

MARCH 13, 2014

The City Council of the City of Idaho Falls met in Regular Council Meeting, Thursday, March 13, 2014, in the Council Chambers in the City Annex Building located at 680 Park Avenue in Idaho Falls, Idaho at 7:30 p.m.

There were present:

Mayor ProTem Michael Lehto
Councilmember Ed Marohn
Councilmember Barbara Ehardt
Councilmember Sharon D. Parry
Councilmember Dee Whittier

Absent was:

Mayor Rebecca L. Noah Casper
Councilmember Thomas Hally

Also present:

Randy Fife, City Attorney
Rosemarie Anderson, City Clerk
All available Division Directors

Mayor ProTem Lehto requested Boy Scout Daniel Sorensen, to lead those present in the Pledge of Allegiance.

Mayor ProTem Lehto requested those to come forward who had issues for the City Council that were not otherwise listed on the Council Agenda. No one appeared.

CONSENT AGENDA ITEMS

The City Clerk requested approval of the Minutes for the February 24, 2014 Council Work Session, the February 27, 2014 Regular Council Meeting, and the February 28, 2014 Training/Orientation Meeting.

The City Clerk presented several license applications, all carrying the required approvals, and requested authorization to issue those licenses.

The City Clerk requested approval of the Monthly Expenditure Summary for the month of February 2014.

The City Clerk requested approval of the Monthly Treasurer's Report for the month of February 2014.

The City Clerk requested approval of the Monthly Reports from various Division and Department Heads, and asked that they be accepted and placed on file in the City Clerk's Office.

The Public Works Director submitted the following items:

City of Idaho Falls
March 6, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Chris H Fredericksen, Public Works Director
SUBJECT: BID AUTHORIZATION – ADA IMPROVEMENTS ON TRPTA BUS ROUTES

MARCH 13, 2014

Public Works requests authorization to advertise to receive bids for the ADA Improvements on TRPTA Bus Routes Project.

s/ Chris H Fredericksen

City of Idaho Falls
March 6, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Chris H Fredericksen, Public Works Director
SUBJECT: BID AUTHORIZATION – TAYLOR CROSSING ROCK GARDEN,
PHASE II

Public Works requests authorization to advertise to receive bids for the Taylor Crossing Rock Garden, Phase II Project.

s/ Chris H Fredericksen

City of Idaho Falls
March 6, 2013

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Chris H Fredericksen, Public Works Director
SUBJECT: BID AUTHORIZATION – WATER LINE REPLACEMENTS – 2014

Public Works requests authorization to advertise to receive bids for the Water Line Replacements – 2014 Project.

s/ Chris H Fredericksen

City of Idaho Falls
March 6, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Chris H Fredericksen, Public Works Director
SUBJECT: BID AUTHORIZATION – THERMOPLASTIC CITYWIDE - 2014

Public Works requests authorization to advertise to receive bids for the Thermoplastic Citywide – 2014 Project.

s/ Chris H Fredericksen

MARCH 13, 2014

City of Idaho Falls
March 6, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Chris H Fredericksen, Public Works Director
SUBJECT: BID AUTHORIZATION – WELL 3 PIPING UPGRADE

Public Works requests authorization to advertise to receive bids for the Well 3 Piping Upgrade Project.

s/ Chris H Fredericksen

The Idaho Falls Power Director submitted the following item:

City of Idaho Falls
March 7, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Jackie Flowers, Idaho Falls Power General Manager
SUBJECT: CONSENT AGENDA – AUTHORIZATION TO ADVERTISE TO RECEIVE BIDS FOR GEM STATE EXCITATION SYSTEM UPGRADES

Idaho Falls Power respectfully requests authorization to advertise to receive bids for Gem State Excitation System Upgrade. The current system is no longer supported by its manufacturer leaving us exposed to lost generation should the system fail. Over the past several years, Idaho Falls Power has been completing upgrades to critical components at our hydro generation plants to insure continued reliable operation. This project is in the Capital Improvement Plan and in the Fiscal Year 2014 budget.

s/ Jackie Flowers

It was moved by Councilmember Marohn, seconded by Councilmember Parry, to approve the Consent Agenda in accordance with the recommendations presented. Roll call as follows:

Aye: Councilmember Parry
Councilmember Ehardt
Councilmember Whittier
Councilmember Marohn
Councilmember Lehto

Nay: None

Motion Carried.

MARCH 13, 2014

REGULAR AGENDA

The Public Works Director submitted the following items:

City of Idaho Falls
March 6, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Chris H Fredericksen, Public Works Director
SUBJECT: IDAHO TRANSPORTATION DEPARTMENT STATE/LOCAL
AGREEMENT AMENDMENT - ADA AND SIDEWALK
IMPROVEMENTS CITYWIDE 2013

Attached is an Amendment to the State/Local Construction Agreement with the Idaho Transportation Department and accompanying Resolution with respect to the ADA and Sidewalk Improvements Citywide 2013 Project.

This amendment allows the City to provide construction administration and inspection services for this project. This agreement has been reviewed by the City Attorney.

Public Works recommends adoption of the Resolution, and approval of this agreement; and, authorization for Mayor and City Clerk to sign the necessary documents.

s/ Chris H Fredericksen

RESOLUTION NO. 2014-03

WHEREAS, the Idaho Transportation Department, hereafter called the STATE, has submitted an Addendum to the State/Local Agreement for construction of Citywide ADA and Concrete Sidewalk Improvements; and,

WHEREAS, the STATE is responsible for obtaining compliance with laws, standards and procedural policies in the development, construction and maintenance of improvements made to the Federal-Aid Highway System when there is federal participation in the costs; and,

WHEREAS, certain functions to be performed by the STATE involve the expenditure of funds as set forth in the Agreement; and,

WHEREAS, the STATE can only pay for work associated with the State Highway System; and,

WHEREAS, the CITY is fully responsible for its share of project costs; and,

NOW, THEREFORE, BE IT RESOLVED:

MARCH 13, 2014

1. That the Agreement for Federal Aid Highway Project A013(133) is hereby approved.

2. That the Mayor and the City Clerk are hereby authorized to execute the Agreement on behalf of the CITY.

3. That duly certified copies of the Resolution shall be furnished to the Idaho Transportation Department.

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed at a regular meeting of the City Council, City of Idaho Falls, held on March 13, 2014.

s/ Rosemarie Anderson
City Clerk

(SEAL)

It was moved by Councilmember Ehardt, seconded by Councilmember Parry, to adopt the Resolution providing for the Idaho Transportation Department State/Local Agreement Amendment for the ADA and Sidewalk Improvements Citywide 2013 Project, approve the Agreement Amendment, and give authorization for the Mayor and City Clerk to execute the necessary documents. Roll call as follows:

Aye: Councilmember Whittier
Councilmember Lehto
Councilmember Ehardt
Councilmember Marohn
Councilmember Parry

Nay: None

Motion Carried.

City of Idaho Falls
March 6, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Chris H Fredericksen, Public Works Director
SUBJECT: IDAHO TRANSPORTATION DEPARTMENT STATE/LOCAL AGREEMENT – INTERSECTION OF HOLMES AVENUE AND FIRST STREET

Attached is a State/Local Development Agreement with the Idaho Transportation Department and accompanying Resolution with respect to the intersection of Holmes Avenue and First Street Project.

MARCH 13, 2014

This Agreement requires City financial or in-kind contribution towards the entire project at a match rate of 7.34% for an estimated total of \$32,000.00. This Agreement has been reviewed by the City Attorney.

Public Works recommends adoption of the Resolution, approval of this Agreement; and, authorization for Mayor and City Clerk to sign the necessary documents.

s/ Chris H Fredericksen

It was moved by Councilmember Ehardt, seconded by Councilmember Marohn, to approve the State/Local Development Agreement with the Idaho Transportation Department with respect to the Holmes Avenue and First Street Project and, further, give authorization for the Mayor and City Clerk to execute the necessary documents. Roll call as follows:

Aye: Councilmember Whittier
Councilmember Parry
Councilmember Lehto
Councilmember Ehardt
Councilmember Marohn

Nay: None

Motion Carried.

City of Idaho Falls
March 6, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Chris H Fredericksen, Public Works Director
SUBJECT: IDAHO TRANSPORTATION DEPARTMENT STATE/LOCAL
AGREEMENT – 17TH STREET SAFETY AUDIT

Attached is a State/Local Development Agreement with the Idaho Transportation Department and accompanying Resolution with respect to the 17th Street Safety Audit Project.

This Agreement requires City financial contribution towards the entire project at a match rate of 7.34% for an estimated total of \$6,000.00. This Agreement has been reviewed by the City Attorney.

Public Works recommends adoption of the Resolution, approval of this Agreement; and, authorization for the Mayor and City Clerk to sign the necessary documents.

s/ Chris H Fredericksen

MARCH 13, 2014

It was moved by Councilmember Ehardt, seconded by Councilmember Lehto, to approve the State/Local Development Agreement for the 17th Street Safety Audit Project, and give authorization for the Mayor and City Clerk to execute the necessary documents. Roll call as follows:

Aye: Councilmember Marohn
Councilmember Lehto
Councilmember Ehardt
Councilmember Parry
Councilmember Whittier

Nay: None

Motion Carried.

City of Idaho Falls
March 6, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Chris H Fredericksen, Public Works Director
SUBJECT: IDAHO TRANSPORTATION DEPARTMENT STATE/LOCAL
AGREEMENT – FISCAL YEAR 2015 44 ADA RAMPS, IDAHO
FALLS

Attached is a State/Local Cooperative Agreement with the Idaho Transportation Department and accompanying Resolution with respect to the Fiscal Year 2015 44 ADA Ramps, Idaho Falls Project.

This Agreement allows the City to administer the construction contract and seek reimbursement for the Project in the amount of \$60,000.00. This Agreement has been reviewed by the City Attorney.

Public Works recommends adoption of the Resolution, approval of this Agreement; and, authorization for the Mayor and City Clerk to sign the necessary documents.

s/ Chris H Fredericksen

RESOLUTION NO. 2014-04

WHEREAS, the Idaho Transportation Department, hereafter called the STATE, has submitted an Agreement stating obligations of the STATE and the CITY OF IDAHO FALLS, hereafter called the CITY, for ADA Improvements on US20; and,

WHEREAS, the STATE is responsible for obtaining compliance with laws, standards and procedural policies in the development, construction and maintenance of improvements made to the Federal-Aid Highway System; and,

MARCH 13, 2014

WHEREAS, the CITY and the STATE are providing funds for this project; and,

NOW, THEREFORE, BE IT RESOLVED:

1. That the Cooperative Agreement to construct ADA improvements on US20 within City Limits is hereby approved.
2. That the Mayor and the City Clerk are hereby authorized to execute the Agreement on behalf of the CITY.
3. That duly certified copies of the Resolution shall be furnished to the Idaho Transportation Department.

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed at a regular meeting of the City Council, City of Idaho Falls, held on March 13, 2014.

s/ Rosemarie Anderson
City Clerk

(SEAL)

It was moved by Councilmember Ehardt, seconded by Councilmember Lehto, to adopt the Resolution providing for the Idaho Transportation Department State/Local Cooperative Agreement for the Fiscal Year 2015 44 ADA Ramps, Idaho Falls Project, approve the Cooperative Agreement, and give authorization for the Mayor and City Clerk to execute the necessary documents. Roll call as follows:

Aye: Councilmember Ehardt
Councilmember Marohn
Councilmember Parry
Councilmember Whittier
Councilmember Lehto

Nay: None

Motion Carried.

The Municipal Services Director submitted the following item:

City of Idaho Falls
March 10, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Craig Rockwood, Municipal Services Director
SUBJECT: BID IF-14-08, DISTRIBUTION TRANSFORMERS

MARCH 13, 2014

Attached for your consideration is the tabulation for above subject bid.

It is the recommendation of Municipal Services and of Idaho Falls Power to accept the lowest evaluated bid items meeting specifications as listed on Attachment A. It is also recommended that all bids for Item 7 be rejected. It has been determined after a re-evaluation that the 750 KVA Transformer is not needed at this time.

The total purchase amount will be \$102,815.00.

s/ Craig Rockwood

It was moved by Councilmember Marohn, seconded by Councilmember Whittier, to reject all bids for Item No. 7, to accept the lowest evaluated bid items meeting specifications as listed on Attachment A per the recommendations of the Municipal Services Division and Idaho Falls Power, for the total purchase amount of \$102,815.00. Roll call as follows:

Aye: Councilmember Lehto
Councilmember Parry
Councilmember Marohn
Councilmember Whittier
Councilmember Ehardt

Nay: None

Motion Carried.

The item from the Planning and Building Director regarding the Final Plat, Development Agreement, and Reasoned Statement of Relevant Criteria and Standards for Snake River Landing, Division No. 8 was withdrawn by the Applicant.

The Parks and Recreation Director submitted the following items:

City of Idaho Falls
March 10, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Greg A. Weitzel, Parks and Recreation Director
SUBJECT: TAUTPHAUS PARK ARCADE CONCESSION AGREEMENT
RENEWAL

Attached for your consideration is the Tautphaus Park Arcade Concession Agreement. This one (1) year agreement has been reviewed and approved by the City Attorney.

The Parks and Recreation Division respectfully requests approval and authorization for the Mayor and City Clerk to sign and execute said Agreement with LOML, LLC dba Funland.

s/ Greg A. Weitzel

MARCH 13, 2014

Following a brief discussion, it was determined that the new contract provided earlier in the day, included two recommendations as discussed in the Council Work Session on Monday. The first amendment was that the term of the agreement has been changed to October 31, 2014. The second amendment related to anything found in the inspection process would have to be corrected within a certain time frame. The Parks and Recreation Director stated, further, that Funland has a 48 hour time limit to comply. If the problem has not been addressed within that 48 hours, the City has the ability to shut down the operation following that 48 hour notice.

It was moved by Councilmember Whittier, seconded by Councilmember Ehardt, to approve the Tautphaus Park Arcade Concession Agreement between the City of Idaho Falls and LOML, LLC dba Funland removing the "one year" termination time frame and using the October 31, 2014 termination date, and give authorization for the Mayor and City Clerk to execute the necessary documents. Roll call as follows:

Aye: Councilmember Whittier
Councilmember Lehto
Councilmember Ehardt
Councilmember Marohn
Councilmember Parry

Nay: None

Motion Carried.

City of Idaho Falls
March 7, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Greg A. Weitzel, Parks and Recreation Director
SUBJECT: CHANGE ORDER NO. 2 TO VERN CLARK AND SONS
CONSTRUCTION COMPANY, INC. FOR THE WES DEIST
AQUATIC CENTER MISCELLANEOUS RENOVATIONS

On November 14, 2013, a bid was awarded and opened for renovations of Wes Deist Aquatic Center. Vern Clark and Sons Construction was selected by Alderson Karst and Mitro Architects, P. A. after reviewing three (3) submitted bids.

Due to changes in the work to be performed, the Division of Parks and Recreation recommends an increase of the contract in the amount of \$3,551.00, bringing the original award of \$76,900.00 to a total of \$82,926.00 (new total includes the \$2,475.00 from Change Order No. 1), and requests authorization for the Mayor and City Clerk to sign the contract Change Order documents.

s/ Greg A. Weitzel

The Parks and Recreation Director explained that this change order includes a credit for two drains that were not needed in the Men's Dressing Room, and covers the rerouting of a drain which was required for floor and wall demolition.

MARCH 13, 2014

It was moved by Councilmember Whittier, seconded by Councilmember Ehardt, to approve Change Order No. 2 with Vern Clark and Sons Construction Company, Inc. in the amount of \$3,551.00 for the Wes Deist Aquatic Center Miscellaneous Renovations Project and give authorization for the Mayor to execute the necessary documents. Roll call as follows:

Aye: Councilmember Whittier
Councilmember Parry
Councilmember Lehto
Councilmember Ehardt
Councilmember Marohn

Nay: None

Motion Carried.

City of Idaho Falls
March 10, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Greg A. Weitzel, Parks and Recreation Director
SUBJECT: PROFESSIONAL SERVICES FEE PROPOSAL FOR USDA WILDLIFE SERVICES

The Parks and Recreation Division respectfully requests authorization to enter into an Agreement with the United States Department of Agriculture Wildlife Services in the amount not to exceed \$6,000.00 to provide water fowl management services. This Agreement has been reviewed and approved by the City Attorney.

The Parks and Recreation Division respectfully requests authorization for the Parks and Recreation Director to sign and execute said Agreement.

s/ Greg A. Weitzel

The Parks and Recreation Director appeared to explain that this agreement provides for integrated pest management where professional wildlife biologists are hired to conduct the program. The purpose of the program is to reduce the ecological, economic damage, as well as human health and safety concerns associated with the overpopulation of geese along the Greenbelt. In July, 2013, the City Council approved a \$3,000.00 contract to round up and relocate a small number of geese along the Greenbelt. That was done after the critical flightless stage. Two attempts to round up the geese were conducted, and was only 25% successful. As geese are federally protected, there are only two entities that are allowed to conduct this type of program, United States Department of Agriculture and Idaho State Department of Fish and Game. The Parks and Recreation Division would like to get an earlier start on this year's round-up.

It was moved by Councilmember Whittier, seconded by Councilmember Ehardt, to approve the Professional Services Fee Proposal Agreement with the United States

MARCH 13, 2014

Department of Agriculture Wildlife Services in an amount not to exceed \$6,000.00 to provide water fowl management services and give authorization for the Parks and Recreation Director to execute the necessary documents. Roll call as follows:

Aye: Councilmember Marohn
Councilmember Lehto
Councilmember Ehardt
Councilmember Parry
Councilmember Whittier

Nay: None

Motion Carried.

The Airport Director submitted the following item:

City of Idaho Falls
March 13, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Craig H. Davis, Airport Director
SUBJECT: MASTER AGREEMENT AND WORK ORDER NO. 1 WITH T-O
ENGINEERS FOR THE AIRPORT SOUTH QUADRANT HANGAR
DEVELOPMENT PROJECT

Attached for your consideration is a Master Plan and Work Order No. 1 between the City of Idaho Falls and T-O Engineers. T-O Engineers was selected as the 5-year Airport Consultant through a Federal Aviation Administration approved Qualifications Based Selection Process. Work Order No. 1 will provide for the planning, formulation and navigational aid analysis portion of the South Quadrant Hangar Development Project at the Idaho Falls Airport.

City Attorney, Randy Fife, has reviewed said documents.

The Airport Division respectfully requests approval and authorization for the Mayor and City Clerk to sign and execute said documents.

s/ Craig H. Davis

The Airport Director appeared to explain that once completed, this federally funded project will provide for the infrastructure, namely aircraft taxi lanes, aprons and an access road to address the build out of future aircraft hangars and future aviation service providers in the southwest quadrant of the Airport. The Master Agreement and Work Order No. 1 will provide the first step of the project, which will handle the planning, the formulation and the navigational aid analysis of the project. Once we know what the project entails, Work Order No. 2 will be presented to the Mayor and City Council for consideration.

MARCH 13, 2014

It was moved by Councilmember Whittier, seconded by Councilmember Parry, to approve the Master Agreement and Work Order No. 1 with T-O Engineers for the Airport South Quadrant Hangar Development Project and give authorization for the Mayor to execute the necessary documents. Roll call as follows:

Aye: Councilmember Ehardt
 Councilmember Marohn
 Councilmember Parry
 Councilmember Whittier
 Councilmember Lehto

Nay: None

Motion Carried.

Councilmember Lehto asked the Boy Scouts present if they had any questions regarding the meeting this evening.

Mikean Anderson appeared to question where the geese were going to be taken. The Park and Recreation Director appeared to state that the geese will be taken to a wildlife management area outside of American Falls, Idaho.

There being no further business, it was moved by Councilmember Marohn, seconded by Councilmember Parry, that the meeting adjourn at 8:05 p.m.

CITY CLERK

MAYOR
