

IDAHO FALLS HISTORIC PRESERVATION COMMISSION

September 4, 2014, 12:00 p.m.
City Annex Building Conference Room
680 Park Avenue

Minutes

Attending: Renee Magee, Rox Mitro, Judy Mortimer, Christina Olson, Graham Whipple, and Julie Williams. Brad Cramer, Director, Brent McLane, Current Planner, and Deb Petty, Recording Secretary.

Call to Order at 12:00 p.m.

Approval of Minutes, August 14, 2014: Mitro moved to approve the minutes of August 14, 2014, with corrections. Whipple seconded the motion and passed unanimously.

New Member: Krisi Stanton, Executive Director of Idaho Falls Downtown Development Corporation, must fill out an application for appointment to the commission after which Cramer will write a memo to council requesting her approval.

2014 – 2015 Draft Work Program: McLane presented a draft of the annual work program. He told Whipple estimated hours for the match is close to last year's match of \$9,600.00. McLane said remaining funds from 2014 will go toward expenses for those attending the National Trust Conference. Any additional expenses from the conference are earmarked for 2015. **Whipple moved to approve the 2014-2015 Work Program, as presented. Mitro seconded the motion and passed unanimously.**

National Trust for Historic Preservation Conference: Three members representing the commission, Mynarcik, Magee, and Mitro will attend the conference. To reduce expenses, Magee and Mitro are sharing a hotel room. The INL will fund expenses for Williams and Olson.

Roundtable Discussion:

- Williams will make a presentation to a law class at Georgia State University. She will talk about cultural resource laws.
- McLane will have members fill out timesheets and turn in receipts at monthly meetings. This will make preparation for next year's grant application more efficient.
- Williams spent Wednesday with the historical architect from the western regional office of the National Parks Service and director of the Pacific Northwest Field School along with twelve of his students. They toured the INL and are currently at the Fisher Bottom Field School. There will be a series of lectures over the next three weeks. Mortimer is a volunteer for two days and Williams will oversee a test pit to uncover artifacts.
- Mortimer would like training from SHPO and suggested taking a city van to their Boise office. Cramer said it is a possibility.
- Magee said Preservation Idaho will begin their heritage tours in October. Members may go to their website for more information. She said they utilize a booth at a Farmers' Market to increase awareness and suggested the commission do the same.
- This summer The Downtown Walking Tour drew fifty people, which is typical.
- Angie Davis replaced Ann Swanson as grant administrator for SHPO.
- Website locations for information about upcoming historic events are listed below:
 - ❖ <http://www.preservationidaho.org/civCRM/event/info?reset=1&id=215>
 - ❖ <http://www.preservationidaho.org/tours-events/heritage-homes-tour>
 - ❖ <http://www.boiseonlinemall.com/stores/art-in-the-park.php>

Adjourn: The meeting adjourned at 12:40 p.m.

Respectfully Submitted,

Debra Petty, Recording Secretary