

FEBRUARY 13, 2003

The City Council of the City of Idaho Falls met in Regular Council Meeting, Thursday, February 13, 2003, in the Council Chambers at 140 South Capital Avenue in Idaho Falls, Idaho.

There were present:

Mayor Linda Milam
Councilmember Bill Shurtleff
Councilmember Ida Hardcastle
Councilmember Robert Barnes
Councilmember Brad Eldredge
Councilmember Mike Lehto
Councilmember Joe Groberg

Also present:

Dale Storer, City Attorney
Rosemarie Anderson, City Clerk
All available Division Directors

Mayor Milam requested Boy Scout Nathan Wentzel to come forward and lead those present in the Pledge of Allegiance.

Mayor Milam and Councilmembers honored Delbert Sprague for having retired from the Police Department by presenting him with a Gift Certificate.

CONSENT AGENDA ITEMS

The City Clerk requested approval of the Minutes for the January 23, 2003 Regular Council Meeting.

The City Clerk presented monthly reports from various Division and Department Heads and requested that they be accepted and placed on file in the City Clerk's Office.

The City Clerk presented the following Expenditure Summary dated January 1, 2003 through January 31, 2003, after having been audited by the Fiscal Committee and paid by the Controller:

FUND	TOTAL EXPENDITURE
General Fund	\$1,239,997.26
Street Fund	52,130.64
Recreation Fund	39,489.91
Library Fund	37,156.74
Municipal Equipment Replacement Fund	9,190.00
Electric Light Public Purpose Fund	42,594.25
Business Improvement District	46,887.03
Sanitary Sewer Capital Improvement Fund	57,424.10
Airport Fund	105,533.56
Water and Sewer Fund	403,739.67
Sanitation Fund	46,960.64
Ambulance Fund	8,392.84
Electric Light Fund	5,061,981.33

Payroll Liability Fund	2,153,884.55
Airport Fund Certificates of Participation	<u>357,107.39</u>
TOTALS	<u>\$9,662,569.91</u>

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The City Clerk presented several license applications, including BARTENDER PERMITS to Maquel T. Halpin, Patricia B. Hercher, Terry L. Hicks, Brandon T. Hipps, Candace H. Madill, Melissa A. Nieves, Brian B. Petersen, Courtney M. Powell, Damon P. Vargason, and Wanda J. Walton, all carrying the required approvals, and requested authorization to issue these licenses.

The Public Works Director submitted the following memos:

City of Idaho Falls
February 10, 2003

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Chad Stanger, Public Works Director
SUBJECT: BID AUTHORIZATION – SANITARY AND STORM SEWER IMPROVEMENTS, BOULEVARD FROM 17TH STREET TO 21ST STREET; AND, ALLEYS BETWEEN 20TH STREET AND 21ST STREET, 21ST STREET AND 22ND STREET (BOULEVARD TO LEE AVENUE)

Public Works requests authorization to advertise to receive bids for Sanitary and Storm Sewer Improvements in Boulevard from 17th Street to 21st Street; and, alleys between 20th Street and 21st Street, 21st Street and 22nd Street (Boulevard to Lee Avenue).

s/ Chad Stanger

City of Idaho Falls
February 3, 2003

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Chad Stanger, Public Works Director
SUBJECT: BID AUTHORIZATION – SOUTH BOULEVARD WATER LINE REPLACEMENT AND STREET IMPROVEMENTS

Public Works requests authorization to advertise to receive bids for the South Boulevard Water Line Replacement and Street Improvement Project.

s/ Chad Stanger

It was moved by Councilmember Eldredge, seconded by Councilmember Groberg, that the Consent Agenda be approved in accordance with the recommendations presented. Roll call as follows:

Aye: Councilmember Eldredge
Councilmember Lehto
Councilmember Barnes
Councilmember Groberg

Councilmember Shurtleff
Councilmember Hardcastle

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Nay: None

Motion Carried.

REGULAR AGENDA ITEMS

Mayor Milam requested Councilmember Shurtleff to conduct a public hearing for the purpose of receiving comments or objections to the proposed sale of the Sewer Administration Building located at 3916 South Yellowstone Avenue. At the request of Councilmember Shurtleff, the City Clerk read the following memo from the Public Works Director:

City of Idaho Falls
February 4, 2003

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Chad Stanger, Public Works Director
SUBJECT: SEWER ADMINISTRATION BUILDING – PROPOSED SALE

On January 9, 2003, the City Council declared its intent to sell the Sewer Administration Building at public auction; set the minimum bid at \$1,075,000.00; and, authorized publication of a notice establishing a public hearing for February 13, 2003, to consider the sale of the Sewer Administration Building.

Upon conclusion of the public hearing and City Council deliberations, should the City Council wish to continue with intent to sell the Sewer Administration Building, a Resolution providing for sale of the subject property; and, a Notice of Sale of Public Property at Public Auction are attached for your consideration.

s/ Chad Stanger

RESOLUTION

RESOLUTION NO. 2003-1

A RESOLUTION PROVIDING FOR THE SALE OF REAL PROPERTY OWNED BY THE CITY OF IDAHO FALLS, IDAHO, PURSUANT TO THE PROVISIONS OF TITLE 50, CHAPTER 14, IDAHO CODE; PARTICULARLY DESCRIBING SAID PARCELS; AFFIRMING THE CITY'S INTENT TO SELL CERTAIN REAL PROPERTY AT PUBLIC AUCTION FOR NOT LESS THAN A CERTAIN MINIMUM PRICE; AUTHORIZING SALE OF PROPERTY ON NEGOTIATED BASIS IF NO BIDS ABOVE THE MINIMUM PRICE ARE RECEIVED.

WHEREAS, on January 9, 2003, at a regular City Council Meeting, the City Council of the City of Idaho Falls declared its intent to sell and convey the following described parcel or parcels of real property owned by

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the City, but not used or needed for public purposes, pursuant to the provisions of Title 50, Chapter 14, Idaho Code, said real property being located in the City of Idaho Falls, Bonneville County, Idaho, and described as follows:

The southerly 250 feet of Lot 4, Block 2 of Growth Center Addition, Division No. 2 to the City of Idaho Falls, Idaho, together with an easement for ingress and egress to said property over and across the southerly 18 feet of the northerly 85.0 feet of Lot 4, Block 2 of the Growth Center Addition, Division No. 2 to the City of Idaho Falls, Idaho. And together with easements for any necessary maintenance and/or replacement of existing underground sewer, water, electrical and natural gas lines crossing Lot 4, Block 2 of the Growth Center Addition, Division No. 2 to the City of Idaho Falls, Idaho.

SUBJECT to an easement for the railroad spur track across the westerly 10 feet of the northerly 75 feet of the above described property.

RESERVING an easement for ingress and egress to the Ziegler Lumber Company, over and across the northerly 21.0 feet of the southerly 250 feet of Lot 4, Block 2 of the Growth Center Addition, Division No. 2 to the City of Idaho Falls, Idaho.

AND FURTHER RESERVING an easement for necessary maintenance or replacement of existing sewer, water, electrical and natural gas lines across the southerly 250 feet of Lot 4, Block 2 of the Growth Center Addition, Division No. 2 to the City of Idaho Falls, Idaho.

WHEREAS, on said date the City Council also declared the value or minimum price that will be accepted as consideration for the conveyance of such property as the sum of \$1,075,000.00; and,

WHEREAS, the City Clerk has heretofore published a summary of the action contemplated by this Resolution in the Post Register and published a notice of a public hearing to consider the proposed sale of such property at public auction, which notice was published at least once, not less than fourteen (14) days prior to the date of the hearing.

BE IT HEREBY RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF IDAHO FALLS, IDAHO THAT:

1. Sale of Property at Public Auction. The City Council hereby orders that such parcel or parcels of property be separately sold by the City Clerk at public auction for cash to the highest bidder. The date and time of such public auction shall be determined by the City Clerk, provided the City Clerk shall first publish in the Post Register a "Notice of Sale of Public Property", which Notice shall contain a legal description of the property, its

street address and the date, terms and conditions of the public auction. Such notice shall be published at least once, not less than fourteen (14) days prior to the date of the auction.

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Notwithstanding the foregoing, the City Council may reject any and all bids. No bid shall be accepted at such auction for less than the declared value or minimum price as set forth above. Further, the City Council reserves the right to reject any and all bids.

2. Failure to Receive Minimum Sales Price. In the event no bids are received equal to or in excess of the declared or minimum sales price of the property, the City Council may sell the property either for cash or under contract under such terms and conditions as it deems in the best interest of the City and as permitted by law.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR this 13th day of February, 2003.

s/ Linda M. Milam
Linda M. Milam
Mayor

ATTEST:

s/ Rosemarie Anderson
Rosemarie Anderson
City Clerk

(SEAL)

Councilmember Shurtleff requested those present that wished to speak in favor of or in opposition to this proposed sale to come forward at this time. There being no one to speak in favor of or in opposition to this sale, Mayor Milam closed the public hearing.

It was moved by Councilmember Shurtleff, seconded by Councilmember Barnes, to adopt the Resolution authorizing the sale of the Sewer Administration Building and establishing a public auction to be held on March 5, 2003 at 10:00 a.m. at the Council Chambers at 140 South Capital Avenue in Idaho Falls, Idaho. Roll call as follows:

Aye: Councilmember Hardcastle
Councilmember Shurtleff
Councilmember Eldredge
Councilmember Lehto
Councilmember Groberg
Councilmember Barnes

Nay: None

Motion Carried.

Mayor Milam explained that the following Resolution was recently adopted by the Association of Idaho Cities regarding beliefs, standards, and codes of conduct for City Officials. While it was adopted by the Association of Idaho Cities, she recommended at the time of its adoption that Cities consider taking it back to their Councils and reaffirming their

belief in their duties to uphold certain standards as elected officials in their communities.
Mayor Milam read the following Resolution:

FEBRUARY 13, 2003

**RESOLUTION REAFFIRMING BELIEFS, STANDARDS AND CODES OF
CONDUCT FOR CITY OFFICIALS**

RESOLUTION NO. 2003-2

WHEREAS, Cities in the State of Idaho have a long history of integrity and excellence in local governance; and,

WHEREAS, all City officials, as stewards of the public trust, have a responsibility to conduct the affairs of government with the highest of ethical standards; and,

WHEREAS, the public judges its government by the way public officials and employees conduct themselves in the position to which they are elected or appointed; and,

WHEREAS, citizens have a right to expect that every public official and employee will conduct themselves in the manner that will preserve public confidence in, and respect for, the government it represents; and,

WHEREAS, it is important for all representatives of City government to periodically reaffirm the beliefs, standards and codes of conduct that are critical links to the trust and confidence of the citizens we are sworn to serve.

NOW, THEREFORE, BE IT RESOLVED that we, as City Officials of the City of Idaho Falls, subscribe to and reaffirm the following principles:

- We are dedicated to the concepts of effective and democratic City Government.
- We affirm the dignity and worth of the services rendered by City government and the employees through whom the services are provided.
- We are dedicated to the highest ideals of honor and integrity in all public and personal relationships.
- We will continue to conduct ourselves in a manner to maintain public confidence in our City governments.
- We subscribe to systems of strong internal controls and believe current Idaho statutes, if complied with, adequately provide for sufficient controls.
- We support clear, concise and understandable budgeting, auditing and financial reporting systems.

- We subscribe to fiscally responsible practices, compliance with established budgets and using tax dollars wisely and effectively for the benefit of all.

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- We endorse openness in government and empowerment of employees to help assure public trust at all levels of government.

CITY OF IDAHO FALLS, IDAHO

s/ Linda Milam
Linda Milam
Mayor

ATTEST:

s/ Rosemarie Anderson
Rosemarie Anderson
City Clerk

It was moved by Councilmember Hardcastle, seconded by Councilmember Eldredge, to adopt the Resolution Reaffirming Beliefs, Standards, and Codes of Conduct for City Officials and, further, give authorization for the Mayor and City Clerk to execute the necessary documents. Roll call as follows:

Aye: Councilmember Groberg
Councilmember Barnes
Councilmember Shurtleff
Councilmember Hardcastle
Councilmember Eldredge
Councilmember Lehto

Nay: None

Motion Carried.

The Airport Director submitted the following memo:

City of Idaho Falls
February 5, 2003

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Mike Humberd, Director of Aviation
SUBJECT: CONSENT TO ASSIGNMENT OF AIRPORT GIFT SHOP LEASE AGREEMENT

Attached for City Council approval is the Consent to Assignment of the Lease Agreement between Made in Idaho and Kathryn Anderson.

The City Attorney has seen and approved this document.

The Airport Division recommends approval and requests the Mayor be authorized to execute the documents.

s/ Mike Humberd

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It was moved by Councilmember Hardcastle, seconded by Councilmember Eldredge, to approve the Consent to Assignment of Airport Gift Shop Lease Agreement between Made in Idaho and Kathryn Anderson and, further, give authorization for the Mayor and City Clerk to execute the necessary documents. Roll call as follows:

Aye: Councilmember Barnes
Councilmember Eldredge
Councilmember Lehto
Councilmember Shurtleff
Councilmember Hardcastle
Councilmember Groberg

Nay: None

Motion Carried.

The Idaho Falls Power Director submitted the following memos:

City of Idaho Falls
February 11, 2003

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Mark Gendron, Idaho Falls Power Director
SUBJECT: SLICE AUDIT COOPERATION AND CONFIDENTIALITY
AGREEMENT

Attached for your consideration is a Slice Audit Cooperation and Confidentiality Agreement. The Agreement has been reviewed by the City Attorney.

Idaho Falls Power respectfully requests Council approval of this Agreement.

s/ Mark Gendron

It was moved by Councilmember Lehto, seconded by Councilmember Shurtleff, to approve the Slice Audit Cooperation and Confidentiality Agreement and, further, give authorization for the Mayor to execute the necessary documents. Roll call as follows:

Aye: Councilmember Lehto
Councilmember Eldredge
Councilmember Hardcastle
Councilmember Groberg
Councilmember Barnes
Councilmember Shurtleff

Nay: None

Motion Carried.

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City of Idaho Falls
February 13, 2003

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Mark Gendron, Idaho Falls Power Director
SUBJECT: CONSULTANT RETENTION, COST SHARING AND REIMBURSEMENT AGREEMENT

Attached for your consideration is a draft Consultant Retention, Cost Sharing and Reimbursement Agreement between Slice participants. The City Attorney has reviewed this Agreement.

Idaho Falls Power requests approval of this Agreement and authorization for the Mayor to execute the documents, subject to approval of the final Agreement by the City Attorney.

s/ Mark Gendron

The City Attorney explained that there was one provision in the Agreement that was of some concern. There is a provision that, under its current form, provides a step-up so that if the other members of the Agreement were to fail to pay their share, it would require the remaining utilities to step up and assume that participant's share. Due to the constitutional restrictions under which the City operates, there are limits under the City's authority to be able to assume open-ended agreements. The City Attorney stated that he has expressed his concern with the attorneys that drafted this Agreement. They recognize this problem, and have agreed to go forward with the Agreement in its current form with the understanding that this provision will have to be rectified at a later date. Adopting this Agreement as is, is more their risk than the City's as they would not be able to enforce the Agreement as written.

Councilmember Lehto stated that the City's share of this Agreement is 3% of the audit cost. It was moved by Councilmember Lehto, seconded by Councilmember Shurtleff, to approve the Consultant Retention, Cost Sharing and Reimbursement Agreement between Slice participants and, further, give authorization for the Mayor to execute the necessary documents subject to approval of the final Agreement by the City Attorney. Roll call as follows:

Aye: Councilmember Eldredge
Councilmember Lehto
Councilmember Barnes
Councilmember Groberg
Councilmember Shurtleff
Councilmember Hardcastle

Nay: None

Motion Carried.

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City of Idaho Falls
February 11, 2003

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Mark Gendron, Idaho Falls Power Director
SUBJECT: GEM STATE PART 12 DAM SAFETY INSPECTION

Attached for your consideration is an Agreement between CH2M Hill and Idaho Falls Power for the Gem State Part 12 Dam Safety Inspection. The City Attorney has reviewed this Agreement.

Idaho Falls Power recommends approval of this Agreement and requests Council authorization for the Mayor to sign the documents.

s/ Mark Gendron

It was moved by Councilmember Lehto, seconded by Councilmember Shurtleff, to approve the Agreement between CH2M Hill and Idaho Falls Power for the Gem State Part 12 Dam Safety Inspection and, further, give authorization for the Mayor to execute the necessary documents. Roll call as follows:

Aye: Councilmember Hardcastle
Councilmember Shurtleff
Councilmember Eldredge
Councilmember Lehto
Councilmember Groberg
Councilmember Barnes

Nay: None

Motion Carried.

City of Idaho Falls
February 11, 2003

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Mark Gendron, Idaho Falls Power Director
SUBJECT: FIBER DISTRIBUTION SYSTEM DESIGN AND POLICY

Attached for your consideration is a proposal from CH2M Hill to provide fiber distribution system design and policy development. The cost for this work is \$55,100.00.

Idaho Falls Power requests authorization to proceed with the work as described in the proposal.

s/ Mark Gendron

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Councilmember Lehto explained that the first step, should this Agreement be approved, would be to conduct a Council Work Session to receive input to policy development. It was moved by Councilmember Lehto, seconded by Councilmember Shurtleff, to approve the proposal from CH2M Hill to provide fiber distribution system design and policy development. Roll call as follows:

Aye: Councilmember Groberg
Councilmember Barnes
Councilmember Shurtleff
Councilmember Hardcastle
Councilmember Eldredge
Councilmember Lehto

Nay: None

Motion Carried.

City of Idaho Falls
February 11, 2003

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Mark Gendron, Idaho Falls Power Director
SUBJECT: TASK ORDER WITH CH2M HILL

Attached for your consideration is Task Order Number 2003-1 to the Engineering Services Agreement with CH2M Hill. Idaho Falls Power requests approval of this Task Order and authorization for the Mayor to execute the document.

s/ Mark Gendron

It was moved by Councilmember Lehto, seconded by Councilmember Shurtleff, to approve Task Order Number 2003-1 to the Engineering Services Agreement with CH2M Hill and, further, give authorization for the Mayor to execute the necessary documents. Roll call as follows:

Aye: Councilmember Shurtleff
Councilmember Hardcastle
Councilmember Barnes
Councilmember Eldredge
Councilmember Lehto
Councilmember Groberg

Nay: None

Motion Carried.

The Municipal Services Director submitted the following memos:

FEBRUARY 13, 2003

City of Idaho Falls
January 31, 2003

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: S. Craig Lords, Municipal Services Director
SUBJECT: REROOF ACTIVITY CENTER – CHANGE ORDER NO. 1

Municipal Services respectfully requests Council to approve and authorize the Mayor to sign Change Order No. 1 from Smith Roofing in the amount of \$2,406.00.

s/ S. Craig Lords

Councilmember Shurtleff questioned how much the total contract was at this time for this project. The Municipal Services Director appeared to state that with this Change Order, the total contract amount is approximately \$32,000.00. It was moved by Councilmember Eldredge, seconded by Councilmember Groberg, to approve Change Order No. 1 to Smith Roofing for the Re-roofing Project on the Parks and Recreation Activity Center and, further, give authorization for the Mayor to execute the necessary documents. Roll call as follows:

Aye: Councilmember Barnes
Councilmember Eldredge
Councilmember Lehto
Councilmember Shurtleff
Councilmember Hardcastle
Councilmember Groberg

Nay: None

Motion Carried.

City of Idaho Falls
January 29, 2003

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: S. Craig Lords, Municipal Services Director
SUBJECT: HEALTH INSURANCE RENEWAL

It is respectfully requested that the Mayor and City Council approve the renewal of the City's Health Insurance Coverage and the Retiree Health Insurance with Regence Blue Shield of Idaho for a one-year period and authorize the Mayor to sign the renewal documents.

s/ S. Craig Lords

It was moved by Councilmember Eldredge, seconded by Councilmember Groberg, to approve the renewal of the City's Health Insurance Coverage and the Retiree Health Insurance Coverage with Regence Blue Shield of Idaho for a one-year period and, further, give authorization for the Mayor to execute the necessary documents. Roll call as follows:

FEBRUARY 13, 2003

Aye: Councilmember Lehto
Councilmember Eldredge
Councilmember Hardcastle
Councilmember Groberg
Councilmember Barnes
Councilmember Shurtleff

Nay: None

Motion Carried.

City of Idaho Falls
January 29, 2003

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: S. Craig Lords, Municipal Services Director
SUBJECT: CHARGE OFF – UNPAID UTILITY ACCOUNTS 1998

Municipal Services respectfully requests authorization to charge off as uncollectable, all utility accounts that have not had a transaction since 1998, which includes, but not limited to, bankruptcies, skips, deceased persons, and those with no assets. These accounts total \$147,810.44, which is .32% of sales for that year.

It is further requested that authorization be given to charge off the following accounts as uncollectable: Ambulance \$400,162.39 and returned checks \$482.03.

s/ S. Craig Lords

Councilmember Eldredge stated that for a business the size of Idaho Falls Power to have a loss of .32% is remarkable. He expressed his appreciation for such a low uncollectable rate. Councilmember Lehto questioned whether the City continues to pursue these accounts. Councilmember Eldredge stated that the City continues to try to collect on these accounts. Mayor Milam commented that with regard to the Ambulance charge-offs, the City is unable to bill a secondary insurance on Medicare claims. Councilmember Barnes questioned whether it was possible to bill Medicare patients the rate that Medicare pays so that the charge-off amount is not so large. Councilmember Eldredge stated that the City bills everything at the same rate, charging off that which is uncollectable because of Medicare restrictions on payment amounts. Mayor Milam stated that audits, billings, etc. would not show true charges.

It was moved by Councilmember Eldredge, seconded by Councilmember Groberg, to charge off the Unpaid Utility Accounts, Ambulance Accounts, and Returned Checks that have not had a transaction since 1998. Roll call as follows:

Aye: Councilmember Eldredge
Councilmember Lehto
Councilmember Barnes

Councilmember Groberg
Councilmember Shurtleff
Councilmember Hardcastle

FEBRUARY 13, 2003

Nay: None

Motion Carried.

City of Idaho Falls
February 7, 2003

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: S. Craig Lords, Municipal Services Director
SUBJECT: ELECTRICAL CONDUCTOR PER IDAHO ENERGY AUTHORITY
BID

Attached for your consideration is the tabulation for the Electrical Conductor per Idaho Energy Authority Bid.

It is the recommendation of Municipal Services to purchase the following items from the conductor bid issued by the Idaho Energy Authority – Bid No. IDEA-03-01. The following is the low evaluated bid for each item.

<u>Item Number</u>	<u>Description</u>	<u>Vendor</u>	<u>Quantity</u>	<u>Price Per Foot</u>	<u>Extended Amount</u>
5.	350-350-4/0 UG Triplex	General Pacific	20,000 Ft.	1.2958	\$25,916.00
12.	1/0 str OH Triplex	Northern Power	1,200 Ft.	.3930	\$471.60
15.	4/0 str OH Triplex	Northern Power	1,000 Ft.	.7080	\$708.00
TOTAL PURCHASE AMOUNT					\$27,095.60

s/ S. Craig Lords

It was moved by Councilmember Eldredge, seconded by Councilmember Groberg, to approve the purchase of the required Electrical Conductor per the Idaho Energy Authority bid as presented. Roll call as follows:

Aye: Councilmember Hardcastle
Councilmember Shurtleff
Councilmember Eldredge
Councilmember Lehto
Councilmember Groberg
Councilmember Barnes

Nay: None

Motion Carried.

City of Idaho Falls
February 7, 2003

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: S. Craig Lords, Municipal Services Director
SUBJECT: BID IF-03-09, TWO (2) NEW 2003 TRIPLEX RIDING GREENS
MOWERS

FEBRUARY 13, 2003

Attached for your consideration is the tabulation for Bid IF-03-09, Two (2) New 2003 Triplex Riding Greens Mowers that will be used by Sand Creek Golf Course.

It is the recommendation of Municipal Services to accept the low bid meeting specifications of Rocky Mountain Turf and Equipment to furnish two (2) mowers for an amount of \$31,630.00 with two (2) trade-in units. It is also recommended we purchase one (1) Groomer – Greens Conditioner for \$3,787.00, two (2) sets Cleaning Brushes for \$1,704.00 and accept one (1) Grooved Roller Deduction of \$477.00. Total purchase amount is \$36,644.00.

s/ S. Craig Lords

It was moved by Councilmember Eldredge, seconded by Councilmember Groberg, to accept the low bid meeting specifications of Rocky Mountain Turf and Equipment to furnish Two (2) New 2003 Triplex Riding Greens Mowers as presented. Roll call as follows:

Aye: Councilmember Groberg
Councilmember Barnes
Councilmember Shurtleff
Councilmember Hardcastle
Councilmember Eldredge
Councilmember Lehto

Nay: None

Motion Carried.

The Parks and Recreation Director submitted the following memo:

City of Idaho Falls
February 6, 2003

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: David J. Christiansen, Parks and Recreation Director
SUBJECT: WATERCRAFT CONCESSION AGREEMENT

Attached for your consideration is a Commercial Watercraft Concession Agreement between the City of Idaho Falls and Michael W. Melville for the purpose of operating a non-exclusive commercial watercraft concession. The contract is for the period of one year, terminating December 31, 2003, and there are no noted changes from the previous contract. The City Attorney has reviewed this Agreement. It is, therefore, submitted for your approval.

s/ David J. Christiansen

It was moved by Councilmember Hardcastle, seconded by Councilmember Eldredge, to approve the Commercial Watercraft Concession Agreement between the City of Idaho Falls

and Michael W. Melville for the purpose of operating a non-exclusive Commercial Watercraft Concession and, further, give authorization for the Mayor and City Clerk to execute the necessary documents. Roll call as follows:

FEBRUARY 13, 2003

Aye: Councilmember Shurtleff
Councilmember Hardcastle
Councilmember Barnes
Councilmember Eldredge
Councilmember Lehto
Councilmember Groberg

Nay: None

Motion Carried.

The Planning and Building Director submitted the following memo:

City of Idaho Falls
February 6, 2003

MEMORANDUM

TO: Mayor and City Council
FROM: Renée R. Magee, Planning and Building Director
SUBJECT: ORDINANCE CHANGING NAME OF A PORTION OF PANCHERI
DRIVE TO OLD BUTTE ROAD

Attached is an Ordinance changing the name of 937 feet of Pancheri immediately south of West Broadway to Old Butte Road. When Westridge Addition, Division No. 1, was annexed in 1993, it was envisioned Pancheri Drive would curve to the north and intersect with West Broadway. The long range plans have changed, and Pancheri Drive will intersect with Old Butte Road as illustrated in the recent plat, Westridge Commercial Plaza, Division No. 1. Therefore, this Department respectfully requests the adoption of this Ordinance.

s/ Renée R. Magee

At the request of Councilmember Barnes, the City Attorney read the following Ordinance by title only:

ORDINANCE NO. 2480

AN ORDINANCE OF THE CITY OF IDAHO FALLS,
IDAHO CHANGING THE NAME OF A PORTION OF
PANCHERI DRIVE TO OLD BUTTE ROAD;
PROVIDING WHEN THIS ORDINANCE SHALL
BECOME EFFECTIVE.

The foregoing Ordinance was presented by title only. Councilmember Barnes moved, and Councilmember Hardcastle seconded, that the provisions of Idaho Code Section 50-902 requiring all Ordinances to be read by title, and once in full, on three separate dates be dispensed with, the Ordinance be passed on all three readings, and, further, give

authorization for the Mayor and City Clerk to sign the necessary documents. Roll call as follows:

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Aye: Councilmember Barnes
Councilmember Eldredge
Councilmember Lehto
Councilmember Shurtleff
Councilmember Hardcastle
Councilmember Groberg

Nay: None

Motion Carried.

The Public Works Director submitted the following memo:

City of Idaho Falls
February 10, 2003

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Chad Stanger, Public Works Director
SUBJECT: RIGHT-OF-WAY AGREEMENT, AIRBORNE EXPRESS – PANCHERI
DRIVE/UTAH AVENUE INTERSECTION IMPROVEMENTS
PROJECT NO. 2-37-24-4-STR-2002-17

Attached is a Right-of-Way Agreement between the City and Pride Airborne Express. By agreement, the City receives deeds for certain parcels of right-of-way located at the intersection of Pancheri and Crane Drives in exchange for the City constructing certain public improvements on Crane Drive.

Public Works recommends approval of this Agreement; and, authorization for the Mayor and City Clerk to sign the documents.

s/ Chad Stanger

It was moved by Councilmember Shurtleff, seconded by Councilmember Barnes, to approve the Right-of-Way Agreement with Pride Airborne Express and, further, give authorization for the Mayor and City Clerk to execute the necessary documents. Roll call as follows:

Aye: Councilmember Lehto
Councilmember Eldredge
Councilmember Hardcastle
Councilmember Groberg
Councilmember Barnes
Councilmember Shurtleff

Nay: None

Motion Carried.

There being no further business, it was moved by Councilmember Eldredge, seconded by Councilmember Shurtleff, that the meeting adjourn at 8:05 p.m.

CITY CLERK

MAYOR
