

JULY 11, 2013

The City Council of the City of Idaho Falls met in Regular Council Meeting, Thursday, July 11, 2013, at 7:30 p.m. in the Council Chambers located in the City Annex Building at 680 Park Avenue in Idaho Falls, Idaho.

There were present:

Mayor Jared D. Fuhriman
Councilmember Ken Taylor
Councilmember Thomas Hally
Councilmember Sharon D. Parry
Councilmember Michael Lehto
Councilmember Karen Cornwell
Councilmember Ida Hardcastle

Also present:

Randy Fife, City Attorney
Rosemarie Anderson, City Clerk
All available Division Directors

Mayor Fuhriman requested Boy Scout Bryan Ellison to lead those present in the Pledge of Allegiance.

It was moved by Councilmember Taylor, seconded by Councilmember Lehto, to add "TRPTA 4th Quarterly Payment" to the Council Meeting Agenda due to the timeliness of the billing from TRPTA and the payment being past due. Roll call as follows:

Aye: Councilmember Cornwell
Councilmember Hardcastle
Councilmember Hally
Councilmember Parry
Councilmember Taylor
Councilmember Lehto

Nay: None

Motion Carried.

It was moved by Councilmember Hardcastle, seconded by Councilmember Cornwell, to add a memo from the Parks and Recreation Director regarding the Wildlife Damage Management Project with the U. S. Department of Agriculture, Animal and Plant Health Inspection Service, Wildlife Services, due to the need to move the geese from the Greenbelt before they are through the molting season and begin to fly, which could take place as soon as next week. Roll call as follows:

Aye: Councilmember Lehto
Councilmember Parry
Councilmember Hardcastle
Councilmember Taylor
Councilmember Hally
Councilmember Cornwell

Nay: None

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Motion Carried.

It was moved by Councilmember Hardcastle, seconded by Councilmember Hally, to add the Resolution for the Comprehensive Annual Performance and Evaluation Report, Community Development Block Grant Funding, Fiscal Year 2012 to the Council Agenda for consideration, due to the submittal deadline and the need for timely action on this matter. Roll call as follows:

Aye: Councilmember Parry
Councilmember Cornwell
Councilmember Taylor
Councilmember Hardcastle
Councilmember Lehto
Councilmember Hally

Nay: None

Motion Carried.

Mayor Fuhriman requested those to come forward who had items for the City Council. No one appeared.

CONSENT AGENDA ITEMS

The City Clerk requested approval of the Minutes from the June 27, 2013 Council Work Session, and the June 27, 2013 Regular Council Meeting.

The City Clerk presented monthly reports from various Division and Department Heads and requested that they be accepted and placed on file in the City Clerk's Office.

The City Clerk presented the following Expenditure Summary dated June 1, 2013 through June 30, 2013, after having been audited by the Fiscal Committee and paid by the Controller:

FUND	TOTAL EXPENDITURE
General Fund	\$ 819,549.57
Street Fund	70,311.12
Recreation Fund	18,324.31
Library Fund	68,838.43
Municipal Equipment Replacement Fund	177,084.63
Electric Light Public Purpose Fund	26,651.80
Golf Fund	91,703.14
Self-Insurance Fund	76,402.80
Municipal Capital Improvement Fund	89,216.75
Street Capital Improvement Fund	319,636.86
Traffic Light Capital Improvement Fund	12,600.00
Airport Fund	26,651.47
Water and Sewer Fund	1,476,607.10
Sanitation Fund	5,269.07
Ambulance Fund	10,728.58
Electric Light Fund	2,491,496.88
Payroll Liability Fund	2,496,217.17
TOTALS	\$ 8,277,199.68

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The City Clerk requested approval of the Monthly Treasurer's Report for the month of June, 2013, as follows:

City of Idaho Falls
June 2013

Dear Mayor and City Council Members:

Attached please find the City of Idaho Falls, Idaho, Monthly Treasurer's Report for the above referenced month, as required by Idaho Code Section 50-208.

This report was filed in the City Clerk's Office on or before the 10th day from the end of the month of the Report.

OATH

I, Craig Rockwood, the City of Idaho Falls Treasurer, do hereby affirm that this City of Idaho Falls, Idaho, Monthly Treasurer's Report is true and accurate to the best of my knowledge and that it shows the state of the City Treasury as of the date of this Report and the balance of money in the City Treasury, all as required by Idaho Code Section 50-208. (Full Report on File in the City Clerk's Office.)

s/ Craig Rockwood
Craig Rockwood

July 2, 2013
Date Signed

ACKNOWLEDGEMENT

STATE OF IDAHO)
) ss.
County of Bonneville)

On this 2nd day of July, 2013, before me, the undersigned, a Notary Public for Idaho, personally appeared CRAIG ROCKWOOD known to me to be the Treasurer of the City of Idaho Falls, the municipal corporation that executed the foregoing document and acknowledged to that such City executed the same.

(SEAL)

s/ Rosemarie Anderson
Notary Public for Idaho
Residing at Idaho Falls, Idaho
My Commission Expires: 02-16-2018

The City Clerk presented several license applications, all carrying the required approvals, and requested authorization to issue those licenses.

The City Clerk requested Council ratification for the publication of legal notices calling for public hearings on July 11, 2013.

The Idaho Falls Power Director submitted the following memo:

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City of Idaho Falls
July 9, 2013

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Jackie Flowers, Idaho Falls Power Director
SUBJECT: CONSENT AGENDA – AUTHORIZATION TO ADVERTISE FOR
BIDS FOR RIP RAP AT GEM STATE POWER PLANT AND
SUBSTATION BREAKERS

Idaho Falls Power respectfully requests authorization to advertise and receive bids for the following projects:

1. Rip Rap at Gem State Power Plant – As part of our ongoing maintenance, Idaho Falls Power periodically refurbishes rip rap along the dikes upstream of the Gem State Power Plant. This work was included in the Fiscal Year 2012-2013 Budget.

2. Substation Breakers – The Fiscal Year 2012-2013 Budget included funds for equipment replacement (breakers) at North Boulevard. In addition to replacing the breakers at North Boulevard, recent test results from Sugarmill Substation breakers indicate need to replace those breakers sooner than originally planned (CIP projected 2015). The existing breakers were installed in the 1960s, reaching the end of the projected life and posing a risk to reliable electric service to one of two points of delivery into our electric system. Staff would like to use the money in the budget to purchase breakers for both North Boulevard and Sugarmill Substations. Construction at North Boulevard is currently planned for 2014 so we will phase the costs over two budget years. The remainder of the planned improvements at Sugarmill Substation will proceed in 2015.

s/ Jackie Flowers

**IDAHO FALLS POWER
CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

Operation: Transmission

Project Lead: Maxfield

Project Title: North Boulevard High Side Upgrades and 12 kV OCB Breakers
Replace

Anticipated Construction Year: 2013

Forces Used to Complete Project: Internal

Description and Justification: Planned maintenance to replace 50 year old breakers with low maintenance vacuum and SF6 breakers. Proposed 44 kV protection upgrades and transformer protection. (4) 44 kV breakers and (4) 12.5 kV breakers. New solid state relays will also be installed for increase protection, functionality, and metering.

Project Location: North Boulevard Substation

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Project Delay Consequences: Increased risk of extended outage due to breaker failure. Increased risk of extended outage due to 44 kV line faults. Should significantly mitigate number of customers affected by 44 kV line faults.

Relationship to Comprehensive Plan or other Divisional Capital Plans: Upgrades to the substation protective relays will also be made in conjunction with this project. (4) 12 kV Siemens breakers are already inventory that will work nicely for this project

Project Budget and Summary Close Out:

Work Order Number: _____
Date Completed: _____
Engineering Total: -
Right-of-Way Total: -
Construction Contracts Total: -
Equipment and Materials: - \$200,000.00
Miscellaneous Expenses: -
Total Expenses: \$200,000.00
Labor Internal: - \$200,000.00
Labor Internal OT: -

**IDAHO FALLS POWER
CAPITAL IMPROVEMENT PROGRAM
PROJECT DETAIL SHEET**

Operation: Transmission

Project Lead: Maxfield

Project Title: Sugarmill Relay and Breaker Replacement (44 kV and 12 kV)

Anticipated Construction Year: 2015

Forces Used to Complete Project: Internal

Description and Justification: Planned maintenance to replace 50 year old breakers with low maintenance (5) 44 kV SF 6 and (4) 15 kV vacuum breakers.

Project Location: Sugarmill Substation

Project Delay Consequences: Increased risk of extended outage due to breaker failure. Increased maintenance costs.

Relationship to Comprehensive Plan or other Divisional Capital Plans: Upgrades to the substation feeder relays will also be made in conjunction with this project. Part of initiative to upgrade 44 kV protection.

Project Budget and Summary Close Out:

Work Order Number: _____
Date Completed: _____
Engineering Total: -
Right-of-Way Total: -
Construction Contracts Total:
Equipment and Materials: - \$320,000.00
Miscellaneous Expenses: -
Total Expenses: \$320,000.00
Labor Internal: - \$250,000.00
Labor Internal OT: -

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It was moved by Councilmember Taylor, seconded by Councilmember Parry, that the Consent Agenda be approved in accordance with the recommendations presented. Roll call as follows:

Aye: Councilmember Parry
Councilmember Cornwell
Councilmember Taylor
Councilmember Hardcastle
Councilmember Lehto
Councilmember Hally

Nay: None

Motion Carried.

REGULAR AGENDA ITEMS

The memo from the Airport Director regarding the FAA (Federal Aviation Administration) Grant Offer, AIP No. 3-16-0018-038 with withdrawn by the Division Director.

The memo from the Airport Director regarding the Construction Contract with Barry Hayes Construction LLC for the Airport Terminal Expansion Project – Phase 1 was withdrawn by the Division Director.

The Municipal Services Director submitted the following memos:

City of Idaho Falls
July 8, 2013

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: S. Craig Lords, Municipal Services Director
SUBJECT: BID IF-13-18, WESTERN CEDAR POWER POLES

Please find attached tabulation for the above subject bid.

It is the recommendation of Idaho Falls Power and Municipal Services to accept the low bid of McFarland Cascade per the evaluated lump sum amount of \$151,916.00. Per bid specifications, we will purchase the quantity of poles required of Item No. 2 and No. 3 to make three (3) complete full truck loads. The total purchase price will be \$176,396.00 for all items. The breakdown quantity, description, and price for the power poles are listed on Attachment "A".

s/ S. Craig Lords

It was moved by Councilmember Taylor, seconded by Councilmember Parry, to accept the low bid provided by McFarland Cascade, purchasing three complete truck loads, for the total price of \$176,396.00 as recommended. Roll call as follows:

Aye: Councilmember Hardcastle
Councilmember Lehto

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Councilmember Cornwell
Councilmember Hally
Councilmember Parry
Councilmember Taylor

Nay: None

Motion Carried.

City of Idaho Falls
July 8, 2013

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: S. Craig Lords, Municipal Services Director
SUBJECT: BID IF-13-19 – NEW STREET LIGHT POLES AND LIGHTS

Please find attached tabulation for the above subject bid.

It is the recommendation of Idaho Falls Power and Municipal Services to accept the low bid meeting specifications to D & S Electrical Supply Company in the amount of \$54,298.00.

s/ S. Craig Lords

It was moved by Councilmember Taylor, seconded by Councilmember Parry, to accept the low bid meeting specifications to D & S Electrical Supply Company in the amount of \$54,298.00 for New Street Light Poles and Lights. Roll call as follows:

Aye: Councilmember Cornwell
Councilmember Hardcastle
Councilmember Hally
Councilmember Parry
Councilmember Taylor
Councilmember Lehto

Nay: None

Motion Carried.

City of Idaho Falls
July 8, 2013

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: S. Craig Lords, Municipal Services Director
SUBJECT: BID IF-13-07 – ONE (1) 2013 OR NEWER REGENERATIVE AIR STREET SWEEPER MOUNTED ON A NEW 2013 OR NEWER CAB AND CHASSIS

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Please find attached the tabulation for the above subject bid.

The apparent low bid submitted by Solid Waste Systems did not meet the required specifications of having an Idaho Motor Vehicle Dealer's License. The second low bid by Cate Idaho Equipment did not meet the required specifications as per Attachment "A". Therefore, it is the recommendation of Municipal Services to accept the responsive responsible bid meeting the specifications of MetroQuip to furnish One (1) 2013 or Newer Regenerative Air Street Sweeper Mounted on a New 2013 or Newer Cab and Chassis for an amount of \$239,322.00 with Trade-In Unit No. 665.

s/ S. Craig Lords

The Municipal Services Director appeared to share the following information in rejecting two bids for the Street Sweeper:

Solid Waste Bid
Reasons for Rejections

Line Item No. 10 reads:

The engine shall be enclosed on both sides by two fiberglass access doors, one on each side of the sweeper body to allow access to serviceable items without tilting the hopper.

Solid Waste Response to No. 10:

Auxiliary hydraulic power to raise body for engine access.

(Safety Issue and need to have to access to it through doors just in case hydraulics fail.)

Line Item No. 27 reads:

The hydraulic system must be located in the auxiliary engine compartment and be accessible without tilting the hopper.

Solid Waste Response to No. 27:

Must tilt hopper. Hydraulic system is protected by a shroud integral to the sweeper hopper.

(Safety Issue and need to have to access to it through doors just in case hydraulics fail.)

Line Item No. 33 reads:

Blower must not be directly exposed or open to the dust separator to preclude carry-over of material from the separator into the blower and blower housing.

Solid Waste Response to No. 33:

Proprietary spec. All air must pass through a dust separator before entering blower.

(To cut down on wear and tear.)

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Line Item No. 36 reads:

Hopper shall be constructed of steel (minimum of 10 gauge side and ¼" floor) and have a factory installed urethane liner with a lifetime warranty.

Solid Waste Response to No. 36:

3/16" floor, 10 gauge side

(Almost half the size specified.)

Line Item No. 39 reads:

Floor angle shall be a minimum of 10° to eliminate water pooling.

Solid Waste Response to No. 39:

3°

(Degree needed for proper clean up.)

Line Item No. 47 reads:

Rear door shall have an external door prop.

Solid Waste Response to No. 47:

Internal door prop.

(Safety)

Line Item No. 56 reads:

A minimum of three (3) water spray nozzles shall be located at each side broom.

Solid Waste Response to No. 56:

Two nozzles at each broom.

Line Item No. 57 reads:

Must have a minimum of seven (7) easy removable water spray nozzles located inside the pickup head.

Solid Waste Response to No. 57:

Five nozzles outside of pickup head

Line Item No. 58 reads:

A minimum of three (3) water spray nozzles to be located at lower portion of the suction hose.

Solid Waste Response No. 58:

Two nozzles at lower portion of pickup head.

(Line Items No. 56 – No. 58 need to have as many spray nozzles as possible to reduce on wear and tear.)

Line Item No. 59 reads:

The water system must have a water pump(s) that will provide a combined flow of 8 GPM at 40 PSI to the pickup head, suction hose and side brooms.

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Solid Waste Response to No. 59:
5.88 GPM at 50 PSI

(Need space for wear and tear and dust control.)

Pneumatic System:

There shall be a PR4 type pressure protector for the chassis air system to protect the chassis air system at air pressures below 85 PSI.

A separate air tank for all sweeper air components shall be provided.

All pneumatic cylinders shall be interchangeable.

All pneumatic cylinders must be rated to 150 PSI and have a separate rod seal and wiper to prevent contamination entering the cylinder.

Each cylinder shall be controlled by a single, two-position and a solenoid valve mounted on a manifold with common input and exhaust.

Solid Waste Response to 85 – 89:
Hydraulics instead of pneumatics.

(Pneumatic (air) vs. Hydraulic – wear and tear)

Bid IF-13-07
Attachment “A”
Reasons for Rejection of Bid

Bid from Cate Idaho Equipment is considered invalid because of the following exceptions of the bid specifications:

Line Item No. 10 reads:

The engine shall be enclosed on both sides by two fiberglass access doors, one on each side of the sweeper body to allow access to serviceable items without tilting the hopper.

Cate’s Response to No. 10:

Engine is totally enclosed by a stainless steel cowling that is raised for inspection.

The bed will have to be tilted to access compartment.

Line Item No. 13 reads:

Sweeper electrical system shall be independent from the electrical system of the chassis.

Cate’s Response to No. 13:

Electrical system is integrated.

Line Item No. 27 reads:

The hydraulic system must be located in the auxiliary engine compartment and be accessible without tilting the hopper.

Cate’s Response to No. 27:

Engine is totally enclosed by a stainless steel cowling that is raised for inspection.

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The bed will have to be tilted to access compartment.

Line Item No. 57 reads:

Must have a minimum of seven (7) easy removable water spray nozzles located inside the pickup head.

Cate's Response to No. 57:

The water spray nozzles are not located in the pickup head.

Number of nozzles not stated.

Line Item No. 74 reads:

Right and left side brooms shall be free floating trailing arm with inward motion.

Cate's Response to No. 74:

Utilizes 43' side brooms that are forward facing digger design.

E-Mail from Chandra Witt to Craig Lords regarding Idaho Falls Bid IF-13-07:

From: Luke Stewart [<mailto:LStewart@metroquip.net>]
Sent: Tuesday, July 9, 2013, 3:51 PM
To: Chandra Witt
CC: Heidi Carlson
Subject: Idaho Falls Bid IF-13-07

Hello Chandra,

In regards to Bid IF-13-07, it is our understanding from Autocar that they were not producing any dual steer sweeper chassis in the 2013 model production year. The 2012 chassis that are available are brand new and readily available to up-fit the sweeper body on. It is also our understanding that the specifications between 2012 and 2013 chassis will remain identical. The functionality of the 2012 and 2013 chassis will be the same as well.

Also, another important factor to keep in mind regardless of the model year as long as the chassis is new and has never been put in service is the warranty. The chassis, transmission, and engine warranty for the 2012 chassis will not take effect until the completed unit is delivered to the City of Idaho Falls thus giving the City the entire available warranty period.

Please feel free to contact me if you should have any further questions.

Thank you,

Luke
Luke Stewart
MetroQuip, Inc.
208-921-0393

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It was moved by Councilmember Taylor, seconded by Councilmember Parry, to reject the bids from Solid Waste Systems and Cate Idaho Equipment as neither bid met the required specifications; and, to accept the responsive responsible bid from MetroQuip to furnish One (1) New Regenerative Air Street Sweeper Mounted on a New Cab and Chassis in the amount of \$239,322.00 with Trade-In Unit No. 665. Roll call as follows:

Aye: Councilmember Hally
 Councilmember Taylor
 Councilmember Lehto
 Councilmember Cornwell
 Councilmember Hardcastle
 Councilmember Parry

Nay: None

Motion Carried.

The Municipal Services Director requested the Mayor and City Council to consider the TRPTA 4th Quarterly Payment. Councilmember Taylor stated that during the last budget season, the City Council authorized the payment of just under \$100,000.00 to be paid to TRPTA during this fiscal year. With that, the City Council wanted to see some changes, some progress in their financial accounting, and the development of their Fixed Route System. Rather than just paying the total amount that was approved in one payment, it was determined that the City would pay in quarterly payments of approximately \$25,000.00 per payment. Each payment would be approved or denied by the City Council at the time that it was due, dependent upon TRPTA's progress on the requests.

Councilmember Hally stated that, in his opinion, some progress has been made, but not as much as the City Council would like. With the last payment to TRPTA, and before the City Council determines whether to provide more funding for TRPTA with the new budget, a determination should be made as to how many riders TRPTA is providing services for.

Councilmember Lehto stated that there has been opportunity to be responsive to questions from the City Council. The Mayor and City Council have not had any progress reports over the past three months.

Councilmember Parry stated that since May, 2013, the numbers from TRPTA are off approximately 30%. She stated that she would be voting against this 4th Quarterly Payment to TRPTA. She stated, further, that there is nothing to show for the money that the City has spent. She reminded the City Council that there are options, besides TRPTA. The City Council needs to decide where to put the money. Putting money into TRPTA would be wasting the money.

Councilmember Hardcastle stated that TRPTA has provided the Fixed Route System that the City Council requested. It takes time for this to become successful. Signage has been put up now. She stated that she supported making this 4th Quarterly Payment to TRPTA, and would look at this again as the 2013-2014 Fiscal Year Budget is prepared.

Councilmember Taylor stated that he believed that TRPTA has made some progress, albeit not as much as the City Council has hoped. TRPTA has provided records that the City Council has requested. TRPTA has made progress in providing a Fixed Route System. It was moved by Councilmember Taylor, seconded by Councilmember Hardcastle, to authorize the 4th Quarter Payment to TRPTA. Roll call as follows:

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Aye: Councilmember Taylor
Councilmember Hally
Councilmember Cornwell
Councilmember Hardcastle

Nay: Councilmember Parry
Councilmember Lehto

Motion Carried.

The Parks and Recreation Director submitted the following memo:

City of Idaho Falls
July 11, 2013

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Greg A. Weitzel, Parks and Recreation Director
SUBJECT: WILDLIFE DAMAGE MANAGEMENT PROJECT

Attached for your consideration is a Cooperative Service Field Agreement between the City of Idaho Falls and the United States Department of Agriculture, Animal and Plant Health Inspection Service.

The purpose of this Agreement is for a wildlife damage management project as described in the attached work plan. This Agreement is for the control of Canada Geese and other wildlife species and will not exceed the amount of \$3,000.00.

The Parks and Recreation Division respectfully requests approval and authorization for the Mayor and City Clerk to sign and execute said Agreement.

s/ Greg A. Weitzel

It was moved by Councilmember Hardcastle, seconded by Councilmember Cornwell, to approve the Cooperative Service Field Agreement between the City of Idaho Falls and the United States Department of Agriculture, Animal and Plant Health Inspection Service for the control of Canada Geese and other wildlife species in an amount not to exceed \$3,000.00 and, further, give authorization for the Mayor and City Clerk to execute the necessary documents. Roll call as follows:

Aye: Councilmember Hardcastle
Councilmember Lehto
Councilmember Cornwell
Councilmember Hally
Councilmember Parry
Councilmember Taylor

Nay: None

Motion Carried.

JULY 11, 2013

The Planning and Building Director submitted the following memos:

City of Idaho Falls
July 8, 2013

MEMORANDUM

TO: Mayor and Council
FROM: Renee R. Magee, Planning and Building Director
SUBJECT: RESOLUTION APPROVING FISCAL YEAR 2013 COMMUNITY DEVELOPMENT BLOCK GRANT ONE-YEAR ACTION PLAN

Attached is the Resolution approving the Fiscal Year 2013 One-Year Action Plan for Community Development Block Grant Monies. This plan has been the subject of one public hearing and two Council Work Sessions, which were open meetings. The Division respectfully requests adoption of this Resolution.

s/ Renee R. Magee

**RESOLUTION NO. 2013-13
RESOLUTION OF THE CITY OF IDAHO FALLS
APPROVING THE FISCAL YEAR 2013 ACTION PLAN**

WHEREAS, the City of Idaho Falls has been designated as an entitlement city by the U. S. Department of Housing and Urban Development;

WHEREAS, the City of Idaho Falls has prepared a One-Year Action Plan for Fiscal Year 2013 as part of the requirements of its entitlement status;

WHEREAS, the U. S. Department of Housing and Urban Development has approved the 2011-2015 Five Year Consolidated Plan and Impediments to Fair Housing prepared by the City of Idaho Falls as part of the requirements of entitlement status;

WHEREAS, the City of Idaho Falls held a public hearing on the Annual Action Plan FY2013 on December 13, 2012;

WHEREAS, the City of Idaho Falls had a thirty-day comment period until and through January 14, 2013;

WHEREAS, the City of Idaho Fall has received no comments to be considered during the thirty-day comment period;

NOW, THEREFORE, be it resolved by the Mayor and City Council of the City of Idaho Falls as follows:

1. The Annual Action Plan for Fiscal Year 2013 as prepared by the Planning and Building Division, a copy of which is attached hereto and by this reference made a part hereof, is hereby approved.

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2. The Mayor is hereby authorized to sign the document(s) for Federal Assistance.

s/ Jared D. Fuhriman
Jared D. Fuhriman, Mayor

ATTEST:

s/ Rosemarie Anderson
Rosemarie Anderson, City Clerk

Date: July 12, 2013

(SEAL)

Applicant and Activity Description Activities to be Undertaken	Amount	Eligible Activity Matrix Code/CFR	National Objective
TRPTA , Bus Purchase Match	\$ 25,000	Public Service (05E) 570.201(e)	Low/Mod Income Clientele LMC
CLUB, Inc. Crisis Intervention House Supportive Case Management for homeless at scattered site locations that cannot be served by the CIT House	15,000	Public Service (03T) 570.201(e)	Low/Mod Income Clientele LMC Presumed homeless
EICAP Legal aid for Grandparents Raising Grandchildren	6,500	Public Service (05C) 520.201(e)	Low/Mod Income Clientele LMC
IFDDC Downtown Façade Improvements	45,000	Public Facility (14E) 570.202	Slum and Blight Area SBA 30% Max
Planning Department Code Enforcement Full Time Program	60,700	Code Enforcement (15) 570.202(c)	Low/Mod Income Area Benefit LMA
Planning Department – Serenity Hall Removal of material or architectural barriers that restrict the mobility or the accessibility for an elderly or disabled individual	44,453	570.208(a)(2)(ii) Public Facility and Improvement (03E)	Low/Mod Clientele LMC
Gustafson House Rehab driveway to improve drainage. Kitchen rehab. Group home for youth ages 6-17 with severe behavioral issues keeping them from living with families or in foster care (12 children).	42,000	Youth Center (03D) 570.201(c)	Low/Mod Limited Clientele LMC
Families in Transitional Housing Cleveland Street Apartments – Garage repair 1 st Street Apartments – Fencing, security lighting, and concrete repair to front unit	20,000	570.201(c) Public Facility (03C)	LMI Clientele
Habitat for Humanity Idaho Falls Purchase of one property for a single family home for an LMI family	40,000	Acquisition Disposition (04) 570.201(d)	Low/Mod Housing LMH
Administration CDBG Program 17% of allocation	62,800	570.206 Admin (21A)	Maximum 20%
Total Amount Requested	\$361,453		

It was moved by Councilmember Hardcastle, seconded by Councilmember Cornwell, to approve the Resolution approving the Fiscal Year 2013 Action Plan for the Community Development Block Grant Funds and, further, give authorization for the Mayor and City Clerk to execute the necessary documents. Roll call as follows:

Aye: Councilmember Parry
Councilmember Cornwell
Councilmember Taylor
Councilmember Hardcastle

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Councilmember Lehto
Councilmember Hally

Nay: None

Motion Carried.

City of Idaho Falls
July 11, 2013

MEMORANDUM

TO: Mayor and City Council
FROM: Brad Cramer, Assistant Planning and Building Director
SUBJECT: RESOLUTION TO ADOPT THE FISCAL YEAR 2012 COMMUNITY DEVELOPMENT BLOCK GRANT COMPREHENSIVE ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

Attached is the Resolution approving the Fiscal Year 2012 Community Development Block Grant Comprehensive Annual Performance and Evaluation Report (CAPER). The report was the subject of a public hearing June 13, 2013. The required public comment period was opened June 14, 2013 and closed June 28, 2013. The report was due to HUD Offices June 30, 2013. The report was submitted prior to the deadline, however, the Resolution adopting the report is pending City Council approval. Due to the past submittal deadline and the need for timely action on this matter, the Planning and Building Division respectfully requests this item be added to the July 11, 2013 City Council Agenda for approval.

s/ Brad Cramer

**RESOLUTION NO. 2013-14
RESOLUTION OF THE CITY OF IDAHO FALLS
ADOPTING THE FY2012 ANNUAL REPORT
Comprehensive Annual Performance and Evaluation Report (CAPER)
FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT**

WHEREAS, the City of Idaho Falls has been designated as an entitlement city by the U. S. Department of Housing and Urban Development;

WHEREAS, the City of Idaho Falls receives annual grant funding as an entitlement city;

WHEREAS, the City of Idaho Falls is required to submit an Annual Report describing how the grant funds were used and the resulting benefits;

WHEREAS, the City of Idaho Falls held a public hearing on the FY2012 Annual Report held before City Council on June 13, 2013;

WHEREAS, a 15-day public comment period was opened on June 14, 2013 and closed on and through June 28, 2013;

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WHEREAS, the City of Idaho Falls has received no comments to be considered during the 15-day comment period;

WHEREAS, all requirements for adopting the report have been met;

NOW, THEREFORE, be it resolved by the Mayor and City Council of the City of Idaho Falls to adopt the FY2012 Annual Report and submit the FY2012 Annual Report to the U. S. Department of Housing and Urban Development.

DATED this 11th day of July, 2013.

s/ Jared D. Fuhriman
Jared D. Fuhriman, Mayor

ATTEST:

s/ Rosemarie Anderson
Rosemarie Anderson, City Clerk

(SEAL)

It was moved by Councilmember Hardcastle, seconded by Councilmember Cornwell, to approve the Resolution Adopting the Fiscal Year 2012 Annual Report for the Comprehensive Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant and, further, give authorization for the Mayor and City Clerk to execute the necessary documents. Roll call as follows:

Aye: Councilmember Lehto
Councilmember Parry
Councilmember Hardcastle
Councilmember Taylor
Councilmember Hally
Councilmember Cornwell

Nay: None

Motion Carried.

The Public Works Director submitted the following memos:

City of Idaho Falls
June 26, 2013

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Chris H. Fredericksen, Public Works Director
SUBJECT: CHANGE ORDER NO. 7 AND 8 – IDAHO CANAL BRIDGE REPLACEMENT PROJECT AT JOHN ADAMS PARKWAY

JULY 11, 2013

Attached are proposed Change Order Nos. 7 and 8 for the Idaho Canal Bridge Replacement Project at John Adams Parkway in a total amount of \$13,163.85. These Change Orders provide for fog coating new pavement and additional concrete work not included in the original bid documents.

Public Works recommends approval of these Change Orders; and, authorization for the Mayor and City Clerk to sign the documents.

s/ Chris H. Fredericksen

It was moved by Councilmember Lehto, seconded by Councilmember Hally, to approve Change Orders No. 7 and 8 to Cannon Builders, Inc. for the Idaho Canal Bridge Replacement Project at John Adams Parkway in the total amount of \$13,163.85 and, further, give authorization for the Mayor to execute the necessary documents. Roll call as follows:

Aye: Councilmember Hally
Councilmember Taylor
Councilmember Lehto
Councilmember Cornwell
Councilmember Hardcastle
Councilmember Parry

Nay: None

Motion Carried.

City of Idaho Falls
July 8, 2013

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Chris H. Fredericksen, Public Works Director
SUBJECT: CHANGE ORDER NO. 1 – 17TH STREET, PANCHERI DRIVE TO SOUTH BOULEVARD

Attached is proposed Change Order No. 1 for the 17th Street, Pancheri Drive to South Boulevard Project totaling \$7,182.00. This Change Order provides increases in various bid items over what was included in the original bid documents.

Public Works recommends approval of this Change Order; and, authorization for Mayor and City Clerk to sign the documents.

s/ Chris H. Fredericksen

It was moved by Councilmember Lehto, seconded by Councilmember Hally, to approve Change Order No. 1 to HK Contractors Inc. for the 17th Street, Pancheri Drive to South Boulevard Project in the amount of \$7,182.00 and, further, give authorization for the Mayor to execute the necessary documents. Roll call as follows:

JULY 11, 2013

Aye: Councilmember Taylor
Councilmember Hally
Councilmember Parry
Councilmember Lehto
Councilmember Cornwell
Councilmember Hardcastle

Nay: None

Motion Carried.

City of Idaho Falls
July 8, 2013

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Chris H. Fredericksen, Public Works Director
SUBJECT: AUTHORIZATION TO SUBMIT NOTICE OF INTENT
APPLICATIONS – VARIOUS PROJECTS

Public Works requests authorization to submit Notice of Intent Applications to the Idaho Transportation Department for the following projects:

- Westside Snake River Greenbelt Pathway Reconstruction – Broadway Avenue to US 20.
- North Greenbelt Extension – University Place to CAES Facility.
- Rapid Flashing Beacon Pedestrian Crossing Installations (4 Locations).
- Residential/Safe Routes to School ADA Upgrades – Prioritized Locations.
- Yellowstone Avenue Sidewalk Installation – Sunnyside Road to Pancheri Drive.

These proposed projects are the result of collaboration between the Public Works Division, Parks and Recreation Division, and the BMPO. Projects selected for funding will require a 7.34% Federal Aid match.

s/ Chris H. Fredericksen

Councilmember Lehto explained that at the last BMPO Joint LHTAC Meeting, the City stated that they would prioritize projects for the City of Idaho Falls. This is the list of those prioritized items.

Councilmember Parry stated that the items should have been listed on the Council Agenda, so that there was no confusion as to what was being requested.

Councilmember Lehto clarified that the memos are posted to the Agenda on the website for further information. Anyone interested in the meeting would have been able to see the attachments to the Council Agenda for further clarification.

It was moved by Councilmember Lehto, seconded by Councilmember Hally, to give authorization to submit Notice of Intent Applications to the Idaho Transportation Department for the following projects:

JULY 11, 2013

- Westside Snake River Greenbelt Pathway Reconstruction – Broadway Avenue to US 20.
- North Greenbelt Extension – University Place to CAES Facility.
- Rapid Flashing Beacon Pedestrian Crossing Installations (4 Locations).
- Residential/Safe Routes to School ADA Upgrades – Prioritized Locations.
- Yellowstone Avenue Sidewalk Installation – Sunnyside Road to Pancheri Drive.

Roll call as follows:

Aye: Councilmember Hardcastle
Councilmember Lehto
Councilmember Cornwell
Councilmember Hally
Councilmember Parry
Councilmember Taylor

Nay: None

Motion Carried.

City of Idaho Falls
July 8, 2013

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Chris H. Fredericksen, Public Works Director
SUBJECT: RIGHT-OF-WAY DEED AND RIGHT-OF-WAY MAINTENANCE AGREEMENT – SUNNYSIDE CROSSROADS NORTH

Attached is a proposed Right-of-Way Deed and a Right-of-Way Maintenance Agreement for Outlet Boulevard, a roadway located in the Sunnyside Crossroads North Subdivision. The Owners Association is dedicating the roadway as public right-of-way, but agreeing to provide maintenance.

Public Works recommends acceptance of the Right-of-Way Deed, approval of the Right-of-Way Maintenance Agreement; and, authorization for the Mayor and City Clerk to sign the documents.

s/ Chris H. Fredericksen

It was moved by Councilmember Lehto, seconded by Councilmember Hally, to accept the Right-of-Way Deed and approve the Right-of-Way Maintenance Agreement for Outlet Boulevard dedicating the roadway as public right-of-way, but agreeing to provide maintenance and, further, give authorization for the Mayor and City Clerk to execute the necessary documents. Roll call as follows:

Aye: Councilmember Cornwell
Councilmember Hardcastle
Councilmember Hally

JULY 11, 2013

Councilmember Parry
Councilmember Taylor
Councilmember Lehto

Nay: None

Motion Carried.

The Annexation Proceedings for 22.6 Acres of I-15 and Sunnyside Road Interchange Area was withdrawn by the Division Director.

The Annexation Proceedings for 2.638 Acres in the Southwest Quarter, Section 343, Township 2 North, Range 38, East of the Boise Meridian – Willard Price Property was withdrawn by the Division Director.

There being no further business, it was moved by Councilmember Hally, seconded by Councilmember Cornwell, that the meeting adjourn at 8:05 p.m.

CITY CLERK

MAYOR
