

**JUNE 25, 2002**

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The City Council of the City of Idaho Falls met in Special Council Meeting, Tuesday, June 25, 2002, in the Council Chambers at 140 South Capital Avenue in Idaho Falls, Idaho.

There were present:

Mayor Linda Milam  
Councilmember Joe Groberg  
Councilmember Bruce Rose  
Councilmember Bill Shurtleff  
Councilmember Ida Hardcastle  
Councilmember Brad Eldredge  
Councilmember Mike Lehto

Also present:

Dale Storer, City Attorney  
Rosemarie Anderson, City Clerk  
All available Division Directors

Mayor Milam introduced the new Library Director, Nancy Donahoo.

The City Clerk read a summary of the minutes for the June 13, 2002 Regular Meeting. It was moved by Councilmember Eldredge, seconded by Councilmember Groberg, to approve the minutes as printed. Roll call as follows:

Aye: Councilmember Lehto  
Councilmember Eldredge  
Councilmember Hardcastle  
Councilmember Groberg  
Councilmember Rose  
Councilmember Shurtleff

Nay: None

Motion Carried.

**CONSENT AGENDA ITEMS**

The City Clerk presented several license applications, including a BEER LICENSE to D. D. Mudd – Hitt Road; BARTENDER PERMITS to Derek N. Ballard, Tamra Cottle, Jacqueline J. Kolbet, and Tawna L. Wilson, all carrying the required approvals, and requested authorization to issue these licenses.

The City Clerk requested Council ratification for the publication of legal notices calling for public hearings on June 25, 2002.

The Parks and Recreation Director submitted the following memo:

City of Idaho Falls  
June 25, 2002

MEMORANDUM

TO: Honorable Mayor and City Council  
FROM: David J. Christiansen, Parks and Recreation Director

SUBJECT: IDAHO FALLS HIGH SCHOOL TENNIS COURT(S)  
RECONSTRUCTION – REQUEST TO BID

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The Division of Parks and Recreation respectfully requests authorization to receive bids on the reconstruction of the tennis courts located at Idaho Falls High School. This project cost will be shared between the City of Idaho Falls and School District No. 91.

s/ David J. Christiansen

The Public Works Director submitted the following memo:

City of Idaho Falls  
June 21, 2002

MEMORANDUM

TO: Honorable Mayor and City Council  
FROM: Chad Stanger, Public Works Director  
SUBJECT: BID AUTHORIZATION – PANCHERI DRIVE AND UTAH AVENUE INTERSECTION IMPROVEMENTS

Public Works requests authorization to advertise to receive bids for the Pancheri Drive and Utah Avenue Intersection Improvements.

s/ Chad Stanger

It was moved by Councilmember Eldredge, seconded by Councilmember Groberg, to approve the Consent Agenda in accordance with the recommendations presented. Roll call as follows:

Aye: Councilmember Eldredge  
Councilmember Lehto  
Councilmember Rose  
Councilmember Groberg  
Councilmember Shurtleff  
Councilmember Hardcastle

Nay: None

Motion Carried.

**REGULAR AGENDA ITEMS**

The Airport Director submitted the following memos:

City of Idaho Falls  
June 20, 2002

MEMORANDUM

TO: Honorable Mayor and City Council  
FROM: Mike Humberd, Director of Aviation

SUBJECT: BID TABULATION – PAPI LIGHT INSTALLATION, RUNWAY 20

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Attached for City Council approval is the bid tabulation for the Installation of PAPI Lights on Runway 20. The low bidder is Ray's Heating, Cooling and Electric, for a total bid of \$47,653.50. The Engineer's Estimate is \$49,575.00.

The City Attorney has reviewed and approved this contract.

The Airport Division recommends approving Ray's Heating, Cooling and Electric as the low bidder and requests the Mayor be authorized to execute the contract for this project.

s/ Mike Humberd

It was moved by Councilmember Hardcastle, seconded by Councilmember Eldredge, to accept the low bid from Ray's Heating, Cooling and Electric to compete the PAPI Light Installation on Runway 20 at the Idaho Falls Regional Airport and, further, give authorization for the Mayor and City Clerk to execute the necessary documents. Roll call as follows:

Aye: Councilmember Groberg  
Councilmember Rose  
Councilmember Shurtleff  
Councilmember Hardcastle  
Councilmember Eldredge  
Councilmember Lehto

Nay: None

Motion Carried.

City of Idaho Falls  
June 19, 2002

MEMORANDUM

TO: Honorable Mayor and City Council  
FROM: Mike Humberd, Director of Aviation  
SUBJECT: CHANGE ORDER NO. 1 – LONG TERM PARKING LOT AND  
TERMINAL ROAD EXTENSION

Submitted for Council approval is a Change Order for the Long Term Parking Lot and Terminal Road Extension Project at the Airport. A one-week extension is needed to remove some concrete at the pay tollbooth. We do not anticipate this issue to affect the final cost of the project.

The Airport Division recommends approval.

s/ Mike Humberd

It was moved by Councilmember Hardcastle, seconded by Councilmember Eldredge, to approve Change Order No. 1 to HK Contractors, Inc. for Extend Terminal Access Road (Schedule 1) and Expand Parking Lot (Schedule 2) at the Idaho Falls Regional Airport and,

further, give authorization for the Mayor to execute the necessary documents. Roll call as follows:

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Aye: Councilmember Shurtleff  
Councilmember Hardcastle  
Councilmember Rose  
Councilmember Eldredge  
Councilmember Lehto  
Councilmember Groberg

Nay: None

Motion Carried.

The Idaho Falls Power Director submitted the following memo:

City of Idaho Falls  
June 20, 2002

MEMORANDUM

TO: Honorable Mayor and City Council  
FROM: Mark Gendron, Idaho Falls Power Director  
SUBJECT: NETTING AGREEMENT WITH PINNACLE WEST

Attached for your consideration is a Netting Agreement with Pinnacle West. The Agreement has been reviewed by the City Attorney.

Idaho Falls Power respectfully requests Council approval of this Agreement.

s/ Mark Gendron

It was moved by Councilmember Lehto, seconded by Councilmember Shurtleff, to approve the Netting Agreement with Pinnacle West and, further, give authorization for the Mayor to execute the necessary documents. Roll call as follows:

Aye: Councilmember Rose  
Councilmember Eldredge  
Councilmember Lehto  
Councilmember Shurtleff  
Councilmember Hardcastle  
Councilmember Groberg

Nay: None

Motion Carried.

The Municipal Services Director submitted the following memos:

City of Idaho Falls  
June 20, 2002

MEMORANDUM

TO: Honorable Mayor and City Council  
FROM: S. Craig Lords, Municipal Services Director  
SUBJECT: RENEWAL OF AIRPORT LIABILITY INSURANCE

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Municipal Services respectfully requests that the Mayor and Council approve the City's Airport liability insurance with Marsh-Boise. The premium is \$30,000.00. This coverage will begin on July 1, 2002.

s/ S. Craig Lords

It was moved by Councilmember Eldredge, seconded by Councilmember Groberg, to approve Marsh-Boise to provide the Airport Liability Insurance Coverage. Roll call as follows:

Aye: Councilmember Lehto  
Councilmember Eldredge  
Councilmember Hardcastle  
Councilmember Groberg  
Councilmember Rose  
Councilmember Shurtleff

Nay: None

Motion Carried.

City of Idaho Falls  
June 13, 2002

MEMORANDUM

TO: Honorable Mayor and City Council  
FROM: S. Craig Lords, Municipal Services Director  
SUBJECT: APPOINTMENT OF CITY AUDITORS

Attached for your consideration is the Audit Proposal from Rudd and Company, PLLC for the audit of the City for the fiscal year ending September 30, 2002.

Municipal Services respectfully requests the approval to have Rudd and Company, PLLC perform the annual audit for \$32,000.00.

s/ S. Craig Lords

It was moved by Councilmember Eldredge, seconded by Councilmember Groberg, to accept the Audit Proposal from Rudd and Company, PLLC to provide the audit for the City for fiscal year ending September 30, 2002 and, further, give authorization for the Mayor to execute the necessary documents. Roll call as follows:

Aye: Councilmember Eldredge  
Councilmember Lehto  
Councilmember Rose  
Councilmember Groberg  
Councilmember Shurtleff  
Councilmember Hardcastle

Nay: None

Motion Carried.

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City of Idaho Falls  
June 13, 2002

MEMORANDUM

TO: Honorable Mayor and City Council  
FROM: S. Craig Lords, Municipal Services Director  
SUBJECT: APPOINTMENT OF ELECTRIC LIGHT FUND AUDITORS

Attached for your consideration is the audit proposal from Deloitte and Touche for the audit of the City's Electric Light Fund for fiscal year ending September 30, 2002.

Municipal Services respectfully requests the approval of Deloitte and Touche to audit the Electric Fund for \$41,800.00.

s/ S. Craig Lords

It was moved by Councilmember Eldredge, seconded by Councilmember Groberg, to accept the Audit Proposal from Deloitte and Touche to provide the audit for the City's Electric Light Fund for fiscal year ending September 30, 2002 and, further, give authorization for the Mayor to execute the necessary documents. Roll call as follows:

Aye: Councilmember Hardcastle  
Councilmember Shurtleff  
Councilmember Eldredge  
Councilmember Lehto  
Councilmember Groberg  
Councilmember Rose

Nay: None

Motion Carried.

The Planning and Building Director submitted the following memos:

City of Idaho Falls  
June 19, 2002

MEMORANDUM

TO: Mayor and City Council  
FROM: René R. Magee, Planning and Building Director  
SUBJECT: BARI ADDITION, DIVISION NO. 3

Attached is the Development Agreement and Final Plat for BARI Addition, Division No. 3. This parcel is located within the City of Idaho Falls east of Yellowstone Highway, west of Jameston Road, and north of York Road. It is zoned I & M-1. The Planning Commission considered this one lot plat of 35.44 acres at its April 2, 2002 Meeting and recommended approval as presented.

The Department concurs with this recommendation. The Development

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Agreement and Final Plat are now being submitted for consideration by the Mayor and Council.

s/ Reneé R. Magee

The Planning and Building Director located the subject area on a map and further explained the request. Following is a list of exhibits used in connection with this request:

Slide 1	Vicinity map showing Final Plat for BARI Addition, Division No. 3
Slide 2	Aerial Photo
Slide 3	Final Plat for BARI Addition, Division No. 3
Exhibit 1	Planning Commission Meeting dated April 2, 2002
Exhibit 2	Staff Report dated April 2, 2002

It was moved by Councilmember Rose, seconded by Councilmember Hardcastle, to approve the Development Agreement for BARI Addition, Division No. 3 and, further, give authorization for the Mayor and City Clerk to execute the necessary documents. Roll call as follows:

Aye: Councilmember Groberg  
Councilmember Rose  
Councilmember Shurtleff  
Councilmember Hardcastle  
Councilmember Eldredge  
Councilmember Lehto

Nay: None

Motion Carried.

It was moved by Councilmember Rose, seconded by Councilmember Hardcastle, to accept the Final Plat for BARI Addition, Division No. 3 and, further, give authorization for the Mayor, City Engineer, and City Clerk to sign said Final Plat. Roll call as follows:

Aye: Councilmember Shurtleff  
Councilmember Hardcastle  
Councilmember Rose  
Councilmember Eldredge  
Councilmember Lehto  
Councilmember Groberg

Nay: None

Motion Carried.

City of Idaho Falls  
June 19, 2002

MEMORANDUM

TO: Mayor and City Council

FROM: Reneé R. Magee, Planning and Building Director  
SUBJECT: AMENDMENT TO MANAGEMENT AGREEMENT – IDAHO FALLS  
DOWNTOWN DEVELOPMENT CORPORATION

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Attached is an Amendment to the Management Agreement with the Idaho Falls Downtown Development Corporation (IFDDC). This Amendment provides for the payment of \$9,000.00 to IFDDC to renovate the large sign on the Yellowstone parking lot and use the sign to promote downtown businesses. The Amendment has been reviewed by the City Attorney. The Division respectfully requests approval of this Amendment.

s/ Reneé R. Magee

It was moved by Councilmember Rose, seconded by Councilmember Hardcastle, to approve the Amendment to the Management Agreement with Idaho Falls Downtown Development Corporation and, further, give authorization for the Mayor to execute the necessary documents. Roll call as follows:

Aye: Councilmember Rose  
Councilmember Eldredge  
Councilmember Lehto  
Councilmember Shurtleff  
Councilmember Hardcastle  
Councilmember Groberg

Nay: None

Motion Carried.

City of Idaho Falls  
June 19, 2002

MEMORANDUM

TO: Mayor and City Council  
FROM: Reneé R. Magee, Planning and Building Director  
SUBJECT: ORDINANCE CHANGING THE NAMES OF STREETS WITHIN  
AMHERST ADDITION, DIVISION NO. 2

Attached is an Ordinance changing the name of Emerald Court to Arklow Court and the name of Erin Go Bragh to Killarney Court as requested by the Developer. Both streets are located within Amherst Addition, Division No. 2. A name similar to Emerald Court already exists in Bonneville County. Therefore, the Division respectfully requests the approval of the Ordinance.

s/ Reneé R. Magee

At the request of Councilmember Rose, the City Attorney read the following Ordinance by title:

**ORDINANCE NO. 2450**

AN ORDINANCE CHANGING THE NAME OF EMERALD COURT, A STREET LOCATED WITHIN THE CITY OF IDAHO FALLS, TO ARKLOW COURT; CHANGING THE NAME OF ERIN GO BRAGH, A STREET WITHIN THE CITY OF IDAHO FALLS, TO

KILLARNEY COURT; PROVIDING WHEN THIS  
ORDINANCE SHALL BECOME EFFECTIVE.

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The foregoing Ordinance was presented by title only. Councilmember Rose moved, and Councilmember Hardcastle seconded, that the provisions of Idaho Code Section 50-902 requiring all Ordinances to be read by title, and once in full, on three separate dates be dispensed with, the Ordinance be passed on all three readings, and, further, give authorization for the Mayor and City Clerk to sign the necessary documents. Roll call as follows:

Aye: Councilmember Lehto  
Councilmember Eldredge  
Councilmember Hardcastle  
Councilmember Groberg  
Councilmember Rose  
Councilmember Shurtleff

Nay: None

Motion Carried.

City of Idaho Falls  
June 19, 2002

MEMORANDUM

TO: Mayor and City Council  
FROM: Renée R. Magee, Planning and Building Director  
SUBJECT: ORDINANCE ADOPTING THE 2002 EDITION OF THE NATIONAL ELECTRICAL CODE

Attached is the Ordinance adopting the 2002 Edition of the National Electrical Code. As of July 1, 2002, the State of Idaho will adopt the 2002 Edition, and adoption of this Ordinance will assure consistency between City and State Codes. Therefore, the Division respectfully requests the approval of the Ordinance.

s/ Renée R. Magee

At the request of Councilmember Rose, the City Attorney read the following Ordinance by title:

**ORDINANCE NO. 2451**

AN ORDINANCE REPEALING AND RE-ENACTING SECTIONS 7-8-1 AND 7-8-2 OF THE CITY CODE OF IDAHO FALLS, IDAHO; ADOPTING THE 2002 EDITION OF THE NATIONAL ELECTRICAL CODE; PROVIDING FOR THE PROSECUTION UNDER PRIOR ORDINANCES; PROVIDING FOR THE SEVERABILITY OF THE SECTIONS AND SUBSECTIONS OF THIS ORDINANCE; PROVIDING FOR THE EFFECTIVE DATE OF THE ORDINANCE.

The foregoing Ordinance was presented by title only. Councilmember Rose moved, and Councilmember Hardcastle seconded, that the provisions of Idaho Code Section 50-902

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requiring all Ordinances to be read by title, and once in full, on three separate dates be dispensed with, the Ordinance be passed on all three readings, and, further, give authorization for the Mayor and City Clerk to sign the necessary documents. Roll call as follows:

Aye: Councilmember Eldredge  
Councilmember Lehto  
Councilmember Rose  
Councilmember Groberg  
Councilmember Shurtleff  
Councilmember Hardcastle

Nay: None

Motion Carried.

The Public Works Director submitted the following memo:

City of Idaho Falls  
June 21, 2002

MEMORANDUM

TO: Honorable Mayor and City Council  
FROM: Chad Stanger, Public Works Director  
SUBJECT: ARCHITECTURAL SERVICES AGREEMENT – ALDERSON, KARST AND MITRO

Attached is an Architectural Services Agreement with Alderson, Karst and Mitro to provide design and construction management services for the Streets, Sanitation and Traffic Building, approved in the current year budget.

Public Works recommends approval of this Agreement; and, authorization for the Mayor and City Clerk to sign the documents.

s/ Chad Stanger

Councilmember Rose commended all architectural firms that submitted proposals on their good work. It was moved by Councilmember Shurtleff, seconded by Councilmember Rose, to approve the Architectural Services Agreement with Alderson, Karst and Mitro and, further, give authorization for the Mayor to execute the necessary documents. Roll call as follows:

Aye: Councilmember Groberg  
Councilmember Rose  
Councilmember Shurtleff  
Councilmember Hardcastle  
Councilmember Eldredge  
Councilmember Lehto

Nay:           None

Motion Carried.

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There being no further business, it was moved by Councilmember Eldredge, seconded by Councilmember Groberg, that the meeting adjourn at 7:45 p.m.

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CITY CLERK

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MAYOR

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