

## **NOTICE TO CONTRACTORS DOING WORK IN PUBLIC RIGHTS-OF-WAY IN IDAHO FALLS**

December 9, 2014

On November 25, 2014, the City Council of Idaho Falls passed ordinances modifying two chapters of the City Code relating to work done by contractors in public rights-of-way. They include:

- Title 4 Chapter 5 – Public Right-of-Way Contractors (details the requirements for right-of-way contractor licensing), and
- Title 8 Chapter 7 – Public Right-of-Way Construction (details the requirements for right-of-way use permits).

Be advised that these two ordinances go into effect January 1, 2015. In conjunction with these code changes, the Public Works Division will be implementing new licensing and permitting procedures, effective that same date.

The full text of these chapters, as amended, is available on the City's web site ([www.idahofallsidaho.gov/city/city-departments/city-attorney/city-code.html](http://www.idahofallsidaho.gov/city/city-departments/city-attorney/city-code.html)). Some of the highlights of the changes are as follows:

- Title 4 Chapter 5
  - Extends the requirement for a public right-of-way contractor license to those who contract for and engage in removal of snow, debris, or other materials from public rights-of-way.
  - Requires that the performance bond remain in effect for the full warranty period, meaning that bonds will need to be written to cover the year of the license plus an additional year.
- Title 8 Chapter 7
  - Declares that working in the right-of-way without a permit constitutes an infraction.
  - Requires that a copy of the permit (approved and signed by the City) must be kept on-site anytime work is being performed in the right-of-way.
  - Establishes fees for right-of-way permits.

Attached to this notice are draft copies of:

- License and permit procedures.
- Permit form. **Note that this form must be filled out, signed, and submitted by the contractor and approved (signed) by the City prior to any work taking place.**

When finalized, the documents above will be made available on the Engineering Department web page at [www.idahofallsidaho.gov](http://www.idahofallsidaho.gov). Informational meetings for contractors will be scheduled soon. Feel free to call the Engineering Department at 208-612-8250 at any time with questions.

Kent J. Fugal, P.E., P.E., City Engineer

cc: Street Department, Water Department, Sewer Department, Idaho Falls Power, City Clerk