



City of Idaho Falls
Building Department

Sign Permit Application

Sign Contractor: _____

Address: _____

Phone: _____

E-mail: _____

Fax # _____

Electrical Contractor Name: _____
(If Electrical Sign)

Date: _____

Business Parcel I.D. RPA - _____

Name: _____

Address: _____

Phone: _____

Site Information

Zoning: _____ Building Height Front Wall: _____ Right Side Wall: _____ Left Side Wall: _____ Rear Wall: _____

Legal Description: _____

Building Frontage (Lineal Feet per street front): _____

Building Frontage (Side Street on Corner Lot): _____

Existing Signage (Sq. Ft.): Wall _____ Roof _____ Pole _____ Other _____

Sign One

Type of Sign: _____ Electric Sign: _____ Allowable Sign Area (Sq. Ft.): _____

Dimensions: _____ Sq. Ft: _____ Height (pole sign): _____

Valuation: _____ Permit Fee: _____

Sign Two

Type of Sign: _____ Electric Sign: _____ Allowable Sign Area (Sq. Ft.): _____

Dimensions: _____ Sq. Ft: _____ Height (pole sign): _____

Valuation: _____ Permit Fee: _____

Sign Three

Type of Sign: _____ Electric Sign: _____ Allowable Sign Area (Sq. Ft.): _____

Dimensions: _____ Sq. Ft: _____ Height (pole sign): _____

Valuation: _____ Permit Fee: _____

Sign Four

Type of Sign: _____ Electric Sign: _____ Allowable Sign Area (Sq. Ft.): _____

Dimensions: _____ Sq. Ft: _____ Height (pole sign): _____

Valuation: _____ Permit Fee: _____

Sign Five

Type of Sign: _____ Electric Sign: _____ Allowable Sign Area (Sq. Ft.): _____

Dimensions: _____ Sq. Ft: _____ Height (pole sign): _____

Valuation: _____ Permit Fee: _____

Sign Six

Type of Sign: _____ Electric Sign: _____ Allowable Sign Area (Sq. Ft.): _____

Dimensions: _____ Sq. Ft: _____ Height (pole sign): _____

Valuation: _____ Permit Fee: _____

Sign Seven

Type of Sign: _____ Electric Sign: _____ Allowable Sign Area (Sq. Ft.): _____

Dimensions: _____ Sq. Ft: _____ Height (pole sign): _____

Valuation: _____ Permit Fee: _____

REQUIRED ELECTRONIC MESSAGE CENTER AGREEMENT FOR PERMIT ISSUANCE

Please read the following requirements for electronic message centers within the City of Idaho Falls. Prior to issuance of a permit for an electronic message center the applicant must read this section and sign on the space below, indicating agreement to comply with all requirements.

1. All displays and messages shall be static and shall remain on the screen for at least four seconds
2. Displays shall transition through fade or dissolve modes, or instantaneously. All transitions must be accomplished within 0.5 second.
3. The automatic photocell dimmer shall be used at all times the sign is in operation.

Brightness levels shall not exceed the following:

The Planning Department recommends electronic message centers be set for a maximum of 75% brightness during the day and 15% brightness at night in order to achieve the above standards.

Intensity Levels (NITS)

<u>Color</u>	<u>Day-Time *1</u>	<u>Night-Time **2</u>
Red Only	2250	450
Green Only	4500	900
Amber Only	3350	675
Full Color	6000	1000

4. If the sign is located in an R-3A zone along Channing Way, the following standards also apply:

- a. Each message display shall remain on the screen for a minimum of five minutes
- b. The sign display shall be limited to red or amber characters against solid black backgrounds

I have read, understand, and agree to comply with all of the above regulations. I understand that failure to comply may result in a citation.

Signature: _____ Date: _____

Prior to issuance of permit see the following :

1. Have the owner of the sign review and sign the attached letter and return it to City of Idaho Falls.
2. Contact the sign manufacturer for a letter certifying the sign has been set for a maximum of 15% brightness at night and 75% brightness during the day and cannot be changed.
3. If such a letter is not possible, THE SIGN CONTRACTOR will need to provide City of Idaho Falls a letter they have set the sign as noted above
4. Provide the City of Idaho Falls with the sign specs, most importantly evidence that there is an automatic photocell dimmer installed on the sign.

* 1/2 hour after sunrise

** 1/2 hour after sunset

The Following Must Accompany Each Application

1. A site plan which includes: the site with street location, lot frontage dimensions, building location(s), building frontage dimensions, easements, location of all existing and proposed signage with setback dimensions from property lines and the dimensions of said sign.
2. Schematic drawings of the proposed sign(s) which indicate dimensions, height, colors, message, type of illumination, illumination levels, and construction materials.
3. Photographs of the site showing building and proposed location of sign(s).

*******No sign will be reviewed/approved without the submittal of a complete application*******
*******Payment for sign(s) must be received before issuance of a permit*******

Calculating Allowable Signage (See Sign Code and Zoning Ordinance for specific signs)

- a. Commercial Pole: 1 sf per lineal foot of lot or building frontage, whichever is less, facing upon a street. 600 sf maximum, 60 foot maximum above grade. If bldg. frontage less than 100 ft., 100 sf per commercial zoned business. RSC-1 1/330 frontage, 30 feet above grade.
- b. Shopping Centers: 1 sign per shopping center, individual signs not allowed (7-9-37)
- c. P-B, R-3A, Office Pole: 200 sf maximum, 15 foot maximum above grade. On premise only
- d. Wall Sign: Commercial Zone --20% of building front area; Office Zone --10% of building front area; RSC-1 Zone- 10% Wall Area & 1 wall sign per street frontage.
- e. See Sign Code for additional information

Office Use Only

Application Date: _____ Approved: _____

Approved Date: _____

Denied Date: _____

Field Inspection Date: _____ Approved: _____

Items Missing from Application: _____

Payment Received: _____

Permit # _____