Council Meeting with Resolution. Additional consultation was made through regular monthly Housing Coalition meetings and coordinated events such as the: Point in Time Count, and Homeless Stand Down. CLUB,Inc. is able to demonstrate their ability to coordinate with the community in addressing homelessness by providing case management to homeless individuals and families who are in a crisis due to mental illness, drug, or alcohol addiction (Public Service Priority Category).</p>
<p>6</p> <p>Agency/Group/Organization</p>	<p>Eastern Idaho Community Action Partners (EICAP)</p>
<p>Agency/Group/Organization Type</p>	<p>Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Regional organization</p>

<p>What section of the Plan was addressed by Consultation?</p>	<p>Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy Lead-based Paint Strategy Public Service</p>
<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>EICAP was consulted by invitation to apply for the FY2015 CDBG funding cycle and participated in the Public Hearing, Council Work Session, and Council Meeting with Resolution. Additional consultation was made through regular monthly Housing Coalition meetings. Coordinated events such as the: Point in Time Count and the Homeless Stand Down were also an avenue for consultation. As a community action partner, EICAP is able to demonstrate their ability to coordinate with the community in addressing legal aid assistance for grandparents who are raising their grandchildren (Public Service Priority Category).</p>
<p>7 Agency/Group/Organization</p>	<p>Habitat for Humanity- Idaho Falls</p>
<p>Agency/Group/Organization Type</p>	<p>Housing Services-homeless Service-Fair Housing</p>
<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy</p>

<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>H4HIF was consulted by invitation to apply for the FY2015 CDBG funding cycle and participated in the Public Hearing and Council Meeting with Resolution. H4HIF provides permanent home ownership to LMI families in properties located within the (3) US Census Tract neighborhoods (Housing Priority Category).</p>
<p>8</p> <p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> <p>What section of the Plan was addressed by Consultation?</p> <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Idaho Falls Downtown Development Corp. (IFDDC)</p> <p>Business and Civic Leaders</p> <p>Economic Development Prevention of Slum/Blight</p> <p>IFDDC was consulted by invitation to apply for the FY2015 CDBG funding cycle under Economic Development for the historic downtown. Additional consultation was made during monthly IFBAC Board meetings, an Annual Town Hall Meeting, and to the Idaho Falls Chapter of Rotary. IFDDC participated in the Public Hearing, Council Work Session, and Council Meeting with Resolution .IFDDC is able to demonstrate their ability to coordinate with the community in promoting economic development. IFDDC is preventing conditions of slum and blight in the historic downtown by engaging business owners and encouraging them to apply for facade improvement assistance (Economic Development Priority Category).</p>
<p>9</p> <p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p>	<p>LIFE Inc.</p> <p>Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Service-Fair Housing</p>
<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Non-Homeless Special Needs</p>

<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>LIFE, Inc. was consulted by invitation to apply for the FY2015 CDBG funding cycle and participated in the Council Meeting with Resolution. Additional consultation was made through regular monthly Housing Coalition meetings and ADA Accessibility meetings. Coordinated events such as the: Point in Time Count, Homeless Stand Down, and ADA Days were also an avenue for consultation. LIFE, Inc. is able to demonstrate their ability to coordinate with the community in addressing the mobility needs of individuals with a disability so they may remain independent in their homes.</p>
<p>10</p> <p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> <p>What section of the Plan was addressed by Consultation?</p> <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Bonneville County - Behavioral Health Crisis Center of Eastern Idaho</p> <p>Behavioral Health Assistance</p> <p>Housing Need Assessment</p> <p>Non-Homeless Special Needs</p> <p>Behavioral Health Crisis Center of Eastern Idaho through Bonneville County was consulted by invitation to apply for the FY2015 CDBG funding cycle and participated in the Public Hearing and Council Meeting. Behavioral Health Crisis Center of Eastern Idaho is a facility located in an LMI Census Tract. The Center was able to demonstrate their ability to assist LMI clients experiencing a mental health crisis with the goal of recovery.</p>

Identify any Agency Types not consulted and provide rationale for not consulting

The City of Idaho Falls did not consult with agencies that were not located within the three US Census Tract Neighborhoods, or were not able to meet one of three National Objectives, or were not an eligible activity as defined by HUD.

Agencies with activities that did not address a priority as defined in the *FY2011-15 CDBG Five Year Consolidated Plan* were not consulted.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Idaho Housing & Finance (IHFA)	Programs provided by the IHFA Boise Office include: HPRP, HUD Homeless Prevention and Rapid-Rehousing Program, CoC Continuum of Care - Homeless McKinney - Vento NOFA Program, SHP Supportive Housing Program, ESG Emergency Shelter Grant, HOPWA Housing Opportunities for Persons with AIDS, Housing Tax Credits and Loan Program IHFA.
Balance of State Continuum	Local IHFA with Housing Coalition	By identifying the needs and available programs with input provided by IHFA and housing and service providers, who make up the Housing Coalition, the needs and goals of the Strategic Plan overlap and ensure input at a local/regional/state/federal level. By recognizing that many CDBG applicants need assistance with filling a gap in service and accessing additional funds, the City is able to address the needs and goals of the Strategic Plan and recommend funding of activities that meet a specific need, address a specific goal, and ensure that funds are allocated efficiently and effectively.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

Provided are Local Housing Coalition Participants (including state and local units of government in the metropolitan area)

CLUB, Inc. (Facilitates the Housing Coalition meetings), Idaho Housing and Finance Association (IHFA), Living Independently for Everyone (LIFE, Inc.), Idaho Legal Aid Idaho Falls Office, Eastern Idaho Community Action Partners (EICAP), Dept. of Health and Welfare, Idaho Dept. of Labor, United Way, HUD-State Boise, Salvation Army, FISH, Mahoney House, Veteran’s Commission Service Officer, VA - HUD VASH Program, Habitat for Humanity Idaho Falls (H4HIF), Idaho Falls Rescue Mission (Emergency/temporary shelter for women/children and facility for men), District 7 Health Dept., Targhee Regional Public Transportation Authority (TRPTA), and Behavioral Health Crisis Center of Eastern Idaho.

Regarding cooperation among state and local units of government in the metropolitan area and the entities involved

Collaboration among local nonprofit housing and service provider agencies and organizations continues to be the most effective way to implement the Annual Action and Five Year Consolidated Plans.

Regarding Governance Committee and Continuum of Care

Due to the rural nature of Idaho, there are two continuums referred to as: the *Continuum of Care in Boise* and the *Balance of State Continuum*. The local Housing Coalition fills the role of the *Balance of State Continuum* and has five Committees that include a Governance Committee.

A draft collaborative agreement is in the process of being completed for the Governance Committee.

Regarding consultation of the Annual Action Plan

The Housing Coalition, with local, state and federal representation, continues to be consulted on a regular basis as we move through the process of creating the Annual Action and Consolidated Plans.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The *FY2015 CDBG Annual Action Plan* process started in late September of 2014 with invitations to apply distributed throughout the community. On October 24, 2014, HUD issued CPD Notices regarding FY2015 Action Plans and Annual Action Plan Submissions (CPD Notice 14-015).

The notices instructed grantees to not submit their *FY2015 CDBG Annual Action Plans* until an appropriation bill had been enacted and HUD had notified grantees of their actual FY2015 allocations. HUD also announced that a 60-day extension would be provided to grantees for the submittal of their *FY2015 CDBG Annual Action Plans*.

Following HUD's announcement, specific details and a new schedule of the process were provided to the Mayor, Council, and applicants to explain the 60-day extension and how it would allow time for a public hearing, a 30-day public comment period, and an opportunity for the Mayor and Council to approve projects and activities based on the actual FY2015 allocation.

On February 10, 2015, HUD announced the allocations to grantees and the 60-day extension was initiated. During the 60-day extension, the City held a public hearing on Feb 26, 2015 with a 30-day public comment period starting Feb 27, 2015 and ending March 30, 2015.

With all public comments considered, a Council Work Session was held on April 6, 2015 to discuss projects and activities recommended for funding. After considering all comments, the City reached a Resolution to approve FY2015 CDBG projects and activities during a regularly scheduled Council Meeting held on April 9, 2015.

With a Resolution provided by the Mayor and Council, the City of Idaho Falls submitted their draft *FY2015 CDBG Annual Action Plan* to HUD for approval on April 10, 2015.

Efforts were increased by presenting at local civic organizations (Rotary) and local businesses represented at the Annual Town Hall Meeting.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Newspaper Ad	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Residents of Public and Assisted Housing Downtown Business Owners	Applications received in person, post office mail, and email. Inquiries received by phone, email, and in-person.	No comments received during the application phase.	No comments were received.	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Residents of Public and Assisted Housing</p> <p>Downtown Business Owners</p>	<p>Public hearing held Feb 26, 2015 at 7:30 pm. 14 out of the 16 applicants attended and talked about their project application. 30-day public comment Feb 27- March 30, 2015.</p>	<p>IFDDC ED letter to Mayor/Council requesting full FY2015 CDBG application of \$60,000 for facade improvements. Letter stressed how annual CDBG allocations and match funds from business owners has made a difference. Letter from IFDDC ED, Romane's Mattress King, and business owner expressed appreciation of CDBG funds for downtown improvements. Copy of letters in Grantee Unique Appendices for Citizen Participation.</p>	<p>All comments were considered.</p>	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
3	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Residents of Public and Assisted Housing</p> <p>Downtown Business Owners</p>	<p>Council Work Session held April 6, 2015 3:00 pm. Council and Mayor received and considered all public comments, emails, letters, and table of recommended activities for funding. Council and Mayor agreed to allocate FY2015 CDBG funds of \$342,928 towards 13 activities and administration of the CDBG Program. Applicants were invited to attend and (2) attended.</p>	<p>Refer to Grantee Unique Appendices-Citizen Participation for all public comments, emails, and letters that were received and reviewed by Council and Mayor.</p>	<p>All comments received were accepted into the FY2015 CDBG Annual Action Plan.</p>	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
4	Public Meeting	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Residents of Public and Assisted Housing Downtown Business Owners	Council Meeting held April 9, 2015 at 7:30 pm. No applicants attended. Council Meeting held for Resolution of draft FY2015 CDBG Annual Action Plan.	No public comments provided during the Council Meeting. Council approved activities/projects, activities/projects were read out loud, and a Resolution was requested and received.	No comments were received.	N/A

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

The City of Idaho Falls receives only HUD Program funds to carry out the priorities defined in the *2011-2015 Five Year Consolidated Plan*. The two major sources of funding to assist non-profit agencies and organizations in providing affordable housing and social services are the CDBG and IHFA funded Programs (available by application to the U.S. Department of Housing and Urban Development). For the FY2015 Program Year, planning will be completed using the CDBG funding allocation of \$342,928.

The City does not receive, fund, nor manage housing for its own housing programs. One exception to receiving HUD funds directly was the 2009 HUD Neighborhood Stabilization Program (NSP1) where stimulus funding of \$1,044,041 was awarded to the City for the purchase of (5) foreclosed homes. Acquisition and rehabilitation was authorized through the IHFA Boise office and the City sub-granted the funds to non-profit organizations to buy and hold properties to provide rental housing opportunities for qualifying families. The NSP1 Program completed its final

property purchase and rehab in 2012 and has provided five affordable rental homes to qualifying LMI families.
Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1			Expected Amount Available Reminder of ConPlan \$	Narrative Description	
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$			Total: \$
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	342,928	0	0	342,928	0	FY2015 CDBG funds of \$342,928 are the only HUD funding source for the Plan Year. FY2014 leftover funds are in the process of being spent down.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

CDBG funded projects having built-in matching requirements include the Downtown Facade Improvement Program to improve facades, assist with roofs, signage, awnings, and code corrections. Additional HUD programs available to the community include: HOME funding, Homeless Assistance Section 8, and the Low Income Tax Credits managed by Idaho Housing and Finance Association (IHFA) on a statewide basis. Several programs that match CDBG funds and that are available through local nonprofit agencies and organizations include Weatherization applicable to housing rehab, Habitat for Humanity, Federal Transit Administration (FTA), and Fair Housing for accessibility.

In the past, funding has been provided by IHFA, private fund raising, and the Department of Health and Welfare. As local, state, and federal

budgets are allocated; programs are impacted and many agencies and organizations face significant challenges in meeting minimum match requirements to access additional funds needed to sustain their programs and services. The City understands the challenge and recognizes how local CDBG funds may assist those organizations with meeting match requirements to fund projects and activities that address the priorities defined in the *2011-2015 CDBG Consolidated Plan*.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

At this time, the City of Idaho Falls has no publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the Plan.

Discussion

To help address the needs identified in the Plan, the City continues to collaborate with IHFA to locate potential properties that may be available to partner with Habitat for Humanity Idaho Falls. By annually allocating CDBG funds towards Acquisition and Disposition activities, the City can address the need and assist with single-family home ownership opportunities.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Community Development	2015	2016	Non-Housing Community Development	US Census Tracts	Code Enforcement Senior Center Hospice of Eastern Idaho - Facility Rehab Sidewalk/Curb/Gutter Replacement Water Line Replacement Behavioral Health Center - Facility Rehab Administration	CDBG: \$214,258	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 508 Households Assisted
2	Economic Development	2015	2016	Non-Housing Community Development Facade Improvement Program	US Census Tracts	Facade Improvement Program	CDBG: \$60,000	Facade treatment/business building rehabilitation: 5 Business

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Housing Development	2015	2016	Affordable Housing Homeless Non-Homeless Special Needs	US Census Tracts	Habitat for Humanity Idaho Falls LIFE, Inc.	CDBG: \$35,000	Homeowner Housing Added: 1 Household Housing Unit Homeowner Housing Rehabilitated: 5 Household Housing Unit
4	Public Service	2015	2016	Homeless Non-Homeless Special Needs Non-Housing Community Development	US Census Tracts	CLUB, Inc Legal Aid for Victims of Domestic Violence EICAP/GRG Legal Aid BMPO SR2S Grant Match	CDBG: \$33,670	Public service activities other than Low/Moderate Income Housing Benefit: 96 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Community Development
	Goal Description	Support neighborhood revitalization activities that promote public health, safety and welfare. Assist with improvements to public facilities to a senior center, health center, and a hospice center. Provide public facility improvements with curb/gutter/sidewalk and water lines in Census Tract 9707. Reduce deterioration of neighborhoods through proactive code enforcement in designated LMI Census Tract neighborhoods by working with residents to enforce property maintenance, zoning and ordinances affecting buildings, lot appearance, and safety. Hold 6 annual area clean up events in Census Tracts 9707, 9711, 9712.

2	<table border="1"> <tr> <td data-bbox="1377 405 1440 615">Goal Name</td> <td data-bbox="1377 615 1440 1780">Economic Development</td> </tr> <tr> <td data-bbox="1198 405 1377 615">Goal Description</td> <td data-bbox="1198 615 1377 1780"> Help to create a strong and vital downtown in order to open up opportunities for existing and new business development. Provide financial support to the Downtown Development Corporation to undertake economic development initiatives and prevent and eliminate conditions of slum and blight. Support activities that address building codes, help preserve historic properties, and assist property owners through the facade improvement program. </td> </tr> </table>	Goal Name	Economic Development	Goal Description	Help to create a strong and vital downtown in order to open up opportunities for existing and new business development. Provide financial support to the Downtown Development Corporation to undertake economic development initiatives and prevent and eliminate conditions of slum and blight. Support activities that address building codes, help preserve historic properties, and assist property owners through the facade improvement program.
Goal Name	Economic Development				
Goal Description	Help to create a strong and vital downtown in order to open up opportunities for existing and new business development. Provide financial support to the Downtown Development Corporation to undertake economic development initiatives and prevent and eliminate conditions of slum and blight. Support activities that address building codes, help preserve historic properties, and assist property owners through the facade improvement program.				
3	<table border="1"> <tr> <td data-bbox="1003 405 1198 615">Goal Name</td> <td data-bbox="1003 615 1198 1780">Housing Development</td> </tr> <tr> <td data-bbox="824 405 1003 615">Goal Description</td> <td data-bbox="824 615 1003 1780"> Encourage the development of new, affordable single, multi-family, and special needs housing in the community through private developers and non-profits. Provide homeownership opportunities to first-time home buyers, particularly for low-income families with children. </td> </tr> </table>	Goal Name	Housing Development	Goal Description	Encourage the development of new, affordable single, multi-family, and special needs housing in the community through private developers and non-profits. Provide homeownership opportunities to first-time home buyers, particularly for low-income families with children.
Goal Name	Housing Development				
Goal Description	Encourage the development of new, affordable single, multi-family, and special needs housing in the community through private developers and non-profits. Provide homeownership opportunities to first-time home buyers, particularly for low-income families with children.				
4	<table border="1"> <tr> <td data-bbox="847 405 1003 615">Goal Name</td> <td data-bbox="847 615 1003 1780">Public Service</td> </tr> <tr> <td data-bbox="669 405 847 615">Goal Description</td> <td data-bbox="669 615 847 1780"> Encourage social service providers, faith-based groups, private businesses, school districts, non-profit agencies, and community leaders to work together to comprehensively meet the needs of families in poverty. </td> </tr> </table>	Goal Name	Public Service	Goal Description	Encourage social service providers, faith-based groups, private businesses, school districts, non-profit agencies, and community leaders to work together to comprehensively meet the needs of families in poverty.
Goal Name	Public Service				
Goal Description	Encourage social service providers, faith-based groups, private businesses, school districts, non-profit agencies, and community leaders to work together to comprehensively meet the needs of families in poverty.				

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

The City of Idaho Falls does not have a separate Public Housing Authority and recognizes the Idaho Falls branch of Idaho Housing and Finance (IHFA) as the housing authority with resources for public housing programs in Idaho Falls and Bonneville County. With regards to CDBG allocations, the City will continue to allocate projects and activities based on the housing goals identified in the *2011-2015 CDBG Five Year Consolidated Plan*.

For FY2015, the City approved projects that provide home ownership for an LMI family in a property located in one of three US Census Tract neighborhoods. To assist with the need for decent and affordable accessible housing, the City allocated funding to provide single unit housing rehab to improve ADA access with restroom remodels and interior/exterior ramp installations.

AP-35 Projects – 91.220(d)

Introduction

The *FY2015 CDBG Annual Action Plan* represents year five of the *FY2011-2015 CDBG Five Year Consolidated Plan* and describes the activities, projects, and programs submitted by application for consideration of FY2015 CDBG funding.

FY2015 **applications received** included public service activities that support case management services for crisis intervention housing, legal assistance to grandparents raising their grandchildren, legal assistance for victims of domestic violence, matching funds to purchase (3) vans for home delivered meals, truck with cab and hydraulic lift to deliver donated items and transport clients to transitional housing, financial counseling and soft skills personal development training, and match requirement to leverage Safe Routes to School grant funds. Allowable funds to administer the CDBG Program was also included.

Economic development applications for downtown public facility improvements was received to assist downtown business owners with façades, roofs, signs, awnings, and code corrections.

The majority of applications received addressed Community Development and Housing. Projects having a direct LMI benefit included: Code Enforcement within the three US Census Tract LMI neighborhoods, public facility and improvements for curb, gutter sidewalk, and water lines in Census Tract 9707.

Single unit housing rehab to improve ADA access for seniors and disabled clients, exterior rehab to a health facility serving a behavioral health crisis center, public facility and improvements to replace a furnace, paint the exterior and replace AC units at a local hospice agency, facility and improvements to replace windows, repair a swamp cooler and repair a crumbling sidewalk at the local senior center were also received.

In addressing a high housing priority, an application for property acquisition and disposition to purchase and rehab single unit housing and provide home ownership for LMI families was also received.

The City's **selection** of FY2015 CDBG projects and activities was based on meeting the objectives regarding Community Development, Economic Development, Housing, and Public Service priorities as described in the *2011-2015 Five Year Consolidated Plan*.

With the *FY2015 Annual Action Plan*, the City will allocate more than 70% of CDBG funds to directly benefit LMI clientele, address single family housing, provide public facility improvements to LMI neighborhoods, a Senior Center, a Hospice Center, and a Health Center for a behavioral health crisis center, provide homeownership to an LMI family, and improve ADA access with single home rehab.

The table below are the Council Approved FY2015 CDBG Projects and Activities being submitted to HUD for final approval as part of *the FY2015 CDBG Annual Action Plan on April 10, 2015*.

#	Project Name
1	Administration
2	Idaho Legal Aid for Victims of Domestic Violence
3	BMPO Match funds for SR2S Grant
4	CLUB,Inc. Crisis Intervention Housing
5	Eastern Idaho Community Action Partners (EICAP) GRG Legal Aid
6	Downtown Facade Improvement Projects (IFDDC)
7	Code Enforcement
8	Public Works - Sidewalk/Curb/Gutter Replacement
9	Public Works - Water Line Replacement
10	LIFE,Inc. ADA Improvements
11	Behavioral Health Center of Eastern Idaho - Facility Repairs/Rehab
12	Hospice of Eastern Idaho - Rehab
13	Idaho Falls Senior Citizen Community Center - Facility Improvements/Repairs
14	Habitat for Humanity Idaho Falls - Acquisition and Disposition

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Refer to Table 9 Below

Projects

AP-38 Projects Summary

Project Summary Information

Table 9 – Project Summary

1	Project Name	Administration
	Target Area	US Census Tracts
	Goals Supported	Community Development Economic Development Housing Development Public Service
	Needs Addressed	Administration
	Funding	CDBG: \$68,586
	Description	Administer all aspects of the CDBG Program for the City of Idaho Falls
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	Administer the CDBG Program
	Location Description	City of Idaho Falls
	Planned Activities	(1) full time employee to administrator the CDBG Program for the City of Idaho Falls
	2	Project Name
Target Area		US Census Tracts
Goals Supported		Public Service
Needs Addressed		Legal Aid for Victims of Domestic Violence
Funding		CDBG: \$8,000
Description		Legal aid services for LMI victims of domestic violence.
Target Date		3/31/2016

	Estimate the number and type of families that will benefit from the proposed activities	Assist 5-7 victims of domestic violence with legal assistance
	Location Description	N/A Confidential
	Planned Activities	Legal aid assistance provided to victims of domestic violence
3	Project Name	BMPO Match funds for SR2S Grant
	Target Area	US Census Tracts
	Goals Supported	Public Service
	Needs Addressed	BMPO SR2S Grant Match
	Funding	CDBG: \$3,670
	Description	Match funds for Idaho Transportation grant to access SR2S funds to use for education and encouragement in (6) LMI neighborhood K-8 schools.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	Families in (6) LMI schools located in LMI neighborhoods in US Census Tracts 9707, 9711, 9712
	Location Description	LMI neighborhoods in US Census Tracts 9707, 9711,9712
Planned Activities	Education, encouragement, and incentives for students K-8 to enable them to walk or bike to school safely	
4	Project Name	CLUB,Inc. Crisis Intervention Housing
	Target Area	US Census Tracts
	Goals Supported	Public Service
	Needs Addressed	CLUB,Inc
	Funding	CDBG: \$12,000
	Description	CLUB,Inc. Crisis Intervention Housing through case management and coordination and referral of services.
	Target Date	3/31/2016

	Estimate the number and type of families that will benefit from the proposed activities	(75) individuals to be assisted with homelessness and issues surrounding homelessness
	Location Description	N/A scattered site locations within Idaho Falls. May also be considered confidential information
	Planned Activities	Provide case management and related services for individuals and families experiencing homelessness due to a crisis.
5	Project Name	Eastern Idaho Community Action Partners (EICAP) GRG Legal Aid
	Target Area	US Census Tracts
	Goals Supported	Public Service
	Needs Addressed	EICAP/GRG Legal Aid
	Funding	CDBG: \$10,000
	Description	EICAP Grandparents Raising Grandchildren - Legal Aid assistance
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	(5-8) Grandparents raising grandchildren are expected to be assisted with legal aid
	Location Description	N/A Confidential. Within the City of Idaho Falls
	Planned Activities	Legal aid assistance for grandparents raising their grandchildren, including but not limited to, custody, guardianship, medical and educational
6	Project Name	Downtown Facade Improvement Projects (IFDDC)
	Target Area	US Census Tracts
	Goals Supported	Economic Development
	Needs Addressed	Facade Improvement Program
	Funding	CDBG: \$60,000
	Description	Downtown Facade Improvement Projects to prevent slum and blight to historic downtown.
	Target Date	3/31/2016

	Estimate the number and type of families that will benefit from the proposed activities	(5) downtown businesses to be assisted
	Location Description	Downtown Idaho Falls businesses located in US Census Tract 9712
	Planned Activities	Facade improvement to include roof, awnings, signs, and code correction of businesses downtown
7	Project Name	Code Enforcement
	Target Area	US Census Tracts
	Goals Supported	Community Development
	Needs Addressed	Code Enforcement
	Funding	CDBG: \$70,786
	Description	Reduce deterioration of neighborhoods through proactive Code Enforcement. Hold 6 cleanup events in LMI area neighborhoods within Census Tracts 9707, 9711, and 9712.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	Up to 30 LMI families to benefit from Code Enforcement in LMI Census Tract neighborhoods
	Location Description	With Census Tracts 9707, 9711, 9712
	Planned Activities	Code enforcement of City Ordinances and 6 neighborhood cleanup events
8	Project Name	Public Works - Sidewalk/Curb/Gutter Replacement
	Target Area	US Census Tracts
	Goals Supported	Community Development
	Needs Addressed	Sidewalk/Curb/Gutter Replacement
	Funding	CDBG: \$40,000
	Description	Sidewalk/curb/gutter replacement in LMI neighborhoods.
	Target Date	3/31/2016

	Estimate the number and type of families that will benefit from the proposed activities	(30-40) families to be assisted in LMI neighborhoods with sidewalk/curb/gutter repairs/replacement
	Location Description	US Census Tracts 9707, 9711, 9712
	Planned Activities	Sidewalk/curb/gutter repairs or replacement in LMI neighborhoods
9	Project Name	Public Works - Water Line Replacement
	Target Area	US Census Tracts
	Goals Supported	Community Development
	Needs Addressed	Water Line Replacement
	Funding	CDBG: \$10,000
	Description	Water line replacement for LMI clients in LMI neighborhoods for repairs not covered by the City.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	(5-8) LMI clients assisted with urgent water line repairs
	Location Description	US Census Tract neighborhoods 9707,9711,9712
	Planned Activities	Replace urgent water lines for qualifying LMI clients in LMI neighborhoods 9707,9711,9712
10	Project Name	LIFE,Inc. ADA Improvements
	Target Area	US Census Tracts
	Goals Supported	Housing Development
	Needs Addressed	LIFE,Inc.
	Funding	CDBG: \$20,000
	Description	Bathroom remodel and outdoor ramp installation to improve accessibility. Single unit ADA home modifications to owned/rented properties of LMI clients with mobility issues.
	Target Date	3/31/2016

	Estimate the number and type of families that will benefit from the proposed activities	(3-5) individuals with a disability to benefit with single unit ADA housing rehab
	Location Description	LMI clients within the US Census Tracts 9707, 9711, 9712
	Planned Activities	ADA rehab to improve accessibility with bathroom remodels and indoor/outdoor ramps
11	Project Name	Behavioral Health Center of Eastern Idaho - Facility Repairs/Rehab
	Target Area	US Census Tracts
	Goals Supported	Community Development
	Needs Addressed	Behavioral Health Center - Facility Rehab
	Funding	CDBG: \$5,000
	Description	Repairs and rehab to exterior facility assisting individuals with a behavioral health crisis.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	(200) individuals expected to benefit with rehab to the existing facility
	Location Description	1650 Holmes Blvd. Idaho Falls, ID
	Planned Activities	Exterior improvements to existing building
12	Project Name	Hospice of Eastern Idaho - Facility Rehab
	Target Area	US Census Tracts
	Goals Supported	Community Development
	Needs Addressed	Hospice of Eastern Idaho - Facility Rehab
	Funding	CDBG: \$9,250
	Description	Repairs to equipment of facility to include (2) furnaces and AC units and exterior paint.
	Target Date	3/31/2016

	Estimate the number and type of families that will benefit from the proposed activities	(20-30) LMI individuals expected to benefit with facility improvements
	Location Description	1810 Moran St. Idaho Falls, ID
	Planned Activities	Facility rehab with furnace and AC replacements
13	Project Name	Idaho Falls Senior Citizen Community Center - Facility Improvements/Repairs
	Target Area	US Census Tracts
	Goals Supported	Community Development
	Needs Addressed	Senior Center
	Funding	CDBG: \$10,636
	Description	Senior Center Improvements to facility to continue serving and delivering meals to homebound individuals.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	(200) or more individuals expected to benefit with improvements to facility
	Location Description	535 West 21st St. Idaho Falls, ID 83402
	Planned Activities	Kitchen window and swamp cooler replacement and exterior concrete repairs to ADA ramp
14	Project Name	Habitat for Humanity Idaho Falls - Acquisition and Disposition
	Target Area	US Census Tracts
	Goals Supported	Housing Development
	Needs Addressed	Habitat for Humanity Idaho Falls
	Funding	CDBG: \$15,000
	Description	Habitat for Humanity Idaho Falls - Acquisition and disposition of (1) property to provide a homeownership opportunity to a single LMI family
	Target Date	3/31/2016

	Estimate the number and type of families that will benefit from the proposed activities	(1) LMI family to be assisted with home ownership opportunity
	Location Description	LMI neighborhood in US Census Tract 9707, 9711, 9712
	Planned Activities	Acquisition and disposition of a single family unit located in the one of three US Census Tracts: 9707, 9711, 9712. Activity is to provide a homeownership opportunity for an LMI family

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

For the *FY2015 CDBG Annual Action Plan*; HUD FY2015 income limits guidelines for 80% of the median annual income was provided as \$48,250 for a family of (4) living in Bonneville County.

Areas to receive funding for projects are within the LMI neighborhoods located in US Census Tracts 9707, 9711, and 9712. Specific projects will include Code Enforcement, Public Facility Improvements, Acquisition, Housing Rehab and Public Service to LMI neighborhood schools.

Projects and Activities to be provided in the following Census Tracts:

1-3 Code Enforcement projects provided in each Census Tract;
1 Habitat for Humanity project in 9712 Census Tract;
40-50 LMI facility improvements in Census Tract 9707;
3-4 Single Housing Rehab ADA projects within the three US Census Tracts.

Prevention of Slum and Blight (Downtown Façade Improvement)

4-5 Façade improvement projects provided in Census Tract 9711.

Public Service Activities not included on map that provide a direct benefit to LMI individuals and families in all 3 census tracts:

EICAP/GRG - Legal aid for LMI Grandparents who are raising their grandchildren;

Idaho Falls Legal Aid - Assistance to LMI victims of domestic violence;

CLUB, Inc. - Case management services for homeless LMI individuals and families address specific unmet needs within the community that directly benefit LMI clientele;

BMPO - Match funds for SR2S State Transportation Enhancement funds to benefit grades K-8 in LMI neighborhood schools.

Public Facilities & Improvements not included on map that provide a direct benefit to LMI individuals:

Behavioral Health Crisis Center of Eastern Idaho - Rehab to Health Facility expected to assist over 200;

Hospice of Eastern Idaho - Public Facilities & Improvements expected to assist 50 elderly/disabled;

Senior Center - Public Facility & Improvement to Senior Centers expected to assist over 1375.

Refer to Map included in *Grantee Unique Appendices Section for Geographic Distribution*

Geographic Distribution

Target Area	Percentage of Funds
US Census Tracts	64

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Allocation of activities and projects was based on the priorities defined in the *FY2011-2015 CDBG Five Year Consolidated Plan*. The majority of activities and projects were located within the three US Census Tracts.

The City proposes to apply the FY2015 CDBG allocation of \$342,928 as follows:

- ~64.38 % or \$220,786 towards activities located within US Census Tracts 9707, 9711, and 9712.
- ~.098% or \$33,670 towards Public Service Activities that have a direct LMI benefit.
- ~.0579% or \$19,886 towards Public Facilities and Improvements that have a direct LMI benefit.
\$68,586 or 20% towards Administration of the Program.

For FY2015 CDBG the number of projects planned by Census Tract 29 projects planned in Census Tract 9707, 16 projects planned in Census Tract 9711, and 2 projects planned in Census Tract 9712.

Discussion

The proposed FY2015 activities and projects comprise ~64.38% of the FY2015 CDBG allocation committed within the target areas, which is applicable to City Council's commitment to preserve and improve areas identified within the Census tracts. Census data was updated using two sources: The new 2010 census population counts and data from the American Community Survey (ACS).

Refer to Map included in *Grantee Unique Appendices for Geographic Distribution*

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Each year the City of Idaho Falls is entitled to receive an annual allocation of CDBG funds which the City Mayor and Council are able to direct and assist with community housing and development needs. By utilizing CDBG funds to support projects and activities that provide affordable housing and rehabilitation to single units, and temporary or transitional rental housing units; the City is able to address the priorities defined in the *2011-2015 CDBG Consolidated Plan* and directly assist LMI individuals and families housed at emergency shelters.

The City is committed to collaborating with nonprofit shelter housing agencies and organizations to coordinate information, resources, education, and make referrals among one another.

One Year Goals for the Number of Households to be Supported	
Homeless	8
Non-Homeless	4
Special-Needs	1
Total	13

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	8
The Production of New Units	0
Rehab of Existing Units	4
Acquisition of Existing Units	1
Total	13

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

The City will continue to participate in a collaborative effort to gain insight into affordable housing issues and solutions readily available within the community to ensure CDBG funds are allocated effectively and to avoid duplication of services.

AP-60 Public Housing – 91.220(h)

Introduction

The City of Idaho Falls recognizes that the need for additional housing assistance for lower income families and individuals often exceeds the availability. Although the City does not have a separate Public Housing Authority; the City recognizes the Idaho Falls branch of Idaho Housing and Finance (IHFA) as having the housing authority and resources for public housing programs in Idaho Falls and Bonneville County.

IHFA administers the Homeownership Voucher Program (HOV), Housing Choice Voucher (HCV), Mainstream Voucher, Special Needs Certificates, Shelter Plus Care Certificates, as well as managing the Family Self Sufficiency Program. The HCV Program also supports the local economy with rental income provided to local landlords. The difference between Certificate and Voucher Programs is how they are calculated. Refer to IHFA for specific details.

At one time there was a Public Housing Program through the local IHFA that consisted of 29 scattered site locations for public housing assistance. IHFA has moved towards the Housing Choice Voucher Program which is more cost effective for IHFA in administering and managing public housing units.

IHFA is in the process of dispositioning 29 properties through an IHFA/HUD mandated process. Currently, there are 24 houses available. With the use of CDBG/HUD funds, the City as expressed an interest in partnering with H4HIF and acquiring properties for disposition. By partnering with H4HIF, the City could increase homeownership opportunities for single LMI families through H4HIF's sweat equity and forgivable loan Program features.

Actions planned during the next year to address the needs to public housing

The City of Idaho Falls will continue to work closely with IHFA and nonprofit organizations and agencies to collaborate and coordinate efforts to address public housing needs within the City.

The City will continue to work closely with IHFA for the availability of homes that may be acquired in order to support local housing efforts that provide homeownership opportunities for LMI families. Currently, the local branch of IHFA is in the process of making existing HUD public houses (in scattered locations) available to their clients with housing vouchers before making them available to the open market.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

As administrators of the City's public housing units, advocacy work is carried out mainly by IHFA. The City recognizes that IHFA is in the process of encouraging and offering their clients (with housing vouchers) homeownership with education preparation as a contingency. The City will continue to

support IHFA and the programs offered to their clients regarding management and homeownership with educational classes that include pre-qualification training, credit counseling, budget counseling, and home maintenance.

The City will also continue to work with nonprofit organizations and agencies that promote homeownership and offer education regarding preparation of homeownership.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The City of Idaho Falls does not have a separate PHA and recognizes IHFA for their housing authority and resources for addressing public housing needs in Idaho Falls.

Discussion

The City's Community Development Services Department, Planning Division staff, continue to work closely with nonprofit organizations and agencies such as: IHFA, CLUB, Inc., Idaho Falls Rescue Mission, EICAP, and H4HIF to identify housing projects in order to maximize and increase the number of affordable housing units available to very low and extremely low-income families and individuals.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of Idaho Falls recognizes Housing as a top priority in the *2011-2015 CDBG Consolidated Plan*.

In following the priorities defined by the community, the City will continue to select projects and activities that meet specific housing goals. For FY2015, the City allocated CDBG funds to projects and activities that met specific housing goals such as: Acquisition and disposition of existing houses for single family ownership, single unit housing ADA rehab to existing properties, replacement of curb, gutter, sidewalk, and water lines in LMI Census Tract neighborhoods, and public service activities for LMI clients to assist homeless individuals and families with homelessness and issues surrounding homelessness.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City is aware of the nonprofit housing and service provider agencies and organizations that work with clients every day to reduce or end homelessness. Many of the same providers are also local Housing Coalition participants and operate as a Balance of State Continuum. The FY2015 AAP references those housing and service provider agencies and organizations that receive ESG, HOME, and applicable funds that assist with reducing or ending homelessness. By actively participating in regular monthly Housing Coalition meetings, the City is made aware of the needs and available services to reduce and end homelessness. This exchange of information is imperative to maximizing the use of CDBG funds without creating a duplication of services.

The city's one year goals and actions include:

1. Coordinating and collaborating with nonprofit organizations and agencies who address homelessness by working with shelters and housing agencies to provide solutions;
2. Supporting outreach efforts of nonprofit organizations and shelter and housing agencies to address homelessness;
3. Selecting projects that are identified as a priority in the *2011-2015 CDBG Consolidated Plan* and that directly address homelessness;
4. Annually supporting community events such as: The Homeless Stand Down and Point in Time Count held in Jan/Feb each year.

Reaching out to homeless and unsheltered persons:

1. The City will continue to seek to understand and reach out to homeless and unsheltered persons by inquiry to housing and service providers and agencies who have identified the underlying need and are willing to educate participants in an open forum;
2. The City will continue to collaborate with housing and service providers and agencies that have trained staff and resources to assess individual needs;
3. The City will consider activities and projects for CDBG funding based on their ability to address programs that reach out to the homeless and unsheltered persons.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Idaho Falls will continue to attend and participate in local monthly Housing Coalition meetings and support the efforts of the agencies and organizations who address emergency shelter and transitional housing needs. By seeking to understand the needs, the City is able to select projects and activities that address the priorities identified in the *2011-2015 CDBG Consolidated Plan*.

For 2015, CLUB, Inc. was selected based on their ability to address emergency shelter and transitional housing needs of homeless persons and families through case management, referrals, and coordination of available services.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Idaho Falls will continue to support, coordinate, and collaborate with community service providers and organizations that have demonstrated their ability to: address homelessness and the issues surrounding homelessness, effectively apply funds towards the issues, and provide a documented benefit to individuals and families they have assisted. The City understands that awareness is key and will continue their role in coordinating and collaborating with local agencies and organizations who have the staff, resources, and experience to address chronically homeless clients and their circumstances.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services,

employment, education, or youth needs.

Regarding individuals and families being discharged from a publicly funded institution and receiving assistance from public and private agencies; the City will continue to seek understanding of the needs by supporting and participating in monthly Housing Coalition meetings in order to recommend CDBG funding of activities that help families avert homelessness. The City will continue to make inquiry and referrals to Housing Coalition participants because they have the experience, knowledge, and credentials to help families avert homelessness.

Discussion

HOPWA housing goals are provided through IHFA and local agencies within the District 7 Health Dept.

The City of Idaho Falls recognizes the value, compassion, and experience offered by nonprofit community service providers and organizations in the community who have demonstrated their ability to address a broad spectrum of issues surrounding homelessness. The City will continue to partner, collaborate, and refer to community agencies and organizations regarding homelessness.

One year goals for the number of households to be provided housing through the use of HOPWA for:
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

The City of Idaho Falls is aware of the barriers to affordable housing and continues to re-evaluate the effects that barriers have on the community. The City has been proactive in providing specific training to staff and have partnered with state and local subject matter experts to help educate City staff on topics related to barriers to affordable housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Idaho Falls will continue to take a coordinated approach regarding planned actions in removing barriers to affordable housing.

With FY2015 CDBG funds the City will consider Public Service activities that address barriers to affordable housing.

The City recognizes that many of the barriers to affordable housing are often ignored because of an individual's inability to advocate for themselves and seek council. By providing public service activities to LMI clients such as legal aid assistance and case management for homelessness, LMI clients can work with agency experts in revealing and addressing underlying issues that are causing barriers to affordable housing.

Discussion

The City will help remove barriers to affordable housing by:

1. Participating in 7-8 monthly Housing Coalition meetings to increase their understanding of the barriers to affordable housing as communicated by shelter and housing agencies;
2. Seek potential CDBG projects that meet HUD eligibility criteria and provide solutions to barriers of affordable housing;
3. Recommending allocation of CDBG projects/activities based on their ability to provide affordable housing to low and moderate income individuals;
4. Increasing awareness by providing supportive funds to help advertise the annual Point in Time Count, in conjunction with, the Homeless Stand Down held each February;
5. Post the *Annual Point in Time Count Report* on the City website (City Grant Administrator);
6. Confirming the City's commitment to removing barriers to affordable housing and equal opportunity in accessing decent, affordable housing by recognizing and promoting the month of April as Fair Housing Month;

7. Sponsoring and hosting annual training such as Fair Housing to provide information and resources to landlords, property management organizations, nonprofit transitional housing/shelter agencies, and the public (City Grant Administrator);
8. Allocating up to \$500 of FY2015 CDBG Administrative funds to support the costs associated with addressing barriers to affordable housing through fair housing training or workshops;
9. Provide funding allocation information in annual reports to show the effectiveness in utilizing local, state, and federal funds to address barriers to affordable housing;
10. Provide specific training and tools regarding Title VI of the Civil Rights Act of 1964 and ADA/HUD Service Animals to City staff that are points of contacts for addressing discrimination concerns/complaints received from the public;
11. Provide bilingual Fair Housing Poster at the City Attorney Office;
12. Coordinate with IHFA and Housing Coalition participants to deliver 20 Fair Housing Posters (includes bilingual versions) to local shelter and housing agencies;
13. Continue to recommend that Council approve projects that provide homeownership to LMI families;
14. Work with local IHFA branch to consider LMI properties for purchase with CDBG funds through partnering applicants such as Habitat for Humanity Idaho Falls.

AP-85 Other Actions – 91.220(k)

Introduction

The City of Idaho Falls understands the importance of maximizing funding sources to address the priorities identified in the *2011-2015 CDBG Consolidated Plan*. In recognizing that CDBG and IHFA are the two major funding sources provided by the U.S. Department of Housing and Urban Development, the City will continue to understand how CDBG and IHFA funds may address the priorities defined in the Plan. The City will continue to work with non-profit agencies and organizations who provide services and programs that address affordable housing and social services concerns.

Actions planned to address obstacles to meeting underserved needs

The City of Idaho Falls will continue to work with public and private agencies to better understand the obstacles in meeting underserved needs. By staying informed of the issues and participating in round table discussions, the City is able to make funding recommendations for CDBG projects and activities based on actual needs identified by service providers who work with underserved clients to address their needs on a daily basis.

Actions planned to foster and maintain affordable housing

The City of Idaho Falls will continue to work with a variety of programs that assist with local housing needs such as the HUD HOME Program administered through the local Idaho Housing and Finance (IHFA) branch. The Program is a block grant that encourages partnerships between federal, state and local governments, housing developers, and nonprofit service agencies to expand the supply of decent, safe, sanitary, and affordable housing.

The City will continue to partner with agencies that utilize CDBG funds for programs that assist with down payment and closing cost, acquisition, construction, and rehabilitation of single-family affordable housing for low-income families across Idaho.

Actions planned to reduce lead-based paint hazards

The City of Idaho Falls recognizes that houses built before 1978 may contain lead-based paint due to paint, paint chips, and dust. To assist with increasing awareness, an instructional procedure guide was completed to ensure Lead-Based Paint Compliance of CDBG funded projects. To increase education awareness of the hazard; the City of Idaho Falls, IHFA, Region VII District Health, Regional Housing Meeting members, LIFE, Inc., F.A.I.T.H., CLUB, Inc., and EICAP have provided specific information on lead-based paint hazards, precautions, and symptoms to homeowners, renters, and landlords involved in housing services and rehabilitation.

The LBPC Procedure is available to assist the Grantee (City of Idaho Falls), Grant Administrator and

subrecipients with lead based paint compliance of projects subject to the Lead-Based Paint Prevention ACT, Residential Lead-Based Paint Hazard Reduction Act of 1992, 24 CFR 35 Subparts A, B, J, K, and, R, and 24 CFR Subpart 35 regarding Disclosure of known LBP hazards and LBP poisoning prevention in federally owned and assisted housing.

To ensure LBP compliance with all City of Idaho Falls CDBG funded rehabilitation projects; subrecipients and contractors will be provided with information, resources, and tools to comply with LBP hazard evaluation and reduction. The City will continue to have LBP brochures available to local contractors attending annual certification classes and as they apply for building permits.

Actions planned to reduce the number of poverty-level families

Anti-Poverty Strategy

Partners for Prosperity (P4P), a regional organization, is based on the principles of inclusiveness and consensus building. The organization serves 16 counties of Eastern Idaho including the Fort Hall Indian Reservation and is dedicated to reducing poverty and increasing prosperity. The City of Idaho Falls is a substantial partner expending concerted efforts within the City to reduce poverty levels through education, employment, and support system opportunities.

The Strategic Plans completed by Partners for Prosperity include the first Plan, the *Eastern Idaho Partners for Prosperity Strategic Plan for Poverty Reduction (P4P)* and was finalized in October 2003.

In January of 2004; the *Strategic Plan* was awarded a grant by the Northwest Area Foundation as a Community Ventures Partner with funding of \$10 million over a 10-year period. The 10 year strategic plan emphasized a strong commitment to prevent and diminish poverty for the regional community with program strategies that focused on the creation, growth, and preservation of prosperity.

Strategic Plans and Efforts from Local Partners for Prosperity (P4P)

The 2003-2013 Ten Year Strategic Plan focused on funding specific programs and education with workforce development. The GED Program, provided through the EICAP Haven Shelter in partners with P4P, brought GED classes onsite for tenants and community members so they may complete and obtain their High School diplomas.

The C.A.S.H. Campaign Program (Creating Assets, Savings, and Hope) assists working individuals and families increase their assets/wealth by learning about the advantages of the Earned Income Tax Credit. The C.A.S.H. campaign also promotes free tax filing services through media outreach.

The second and current Plan is the *Five Year Strategic Plan* implemented in 2012.

The 2012-2017 Five Year Strategic Plan will focus on pursuing opportunities to leverage resources

through partnerships, collaboration, and coalition building by:

1. Implementing programs and advocating for policies that help working and low income people build financial household security;
2. Implementing education programs and advocate policies that build human capital and help working and low income people pursue living wage jobs.

The City of Idaho Falls is working with the Executive Director to better understand the goals of the new Strategic Plan and how CDBG may be able to assist in meeting the unmet needs.

Actions planned to develop institutional structure

The City recognizes that addressing institutional structure is a continuous process that has room for improvement through active participation and coordination among local and regional housing and social service agencies and organizations. The City will continue their practice of including a variety of public and private housing and social service agencies and organizations in the development of CDBG Annual Action Plans and Consolidated Plans.

To address institutional structure, the City will continue to collaborate and coordinate with members of the Housing Coalition who also operate as a Balance of State Continuum. The City will continue to participate in regular monthly Housing Coalition meetings to help coordinate the programs offered by the local IHFA and other agencies participating as a Balance of State Continuum. By actively participating, the City may provide feedback of any foreseeable gaps in the delivery system and work with participants of the Balance of State Continuum to strengthen and overcome identified gaps to better address priority needs.

In addition, the City will continue to provide assistance to assure coordination among private and governmental health, mental health, and service agencies for City CDBG funded housing projects and projects that assist special needs populations. The City will continue to provide input to local agency programs, continue close communications, make referrals to the appropriate housing program agency, participate in or sponsor housing conferences and training, assure coordination and cooperation among public and private housing, social service agencies, and organizations to include units of local government.

Actions planned to enhance coordination between public and private housing and social service agencies

The City's Community Development Services Department includes the Planning and Building Divisions. The Grant Administrator is housed within the Planning Division and is responsible for the development and implementation of the CDBG Annual Action Plan, CAPER, and Five Year Plan.

The City recognizes that projects and activities are a collaborative effort among City Divisions, public

entities, profit and nonprofit organizations and agencies, social services providers, and health care agencies and, therefore; will continue to implement the Annual Action Plan with the support of community partners. In the current *CDBG 2011-2015 Five Year Consolidated Plan*, the City believed the current institutional structure to be a competent and capable mechanism to administer CDBG programs throughout the community and committed (with regards to identified gaps in service) to work to remedy those shortcomings in an effort to insure smooth operations within both the administration and service delivery components of all programs.

Citizen participation, fair housing outreach, and activity implementation are a part of each respective Plan. In order to enhance coordination between public and private housing and social service agencies, the Grant Administrator will continue to collaborate with multiple public and private entities including the local branch of IHFA, Habitat for Humanity Idaho Falls, Eastern Idaho Community Action Partners, CLUB, Inc., LIFE, Inc., Behavioral health Center of Eastern Idaho, and agencies and organizations participating in the Balance of State Consortium.

The City recognizes that the financial support provided by public and private housing and social service agencies helps leverage other funding sources and, therefore, will continue to work closely with public and private housing and social service agencies to achieve effective communication and collaboration in linking and providing services.

With regards to enhancing coordination, the Grant Administrator will continue to coordinate with the Mayor, City Council, City clerk, and City Divisions to leverage City funds that address priority community needs that may be eligible for CDBG funds.

Discussion

Regarding actions planned to foster and maintain fair housing, refer to the *Grantee Unique Appendices for 2015 FH Steps and the Analysis of Impediments (AOI)*.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction

The City of Idaho Falls receives only CDBG funds to carry out CDBG eligible projects and activities for the 2015 Program Year and is pleased to be provided with \$342,928. No additional funds are received to carry out the priorities defined in the *2011-2015 Five Year Consolidated Plan*. As submitted, the *FY2015 CDBG Annual Action Plan* is the fifth action plan applicable to the *2011-2015 Five Year Consolidated Plan*. To maximize funding opportunities that meet the needs of the LMI community, the City will continue to support, coordinate, and collaborate with housing and community service providers, and nonprofit agencies and organizations.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	78.12%

Discussion

Consecutive years to benefit LMI individuals include 2013, 2014, and 2015.

City of Idaho Falls
FY2015 CDBG Annual Action Plan

Grantee Unique Appendices

2015 Fair Housing Steps - Analysis of Impediments

Outcome/Objective description of Codes and *2011-2015 Five Year Consolidated Plan (Goals)*

Summary of Specific Goals and Objectives

Table of Council Approved Projects pending HUD approval

Geographic Distribution - Map of Projects/Activities

2015 Fair Housing Steps - Analysis of Impediments

The City of Idaho Falls completed their Analysis of Impediments in 2011 which is part of the 2011-2015 Five Year CDBG Consolidated Plan. The City started the 2016-2020 Consolidated Plan in the fall of 2014 and will include a new Analysis of Impediments (AOI). The City will follow the most current guidelines provided in the Fair Housing Planning Guide to best meet the goal of eliminating housing discrimination and creating equal opportunities. The current AI is applicable to Annual Action Plans 2014 and 2015.

Provided are two of the City's impediments applicable to the federal Fair Housing Act.

1. General lack of knowledge by potential home renters, buyers, and the general public about the requirements of the Fair Housing Act

Objective: Expand opportunities through education and counseling, information technology, media communications, and community involvement. **Proposed Actions:**

- Recommend allocation of CDBG projects/activities based on the applicants ability to provide affordable housing to low and moderate income individuals, and who understand the requirements of Fair Housing;
- Confirm the City's commitment to removing barriers to affordable housing and equal opportunity in accessing decent, affordable housing by recognizing and promoting the month of April as Fair Housing Month;
- Host, sponsor and participate in the FY2015 Fair Housing Workshop that provides training, information, and resources to landlords, property management organizations, nonprofit transitional housing/shelter agencies, public, and City staff;
- Allocate up to \$500 of CDBG Administrative funds to support the costs associated with sponsoring annual Fair Housing events and or workshops;
- Provide specific training and tools regarding Title VI of the Civil Rights Act of 1964 and ADA/HUD Service Animals to City staffs that are points of contacts for addressing discrimination concerns/complaints received from the public;
- Provide bilingual Fair Housing Poster at the City Attorney Office;
- Coordinate with IHFA to deliver 20 Fair Housing Posters (includes bilingual versions) to local shelter and housing agencies.
- Participate in monthly Housing Coalition meetings to understand the barriers to fair and affordable housing communicated by shelter and housing agencies.

2. Lack of understanding by developers and landlords about housing accessibility requirements under the Fair Housing Act and which standards apply.

Objective: Promote education and outreach to the general public that will increase awareness of fair, affordable, and accessible housing opportunities (ownership and rental). **Proposed Actions:**

- Seek potential CDBG projects that provide solutions to barriers of fair, affordable, and accessible housing and that provide an opportunity to increase awareness;
- Recommend approval of projects and activities to City Council that provide accessible homeownership to LMI families;
- Recommend approval of projects and activities to City Council that provide accessible rental opportunities to LMI families and individuals;
- Continue to partner and collaborate with service providers and nonprofit organizations attending monthly Housing Coalition meetings.

Outcome/Objective Description of Codes

Description	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

Summary of Goals and Objectives

Goal 1 - Community Development Priority

Support neighborhood revitalization activities that promote public health, safety and welfare.

Objective #1 (SL-1)

Reduce deterioration of neighborhoods through proactive code enforcement in designated LMI Census Tracts by working with residents to enforce property maintenance, zoning and other ordinances affecting buildings, lot appearance, and safety.

Objective #2 (SL-1)

Ensure that public owned facilities and services are accessible to all citizens and in compliance with the Americans with Disabilities Act.

Goal 2 - Economic Development Priority

Improve economic conditions throughout the community, principally for Low to Moderate Income (LMI) persons.

Objective #1 (N/A for FY2014)

Help increase the availability of and access to job opportunities for low to moderate income individuals by increasing the availability of affordable transportation.

Objective #2 (EO-3)

Help to create a strong and vital downtown thus opening up opportunities for existing and new business development.

Objective #3 (N/A for FY2014)

Identify commercial revitalization districts for targeted treatment utilizing public and private funds.

Objective #4 (N/A for FY2014)

Work with economic development and non-profit agencies to undertake strategies that will result in job training and employment opportunities for lower income households

Goal 3 - Housing Development Priority

Encourage the development of new, affordable single-, multi-family, and special needs housing in the community through private developers and non-profits.

Objective #1(DH-2)

Provide homeownership opportunities to first-time home buyers, particularly for low income families with children.

Objective #2 (SL-1)

Provide quality, affordable rental housing opportunities to LMI income households.

Objective #3 (DH-3)

Provide assisted rental housing opportunities (rental subsidies) to low income elderly, families, homeless persons and other persons with special needs.

Objective #4 (SL-1)

Promote supportive services and facilities for frail elderly, disabled persons, low-income families (renters), or other persons with special needs.

Objective #5 (N/A for FY2014)

Increase involvement by community leaders, businesses, organizations and service providers in planning, developing and implementation of all housing activities.

Objective #6 (DH-2)

Preserve and improve existing housing stock through rehabilitation.

Goal 4 - Public Service Priority

Encourage social service providers, faith-based groups, private businesses, school districts, non-profit agencies and community leaders to work together to comprehensively meet the needs of families in poverty.

Objective #1 (SL-1), (SL-3), (DH-3)

Strengthen the ability of community organizations to help plan and carry out programs for their targeted clientele.

Council Approved Projects/Activities

Category/Activity	Project or Activity	FY2015 CDBG
Public Service		
Idaho Falls Legal Aid	Legal aid assistance for victims of domestic violence	\$8000
BMPO/ (SR2S)	7% match - Transportation grant - Safe Routes to School	\$3670
<u>CLUB,Inc.</u>	Crisis Intervention (CIT) support, case management for crisis housing/related services	\$12,000
EICAP	Grandparents Raising Grandchildren legal aid assistance	\$10,000
Slum/Blight		
Idaho Falls Downtown Dev. Corp (IFDDC)	Façade Improvements in Downtown Idaho Falls	\$60,000
LMI Activity		
Code Enforcement	Full time Census Tract LMI neighborhoods	\$70,786
City-Public Works/ LMI Activity	Curb & Gutter for LMI neighborhood	\$40,000
City-Public Works/ LMI Activity	Water line replacement for LMI clients	\$10,000
LIFE, Inc. Rehab / LMI Activity	Homeowner rehab - ADA ramps and restrooms	\$20,000
Bonneville County Behavioral Health Clinic	Health Facilities with repairs to exterior	\$5000
Hospice of Eastern Idaho	Public Facilities and Improvements to replace (2) furnaces and AC units. Exterior paint	\$9250
Senior Center Rehab/ LMI Activity	Public Facility Improvement to a Senior Center with window and swamp cooler replacement in kitchen and ADA ramp/entry concrete repairs.	\$10,636.4
Habitat 4 Humanity/LMI Activity	Acquisition for rehab of home for (1) LMI family	\$15,000
Administration	20% of allocation 2015 allocation \$342,928	\$68,586
Totals		\$342,928

Specific Objectives	Funds	Performance Indicators	Expected
<i>Rental Housing Objectives</i>			
DH-3 CLUB, Inc. Supportive case management for CIT house and scattered site locations including hotels/motels	CDBG	Support activities and programs that assist with housing for individuals in crisis	(6-8) assists.
DH-2 Neighborhood Stabilization Program (NSP) Assist Idaho Housing and Finance (IHFA), CLUB, Inc, and EICAP with rental opportunities for LMI families. Utilize (5) properties purchased with NSP and City assisted funds to provide decent, affordable rental LMI family housing	NSP	Support CLUB, Inc., EICAP, and IHFA with LMI family rental	Support (5) rental activities.
SL-1 LIFE, Inc. Single Unit Housing Rehab for LMI renters to improve ADA access	CDBG	Improve ADA access with ramps and bathroom remodels	(3-5) homes
<i>Owner Housing Objectives</i>			
DH-2 Habitat for Humanity (HFHIF) Purchase of one property. HFHIF Acquisition and Disposition	CDBG	Acquisition of one property to benefit one LMI family	(1) home
SL-1 LIFE, Inc. Single Unit Housing Rehab for LMI owners to improve ADA	CDBG	Improve ADA access with ramps / bathroom remodels	3-5 homes
<i>Homeless Objective</i>			
DH-3 CLUB, Inc. - Supportive case management and supportive services at scattered site locations including hotels/motels	CDBG	Support activities or programs that assist with housing for individuals in crisis	(6-8) assists.
DH-2 Habitat for Humanity (HFHIF) Purchase of one property. HFHIF Acquisition and Disposition	CDBG	Acquisition of one property to benefit one LMI family	(1) home
<i>Special Needs Objective</i>			
SL-1 Senior Center Community Center Public facility improvement to a Senior Center	CDBG	Improve safety by replacing kitchen windows and swamp cooler and repair to ADA ramp/entry. Replace (2) furnaces and AC Units, paint exterior Repairs to exterior	(1) facility
SL-1 Hospice of Eastern Idaho- Public Facility Repairs			(1) facility
SL-1 Bonneville County Behavioral Health Center Repairs to Health Facilities			(1) facility
SL-1 LIFE, Inc. Single Unit Housing Rehab for LMI clients to improve ADA access	CDBG	Improve ADA access with ramps and bathroom remodels	(3-5) homes
<i>Community Development Objective</i>			
SL-1.1 Code Enforcement - Reduce deterioration of neighborhoods through proactive clean up events	CDBG	Improve neighborhoods in Census Tracts 9707, 9711, 9712	(6) Cleanups

<p>0-1 Administration/Planning all aspects of CDBG Program. Review projects and activities applicable to federal, state and local regulations</p> <p>0-1 Fair Housing Activities - Support issues and participate in local monthly Housing Coalition meetings FH workshops</p>	CDBG	<p>Solicit, select, review 9+ projects and activities based on <i>2011-2015 Five Year Consolidated Plan</i> priorities. Prepare/submit HUD Plans/reports, Submit IDIS draws for reimbursements to meet timeliness</p> <p>Share information, resources, referrals, and training opportunities. Host, Sponsor and participate in one Fair Housing workshop</p>	<p>FY2015 AAP, FY2013-2014 CAPER. Complete (9) reports. Reimburse Quarterly. Attend (8) meetings. Host and sponsor Attend (1) workshop</p>
Public Facilities			
<p>EO-3.3 (IFDDC) Idaho Falls Downtown Development Corporation. Prevent and eliminate conditions of slum and blight in downtown Idaho Falls</p>	CDBG	Coordinate façade improvements with IFDDC	(4-5) projects
<p>SL-1 Hospice of Eastern Idaho- Public Facility Repairs</p>	CDBG	Replace (2) furnaces and AC Units, paint exterior	(1) facility
<p>SL-1 Senior Center Community Center Public facility improvement to a Senior Center</p>	CDBG	Improve safety by replacing kitchen windows and swamp cooler and repair to ADA ramp/entry	(1) facility
<p>SL-1 Bonneville County Behavioral Health Center Repairs to Health Facilities</p>		Repairs to exterior	(1) facility
<p>SL-1 City Public Works Dept. Water Line Replacement (urgent need)</p>	CDBG	Up to 6 water line repairs in LMI neighborhoods	(1-6) properties
<p>SL-1 City Public Works Dept. Curb/ gutter replacement in deteriorating LMI neighborhoods</p>	CDBG	Up to 20 curb and gutter properties	(1-20) properties
Public Services			
<p>DH-3.1 CLUB,Inc. - Supportive case management and supportive services at scattered site locations including hotels/motels</p>	CDBG	Support activities or programs that assist with housing for individuals in crisis	(6-8) assists.
<p>SL-1 Idaho Falls Legal Aid Legal assistance for victims of domestic violence</p>	CDBG	Legal aid assistance	(3-5) assists
<p>SL-3 EICAP - Legal assistance for Grandparents raising grandchildren</p>	CDBG	Legal aid assistance	(3-5) assists
<p>SL-1 Bonneville Metropolitan Planning Org (BMPO) Safe Routes to School grant match Education, resources and encouragement for LMI area schools</p>	CDBG	Education, resources and encouragement for LMI area schools	(7) schools
Economic Development			
<p>EO-3.1 (IFDDC) Idaho Falls Downtown Development Corporation. Prevent and eliminate conditions of slum and blight in downtown Idaho Falls</p>	CDBG	Coordinate façade improvements with IFDDC	(4-5) projects

<i>FY2015 CDBG Applicant</i>	<i>Project Application Description</i>	<i>Council Amount Approved</i>
Public Service 15% Max		
Idaho Falls Legal Aid (O5C) 570.201(e)	Legal Aid Assistance for victims of domestic violence.	\$8000
(BMPO) Bonneville Metropolitan Planning (O5D) 570.201(e)	Match of 7.34% for Transportation Grant requirement to access Safe Routes to School grant of \$50,000. SR2S grant provides evaluation/encouragement/incentives for LMA schools.	\$3670
CLUB, Inc. (O3T) 570.201(e)	Presumed homeless Crisis Intervention (CIT) Case management/support for crisis housing and related services.	\$12,000
EICAP (O5C) 570.201(e)	Legal Aid Assistance for Grandparent raising grandchildren GRG).	\$10,000
Total Public Service Requests/Options		\$33,670
Slum/Blight 30% Max		
<i>Project Application Description</i>		
IFDDC (14E) 570.202(a)(3)	Public Facility - Slum/Blight SBA Area Improvements include: facades, awnings, roofs, signs, and code corrections.	\$60,000
LMI projects 70% Min		
<i>Project Application Description</i>		
Planning Dept. Code Enfc. (15) 570.202(c)	Code Enforcement Program in (3) LMI Census Tract neighborhoods.	\$70,786
City Public Works Dept. (O3L) 570.201(c)	Public Facility & Improvement with Curb/Gutter, and Sidewalk Replacement in LMI neighborhood.	\$40,000
City Public Works Dept. (O3J) 570.201(c)	Public Facility & Improvement/Water Line Repairs for individuals in LMI neighborhood.	\$10,000
LIFE, Inc. (14A) 570.202	Single Unit Housing Rehab to Improve ADA access for disabled individuals with ADA ramps and bathroom remodels (5-7 homes).	\$20,000
Bonneville County Behavioral Health Crisis Center (O3P) 570.201(c)	Health Facilities - Repairs to exterior of the Behavioral Health Crisis Center of East Idaho (1650 N Holmes).	\$5,000
Hospice of Eastern Idaho (O3) 570.201(c)	Public Facilities & Improvements - Replace (2) furnaces and air conditioning units and paint exterior portion of office building	\$9250
Sr. Citizen Comm. Center (O3A) 570.201(c)	Public Facility/Improvement Sr. Centers Replace kitchen swamp cooler and window. Exterior concrete repairs to ADA ramp/entry.	\$10,636.4
Habitat for Humanity Idaho Falls (HFHIF) Acquisition (1) 570.201(a) Disposition (04) 570.201(b)	Acquisition and Disposition - Allocate funds to purchase and demolish or rebuild (1) home located within the (3) US Census Tracts for an LMI family to purchase.	\$15,000
Total LMI Project Requests & Total Options		\$180,672
Administration 20% Max (21A) 570.206	Administer CDBG - Includes supplies, office equipment, training and resources.	\$68,586
		Total
FY2015 CDBG Allocation \$342,928		\$342,928

Project/Activity Categories with Min/Max percentages allowed by HUD/CDBG

FY2015 Allocation	\$342,928	
Admin 20% <i>max</i>	\$68,586	Administration of CDBG Program
PS 15% <i>max</i>	\$33,670	Included as 70% LMI
S/B 30% <i>max</i>	\$60,000	Slum/Blight Area
LMI Direct 70% <i>min</i>	<u>\$180,672</u>	LMI includes Code Enfc.(\$70,786)
	\$342,928	2015 Allocation

City's General Budget (FY) starts Oct 1, 2015

CDBG Plan Year (PY) runs April 1, 2015 to March 31, 2016

FY2015 CDBG allocation expected on/before June, 2015

Legend

Census Tract 2015 Projects

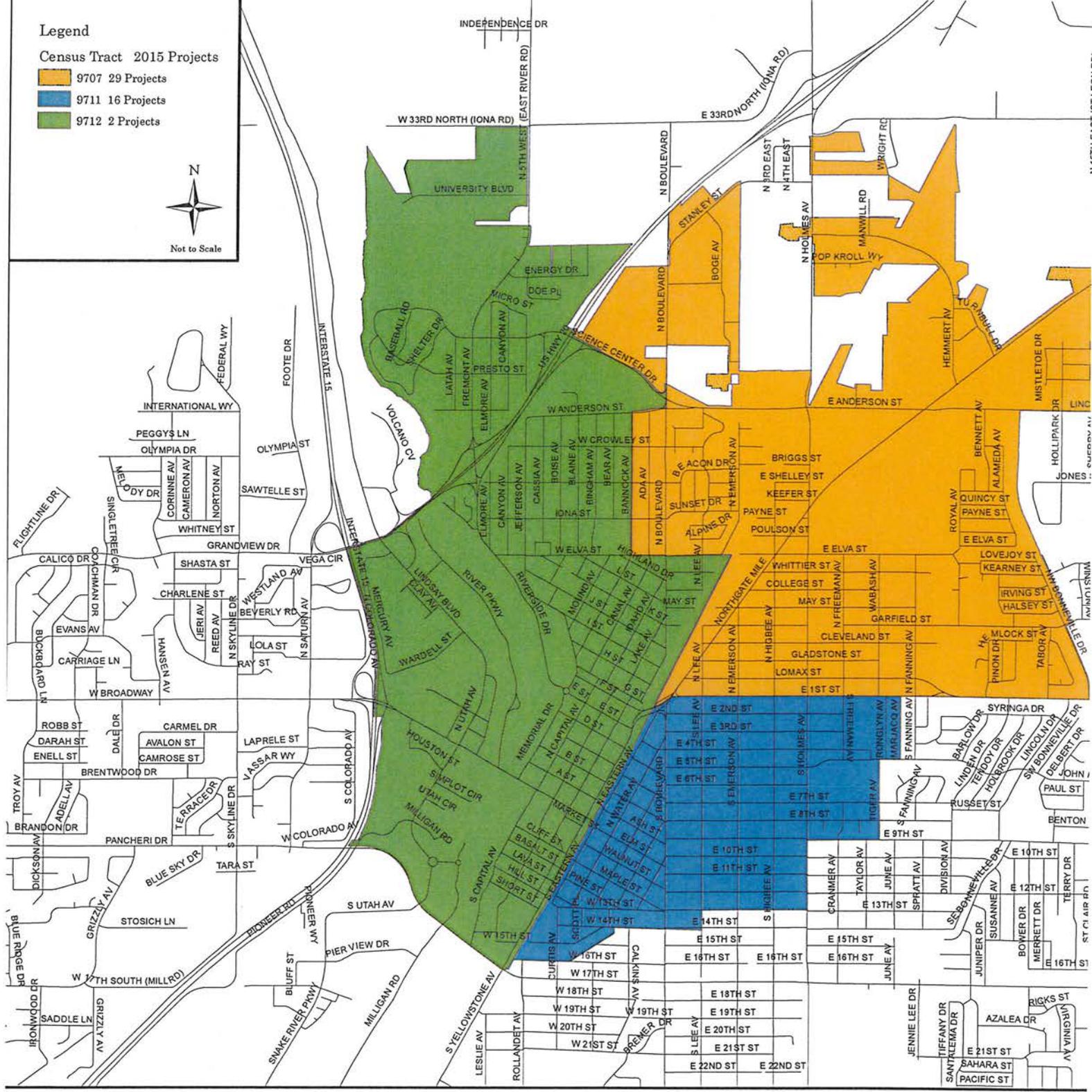
9707 29 Projects

9711 16 Projects

9712 2 Projects



Not to Scale



**City of Idaho Falls
FY2015 CDBG Annual Action Plan**

Citizen Participation

Resolution with Council Approved Projects/Activities

Recommendation for Project/Activity selection to City Council

Summary of Comments, Views, and Attachments

Council Work Session and Meeting Notices and Public Hearings

Notices to Apply, Schedule, and Notices to Post Register

RESOLUTION NO. 2015-18
RESOLUTION OF THE CITY OF IDAHO FALLS
APPROVING THE FISCAL YEAR 2015 CDBG ANNUAL ACTION PLAN

WHEREAS, the City of Idaho Falls has been designated as an entitlement city by the U.S. Department of Housing and Urban Development;

WHEREAS, the City of Idaho Falls has prepared a One-Year Action Plan for Fiscal Year 2015 as part of the requirements of entitlement status;

WHEREAS, the U.S. Department of Housing and Urban Development has approved the 2011- 2015 Five Year Consolidated Plan and Impediments to Fair Housing prepared by the City of Idaho Falls as part of the requirements of entitlement status;

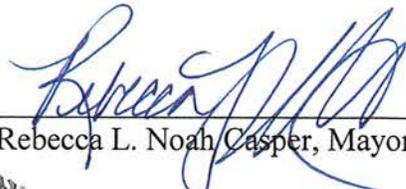
WHEREAS, the City of Idaho Falls held a public hearing on the Annual Action Plan FY2015 on February 26, 2015;

WHEREAS, the City of Idaho Falls had a thirty day comment period until and through March 30, 2015;

WHEREAS, the City of Idaho Falls has considered comments received during the thirty day comment period;

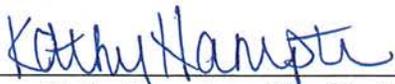
NOW, THEREFORE, be it resolved by the Mayor and City Council of the City of Idaho Falls as follows:

1. The Annual Action Plan for Fiscal Year 2015 as prepared by the Planning and Building Division, a copy of which is attached hereto and by this reference made a part of hereof, is hereby approved.
2. The Mayor is hereby authorized to sign the document(s) for Federal assistance.



Rebecca L. Noah Casper, Mayor

ATTEST:



Kathy Hampton, City Clerk



Date APRIL 9, 2015



CITY OF IDAHO FALLS
City Clerk's Office

NOTICE OF SPECIAL MEETING

NOTICE IS HEREBY GIVEN that the City Council of the City of Idaho Falls will hold a Special Meeting (Council Work Session) on the **6th day of April, 2015, at 3:00 p.m.**, in the City Council Chambers located in the City Annex Building at 680 Park Avenue, Idaho Falls, Idaho. The purpose of this meeting is to discuss the following items:

- Planning and Building Division: - Area of Impact: Growth Patterns and Policies; and,
- Fiscal Year 2015 CDBG Annual Action Plan.
- Parks and Recreation Division: - Revised Fee Schedule.
- Municipal Services Division: - Workers Compensation Review and Settlement Authority.
- Mayor and Council: - Mayor and City Council Reports.
- Public Works Division: - 17th Street & Hitt Road Intersection Right of Way Discussion – Idaho Falls Mall Property.
- Executive Session: - See meeting notice below.
- Human Resources Division: - Approval of Market Adjustments for Idaho Falls Power.

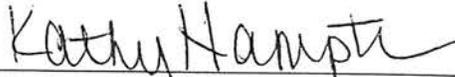
NOTICE IS HEREBY GIVEN that the City Council of the City of Idaho Falls will hold a Special Meeting (Executive Session) on April 6th, 2015, at approximately 5:00 p.m. (as part of the Council Work Session) in the City Annex Building, located at 680 Park Avenue in Idaho Falls, Idaho. Such meeting may be cancelled or recessed to a later time or place upon resolution by the City Council at such meeting.

The City Council will retire into Executive Session, pursuant to the provisions of Idaho Code Section 67-2345(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

Such meeting may be cancelled or recessed to a later time or place upon resolution by the City Council at such meeting.

The public is invited to attend.

DATED this 3rd day of April, 2015.



Kathy Hampton
City Clerk

If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the City of Idaho Falls, you may contact City Clerk Kathy Hampton at Telephone Number 612-8414 or the ADA Coordinator Lisa Farris at Telephone Number 612-8323 as soon as possible and they will make every effort to adequately meet your needs.

CITY OF IDAHO FALLS, IDAHO
COUNCIL MEETING AGENDA
REGULAR MEETING

Thursday, April 9, 2015

7:30 p.m.

COUNCIL CHAMBERS
680 PARK AVENUE

The Mayor, City Council, and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. If you wish to express your thoughts on a matter that the Council will be considering at this meeting, please contact them by email or personally. If you wish to comment on a matter that is not on the Agenda, you should comment during Agenda Item Number 3. An amendment to this Agenda may be made upon passage of a motion that states the reason for the amendment and the good faith reason that the Agenda item was not included in the original Agenda posting. Note: Items listed under "ACTION" in this agenda are potential outcomes; however, these matters have not yet been decided. City Council Meetings are live streamed at www.idahofallsidaho.gov, then archived. Thank you for your interest in City Government.

1. **Call to Order and Roll Call.**

2. **Pledge of Allegiance.**

3. **Public Comment and Mayor's Response Time (Limit 15 Minutes):** *This is the opportunity for members of the public to speak to the City Council regarding matters that are not on the Agenda; not noticed for a public hearing; not currently pending before the Planning Commission or Board of Adjustment; not the subject of a pending enforcement action; and not relative to a City personnel matter. If you want to speak, please state your name and address for the record and please limit your remarks to three (3) minutes. The Mayor and/or staff may respond to comments from a previous meeting. NOTE: The Mayor may exercise discretion to decide if and when to allow public comment on an Agenda Item that does not include a public hearing. If the Mayor determines that your comments may be made later in the meeting, she will let you know when you may make your comments.*

4. **CONSENT AGENDA:** Any item will be removed from the Consent Agenda at the request of any member of the Council and that item will be considered separately later. Approval by roll call vote:

a. Items from the Mayor:

1. Council Confirmation for the Appointments/Re-Appointments to various Boards and Commissions.

b. Items from the City Clerk:

1. Approval of Minutes from the March 23, 2015 Council Work Session, and the March 26, 2015 Regular Council Meeting.
2. Approval of License Applications, including a Beer License to Noodles & Company, all carrying the required approvals.
3. Approval of the Monthly Expenditure Summary for the month of March, 2015.

D. **Parks and Recreation Division:**

1. **Revised Fee Schedule:** The Parks and Recreation Division respectfully request the Mayor and City Council approval of the following fees:

Zoo-		
	Local and Global Conservation Fund	\$.25 per admission
Cemetery-		
	Burial After 4:30pm	\$150.00
	Opening/Closing Infant	\$200.00
Parks-		
	Sportsman's Park Reservations	\$500.00

The proposed new fees were advertised on March 29, 2015 and April 5, 2015 in the Post Register as required by Idaho Code.

ACTION: To approve the revised fee schedule (or take other action deemed appropriate).

E. **Planning and Building Division:**

1. **Resolution for Allocation of FY2015 CDBG Funding:** This is the table of FY2015 CDBG projects and activities reflecting allocation of funding discussed at the April 6, 2015 Council Work Session. There is also a Resolution approving this allocation. In order to comply with HUD deadlines for submittal of the 2015 Annual Action Plan, the Resolution is scheduled for consideration at the April 9, 2015 regular City Council meeting. Staff recommends approval of the resolution.

ACTION: To approve the Resolution adopting the Fiscal Year 2015 Annual Action Plan for Community Development Block Grant (CDBG) Funds and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

2. **Public Hearing - Comprehensive Plan Map Amendment and Reasoned Statement of Relevant Criteria for Medical Services to Commercial, Southeast corner of Sunnyside Road and St. Clair Road:** This is the application and accompanying Resolution and Reasoned Statement of Relevant Criteria and Standards for an amendment to the Comprehensive Plan Future Land Use Map from Medical Services to Commercial at the southeast corner of Sunnyside Road and St. Clair Road. The Planning Commission considered this item at its February 3, 2015 meeting and recommended approval on a 3-1 vote. Staff concurs with the recommendation. This item is now being submitted to the Mayor and City Council for consideration.

ACTION: The following recommendations in sequential order (or take other action deemed appropriate):

a. To approve the Resolution amending the Comprehensive Plan Future Land Use Map from Medical Services to Commercial at the southeast corner of Sunnyside Road and St. Clair Road and give authorization for the Mayor and City Clerk to execute the necessary documents.

b. To approve the Reasoned Statement of Relevant Criteria and Standards for the amendment of the Comprehensive Plan Future Land Use Map from Medical Services to



CITY OF IDAHO FALLS

PLANNING AND BUILDING DIVISION

P.O. BOX 50220
IDAHO FALLS, IDAHO 83405-0220
www.idahofallsidaho.gov

Planning Department • (208) 612-8276 FAX (208) 612-8520 Building Department • (208) 612-8270

BGC-043-15

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Brad Cramer, Planning and Building Director
SUBJECT: Resolution for Allocation of FY2015 CDBG Funding
DATE: April 6, 2015

Attached is the table of FY2015 CDBG projects and activities reflecting allocation of funding discussed at the April 6, 2015 Council Work Session. The resolution approving this allocation is also attached. In order to comply with HUD deadlines for submittal of the 2015 Annual Action Plan, the resolution is scheduled for consideration at the April 9, 2015 regular City Council meeting. Staff recommends approval of the resolution.

Attachments: Allocation Table
 Resolution

cc: Kathy Hampton
 File

<i>FY2015 CDBG Applicant</i>	<i>Project Application Description</i>	<i>Council Amount Approved</i>
Public Service 15% Max		
Idaho Falls Legal Aid (O5C) 570.201(e)	Legal Aid Assistance for victims of domestic violence.	\$8000
(BMPO) Bonneville Metropolitan Planning (O5D) 570.201(e)	Match of 7.34% for Transportation Grant requirement to access Safe Routes to School grant of \$50,000. SR2S grant provides evaluation/encouragement/incentives for LMA schools.	\$3670
CLUB, Inc. (O3T) 570.201(e)	Presumed homeless Crisis Intervention (CIT) Case management/support for crisis housing and related services.	\$12,000
EICAP (O5C) 570.201(e)	Legal Aid Assistance for Grandparent raising grandchildren (GRG).	\$10,000
	Total Public Service Requests/Options	\$33,670
Slum/Blight 30% Max		
<i>Project Application Description</i>		
IFDDC (14E) 570.202(a)(3)	Public Facility - Slum/Blight SBA Area Improvements include: facades, awnings, roofs, signs, and code corrections.	\$60,000
LMI projects 70% Min		
<i>Project Application Description</i>		
Planning Dept. Code Enfc. (15) 570.202(c)	Code Enforcement Program in (3) LMI Census Tract neighborhoods.	\$70,786
City Public Works Dept. (O3L) 570.201(c)	Public Facility & Improvement with Curb/Gutter, and Sidewalk Replacement in LMI neighborhood.	\$40,000
City Public Works Dept. (O3J) 570.201(c)	Public Facility & Improvement/Water Line Repairs for individuals in LMI neighborhood.	\$10,000
LIFE, Inc. (14A) 570.202	Single Unit Housing Rehab to Improve ADA access for disabled individuals with ADA ramps and bathroom remodels (5-7 homes).	\$20,000
Bonneville County Behavioral Health Crisis Center (O3P) 570.201(c)	Health Facilities - Repairs to exterior of the Behavioral Health Crisis Center of East Idaho (1650 N Holmes).	\$5,000
Hospice of Eastern Idaho (O3) 570.201(c)	Public Facilities & Improvements - Replace (2) furnaces and air conditioning units and paint exterior portion of office building	\$9250
Sr. Citizen Comm. Center (O3A) 570.201(c)	Public Facility/Improvement Sr. Centers Replace kitchen swamp cooler and window. Exterior concrete repairs to ADA ramp/entry.	\$10,636.4
Habitat for Humanity Idaho Falls (HFHIF) Acquisition (1) 570.201(a) Disposition (04) 570.201(b)	Acquisition and Disposition - Allocate funds to purchase and demolish or rebuild (1) home located within the (3) US Census Tracts for an LMI family to purchase.	\$15,000
	Total LMI Project Requests & Total Options	\$180,672
Administration 20% Max (21A) 570.206	Administer CDBG - Includes supplies, office equipment, training and resources.	\$68,586
	Total	\$342,928
FY2015 CDBG Allocation \$342,928		

Project/Activity Categories with Min/Max percentages allowed by HUD/CDBG

FY2015 Allocation	\$342,928	
Admin 20% <i>max</i>	\$68,586	Administration of CDBG Program
PS 15% <i>max</i>	\$33,670	Included as 70% LMI
S/B 30% <i>max</i>	\$60,000	Slum/Blight Area
LMI Direct 70% <i>min</i>	<u>\$180,672</u>	LMI includes Code Enfc.(\$70,786)
	\$342,928	2015 Allocation

City's General Budget (FY) starts Oct 1, 2015

CDBG Plan Year (PY) runs April 1, 2015 to March 31, 2016

FY2015 CDBG allocation expected on/before June, 2015



CITY OF IDAHO FALLS

PLANNING AND BUILDING DIVISION

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Idaho Falls, ID 83405-0220
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Planning Department • (208) 612-8276

FAX (208) 612-8520

Building Department • (208) 612-8270

TO: Honorable Mayor Casper
FROM: Brad Cramer, Planning and Building Director
SUBJECT: FY2015 CDBG - Council Work Session for Project Recommendations
DATE: April 02, 2015

The Community Development Block Grant (CDBG) funded through Housing and Urban Development (HUD) has announced that the FY2015 allocation for the City of Idaho Falls is \$342,928.

As announced in the FY2015 CDBG Annual Action Plan Schedule, the public comment period ended on March 30, 2015.

The City Council is scheduled to meet on April 6, 2015 at 3:00 pm to discuss public comments received and consider the attached table of projects recommended for FY2015 CDBG funding.

Attached is the table for the FY2015 CDBG Project Recommendations for your consideration during the April 6, 2015 Council Work Session.

A Resolution to announce Council approved projects with FY2015 CDBG funds is scheduled during the April 9, 2015 7:30 pm Council Meeting.

Please contact Lisa Farris if you have any questions, 612-8323.

The following public comments were received by the Grant Administrator from 2-27-15 thru 3-30-15.

Feb 28, 2015 -Executive Director of the Idaho Falls Senior Citizen Community Center provided explanation of all projects submitted with original application to include concrete repairs to front walkway entrance in their total application request.

March 3, 2015 - Letter from business owners/applicants of façade improvement:
Romaine's Mattress King - expressed their appreciation of the downtown and the CDBG Grant funds available to improve the downtown. *Copy of letter attached*

March 28, 2015 - Email from Michael Allen, Camp Bench Holdings, LLC. , business owner of 504 Shoup (Happy's building). Letter expressed support for increased availability of CDBG monies for downtown improvements. Owner expressed how the program should beautify and increase the appeal of the historical downtown to strengthen it and make it a great place for businesses, residents and tourists. Increased CDBG funds used for façade improvements would encourage businesses to stay in the downtown verses moving to outlying areas or other municipalities. *Copy of e-letter attached*

March 20, 2015 - Email from the President of Idaho Falls Downtown Development Corporation (IFDDC) requesting Mayor and Council allocate FY2015 CDBG funds for the full application amount of \$60,000 towards the Façade Improvement Program. Letter expressed how CDBG annual funds and match funds form business owners have made a difference in the downtown. *Copy of e-letter attached*

Lisa Farris

From: Kristine Staten <krisis@downtownidahofalls.com>
Sent: Friday, March 20, 2015 1:23 PM
To: Lisa Farris
Subject: CDBG Funding

Lisa,

I'd like to submit the following comments in support of Downtown Idaho Falls receiving the full \$60,000 grant award that was requested for CDBG. The Downtown area has seen significant improvement and benefits from the improvements made due to CDBG funding. Several buildings have received façade updates, signs and awnings. These improvements make our downtown not only more visually appealing, they make it more appealing to shoppers, entrepreneurs, residents, and visitors. These improvements have increased property value and rental incomes. Recently a team from the University of Wisconsin-Extension authored the report "*An Analysis of Downtown Storefront Improvements*" to examine the impacts of storefront improvements over the past 15 years. Their research concluded that more than 80% of reporting businesses experienced an increase in the number of first-time customers and previously unoccupied space generated new customers as a result of new commercial tenants. Over 90% of existing businesses saw an average increase in sales by 20%. Their study also found that many of the property owners that restored their building's façade did so due to their desire to restore the building to its original elegance as a symbol of the community's heritage. By spending CDBG dollars in our downtown we are not only helping local businesses, we are preserving history for generations to come. We have seen wonderful renovation projects thanks to CDBG dollars in years past, and the need for future projects is great. We ask the council to please consider strongly allotting the full \$60,000 request to Downtown Idaho Falls.

Respectfully,

Krisi Staten
Executive Director



425 N Capital
Idaho Falls, ID 83402
208-535-0399 office
208-313-3551 cell
208-523-2255 fax
www.downtownidahofalls.com

Romaine's Mattress King

401 E Street Idaho Falls, ID 83402

Phone: 208-522-0599 Fax: 208-522-2337

Email: mattress@ida.net

3/3/2015

RE: City of Idaho Falls Grants

Dear Lisa and IFBAC Director and Council;

We at Romaine's Mattress King were so excited to find out that the city had Grant money available to help with improvements in the downtown area. We have been located at 401 E street for over 50 years and love the area. It is always reassuring that the city wants to keep up this area and help with improvements when everything seems to be moving to the newly developed areas. We feel that we help provide quality to this area of town and really appreciate your concern in helping us and others improve the looks and quality here. We would appreciate your consideration in funding this grant for the downtown area.

Sincerely,



Carey R. & Julie Heaton/Owners

Romaine's Mattress King

Lisa Farris

From: Michael Allen <mdallen74@gmail.com>
Sent: Saturday, March 28, 2015 3:31 PM
To: Lisa Farris
Subject: CDBG Facade Grant Comment

Dear Lisa,

I support increased availability and use of CDBG monies specifically for downtown facade improvement. Facade improvement projects should beautify and increase the appeal of the historical downtown core of Idaho Falls. Increased attention to downtown should strength it's profile as a good place for businesses, residents and tourists. It should also discourage people and businesses from moving to outlying areas or neighboring municipalities. Downtown is, and should be, the gateway to Idaho Falls where visitors make lasting impressions of the city. Not focusing on improving and maintaining downtown fails to recognize the heritage of this great city and undermines its future.

There are needy and worthy causes that may benefit less the "Community Development" intent of the CDBG program. The use of CDBG monies ought to have lasting impact on and benefit to the infrastructure and development of the community.

As a building owner and applicant with the facade grant program, I hope to invest further in the core downtown area. I request that distribution of monies associated with the CDBG grant application be focused on potential lasting improvements to the downtown area and more funding be made available to the IFDDC for facade improvements.

Sincerely,

Michael Allen
Camp Bench Holdings, LLC

RESOLUTION NO. _____
RESOLUTION OF THE CITY OF IDAHO FALLS
APPROVING THE FISCAL YEAR 2015 CDBG ANNUAL ACTION PLAN

WHEREAS, the City of Idaho Falls has been designated as an entitlement city by the U.S. Department of Housing and Urban Development;

WHEREAS, the City of Idaho Falls has prepared a One-Year Action Plan for Fiscal Year 2015 as part of the requirements of entitlement status;

WHEREAS, the U.S. Department of Housing and Urban Development has approved the 2011- 2015 Five Year Consolidated Plan and Impediments to Fair Housing prepared by the City of Idaho Falls as part of the requirements of entitlement status;

WHEREAS, the City of Idaho Falls held a public hearing on the Annual Action Plan FY2015 on February 26, 2015;

WHEREAS, the City of Idaho Falls had a thirty day comment period until and through March 30, 2015;

WHEREAS, the City of Idaho Falls has considered comments received during the thirty day comment period;

NOW, THEREFORE, be it resolved by the Mayor and City Council of the City of Idaho Falls as follows:

1. The Annual Action Plan for Fiscal Year 2015 as prepared by the Planning and Building Division, a copy of which is attached hereto and by this reference made a part of hereof, is hereby approved.
2. The Mayor is hereby authorized to sign the document(s) for Federal assistance.

Rebecca L. Noah Casper, Mayor

ATTEST:

Kathy Hampton, City Clerk

Date _____

FEBRUARY 26, 2015

The City Council of the City of Idaho Falls met in Regular Council Meeting, Thursday, February 26, 2015, in the Council Chambers in the City Annex Building located at 680 Park Avenue in Idaho Falls, Idaho at 7:30 p.m.

There were present:

Mayor Rebecca L. Noah Casper
Councilmember Thomas Hally
Councilmember Michael Lehto
Councilmember Barbara Ehardt
Councilmember Ed Marohn
Councilmember Sharon D. Parry

Absent was:

Councilmember Dee Whittier

Also present:

Randy Fife, City Attorney
Rosemarie Anderson, City Clerk
All available Division Directors

Mayor Casper requested Captain Ken Mecham to come forward to lead those present in the Pledge of Allegiance.

Mayor Casper and Councilmembers honored those receiving "Employer Support of the Guard and Reserve" Awards. Those in the Guard and Reserve "Citizen Soldiers" nominated the following employers for the "My Boss is a Patriot" award:

Heather Kunz – Former Supervisor from the Idaho Falls Police Department (Service Member – John Seward)
Melissa Davis – Straight Line Investment Group (Service Member – Jerry Papin)
Ann Riedesel (or Representative) – North Wind, Inc. (Service Member – Ken Mecham)

Morgan Ong, Newspaper in Education Coordinator, the Post Register, appeared to share the following CommUNITY Festival, Inc. Diversity Essay Contest Award Winners, as follows:

February 26, 2015

Dear Mayor and Councilmembers:

I greatly appreciate your participation in the CommUNITY Festival, Inc. Diversity Essay Contest Awards Ceremony.

The essay contest brought forth an array of thoughts and opinions of Eastern Idaho elementary, middle, and high school students with respect to diversity. The diligence and attention evidenced in all the essays submitted show the hope that permeates the minds of our youth and the desire for a better, more tolerant world in which to live.

FEBRUARY 26, 2015

Attached is a copy of applications for Fiscal Year 2015 CDBG funding. The Department of Housing and Urban Development requires a public hearing be conducted to discuss the applications, followed by a 30-day public comment period. Following the comment period, the Mayor and Council will finalize the funding allocations through approval of a Resolution. Public comment or other questions may be submitted to Lisa Farris, CDBG Administrator.

s/ Brad Cramer

Activity/Amount and Eligible Activity Matrix Code/CFR/National Objective and Description	
\$91,170 PUBLIC SERVICE	
15% Maximum Allowed	
Idaho Falls Rescue Mission/\$12,000 Low/Mod Limited Clientele LMC Van/Cab with Hydraulic lift to deliver donated items, food boxes, and move individuals from transitional housing to permanent housing.	Public Service (O5E) 570.201(e)
Senior Center Community Center/\$26,000 Low/Mod Limited Clientele LMC Match funds to purchase of three (3) delivery vans \$26,000 to support meals on wheels program.	Public Service (O5E) 570.201(e)
Partners for Prosperity/\$9,500 Low/Mod Limited Clientele LMC Services for Idaho Falls LMI clients to provide financial counseling, group financial classes, and soft skills/personal development training.	Public Service (O5H) 570.201(e)
Idaho Falls Legal Aid/\$10,000 Low/Mod Limited Clientele LMC Legal Aid Assistance to victims of domestic violence.	Public Service (O5C) 570.201(e)
Bonneville Metropolitan Planning Organization (BMPO)/\$3,670 Low/Mod Income Area Benefit LMA 7.34% Transportation Grant match requirement to access Safe Routes to School grant of \$50,000. SRTS grant provides evaluation, encouragement, and incentives for LMA schools.	Public Service (O5D) 570.201(e)
CLUB, Inc. Crisis Intervention House/\$20,000 Low/Mod Income Clientele LMC Presumed homeless at scattered site locations that cannot be served by the CIT House.	Public Service (O3T) 570.201(e)
Eastern Idaho Community Action Partnership (EICAP)/\$10,000 Low/Mod Limited Clientele LMC Legal Aid Assistance for grandparents raising their grandchildren.	Public Service (O5C) 570.201(e)
\$60,000 SLUM/BLIGHT	
30% Maximum Allowed	
Idaho Falls Downtown Development Corporation (IFDDC)/\$60,000 Slum and Blight Area SBA Downtown improvements of facades, roofs, awnings, windows, code corrections, and signs.	Public Facility (14E) 570.202(a)(3)
\$305,174 LMI DIRECT ACTIVITY	
70% Minimum Allowed	
Planning Department/\$70,786 Low/Mod Income Area Benefit LMA Full Time Code Enforcement Officer for LMI neighborhoods in US Census Tract neighborhoods. \$69,786 full time staff of salary and benefits. \$1,000 for office supplies and printing costs for Program.	Code Enforcement (15) 570.202(c)
City Public Works Department/\$50,000 Low/Mod Clientele Limited LMC Curb/Gutter and Sidewalk Replacement in LMI neighborhood.	Public Facility and Improvement (O3L) 570.201(c)
City Public Works Department/\$10,000 Low/Mod Limited Clientele LMC Water Line Replacement LMI clientele.	Public Facility and Improvement (O3J) 570.201(c)
LIFE, Inc./\$50,000 Living Independent For Everyone (LIFE, Inc.) ADA Housing Rehab of ramps and bathroom Housing Rehab Single Unit.	Housing Rehab Single Unit (14A) 570.202
Bonneville County/\$52,004 Low/Mod Limited Clientele Repairs to exterior of the Behavioral Health Crisis Center of East Idaho (1650 North Holmes Avenue)	Health Facilities (O3P) 570.201(c)
Hospice of Eastern Idaho/\$16,850 Low/Mod Limited Clientele Replace two (2) furnaces and air conditioning units and paint for the exterior portion of the office building.	Public Facility and Improvements (O3) 570.201(c)
Senior Center Community Center/\$15,534 Low/Mod Limited Clientele LMC Swamp cooler repairs and window replacement in the kitchen \$15,534.	Public Facility and Improvements Senior Centers (O3A) 570.201(c)

FEBRUARY 26, 2015

Slide 4
FY2015 CDBG Allocation \$342,938 (Announced 2/10/2015)
16 Applications – Totaling \$524,929.60
City/CDBG Benefits:
Provides Opportunities:
Assists City in funding projects/programs not funded with General Funds.
Assists local service providers with filling a gap in service.
Assists City and local service providers in leveraging additional funds.
2015 Draft Plan starts our 12th year of participating in CDBG:

FY2010 CDBG Allocation	\$441,000
FY2011 CDBG Allocation	369,546
FY2012 CDBG Allocation	314,082
FY2013 CDBG Allocation	361,453
FY2014 CDBG Allocation	342,373
FY2015 CDBG Allocation (Announced 2/10/2015)	342,928

Slide 5
*Plan year goes from April 1 to March 31st
CDBG Program and HUD Criteria
All Projects/Activities:
Must meet 1 of 3 National Objectives (HUD)

- Benefit Low/Moderate Income Clients (LMI)
As of 2014 – Bonneville County LMI = Family of 4 with income <\$48,950
- Prevent/Eliminate conditions of Slum and Blight
- Meet an Urgent Need

Must be a HUD Eligible Activity (see pictures of projects)

- Construction of public infrastructure
- Handicapped access to public facilities
- Housing rehab, social services, business rehab
- Acquisition, clearance, and disposition of property
- Relocation costs, economic development, job creation or training

Additional Criteria:

- Projects must meet the goals of City's 2011-15 Five Year Consolidated Plan
- Selected for the Annual Action Plan

Slide 6
Map showing LMI Neighborhoods – Bonneville County

Slide 7
CDBG Program and HUD Criteria

Projects/Activities must fit into 1 of 4 HUD Priorities

- Community Development Priority – Neighborhood revitalization activities that promote public health, safety, and welfare.
- Economic Development Priority – Improve economic conditions throughout the community for primarily Low to Moderate Income (LMI) Persons.
- Housing Development Priority – Encourage development of new, affordable single, multi-family, and special needs housing through private developers and non-profits.
- Public Service Priority – Encourage partnerships with social service providers, faith-based groups, private businesses, school districts, non-profit agencies, and community leaders to meet the needs of families in poverty.

Slide 8
Example – Construction of Public Infrastructure – Shoup and A Intersection made ADA compliant (Site Photos).

FEBRUARY 26, 2015

- Slide 9 Code Enforcement in LMI Census Tract Neighborhoods – Site Photo of trashy areas.
- Slide 10 Economic Development/Job Creation Constitution Plaza “Idahoan Foods” - Site photo of building before and after.
- Slide 11 Housing Rehab (LIFE (Living Independently for Everyone), Inc. – Home of disabled senior citizen made ADA Accessible – Site Photos
- Slide 12 Acquisition, Clearance, and Disposition of Property – Habitat for Humanity - Acquisition Project – Site Photo
- Slide 13

FY2015 CDBG Applicants	Amount Requested (as of 2-26-2015)	Project/Activity Description
Idaho Falls Rescue Mission	\$ 12,000	Hydraulic lift van to deliver items, food boxes, and transport clients to transitional housing
Senior Center Community Center	26,000	Match funds to purchase (3) delivery vans to support meals on wheels program
Partners for Prosperity (P4P)	9,500	Services to assist Idaho Falls clients with financial counseling, group financial classes, and personal development training
Idaho Legal Aid	10,000	Legal assistance for victims of domestic abuse
BMPO (Bonneville Metropolitan Planning Organization)	3,670	Transportation Grant – Match requirement for \$50,000 Safe Routes to School (SR2S) Grant to provide evaluation, encouragement, and incentives for LMA schools
CLUB, Inc.	20,000	Crisis Intervention (CIT) – Case Management support for crisis housing related services
EICAP	10,000	Legal aid assistance for Grandparents who are raising their grandchildren
Idaho Falls Downtown Development Corporation	60,000	Facade Improvements, Code of Corrections, Awnings, and Signs to the Downtown area
Planning Division	70,786	Full-Time Code Enforcement for LMI Neighborhoods (within 3 US Census Tracts)
Public Works Division	50,000	Curb/gutter/sidewalk replacement in LMI Neighborhoods
Public Works Division	10,000	Water line replacement for LMI clients in LMI Neighborhoods
LIFE, Inc./Living Independently for Everyone	50,000	Improve (ADA) access for homeowners with ramps and bathroom remodels
Behavioral Health Crisis Center of East Idaho-Bonneville County	52,004	Repairs to exterior of Behavioral Health Crisis Center of East Idaho (1650 North Holmes Avenue)
Hospice of Eastern Idaho	16,850	Replace two (2) furnaces, AC units, and paint exterior of office building (1810 Moran Street)
Idaho Falls Community Senior Citizen Center	15,534	Swamp cooler repairs and window replacement in kitchen area
Habitat for Humanity	40,000	Acquisition/rehab to purchase property in LMI area for home ownership for an LMI family
Administration (20% of 2014 Allocation)	68,585.60	Administer CDBG Program: Includes salary, benefits, supplies, training, and resources
TOTAL APPLICATIONS	\$524,929.60	2015 Allocation \$342,928

Slide 14 Comments or Questions:
 Please contact Lisa Farris, Grant Administrator – (208) 612-8323
 City Annex Building, 680 Park Avenue, Idaho Falls, Idaho 83402
lfarris@idahofallsidaho.gov – Website: www.idahofallsidaho.gov

David McKinney, Director of Idaho Falls Rescue Mission, appeared to state that they provide emergency housing, transitional housing, and permanent housing within the community for individuals, women and children, and families. The requested truck would make it possible to accept donations and be able to move them to their consignment/thrift stores. Also, this truck will be able to provide assistance with moving people to new facilities. Mr. McKinney stated that they also serve an evening meal for the community. With the consignment/thrift stores they will generate approximately \$80,000.00 in funds that go back to the mission to assist those in need of assistance.

Valisa Say, Idaho Senior Community Center, appeared to state that they served 60,000 meals last year, up 34% from the year before. She stated that they only needed two additional vans to help deliver those meals, which equals to approximately 220 meals per day. The Meals on Wheels Program is a donation based program. They cannot charge for the delivery of those meals. They cannot even suggest a donation.

FEBRUARY 26, 2015

Shalynn Pearsol, Financial Programs Director for Partners for Prosperity, appeared to state that they are an agency that is dedicated to reducing poverty by building assets and creating opportunities for individuals and families. They believe in marshalling resources, forming partnerships and developing innovative programs to benefit working and low income people. Part of their application is working with Bonneville Probation and Parole by providing a 6-week series, out of their own pocket, for financial counselling but keeping them as responsible adults giving back to society. They also incorporate these individuals in the Start Program, incorporating them into beginning university programs. They are also proposing to do soft skills personal development, which is a program that involves interpersonal communications, emotional management, anger management, giving feedback and taking criticism, self-defeating beliefs, and employer expectations. She provided several other examples of programs that are offered.

Joe Ernest, Managing Attorney for Idaho Falls – Idaho Legal Aid Office, appeared to state that they are a non-profit legal aid office. They cover 10 counties with 2 attorneys. They rely heavily on grants and community partners for their funding to meet the needs of the community. They fully advise and represent low income individuals and families, primarily victims of domestic violence who are seeking civil protection orders, custody decrees or divorce. Further, they assist individuals who have been wrongfully evicted, fair housing issues, help people reach their public benefits, and assist Grandparents Raising Grandchildren. They also provide services to seniors. With the funds received last year, more than a dozen victims of domestic violence were assisted.

Katie Peterson, Housing Operations Manager for CLUB, Inc., appeared to state that they have five permanent housing shelters, one emergency shelter and some rental properties for low income families. With the money from this grant, they provide emergency shelter and case management. Many referrals come from the Police Department or from the hospital. They served approximately 70 people this past grant year.

Jay Doman, Executive Director for Eastern Idaho Community Action Partnership (EICAP), appeared to request \$10,000.00 to provide legal assistance for Grandparents Raising Grandchildren, and other relative caregivers of minor children. The vast majority of these dollars are to assist in the grandparents or caregivers in gaining guardianship of the minor children. Over the past five years, they have assisted with 69 cases.

Rachel Zaladonis, President of the Idaho Falls Downtown Development Corporation, appeared to request \$60,000.00 for the Façade Improvement Program for the 2015 Fiscal Year. She provided a list of the facades requested for improvement. In the past they have received approximately half of what they have requested. This is money well spent with this program, and the downtown area would not be as beautiful and vibrant as it is at this time. She handed out the “before” and “after” photos from a recently improved building on Park Avenue.

Brad Cramer, Planning and Building Director, appeared to request money for one full-time Code Enforcement Officer for LMI neighborhoods (within three US Census Tracts). Within the Community Development priority, the first objective is to reduce deterioration of neighborhoods through proactive code enforcement in the designated LMI Census Tracts. The strategy for achieving that objective is to utilize CDBG funds to continue support of code enforcement activities.

FEBRUARY 26, 2015

Chris Fredericksen, Public Works Director, appeared to request \$50,000.00 for curb, gutter, and sidewalk replacement in the LMI neighborhoods. The property owner is responsible for upkeep of those items, and often times is unable to afford the removal and replacement of the structures. Further, as water lines are replaced, many service lines are in need of replacement also. Those LMI clients in need of assistance in the LMI neighborhoods, would be able to apply to receive assistance with those replacements.

Brenda Price, Behavioral Health Crisis Center of East Idaho – Bonneville County, appeared to state that their facility provides crisis intervention services. Past owners of their building have not taken care of the building very well. When it rains or when the snow melts, the water flows to their building, rather than away from the building, causing damage to the façade. This is a one-time expense to repair that façade. They have handled approximately 200 episodes since they opened in December, 2014.

Celeste Eld, Hospice of Eastern Idaho, appeared to state that this is a one-time request to paint their building, which has not been painted in longer than ten years. Further, there are four furnaces within that building. Two furnaces have been replaced, with two that need to be replaced.

Valisa Say, Idaho Falls Community Senior Citizen Center, is requesting for a swamp cooler replacement, and window replacements in the kitchen area. The kitchen is in an enclosed area that does not allow for air circulation, and it gets extremely hot. With the replacement windows that can be opened and have screens, the kitchen will not be as hot to work in. The front walkway is pitted and has chunks missing. As they serve those that use walkers or wheelchairs, it would be beneficial to have a smooth walkway.

Karen Lansing, Habitat for Humanity Idaho Falls Area, is requesting \$40,000.00 for the neighborhood revitalization projects in the low to moderate income areas. They are targeting homes in the Melaleuca Field residential area. They are not doing any new construction this year. Habitat for Humanity is a revolving fund. As the home buyers pay back their 0% interest home loan, the money can be used again and again.

Lisa Farris, Grants Administrator, reappeared to state that the 30-day comment period will begin February 27, 2015 and will end on March 29, 2015. Following the closing of the public comment period, this item will be discussed at the April 6, 2015 Council Work Session, and a Resolution will be considered by the Mayor and City Council at the April 9, 2015 Regular Council Meeting. Upon approval of the Mayor and City Council, the Fiscal Year 2015 Community Development Block Grant Annual Action Plan will be submitted to the Department of Housing and Urban Development for approval on April 10, 2015.

The Planning and Building Director submitted the following item for Council consideration:

City of Idaho Falls
February 23, 2015

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Brad Cramer, Planning and Building Director
SUBJECT: WRITTEN DECISION FOR THE RECONSIDERATION OF AVALON VILLAGE, DIVISION NO. 1 FINAL PLAT

CITY OF IDAHO FALLS, IDAHO
COUNCIL MEETING AGENDA
REGULAR MEETING

Thursday, February 26, 2015

7:30 p.m.

COUNCIL CHAMBERS
680 PARK AVENUE

The Mayor, City Council, and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. If you wish to express your thoughts on a matter that the Council will be considering at this meeting, please contact them by email or personally. If you wish to comment on a matter that is NOT on the Agenda, you should comment during Agenda Item Number 4. An amendment to this Agenda may be made upon passage of a motion that states the reason for the amendment and the good faith reason that the Agenda item was not included in the original Agenda posting. Note: Items listed under "ACTION" in this agenda are potential outcomes; however, these matters have not yet been decided. City Council Meetings are live streamed at www.idahofallsidaho.gov, then archived. Thank you for your interest in City Government.

1. **Call to Order and Roll Call.**
2. **Pledge of Allegiance.**
3. **Awards and Presentations:**
 - a. Employer Support of the Guard and Reserve (ESGR) Awards; and
 - b. 2014 CommUNITY Festival, Inc. Diversity Essay Contest Winners.
4. **Public Comment and Mayor's Response Time (Limit 15 Minutes):** *This is the opportunity for members of the public to speak to the City Council regarding matters that are NOT on the Agenda; NOT noticed for a public hearing; NOT currently pending before the Planning Commission or Board of Adjustment; NOT the subject of a pending enforcement action; and NOT relative to a City personnel matter. If you want to speak, please state your name and address for the record and please limit your remarks to three (3) minutes. The Mayor and/or staff may respond to comments from a previous meeting. NOTE: The Mayor may exercise discretion to decide if and when to allow public comment on an Agenda Item that does not include a public hearing. If the Mayor determines that your comments may be made later in the meeting, she will let you know when you may make your comments.*
5. **CONSENT AGENDA:** Any item will be removed from the Consent Agenda at the request of any member of the Council and that item will be considered separately later. Approval by roll call vote:
 - a. Items from the Mayor:
 1. Appointment of Kathy Hampton to serve as the City Clerk for the City of Idaho Falls, Idaho, effective April 5, 2015.
 2. Appointment of Gene Hicks to serve on the Board of Adjustment (Term to Expire December 31, 2019).

- b. Items from the City Clerk:
 - 1. Approval of Minutes from the February 9, 2015 Council Work Session, and the February 12, 2015 Regular Council Meeting.
 - 2. Approval of License Applications, all carrying the required approvals.
 - 3. Request for Council ratification for the publication of legal notices calling for public hearings on February 26, 2015.

- c. Items from the Airport Division:
 - 1. Request for approval of an Airport License Agreement with Intermountain Gas Company for a shared utility trench and authorization for the Mayor and City Clerk to execute the necessary documents. The City Attorney has reviewed said License Agreement.
 - 2. Request for approval of the Airport Ground Lease Agreement with Trinidad Limited LLC located at 1745 Foote Drive, No. 4, and authorization for the Mayor and City Clerk to execute the necessary documents. The City Attorney has reviewed said Lease Agreement.

ACTION: To approve all items on the Consent Agenda according to the recommendations presented.

6. **REGULAR AGENDA:**

A. **Planning and Building Division:**

1. **Public Hearing for Community Development Block Grant (CDBG) Fiscal Year 2015 Applications:** These are the applications for 2015 CDBG Funding. The Department of Housing and Urban Development requires a public hearing be conducted to discuss the applications, followed by a 30-day public comment period. Following the comment period, the Mayor and Council will finalize the funding allocations through approval of a Resolution. Public comment or other questions may be submitted to Lisa Farris, CDBG Administrator.

ACTION: No action to be taken at this time.

2. **Written Decision for the Reconsideration of Avalon Village, Division No. 1 Final Plat:** This is the written decision for the Council's reconsideration of the Final Plat for Avalon Village, Division No. 1. Idaho Code Section 67-6535(2)(b) requires a written decision be provided to the affected person requesting reconsideration within 60 days. At the February 12, 2015 Meeting, the Council discussed adopting the previously approved Reasoned Statement of Relevant Criteria and Standards as the written decision for the reconsideration. This document is now being presented to the Mayor and City Council for formal approval as the written decision.

ACTION: To approve the Written Decision for the Reconsideration of the Final Plat for Avalon Village, Division No. 1 and give authorization for the Mayor to execute the necessary documents (or take other action deemed appropriate).

B. Municipal Services Division:

1. **Tabulation and Award of Bid for Bid IF-15-06, Two (2) New 2015 or Newer Automated Side Load Refuse Container Bodies, Minimum 31 Cubic Yard Mounted on Two (2) New 2015 or Newer Cab and Chassis:** It is the recommendation of Municipal Services and of Public Works to accept the lowest responsible bid from Idaho Falls Peterbilt to furnish Two (2) New 2015 Labrie Automated Side Load Refuse Container Bodies mounted on Two (2) New 2016 Peterbilt Cab and Chassis for the lump sum amount of \$520,910.94 with the trade-in of Units No. 7036 and 7038.

ACTION: To accept the lowest responsive, responsible bid provided by Idaho Falls Peterbilt to furnish Two (2) New 2015 Labrie Automated Side Load Refuse Container Bodies mounted on Two (2) New 2016 Peterbilt Cab and Chassis in the lump sum amount of \$520,910.94 with the trade-in of Units No. 7036 and 7038 (or take other action deemed appropriate).

C. Public Works Division:

1. **Bid Award for Library Parking Lot Reconstruction Project:** On February 18, 2015, bids were received and opened for the Library Parking Lot Reconstruction Project. Public Works recommends approval of the plans and specifications, award to the lowest responsive, responsible bidder, Knife River Corporation in an amount of \$133,144.00, and authorization for the Mayor and City Clerk to sign contract documents.

ACTION: To approve the plans and specifications for the Library Parking Lot Reconstruction Project, to accept the lowest responsive, responsible bid provided by Knife River Corporation in the amount of \$133,144.00, and give authorization for the Mayor and City Clerk to execute the necessary contract documents (or take other action deemed appropriate).

2. **Professional Services Agreement - Traffic Signal Coordination Study:** This is a proposed Professional Services Agreement with Six Mile Engineering for the Traffic Signal Coordination Study for an amount not-to-exceed \$167,000.00. The proposed Agreement has been reviewed by the City Attorney. Public Works recommends approval of this Agreement, and authorization for the Mayor and City Clerk to execute the necessary documents.

ACTION: To approve the Professional Services Agreement with Six Mile Engineering for the Traffic Signal Coordination Study in a not-to-exceed amount of \$167,000.00, and give authorization for the Mayor and City Clerk to execute the necessary documents (or take other action deemed appropriate).

Motion to Adjourn.

If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the City of Idaho Falls, you may contact City Clerk Rosemarie Anderson at Telephone Number 612-8414 or the ADA Coordinator Lisa Farris at Telephone Number 612-8323 as soon as possible and they will make every effort to adequately meet your needs.




**Community Development Block Grant
Program - CDBG
Housing and Urban Development (HUD)**

City of Idaho Falls
Public Hearing for
Draft FY2015 CDBG Annual Action Plan
February 26, 2015 7:30 p.m.

FY2015 CDBG Process

Sept 25, 2014 Invitation to apply mailed to agencies/organizations
(Advertised in Post Register and on City website)

Oct 14, 2014 Deadline to receive for applications

Oct 24, 2014 HUD announces/requires the 2015 Annual Action Plan (AAP) be submitted after approved fed budget and allocations are announced
Applicants notified of HUD's announcement and change of schedule

Feb 10, 2015 2015 Fed budget approved and FY2015 CDBG allocations announced
60 Day Extension given to Grantees to submit their FY2015 CDBG AAP
April 10, 2015 new deadline to submit FY2015 CDBG AAP to HUD

Feb 22, 2015 New schedule advertised in Post Register and on City website

Feb 26, 2015 7:30 pm Council Meeting and Public Hearing
Draft Action Plan presented/applicants provide brief explanation

Feb 27, 2015 to March 29, 2015 30-day public comment

April 6, 2015 3:00 pm Council Work Session - Project comments and recommendations provided to Council

April 9, 2015 7:30 PM Council Meeting/Resolution of Council approved projects

April 10, 2015 FY2015 CDBG Annual Action Plan submitted to HUD for approval

Eligibility for CDBG funds

Eligibility of HUD/CDBG Funds

2004 Idaho Falls applies to HUD for Entitlement Status
2004 Entitlement Status granted by HUD
2004 City files directly to HUD for CDBG funds

2004 to 2015
\$4,774,136 Total HUD/CDBG funds allocated to Idaho Falls

Currently for 2015
FY2015 CDBG Allocation \$342,928 (Announced 2/10/15)
16 applications - Totaling \$524,929.6

2/26/2015 3

City/CDBG Benefits

Provides Opportunities

Assists City in funding projects/programs not funded with General Funds.
Assists local service providers with filling a gap in service.
Assists City and local service providers in leveraging additional funds.

2015 Draft Plan starts our 12th year of participating in CDBG

FY2010 CDBG allocation	\$441,000
FY2011 CDBG allocation	\$369,546
FY2012 CDBG allocation	\$314,082
FY2013 CDBG allocation	\$361,453
FY2014 CDBG allocation	\$342,373
FY2015 CDBG allocation	\$342,928

(announced 2/10/15)

**Plan year goes from April 1 to March 31st*

CDBG Program and HUD Criteria All Projects/Activities

Must meet 1 of 3 National Objectives (HUD)

- Benefit Low/Moderate Income clients (LMI)
- As of 2014 - Bonneville County LMI = family of 4 with income < \$48,950*
- Prevent/Eliminate conditions of Slum and Blight
- Meet an Urgent Need

Must be a HUD Eligible Activity (see pictures of projects)

- Construction of Public Infrastructure
- Handicapped Access to Public Facilities
- Housing Rehab, Social Services, Business Rehab
- Acquisition, Clearance, and Disposition of property
- Relocation costs, Economic Development, Job Creation or Training

Additional Criteria

- Projects must meet the goals of City's 2011-15 Five Year Consolidated Plan
- Selected for the Annual Action Plan

2/26/2015

5

LMI Neighborhoods - Bonneville County



CDBG Program and HUD Criteria
Projects/Activities must fit into 1 of 4 HUD Priorities

Community Development Priority
Neighborhood revitalization activities that promote public health, safety and welfare.

Economic Development Priority
Improve economic conditions throughout the community for primarily Low to Moderate Income (LMI) persons.

Housing Development Priority
Encourage development of new, affordable single, multi-family, and special needs housing through private developers and non-profits.

Public Service Priority
Encourage partnerships with social service providers, faith-based groups, private businesses, school districts, non-profit agencies, and community leaders to meet the needs of families in poverty.

2/26/2015

Example
Construction of Public Infrastructure
Shoup & A Intersection made ADA compliant



IDAHO FALLS
DOWNTOWN
DEVELOPMENT
CORPORATION



2/26/2015

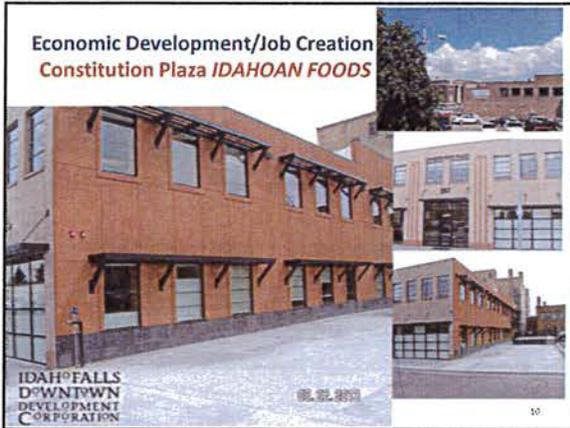
Code Enforcement in LMI Census Tract
Neighborhoods

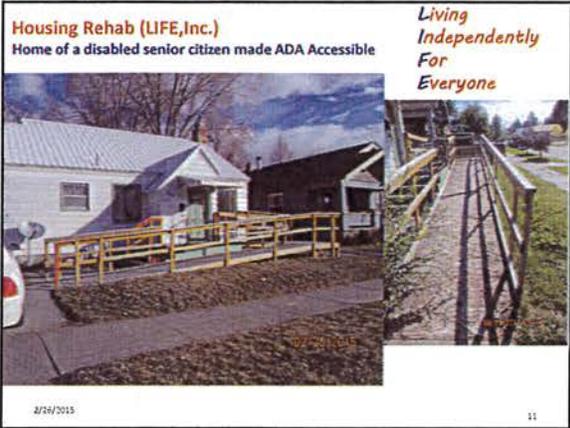


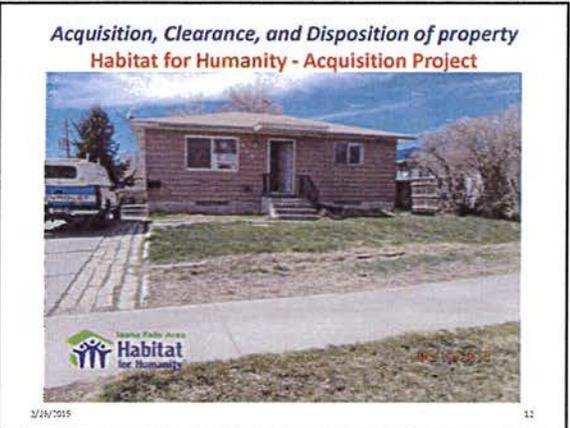
IDAHO FALLS



2/26/2015







FY2015 CDBG Applicants	Amount Requested (as of 2-26-15)	Project/Activity Description
Idaho Falls Rescue Mission	12,000	Hydraulic lift van to deliver items, food boxes, and transport clients to transitional housing
Sr. Center Community Center	26,000	Match funds to purchase (3) delivery vans to support meals on wheels program
Partners for Prosperity (P4P)	9500	Services to assist Idaho Falls clients with financial counseling, group financial classes and personal development training
Idaho Legal Aid	10,000	Legal assistance for victims of domestic abuse
(BMO) Bonneville Metropolitan Planning Org	3670	Transportation Grant - Match requirement for \$50,000 Safe Routes to School (SR2S) grant to provide evaluation, encouragement, and incentives for LMA schools
CLUB, Inc.	20,000	Crisis Intervention (CIT) - Case Management support for crisis housing related services
EICAP	10,000	Legal aid assistance for Grandparents who are raising their grandchildren
Idaho Falls Downtown Dev Corp.	60,000	Facade Improvements, Code Corrections, Awnings, and Signs to the Downtown area
Planning Dept.	70,786	Full time Code Enforcement for LMI neighborhoods (within 3 US Census Tracts)
Public Works Dept.	50,000	Curb/gutter/sidewalk replacement in LMI neighborhoods
Public Works Dept.	10,000	Water line replacement for LMI clients in LMI neighborhoods
LIFE, Inc.) Living Independently for Everyone	50,000	Improve (ADA) access for 7 homeowners with ramps and bathroom remodels
Behavioral Health Crisis Center of East Idaho - Bonneville County	52,004	Repairs to exterior of Behavioral Health Crisis Center of East Idaho (1650 N Holmes)
Hospice of Eastern Idaho	16,850	Replace (2) furnaces, AC units, and paint exterior of office building (1810 Moran St.)
Idaho Falls Community Senior Citizen Center	15,534	Swamp cooler repairs and window replacement in kitchen area
Habitat for Humanity	40,000	Acquisition/rehab to purchase property in LMI area for homeownership for an LMI family

Administration (20% of 2014 allocation) 68,585.6 Administer CDBG Program: Includes salary, benefits, supplies, training, and resources

Total Applications \$524,929.6 2015 Allocation \$342,928



CITY OF IDAHO FALLS
City Clerk's Office

NOTICE OF SPECIAL MEETING

NOTICE IS HEREBY GIVEN that the City Council of the City of Idaho Falls will hold a Special Meeting (Council Work Session) on the **23th day of February, 2015, at 3:00 p.m.**, in the City Council Chambers located in the City Annex Building at 680 Park Avenue, Idaho Falls, Idaho. The purpose of this meeting is to discuss the following items:

- | | |
|---------------------------------|---|
| Mayor and City Council: | Mayor and City Council Reports. |
| Fire Division: | RFQ Process and the Committee's Selection of an Architect/Engineer Firm. |
| Police Division: | Police Building Plan; and, Traffic School. |
| Municipal Services Division: | 2015 Budget Calendar. |
| Planning and Building Division: | Area of Impact Discussion (Preliminary and Final Plats, Topics for Discussion at Future Council Work Sessions); and, Community Development Block Grant (CDBG) Discussion. |
| Legal Division: | General Discussion about Public Processes. |

Such meeting may be cancelled or recessed to a later time or place upon resolution by the City Council at such meeting.

The public is invited to attend.

DATED this 20th day of February, 2015.


Rosemarie Anderson
City Clerk

If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the City of Idaho Falls, you may contact City Clerk Rosemarie Anderson at Telephone Number 612-8414 or the ADA Coordinator Lisa Farris at Telephone Number 612-8323 as soon as possible and they will make every effort to adequately meet your needs.

Public Hearing for Submitted Applications for FY2015 CDBG Grant

Thank you for submitting your 2015 CDBG Application. A public hearing is scheduled for February 26, 2015 at 7:30 p.m. during the City Council Meeting to be held in the Council Chambers of the City Annex Building located at 680 Park Avenue. The *Draft FY2015 CDBG Annual Action Plan* will be discussed and applicants will be provided the opportunity to give a brief explanation of their project or activity. A thirty day public comment period will start February 27, 2015 and end March 29, 2015.

If no comments are received; the *Draft FY2015 CDBG Annual Action Plan* will be Council approved and adopted with a Resolution reached during the City Council Meeting scheduled for April 9, 2015 at 7:30 p.m. in the Council Chambers, City Annex Building 680 Park Ave.

The *Draft FY2015 Annual Action Plan* will be submitted to HUD via email (E-con) on or before April 10, 2015 and a final approval is expected by HUD between May and June of 2015.

For questions, please contact Lisa Farris by phone 208-612-8323, in person at City Hall Annex Building 680 Park Avenue or by email lfarris@idahofallsidaho.gov. Information is also available on the City website www.idahofallsidaho.gov by going into City Divisions, Planning and Building, and clicking on CDBG.

FY2015 CDBG Annual Action Plan Schedule Announcements, Council Work Sessions, Public Hearings, and Council Meetings

Feb 26, 2015	7:30 pm Public Hearing held in Council Chambers Grant Administrator provides summary of FY2015 CDBG process and projects Applicants may provide <u>brief</u> explanation
Feb 27, 2015	30-day public comment period starts <i>Draft FY2015 Annual Action Plan</i> posted on City website
March 29, 2015	30-day public comment period ends
April 6, 2015	8:30 am Council Work Session in Council Chambers to discuss final table and comments received during 30-day public comment period
April 9, 2015	7:30 pm Council Meeting to approve Resolution of funding distribution and adopt <i>Draft CDBG FY2015 Annual Action Plan</i>
April 10, 2015	<i>Draft FY2015 CDBG Annual Action Plan</i> submitted to HUD electronically for final approval
May/June, 2015	Approved projects commit funding once the following are completed by the City: -Environmental review -Signed Agreement includes Scope of Work and regulatory requirements between City and responsible entity

Note - Projects are not retroactive - Start date begins upon signed Agreement between City and responsible entity.

If communication aids or services or other physical accommodations are needed to participate or access this meeting, please contact Debra Petty at 612-8276 or Lisa Farris at 612-8323 within 24 hours of the scheduled meeting so we may accommodate your needs.



CITY OF IDAHO FALLS

PLANNING AND BUILDING DIVISION

P.O. BOX 50220
IDAHO FALLS, IDAHO 83405-0220
www.idahofallsidaho.gov

Planning Department • (208) 612-8276 FAX (208) 612-8520 Building Department • (208) 612-8270

BGC-026-15

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Brad Cramer, Planning and Building Director
SUBJECT: Public Hearing CDBG Fiscal Year 2015 Applications
DATE: February 23, 2015

Attached is a copy of applications for Fiscal Year 2015 CDBG funding. The Department of Housing and Urban Development requires a public hearing be conducted to discuss the applications, followed by a 30 day public comment period. Following the comment period, the Mayor and Council will finalize the funding allocations through approval of a resolution. Public comment or other questions may submitted to Lisa Farris, CDBG Administrator.

Attachments: Applications for FY 2015 CDBG funding

cc: Rose Anderson
 File

**Activity/Amount and Eligible Activity
Matrix Code/CFR/National Objective and Description**

\$91,170 PUBLIC SERVICE 15% Maximum Allowed

Idaho Falls Rescue Mission/\$12,000 Public Service (O5E) 570.201(e)
Low/Mod Limited Clientele LMC

Van/cab with hydraulic lift to deliver donated items food boxes and move individuals from transitional housing to permanent housing.

Sr. Center Community Center/\$26,000 Public Service (O5E) 570.201(e)
Low/Mod Limited Clientele LMC

Match funds to purchase of (3) delivery vans \$26,000 to support meals on wheels program.

Partners for Prosperity/\$9500 Public Service (O5H) 570.201(e)
Low/Mod Limited Clientele LMC

Services for Idaho Falls LMI clients to provide financial counseling, group financial classes, and soft skills/personal development training.

Idaho Falls Legal Aid/\$10,000 Public Service (O5C) 570.201(e)
Low/Mod Limited Clientele LMC

Legal Aid Assistance to victims of domestic violence.

Bonneville Metropolitan Planning Organization (BMPO)/\$3670 Public Service (O5D) 570.201(e)
Low/Mod Income Area Benefit LMA

7.34% Transportation Grant match requirement to access Safe Routes to School grant of \$50,000. SRTS grant provides evaluation, encouragement, and incentives for LMA schools.

CLUB, Inc. Crisis Intervention House/\$20,000 Public Service (O3T) 570.201(e)
Low/Mod Income Clientele LMC Presumed homeless

Supportive Case Management for homeless at scattered site locations that cannot be served by the CIT House.

Eastern Idaho Community Action Partner (EICAP)/ \$10,000 Public Service (O5C) 570.201(e)
Low/Mod Limited Clientele LMC

Legal aid Assistance for grandparents raising their grandchildren.

\$60,000 SLUM/BLIGHT 30% Maximum Allowed

Idaho Falls Downtown Dev. Corp (IFDDC)/\$60,000 Public Facility (14E) 570.202(a)(3)
Slum and Blight Area SBA

Downtown improvements of facades, roofs, awnings, windows, code corrections, and signs.

\$305,174 LMI DIRECT ACTIVITY 70% Minimum Allowed	
Planning Dept./\$70,786 Low/Mod Income Area Benefit LMA	Code Enforcement (15) 570.202(c)
Full time Code Enforcement Officer for LMI neighborhoods in US Census Tract neighborhoods. \$69,786 full time staff of salary and benefits. \$1000 for office supplies and printing costs for Program.	
City Public Works Department/\$50,000 Low/Mod Clientele Limited LMC	Public Facility & Improvement (O3L) 570.201(c)
Curb/Gutter and Sidewalk Replacement in LMI neighborhood.	
City Public Works Department/\$10,000 Low/Mod Limited Clientele LMC	Public Facility & Improvement (O3J) 570.201(c)
Water Line Replacement LMI clientele.	
LIFE,Inc./\$50,000 Living Independent For Everyone (LIFE, Inc.) Low/Mod Housing LMH	Housing Rehab Single Unit (14A) 570.202
ADA Housing Rehab of ramps and bathroom Housing Rehab Single Unit.	
Bonneville County/\$52,004 Low/Mod Limited Clientele	Health Facilities (O3P) 570.201(C)
Repairs to exterior of the Behavioral Health Crisis Center of East Idaho (1650 N Holmes).	
Hospice of Eastern Idaho/ \$16,850 Low/Mod Limited Clientele	Public Facilities & Improvements (O3) 570.201(c)
Replace (2) furnaces and air conditioning units and paint for the exterior portion of the office building.	
Sr. Center Community Center/\$15,534 Low/Mod Limited Clientele LMC	Public Facilities & Improvements Sr. Centers (O3A) 570.201(c)
Swamp cooler repairs and window replacement in the kitchen \$15,534.	
Habitat 4 Humanity Idaho Falls/ \$40,000 Low/Moderate Clientele LMC Low/Mod Housing LMH	Acquisition (1) 570.201(a) & Disposition (04) 570.201(b)
Purchase of one property for (1) single family home for an LMC family.	
\$68,585.6 ADMINISTRATION 20% Maximum Allowed	
Administration of CDBG Program/\$68,585.6	Administration 570.206 Admin (21A)
Admin allows 20% of FY2015 allocation of \$342,928.	
Total Amount of Applications *\$524,929.6	
*Note - Total includes the Admin of \$68,585.6 based on the FY2015 allocation	

Debra

Planning

① 001-1701-505-4400



333 Northgate Mile

Idaho Falls, ID 83401

(208) 522-1800

February 23, 2015

CITY OF IDAHO FALLS

P.O. BOX 50220

IDAHO FALLS ID 83405

Account #: 00003420

Legal Notice: PUBLIC HEARING/CDBG GRANT

Published 1 Days between 02/22/2015 and 02/22/2015

Please refer to Ad #: 706445

Total Cost: \$102.60

Please include Ad # and Account # with payment.
If you have questions concerning this bill, please contact
Staci @ extension 1164.

THANK YOU!

Proof of Publication
The Post Register

State of Idaho
Bonneville County:

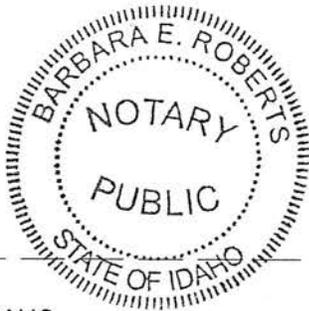
I, ~~Donna Nims~~ or Staci Dockery, first being duly sworn, depose and say: That I am the ~~Classifieds Manager~~ or Legal Notice Representative of the Post Company, a corporation of Idaho Falls, Bonneville County, Idaho, publishers of The Post Register, a newspaper of general circulation, published Tuesday through Sunday at Idaho Falls, Idaho; said Post Register being a consolidation of the Idaho Falls Times, established in the year 1890, The Idaho Register, established in the year 1880, and the Idaho Falls Post, established in 1903, such consolidation being made on the First day of November 1931, and each of said newspapers have been published continuously and uninterruptedly, prior to consolidation, for more than twelve consecutive months and said Post Register having been published continuously and uninterruptedly from the date of such consolidations up to and including the last publication of notice hereinafter referred to.

That the notice, of which a copy is hereto attached and made a part of this affidavit, was published in said Post Register under this ad number: 706445, for 1 consecutive (days) weeks, between 02/22/2015 and 02/22/2015,

and that the said notice was published in the regular and entire issue of said paper on the respective dates of publication, and that such notice was published in the newspaper and not in a supplement.

Staci Dockery

Subscribed and sworn to before me, this 23 day of February 2015



Barbara E. Roberts
Notary Public

My Commission expires: 5/9/2019

----- attached jurat -----

STATE OF IDAHO

ss.

COUNTY OF BONNEVILLE

Subscribed and sworn to before me, this 23 day of February 2015, before me, the undersigned, a Notary public for said state, personally appeared ~~Donna Nims~~ or Staci Dockery, known or identified to me to be the person(s) whose name(s) is/are subscribed to the within instrument, and being by me duly sworn, declared that the statements therein are true, and acknowledged to me that he/she/they executed the same,

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.



Barbara E. Roberts
Notary Public for The Post Company
Residing at: Idaho Falls
My Commission expires: 5/9/2019

Action Plan will be discussed and applicants will be provided the opportunity to give a brief explanation of their project or activity.

A thirty day public comment period will start February 27, 2015 and end March 29, 2015.

If no comments are received; the Draft FY2015 CDBG Annual Action Plan will be Council approved and adopted with a Resolution reached during the City Council Meeting scheduled for April 9, 2015 at 7:30 p.m. in the Council Chambers, City Annex Building 680 Park Ave.

The Draft FY2015 Annual Action Plan will be submitted to HUD via email (E-con) on or before April 10, 2015 and a final approval is expected by HUD between May and June of 2015.

For questions, please contact Lisa Farris by phone 208-612-8323, in person at City Hall Annex Building 680 Park Avenue or by email lfarris@idahofallsidaho.gov. Information is also available on the City website www.idahofallsidaho.gov by going into City Divisions, Planning and Building, and clicking on CDBG.

**FY2015 CDBG Annual Action Plan Schedule:
Announcements, Council Work Sessions,
Public Hearings, and Council Meetings**

Feb 26, 2015 7:30 pm Public Hearing held in Council Chambers

Grant Administrator provides summary of FY2015 CDBG process and projects

Applicants may provide brief explanation
Feb 27, 2015 30-day public comment period starts

Draft FY2015 Annual Action Plan posted on City website

March 29, 2015 30-day public comment period ends

April 6, 2015 3:00 pm Council Work Session in Council Chambers to discuss final table and comments received during 30-day public comment period

April 9, 2015 7:30 pm Council Meeting to approve Resolution of funding distribution and adopt Draft CDBG FY2015 Annual Action Plan

April 10, 2015 Draft FY2015 CDBG Annual Action Plan submitted to HUD electronically for final approval

May/June, 2015 Approved projects commit funding once the following are completed by the City:

- Environmental review
- Signed Agreement includes Scope of Work and regulatory requirements between City and responsible entity

Note - Projects are not retroactive - Start date begins upon signed Agreement between City and responsible entity.

If communication aids or services or other physical accommodations are needed to participate or access this meeting, please contact Debra Petty at 612-8276 or Lisa Farris at 612-8323 within 24 hours of the scheduled meeting so we may accommodate your needs.

Published: February 22, 2015

(706445)

**Public Hearing for Submitted Applications
for FY2015 CDBG Grant**

Thank you for submitting your 2015 CDBG Application. A public hearing is scheduled for February 26, 2015 at 7:30 p.m. during the City Council Meeting to be held in the Council Chambers of the City Annex Building located at 680 Park Avenue. The Draft FY2015 CDBG Annual





CITY OF IDAHO FALLS

PLANNING AND BUILDING DIVISION

P.O. BOX 50220
Idaho Falls, ID 83405-0220
www.ci.idaho-falls.id.us

Planning Department • (208) 612-8276

FAX (208) 612-8520

Building Department • (208) 612-8270

TO: Honorable Mayor Casper
FROM: Brad Cramer, Planning and Building Director
SUBJECT: FY2015 CDBG - Council Work Session Brief
DATE: Feb 19, 2015

The Community Development Block Grant (CDBG) allocation funded through Housing and Urban Development (HUD) announced that the FY2015 allocation for the City of Idaho Falls is \$342,928.

Attached is the list of projects and activities totaling \$524,929.6 submitted by application for FY2015 CDBG funding.

A public hearing is scheduled for Thursday, February 26, 2015 during the City Council Meeting. The public hearing will provide applicants the opportunity to provide a brief explanation of their projects. A 30- day public comment period will start on February 27, 2015 and end on March 29, 2015.

The City Council is scheduled to meet on Monday, April 6, 2015 at 3:00 to discuss public comments received and consider the table of projects recommended for FY2015 CDBG funding.

A Resolution to announce Council approved projects with FY2015 CDBG funds is scheduled during the April 9, 2015 Council Meeting.

Attached is the table projects submitted by application for FY2015 CDBG funding consideration.

Please contact Lisa Farris if you have any questions, 612-8323.

**Activity/Amount and Eligible Activity
Matrix Code/CFR/National Objective and Description**

\$91,170 PUBLIC SERVICE 15% Maximum Allowed

Idaho Falls Rescue Mission/\$12,000 **Public Service (O5E) 570.201(e)**
Low/Mod Limited Clientele LMC

Van/cab with hydraulic lift to deliver donated items food boxes and move individuals from transitional housing to permanent housing.

Sr. Center Community Center/\$26,000 **Public Service (O5E) 570.201(e)**
Low/Mod Limited Clientele LMC

Match funds to purchase of (3) delivery vans \$26,000 to support meals on wheels program.

Partners for Prosperity/\$9500 **Public Service (O5H) 570.201(e)**
Low/Mod Limited Clientele LMC

Services for Idaho Falls LMI clients to provide financial counseling, group financial classes, and soft skills/personal development training.

Idaho Falls Legal Aid/\$10,000 **Public Service (O5C) 570.201(e)**
Low/Mod Limited Clientele LMC

Legal Aid Assistance to victims of domestic violence.

Bonneville Metropolitan Planning Organization (BMPO)/\$3670 **Public Service (O5D) 570.201(e)**
Low/Mod Income Area Benefit LMA

7.34% Transportation Grant match requirement to access Safe Routes to School grant of \$50,000. SRTS grant provides evaluation, encouragement, and incentives for LMA schools.

CLUB, Inc. Crisis Intervention House/\$20,000 **Public Service (O3T) 570.201(e)**
Low/Mod Income Clientele LMC Presumed homeless

Supportive Case Management for homeless at scattered site locations that cannot be served by the CIT House.

Eastern Idaho Community Action Partner (EICAP)/ \$10,000 **Public Service (O5C) 570.201(e)**
Low/Mod Limited Clientele LMC

Legal aid Assistance for grandparents raising their grandchildren.

\$60,000 SLUM/BLIGHT 30% Maximum Allowed

Idaho Falls Downtown Dev. Corp (IFDDC)/\$60,000 **Public Facility (14E) 570.202(a)(3)**
Slum and Blight Area SBA

Downtown improvements of facades, roofs, awnings, windows, code corrections, and signs.

\$305,174 LMI DIRECT ACTIVITY 70% Minimum Allowed

Planning Dept./\$70,786 Code Enforcement (15) 570.202(c)
Low/Mod Income Area Benefit LMA

Full time Code Enforcement Officer for LMI neighborhoods in US Census Tract neighborhoods.
 \$69,786 full time staff of salary and benefits. \$1000 for office supplies and printing costs for Program.

City Public Works Department/\$50,000 Public Facility & Improvement (O3L) 570.201(c)
Low/Mod Clientele Limited LMC

Curb/Gutter and Sidewalk Replacement in LMI neighborhood.

City Public Works Department/\$10,000 Public Facility & Improvement (O3J) 570.201(c)
Low/Mod Limited Clientele LMC

Water Line Replacement LMI clientele.

LIFE, Inc./\$50,000 Housing Rehab Single Unit (14A) 570.202
Living Independent For Everyone (LIFE, Inc.)
Low/Mod Housing LMH

ADA Housing Rehab of ramps and bathroom Housing Rehab Single Unit.

Bonneville County/\$52,004 Health Facilities (O3P) 570.201(C)
Low/Mod Limited Clientele

Repairs to exterior of the Behavioral Health Crisis Center of East Idaho (1650 N Holmes).

Hospice of Eastern Idaho/ \$16,850 Public Facilities & Improvements (O3) 570.201(c)
Low/Mod Limited Clientele

Replace (2) furnaces and air conditioning units and paint for the exterior portion of the office building.

Sr. Center Community Center/\$15,534 Public Facilities & Improvements Sr. Centers (O3A)
570.201(c)
Low/Mod Limited Clientele LMC

Swamp cooler repairs and window replacement in the kitchen \$15,534.

Habitat 4 Humanity Idaho Falls/ \$40,000 Acquisition (1) 570.201(a) & Disposition (04) 570.201(b)
Low/Moderate Clientele LMC
Low/Mod Housing LMH

Purchase of one property for (1) single family home for an LMC family.

\$68,585.6 ADMINISTRATION 20% Maximum Allowed

Administration of CDBG Program/\$68,585.6 Administration 570.206 Admin (21A)
 Admin allows 20% of FY2015 allocation of \$342,928.

Total Amount of Applications *\$524,929.6

***Note - Total includes the Admin of \$68,585.6 based on the FY2015 allocation**

FY2015 CDBG Schedule for *Annual Action Plan*
Announcements, Council Work Sessions, Public Hearings, and Council Meetings

- Feb 10, 2015 **FY2015 Federal Budget is approved**
FY2015 HUD/CDBG allocation announced to Entitlement Cities
- Feb 22, 2015 **Schedule and Announcement prints in *Post Register* (Sunday)**
- Feb 23, 2015 **Council Work Session 3:00 pm in Council Chambers**
Grant Administrator provides brief summary of FY2015 HUD/CDBG Allocation, potential projects, and schedule to Mayor and City Council.
- Feb 26, 2015 **Council Meeting for public hearing 7:30 pm in Council Chambers**
Grant Administrator provides brief summary of FY2015 CDBG process and projects received by application.

Applicant may provide brief explanation.
- Feb 27, 2015 **30-day public comment period starts**
Draft FY2015 Annual Action Plan posted on City website

30-Day Public Comment Period Starts Feb 27, 2015 and ends March 29, 2015

- March 29, 2015 **30-day public comment period ends**
- April 6, 2015 **Council Work Session 3:00 pm in Council Chambers**
If no comments; final table provided for consensus of projects/activities to be included in *Draft CDBG FY2015 Annual Action Plan*
- April 9, 2015 **Council Meeting for Resolution 7:30 pm in Council Chambers**
Council adopts *Draft CDBG FY2015 Annual Action Plan*
- April 10, 2015 ***Draft FY2015 CDBG Annual Action Plan* to HUD electronically**
through e-Con submittal (Includes Form 424 and Certifications)

FY2015 CDBG - Schedule (Continued)

- End of May, 2015 **City anticipates approval by HUD of the *FY2015 Annual Action Plan***
Funding committed to approved projects once the City completes:
 -Environmental review
 -Signed Agreement includes Scope of Work and regulatory requirements between City and responsible entity.

Note - Projects are not retroactive - Start date begins upon signed Agreement between City and responsible entity.

Deb



333 Northgate Mile

Idaho Falls, ID 83401

(208) 522-1800

September 29, 2014

CITY OF IDAHO FALLS
P.O. BOX 50220

(10) Planning
001-1701-505-4400

IDAHO FALLS ID 83405

Account #: 00003420

Legal Notice: MEMORANDUM SEPT. 28, 2014

Published 1 Days between 09/28/2014 and 09/28/2014

Please refer to Ad #: 682127

Total Cost: \$145.35

Please include Ad # and Account # with payment.
If you have questions concerning this bill, please contact
Staci @ extension 1164.

THANK YOU!

September 28, 2014

MEMORANDUM

From: Lisa Farris, CDBG Grant Administrator
To: Interested Individuals and Organizations
Subject: CDBG Grant Applications for FY2015

The City of Idaho Falls is beginning the development of its Annual Action Plan for FY2015 Community Development Block Grant (CDBG) funds. Although the federal budget has not yet been passed, the City's allocation is estimated to be similar to last year's allocation of \$342,373.

The City receives CDBG funds annually from the U.S. Department of Housing and Urban Development (HUD) for the purpose of benefiting low and moderate income (LMI) individuals or for the prevention or elimination of conditions of slum and blight. LMI is defined as 80% of the community median income. In 2014 a family of four living in Idaho Falls with an income less than \$45,600 was considered as LMI clientele. Guidelines for 2015 will apply once announced by HUD.

The City is inviting grant application requests for potential projects and activities for funding considerations through City Council deliberations. Please submit your grant request by Tuesday, October 14, 2014.

All projects and activities must demonstrate that

a majority of the resulting benefit is for Idaho Falls residents of low and moderate income with the benefit and beneficiaries being quantifiable.

Please provide a letter of request, as the application, and include the following:

1. Organization's Name, Complete Address, Phone Number, DUNS number, EIN/TIN number;
2. Complete contact information of grant applicant or responsible party (include email, mailing address, and phone number);
3. Project description, cost estimates, matching funding, engineering completed or required, and a schedule. There is no dollar cap on requests, however, some practical and regulatory limits may apply.

Tentative Application Schedule -

FY 2015 Community Development Block Grant

Oct/Nov Applications received by Grant Administrator

Nov/Dec Applications reviewed by Grant Administrator and presented to City Council

December Public hearing held with City Council

- Applicants may briefly describe their project/activity

Dec/Jan 30-day public comment period

Jan/Feb 2015 Final selection made - Resolution from Council to adopt FY2015 Annual Action Plan

Feb/March 2015 FY2015 CDBG Annual Action Plan submitted to HUD for approval

May 2015 Allocation made available by HUD provided the federal budget is passed and HUD approves Council approved FY2015 Action Plan.

June/July 2015 Approved projects/activities may commit funding once the City completes the following:

-Environmental review

-Signed Agreement (includes scope of work and regulatory requirements) between City and Responsible party

Note - The 2015 CDBG Program year starts April 1, 2015 and goes until March 31, 2016.

Projects and activities are not retroactive - Start date begins upon a signed Agreement between

the City, and responsible entity.

Specific projects and activities the City has funded over the years have included: interior and exterior housing rehab, downtown façade improvements, ADA accessibility, neighborhood cleanups, code enforcement, transportation assistance, case management for homelessness prevention and housing crisis, homeless shelters, affordable housing development, street, sewer, water, other infrastructure, job training, business assistance for LMI, job creation, day care, acquisition, legal aid assistance for grandparents raising grandchildren and victims of domestic violence, senior center improvements, and housing acquisition for rehab.

Please feel free to contact me with questions or to discuss potential CDBG projects and activities. I look forward to hearing from you and may be reached by phone 208-612-8323, by email lfarris@idahofallsidaho.gov, or in person. Tentative schedule for the FY2015 CDBG Annual Action Plan is posted on the City website at www.idahofallsidaho.gov and going into the Planning and Building Department and selecting CDBG.

Lisa Farris, City of Idaho Falls
Grant Administrator
City Hall Annex
680 Park Avenue
Idaho Falls, ID 83402
Published: September 28, 2014 (682127)

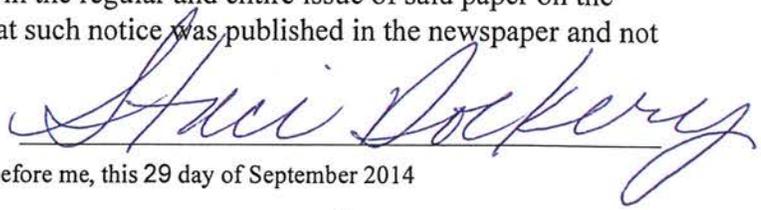
Proof of Publication The Post Register

State of Idaho
Bonneville County:

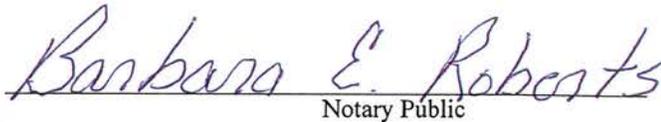
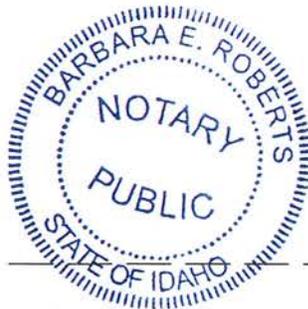
I, ~~Hilary Witt~~ or Staci Dockery, first being duly sworn, depose and say: That I am the ~~Classifieds Manager~~ or Legal Notice Representative of the Post Company, a corporation of Idaho Falls, Bonneville County, Idaho, publishers of The Post Register, a newspaper of general circulation, published Tuesday through Sunday at Idaho Falls, Idaho; said Post Register being a consolidation of the Idaho Falls Times, established in the year 1890, The Idaho Register, established in the year 1880, and the Idaho Falls Post, established in 1903, such consolidation being made on the First day of November 1931, and each of said newspapers have been published continuously and uninterruptedly, prior to consolidation, for more than twelve consecutive months and said Post Register having been published continuously and uninterruptedly from the date of such consolidations up to and including the last publication of notice hereinafter referred to.

That the notice, of which a copy is hereto attached and made a part of this affidavit, was published in said Post Register under this ad number: 682127, for 1 consecutive (days) weeks, between 09/28/2014 and 09/28/2014,

and that the said notice was published in the regular and entire issue of said paper on the respective dates of publication, and that such notice was published in the newspaper and not in a supplement.



Subscribed and sworn to before me, this 29 day of September 2014



Notary Public

My Commission expires: 5/9/2019

----- attached jurat -----

STATE OF IDAHO

ss.

COUNTY OF BONNEVILLE

Subscribed and sworn to before me, this 29 day of September 2014, before me, the undersigned, a Notary public for said state, personally appeared ~~Hilary Witt~~ or Staci Dockery, known or identified to me to be the person(s) whose name(s) is/are subscribed to the within instrument, and being by me duly sworn, declared that the statements therein are true, and acknowledged to me that he/she/they executed the same,

IN WITNESS WHEREOF, I have herunto set my hand and affixed my official seal the day and year in this certificate first above written.



Notary Public for The Post Company
Residing at: Idaho Falls
My Commission expires: 5/9/2019



CITY OF IDAHO FALLS

PLANNING AND BUILDING DIVISION

P.O. BOX 50220
Idaho Falls, ID 83405-0220
www.ci.idaho-falls.id.us

Planning Department • (208) 612-8276

FAX (208) 612-8520

Building Department • (208) 612-8270

September 25, 2014

MEMORANDUM

From: Lisa Farris, CDBG Grant Administrator

To: Interested Individuals and Organizations

Subject: CDBG Grant Applications for FY2015

The City of Idaho Falls is beginning the development of its Annual Action Plan for FY2015 Community Development Block Grant (CDBG) funds. Although the federal budget has not yet been passed, the City's allocation is estimated to be similar to last year's allocation of \$342,373.

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Please provide a letter of request, as the application, and include the following:

1. Organization's Name, Complete Address, Phone Number, DUNS number, EIN/TIN number;
2. Complete contact information of grant applicant or responsible party (include email, mailing address, and phone number);
3. Project description, cost estimates, matching funding, engineering completed or required, and a schedule. There is no dollar cap on requests, however; some practical and regulatory limits may apply.

Tentative Application Schedule - FY 2015 Community Development Block Grant

Oct/Nov	Applications received by Grant Administrator
Nov/Dec	Applications reviewed by Grant Administrator and presented to City Council
December	Public hearing held with City Council - Applicants may <u>briefly</u> describe their project/activity
Dec/Jan	30-day public comment period
Jan/Feb 2015	Final selection made - Resolution from Council to adopt FY2015 Annual Action Plan
Feb/March 2015	FY2015 CDBG Annual Action Plan submitted to HUD for approval
May 2015	Allocation made available by HUD provided the federal budget is passed and HUD approves Council approved FY2015 Action Plan.
June/July 2015	Approved projects/activities may commit funding once the City completes the following: -Environmental review -Signed Agreement (includes scope of work and regulatory requirements) between City and Responsible party

Note - The 2015 CDBG Program year starts April 1, 2015 and goes until March 31, 2016. Projects and activities are not retroactive - Start date begins upon a signed Agreement between the City, and responsible entity.

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Please feel free to contact me with questions or to discuss potential CDBG projects and activities. I look forward to hearing from you and may be reached by phone 208-612-8323, by email lfarris@idahofallsidaho.gov, or in person. Tentative schedule for the FY2015 CDBG Annual Action Plan is posted on the City website at www.idahofallsidaho.gov and going into the Planning and Building Department and selecting CDBG.

Lisa Farris, City of Idaho Falls
Grant Administrator
City Hall Annex
680 Park Avenue
Idaho Falls, ID 83402