

MAY 8, 2014

The City Council of the City of Idaho Falls met in Regular Council Meeting, Thursday, May 8, 2014, in the Council Chambers in the City Annex Building located at 680 Park Avenue in Idaho Falls, Idaho at 7:30 p.m.

There were present:

Mayor Rebecca L. Noah Casper
Councilmember Michael Lehto
Councilmember Sharon D. Parry
Councilmember Ed Marohn
Councilmember Dee Whittier
Councilmember Thomas Hally
Councilmember Barbara Ehardt

Also present:

Randy Fife, City Attorney
Rosemarie Anderson, City Clerk
All available Division Directors

Mayor Casper requested Boy Scout Brandon Medina to lead those present in the Pledge of Allegiance.

Mayor Casper requested those to come forward who had issues for the City Council that were not otherwise listed on the Council Agenda. No one appeared.

CONSENT AGENDA ITEMS

Mayor Casper requested Council confirmation for the Appointment of Gina Hegg to serve on the Idaho Falls Beautification Commission (Term to Expire December 31, 2017).

The City Clerk requested approval of the Minutes for the April 24, 2014 Regular Council Meeting and the April 25, 2014 Ammon-Idaho Falls Special Council Meeting.

The City Clerk presented several license applications, all carrying the required approvals, and requested authorization to issue those licenses.

The City Clerk requested approval of the Monthly Expenditure Summary for the month of April, 2014, as follows:

<u>FUND</u>	<u>TOTAL EXPENDITURE</u>
General Fund	\$1,131,213.33
Street Fund	24,910.68
Recreation Fund	35,976.15
Library Fund	82,182.41
Electric Light Public Purpose Fund	14,912.53
Golf Fund	65,641.32
Self-Insurance Fund	69,383.90
Municipal Capital Improvement Fund	25,115.09
Street Capital Improvement Fund	110,851.58
Bridge and Arterial Street Fund	98,979.30

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<u>FUND</u>	<u>TOTAL EXPENDITURE</u>
Traffic Light Capital Improvement Fund	2,458.92
Airport Fund	230,695.32
Water and Sewer Fund	1,223,982.25
Sanitation Fund	4,112.79
Ambulance Fund	4,055.88
Electric Light Fund	3,326,439.92
Payroll Liability Fund	2,607,298.53
TOTAL	\$9,058,209.90

The City Clerk requested approval of the Monthly Treasurer's Report for the month of April, 2014, as follows:

City of Idaho Falls
April 2014

Dear Mayor and City Council Members:

Attached please find the City of Idaho Falls, Idaho, Monthly Treasurer's Report for the above referenced month, as required by Idaho Code Section 50-208.

This report was filed in the City Clerk's Office on or before the 10th day from the end of the month of the Report.

OATH

I, Craig Rockwood, the City of Idaho Falls Treasurer, do hereby affirm that this City of Idaho Falls, Idaho, Monthly Treasurer's Report is true and accurate to the best of my knowledge and that it shows the state of the City Treasury as of the date of this Report and the balance of money in the City Treasury, all as required by Idaho Code Section 50-208. (Full Report on File in the City Clerk's Office.)

s/ Craig Rockwood
Craig Rockwood

May 7, 2014
Date Signed

ACKNOWLEDGEMENT

STATE OF IDAHO)
) ss.
County of Bonneville)

On this 7th day of May, 2014, before me, the undersigned, a Notary Public for Idaho, personally appeared CRAIG ROCKWOOD known to me to be the Treasurer of the City of Idaho Falls, the municipal corporation that executed the foregoing document and acknowledged to that such City executed the same.

(SEAL)

s/ Rosemarie Anderson
Notary Public for Idaho
Residing at Idaho Falls, Idaho
My Commission Expires: 02-16-2018

MAY 8, 2014

The City Clerk requested approval of the Monthly Reports from various Division and Department Heads, and asked that they be accepted and placed on file in the City Clerk's Office.

It was moved by Councilmember Marohn, seconded by Councilmember Whittier, to approve the Consent Agenda in accordance with the recommendations presented. Roll call as follows:

Aye: Councilmember Whittier
Councilmember Hally
Councilmember Parry
Councilmember Lehto
Councilmember Ehardt
Councilmember Marohn

Nay: None

Motion Carried.

REGULAR AGENDA

The Municipal Services Division submitted the following item for consideration:

City of Idaho Falls
April 29, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Craig Rockwood, Municipal Services Director
SUBJECT: CHARGE OFF – UNPAID UTILITY AND AMBULANCE ACCOUNTS

Municipal Services respectfully requests authorization to charge off as uncollectable all utility accounts that have not had a transaction since 2009, as well as ambulance accounts for the years 2008-2013 which are mainly mandatory write downs for Medicare and Medicaid. These charge offs include but are not limited to: bankruptcies, skips, deceased persons, and those with no assets. The utility accounts total \$430,264.54, which is .70% of sales for that year and the ambulance accounts total \$197,201.46.

10 YEAR HISTORY OF UTILITY ACCOUNT CHARGE OFFS		
2008	\$316,047.90	0.53%
2007	\$278,657.49	0.47%
2006	\$290,936.70	0.49%
2005	\$315,043.64	0.55%
2004	\$273,811.19	0.47%
2003	\$249,656.46	0.45%
2002	\$210,463.21	0.46%
2001	\$192,677.39	0.49%
2000	\$133,154.15	0.36%
1999	\$156,140.15	0.33%

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AMBULANCE CHARGE OFFS - OCTOBER 2012 - SEPTEMBER 2013	
2004-2007	-\$ 139.16
2008	\$ 485.00
2009	\$ 1,995.83
2010	\$ 1,415.33
2011	\$ 16,269.01
2012	\$ 85,558.69
2013	\$ 91,616.76
TOTAL	\$197,201.46

s/ Craig Rockwood

It was moved by Councilmember Marohn, seconded by Councilmember Whittier, to authorize the Municipal Services Division to charge off as uncollectable all utility accounts that have not had a transaction since 2009 in the amount of \$430,264.54, as well as ambulance accounts for the years 2008 through 2013 in the amount of \$197,201.46. Roll call as follows:

Aye: Councilmember Marohn
Councilmember Lehto
Councilmember Ehardt
Councilmember Hally
Councilmember Parry
Councilmember Whittier

Nay: None

Motion Carried.

City of Idaho Falls
May 5, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Craig Rockwood, Municipal Services Director
SUBJECT: BID IF-14-06, FURNISHING AND INSTALLING A COMPREHENSIVE RADIO FREQUENCY IDENTIFICATION (RFID) SYSTEM

Attached for your consideration is the tabulation for above subject bid.

Council awarded Section I and II for the above bid on December 19, 2013 to Tech Logic Corporation. Following award of said bid, it has been determined that the vendor did not include all of the computer equipment in the bid totals.

It is the recommendation of Municipal Services and the Library to reject the bid from Tech Logic Corporation and award to the next lowest responsive, responsible bids as follows:

Description		Bidder	Amount
SECTION I	In Desk Checkout Stations	Sirsi Corporation	\$39,115.50
SECTION II	Self-Contained Stand-Alone Stations	3M Library Systems	\$25,838.00

s/ Craig Rockwood

MAY 8, 2014

It was moved by Councilmember Marohn, seconded by Councilmember Whittier, to reject the bid provided by Tech Logic Corporation for the RFID System; and, to accept the lowest responsive, responsible bids provided by Sirsi Corporation for Section I in the amount of \$39,115.50 and 3M Library Systems for Section II in the amount of \$25,838.00 for Furnishing and Installing a Comprehensive Radio Frequency Identification (RFID) System at the Idaho Falls Public Library. Roll call as follows:

Aye: Councilmember Ehardt
Councilmember Marohn
Councilmember Hally
Councilmember Parry
Councilmember Whittier
Councilmember Lehto

Nay: None

Motion Carried.

City of Idaho Falls
May 5, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Craig Rockwood, Municipal Services Director
SUBJECT: BID IF-14-12, ONE (1) NEW 2014 OR NEWER CAB AND CHASSIS MOUNTED WITH A NEW HOT ASPHALT/PATCH UNIT

Attached for your consideration is the tabulation for the above subject bid.

It is the recommendation of Municipal Services and of the Public Works Division to accept the low bid of Rush Truck Center to furnish a new 2015 International Cab and Chassis mounted with a New 2014 FP5 Flameless Pothole Patcher Unit for an amount of \$141,095.00 with trade-in of Unit No. 40.

s/ Craig Rockwood

It was moved by Councilmember Marohn, seconded by Councilmember Whittier, to accept the low bid provided by Rush Truck Center to furnish a New 2015 International Cab and Chassis mounted with a New 2014 FP5 Flameless Pothole Patcher Unit in the amount of \$141,095.00 with trade-in Unit No. 40. Roll call as follows:

Aye: Councilmember Lehto
Councilmember Parry
Councilmember Marohn
Councilmember Whittier
Councilmember Hally
Councilmember Ehardt

Nay: None

Motion Carried.

MAY 8, 2014

The Idaho Falls Power Division submitted the following items for consideration:

City of Idaho Falls
May 5, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Jackie Flowers, Idaho Falls Power General Manager
SUBJECT: ACCEPTANCE OF QUALIFIED BIDDERS FOR OLD LOWER PLANT
RUNNER PROJECT

At the March 20 City Council Meeting, Council authorized staff to prequalify potential bidders for work associated with fabrication of new runners and appurtenances at the Old Lower Plant as part of the upgrade and rewind of that facility.

Three potential bidders responded to our advertised solicitation. The responses have been reviewed by our engineer, Mooney Consulting, with two of the three meeting the requirements for prequalification, see attached letter. All firms were notified by mail of their prequalification status on April 21.

Idaho Falls power recommends that the City Council approve Andritz Hydro and CHEC as prequalified contractors and authorize the bid package to be mailed to these contractors for competitive bidding.

s/ Jackie Flowers

It was moved by Councilmember Lehto, seconded by Councilmember Ehardt, to approve Andritz Hydro and CHEC as prequalified contractors for the Old Lower Plant Runner Project, and give authorization for the bid package for the project to be mailed to these contractors for competitive bidding. Roll call as follows:

Aye: Councilmember Parry
Councilmember Ehardt
Councilmember Whittier
Councilmember Marohn
Councilmember Lehto
Councilmember Hally

Nay: None

Motion Carried.

City of Idaho Falls
May 5, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Jackie Flowers, Idaho Falls Power General Manager
SUBJECT: BID AWARD FOR POLE TREATMENT PROJECT (161 kV STEEL
STRUCTURE INSPECTION)

MAY 8, 2014

Attached for your consideration is the bid tabulation for the pole treatment project. Three bids were received and have been reviewed.

The project involves testing our existing 161 kV steel pole structures to determine condition and treatment of poles where appropriate to extend life expectancy. The project is in the FY14 operation and maintenance budget.

Idaho Falls Power recommends that the City Council award the bid to Intec Services, Inc. and EDM International, Inc. in the amount of \$58,215.48.

s/ Jackie Flowers

It was moved by Councilmember Lehto, seconded by Councilmember Ehardt, to accept the low bid provided by Intec Services, Inc. and EDM International, Inc. to complete the 161 kV Structure Inspection in the amount of \$58,215.48. Roll call as follows:

Aye: Councilmember Hally
Councilmember Whittier
Councilmember Lehto
Councilmember Ehardt
Councilmember Marohn
Councilmember Parry

Nay: None

Motion Carried.

The Planning and Building Division submitted the following items for consideration:

City of Idaho Falls
May 2, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Brad Cramer, Planning and Building Director
SUBJECT: FINAL PLAT AND REASONED STATEMENT OF RELEVANT CRITERIA AND STANDARDS – ST. CLAIR ESTATES ADDITION, DIVISION NO. 13, 3RD AMENDED

Attached is the application for a Final Plat and the Reasoned Statement of Relevant Criteria and Standards for St. Clair Estates, Division No. 13, 3rd Amended. The Planning Commission considered this application at its April 1, 2014 Meeting and recommended approval of the plat with the condition that a cross-access agreement with parcels to the north and south be recorded and submitted to staff prior to the issuance of any building permits on the parcel. Staff concurs with this recommendation. This item is now being submitted to the Mayor and City Council for consideration.

s/ Brad Cramer

MAY 8, 2014

The Planning and Building Director located the subject area on a map and further explained the request. Following is a list of exhibits used in connection with this request:

Slide 1	Vicinity Map showing surrounding zoning
Slide 2	Aerial Photo outlining area under consideration
Slide 3	Final Plat under consideration
Exhibit 1	Vicinity Map
Exhibit 2	Aerial Photo
Exhibit 3	Final Plat
Exhibit 4	Draft Planning Commission Minutes dated April 1, 2014
Exhibit 5	Staff Report dated April 1, 2014
Exhibit 6	Reasoned Statement of Relevant Criteria and Standards

It was moved by Councilmember Whittier, seconded by Councilmember Hally, to accept the Final Plat entitled St. Clair Estates Addition, Division No. 13, 3rd Amended, and give authorization for the Mayor, City Engineer, and City Clerk to sign said Final Plat. Roll call as follows:

Aye: Councilmember Whittier
Councilmember Hally
Councilmember Parry
Councilmember Lehto
Councilmember Ehardt
Councilmember Marohn

Nay: None

Motion Carried.

It was moved by Councilmember Whittier, seconded by Councilmember Hally, to approve the Reasoned Statement of Relevant Criteria and Standards for St. Clair Estates Addition, Division No. 13, 3rd Amended, and give authorization for the Mayor and City Clerk to execute the necessary documents. Roll call as follows:

Aye: Councilmember Whittier
Councilmember Hally
Councilmember Parry
Councilmember Lehto
Councilmember Ehardt
Councilmember Marohn

Nay: None

Motion Carried.

City of Idaho Falls
May 2, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Brad Cramer, Planning and Building Director
SUBJECT: FINAL PLAT AND REASONED STATEMENT OF RELEVANT CRITERIA
AND STANDARDS – BOOZER ADDITION, DIVISION NO. 4,
1ST AMENDED

MAY 8, 2014

Attached is the application for a Final Plat and the Reasoned Statement of Relevant Criteria and Standards for Boozer Addition, Division No. 4, 1st Amended. The Planning Commission considered this application at its September 17, 2013 Meeting and recommended approval with the condition that cross-access agreements for all three lots be recorded. The applicant has complied with this condition. Staff concurs with the recommendation of the Planning Commission. This item is now being submitted to the Mayor and Council for consideration.

s/ Brad Cramer

The Planning and Building Director located the subject area on a map and further explained the request. Following is a list of exhibits used in connection with this request:

Slide 1	Vicinity Map showing surrounding zoning
Slide 2	Aerial Photo outlining area under consideration
Slide 3	Final Plat under consideration
Exhibit 1	Vicinity Map
Exhibit 2	Aerial Photo
Exhibit 3	Final Plat
Exhibit 4	Planning Commission Minutes dated September 17, 2013
Exhibit 5	Staff Report dated September 17, 2013
Exhibit 6	Reasoned Statement of Relevant Criteria and Standards

It was moved by Councilmember Whittier, seconded by Councilmember Parry, to accept the Final Plat entitled Boozer Addition, Division No. 4, 1st Amended, and give authorization for the Mayor, City Engineer, and City Clerk to sign said Final Plat. Roll call as follows:

Aye: Councilmember Marohn
Councilmember Lehto
Councilmember Ehardt
Councilmember Hally
Councilmember Parry
Councilmember Whittier

Nay: None

Motion Carried.

It was moved by Councilmember Whittier, seconded by Councilmember Hally, to approve the Reasoned Statement of Relevant Criteria and Standards for Boozer Addition, Division No. 4, 1st Amended, and give authorization for the Mayor to execute the necessary documents. Roll call as follows:

Aye: Councilmember Lehto
Councilmember Whittier
Councilmember Marohn
Councilmember Ehardt
Councilmember Hally
Councilmember Parry

Nay: None

MAY 8, 2014

Motion Carried.

City of Idaho Falls
May 2, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Brad Cramer, Planning and Building Director
SUBJECT: RESOLUTION APPROVING FISCAL YEAR 2014 COMMUNITY
DEVELOPMENT BLOCK GRANT ANNUAL ACTION PLAN

Attached is the Resolution adopting the Fiscal Year 2014 Annual Action Plan for Community Development Block Grant (CDBG) Funds. The factors considered when selecting applications were the recommendations made by HUD staff during their 2013 monitoring visit, eligibility under the CDBG Program, identified priorities under the CDBG five year plan of Idaho Falls, and the allowable parameters of the CDBG Program. The Department respectfully requests adoption of this Resolution.

s/ Brad Cramer

**RESOLUTION NO. 2014-06
RESOLUTION OF THE CITY OF IDAHO FALLS
APPROVING THE FISCAL YEAR 2014 CDBG ANNUAL ACTION PLAN**

WHEREAS, the City of Idaho Falls has been designated as an entitlement city by the U. S. Department of Housing and Urban Development;

WHEREAS, the City of Idaho Falls has prepared a One-Year Action Plan for Fiscal Year 2014 as part of the requirements of entitlement status;

WHEREAS, the U. S. Department of Housing and Urban Development has approved the 2011-2015 Five Year Consolidated Plan and Impediments to Fair Housing prepared by the City of Idaho Falls as part of the requirements of entitlement status;

WHEREAS, the City of Idaho Falls held a public hearing on the Annual Action Plan FY2014 on March 27, 2014;

WHEREAS, the City of Idaho Falls had a thirty-day comment period until and through April 27, 2014;

WHEREAS, the City of Idaho Falls has considered comments received during the thirty-day comment period;

NOW, THEREFORE, be it resolved by the Mayor and City Council of the City of Idaho Falls as follows:

1. The Annual Action Plan for Fiscal Year 2014 as prepared by the Planning and Building Division, a copy of which is attached hereto and by this reference made a part hereof, is hereby approved.

MAY 8, 2014

2. The Mayor is hereby authorized to sign the document(s) for Federal Assistance.

s/ Rebecca L. Noah Casper
Rebecca L. Noah Casper
Mayor

ATTEST:

s/ Rosemarie Anderson
Rosemarie Anderson
City Clerk

Date: May 9, 2014

(SEAL)

Applicant/Category	Amount Requested/Project Description	Amount
CLUB, Inc./Public Service	Crisis Intervention (CIT) support, case management for crisis housing/related services	\$ 16,000.00
Idaho Falls Legal Aid/Public Service	Legal aid assistance for victims of domestic violence	8,000.00
BMPO/(SR2S)/Public Service	7% Match – Transportation Grant – Safe Routes to School	3,670.00
EICAP/Public Service	Grandparents Raising Grandchildren legal aid Assistance	7,000.00
IFDDC/Slum/Blight	Façade Improvements in Downtown Idaho Falls	30,000.00
City-Planning/Building/LMI Activity	Full-Time Code Enforcement Officer – Census Tract LMI Neighborhoods	68,883.00
City-Public Works/LMI Activity	Curb and Gutter for LMI Neighborhood	40,000.00
City-Public Works/LMI Activity	Water Line Replacement for LMI Clients	10,000.00
Senior Center Rehab/LMI Activity	Pipe Replacement (\$5,500) Electric Panel (\$4,500)	10,000.00
LIFE, Inc. Rehab/LMI Activity	Homeowner Rehab – ADA Ramps and Restrooms	20,345.40
Bonneville County/LMI Area Veteran Commission/Rehab	Veterans Memorial Building, 485 Constitution Way ADA Rehab to exterior, interior for ADA unisex restroom	40,000.00
Habitat 4 Humanity/LMI Activity	Acquisition for rehab of home for (1) LMI Family	20,000.00
Administration	20% of allocation 2014 allocation \$342,373.00	68,474.60
TOTALS		\$342,373.00

FY2014 Allocation \$342,373.00
Admin 20% Max \$ 68,474.60 (Taken off the Top)
\$273,898.40 (70% LMI) = \$191,728.88*

*LMI 70% Minimum \$191,728.88 for direct LMI
\$273,898.40 - \$191,728.88 = \$82,169.52 for other than LMI Direct Projects/Activities
(Public Service and Slum and Blight)

Admin	20% Max \$68,474.60	Allocated \$ 68,474.60
Code Enforcement – is part of	70% LMI (requested \$68,883)	Allocated \$ 68,883.00
Public Service	15% Max \$51,255.95 (requested \$45,670)	Allocated \$ 34,670.00
Slum/Blight	30% Max \$102,711.90 (requested \$60,000)	Allocated \$ 30,000.00
		\$202,027.60

\$342,373 - \$202,027.6 = \$140,345.4 for new (LMI) projects to meet 70% minimum requirement.

MAY 8, 2014

Councilmember Hally explained that this was discussed at a recent Council Work Session and a few of the amounts have changed from the original amount requested. It was moved by Councilmember Hally, seconded by Councilmember Whittier, to approve the Resolution adopting the Fiscal Year 2014 Annual Action Plan for Community Development Block Grant (CDBG) Funds, and give authorization for the Mayor and City Clerk to execute the necessary documents. Roll call as follows:

Aye: Councilmember Ehardt
Councilmember Marohn
Councilmember Hally
Councilmember Parry
Councilmember Whittier
Councilmember Lehto

Nay: None

Motion Carried.

The Public Works Division submitted the following items for consideration:

City of Idaho Falls
April 24, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Chris H Fredericksen, Public Works Director
SUBJECT: BID AWARD – THERMOPLASTIC CITYWIDE – 2014

On April 22, 2014, bids were received and opened for Thermoplastic Citywide – 2014 Project. A tabulation of the bid results is attached.

Public Works recommends approval of the plans and specifications, award to the lowest responsive, responsible bidder, Idaho Traffic Safety, Inc., in an amount of \$66,061.80, and authorization for the Mayor and City Clerk to sign contract documents.

s/ Chris H Fredericksen

It was moved by Councilmember Ehardt, seconded by Councilmember Lehto, to approve the plans and specifications for Thermoplastic Citywide – 2014 Project; to accept the lowest responsive, responsible bid submitted by Idaho Traffic Safety, Inc. in the amount of \$66,061.80; and, give authorization for the Mayor and City Clerk to execute the necessary contract documents. Roll call as follows:

Aye: Councilmember Lehto
Councilmember Parry
Councilmember Marohn
Councilmember Whittier
Councilmember Hally
Councilmember Ehardt

MAY 8, 2014

Nay: None

Motion Carried.

City of Idaho Falls
April 24, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Chris H Fredericksen, Public Works Director
SUBJECT: BID AWARD – ELVA STREET STORM DRAIN REPLACEMENT,
YELLOWSTONE AVENUE TO RAILROAD

On April 22, 2014, bids were received and opened for Elva Street Storm Drain Replacement, Yellowstone Avenue to Railroad Project. A tabulation of the bid results is attached.

Public Works recommends approval of the plans and specifications, award to the lowest responsive, responsible bidder, HK Contractors, Inc. in an amount of \$97,865.05 and authorization for the Mayor and City Clerk to sign contract documents.

s/ Chris H Fredericksen

It was moved by Councilmember Ehardt, seconded by Councilmember Lehto, to approve the plans and specifications for the Elva Street Storm Drain Replacement Project, Yellowstone Avenue to Railroad; to accept the lowest responsive, responsible bid submitted by HK Contractors, Inc. in the amount of \$97,865.05; and, give authorization for the Mayor and City Clerk to execute the necessary contract documents. Roll call as follows:

Aye: Councilmember Parry
Councilmember Ehardt
Councilmember Whittier
Councilmember Marohn
Councilmember Lehto
Councilmember Hally

Nay: None

Motion Carried.

City of Idaho Falls
May 5, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Chris H Fredericksen, Public Works Director
SUBJECT: BID AWARD – UTAH AVENUE ROUNDABOUT RECONSTRUCTION

MAY 8, 2014

On April 29, 2014, bids were received and opened for Utah Avenue Roundabout Reconstruction Project. A tabulation of the bid results is attached.

Public Works recommends approval of the plans and specifications, award to the lowest responsive, responsible bidder, DePatco, Inc., in an amount of \$199,998.45 and, authorization for the Mayor and City Clerk to sign contract documents.

s/ Chris H Fredericksen

Councilmember Ehardt explained that the roundabout was originally constructed to allow for semi-tractor trailers to be able to move through this area. The trucking company that was located in this vicinity is no longer in business. The proposed reconstruction will be configured more like the roundabout that is on Memorial Drive.

The Public Works Director appeared to state that a great deal has been learned about roundabout construction in the past few years. One component of that design is the entry speed that a vehicle travels into the roundabout. If the roundabout is too large and vehicles enter it at a higher rate of speed, then they encounter the corner on the opposite side of the roadway. The damage that is seen through the roundabout is not from the trucks, but from vehicles that enter into the roundabout at a higher rate of speed and bounce off of the opposing side of the roadway. The change in geometrics in the reconstruction will lower the speed by which the vehicles enter the roundabout.

It was moved by Councilmember Ehardt, seconded by Councilmember Lehto, to approve the plans and specifications for the Utah Avenue Roundabout Reconstruction Project; to accept the lowest responsive, responsible bid submitted by DePatco, Inc. in the amount of \$199,998.45; and, give authorization for the Mayor and City Clerk to execute the necessary contract documents. Roll call as follows:

Aye: Councilmember Hally
Councilmember Whittier
Councilmember Lehto
Councilmember Ehardt
Councilmember Marohn
Councilmember Parry

Nay: None

Motion Carried.

City of Idaho Falls
May 5, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Chris H Fredericksen, Public Works Director
SUBJECT: IDAHO TRANSPORTATION DEPARTMENT STATE/LOCAL
CONSTRUCTION AGREEMENT – PANCHERI DRIVE, BELLIN ROAD
TO SKYLINE DRIVE

MAY 8, 2014

Attached is a State/Local Construction Agreement with the Idaho Transportation Department and accompanying Resolution with respect to the Pancheri Drive, Bellin Road to Skyline Drive Project.

This Agreement requires the City to issue an initial check in the amount of \$912,811.00. Reimbursement by the Targhee Regional Public Transportation Authority is anticipated in the amount of \$685,127.30. This agreement has been reviewed by the City Attorney.

Public Works recommends adoption of the Resolution, approval of this agreement; and, authorization for the Mayor and City Clerk to sign the necessary documents.

s/ Chris H Fredericksen

RESOLUTION NO. 2014-07

WHEREAS, the Idaho Transportation Department, hereafter called the State, has submitted an Agreement stating obligations of the State and the CITY OF IDAHO FALLS hereafter called the CITY, for construction of Pancheri Drive Bellin Road to Skyline Drive; and,

WHEREAS, the State is responsible for obtaining compliance with laws, standards, and procedural policies in the development, construction, and maintenance of improvements made to the Federal-Aid Highway System when there is federal participation in the costs; and,

WHEREAS, certain functions to be performed by the State involve the expenditure of funds as set forth in the Agreement; and,

WHEREAS, the State can only pay for work associated with the State Highway System; and,

WHEREAS, the CITY is fully responsible for its share of project costs; and,

NOW, THEREFORE, BE IT RESOLVED:

1. That the Agreement for Federal-Aid Highway Project A011(686) is hereby approved.
2. That the Mayor and the City Clerk are hereby authorized to execute the Agreement on behalf of the CITY.
3. That duly certified copies of the Resolution shall be furnished to the Idaho Transportation Department.

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed at a Regular Meeting of the City Council, City of Idaho Falls, held on May 8, 2014.

s/ Rosemarie Anderson
City Clerk

(SEAL)

MAY 8, 2014

Councilmember Parry requested to know why there was no agreement with Targhee Regional Public Transportation Authority before the City Council for consideration at this time. The Public Works Director appeared to state that this project is ready to move forward. The State/Local Construction Agreement is ready to be signed and taken back to the Idaho Transportation Department to be able to begin the bidding process. Time is of the essence. The Agreement with the Targhee Regional Public Transportation Authority will be brought before the City Council when it is ready. The \$850,000.00 that has been sought shows up in the State Transportation Improvement Plan. Public Works is well on the way to resolving issues with FTA and TRPTA. This is the first time of using these particular funds, and there are some unknowns that have been worked through to come to this point in time. All of the discussions with TRPTA regarding reimbursement of the funds have been that the City would like to receive as much of those funds in advance of the project as possible. The final accounting for the project will have a small sum that will be held for reimbursement back to the City when the project is complete.

It was moved by Councilmember Ehardt, seconded by Councilmember Lehto, to adopt the Resolution regarding the Idaho Transportation Department State/Local Construction Agreement for Pancheri Drive, Bellin Road to Skyline Drive Project; to approve the Agreement; and, give authorization for the Mayor and City Clerk to execute the necessary documents. Roll call as follows:

Aye: Councilmember Whittier
Councilmember Hally
Councilmember Parry
Councilmember Lehto
Councilmember Ehardt
Councilmember Marohn

Nay: None

Motion Carried.

City of Idaho Falls
May 5, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Chris H Fredericksen, Public Works Director
SUBJECT: IDAHO FALLS REDEVELOPMENT AGENCY CONSTRUCTION
AGREEMENT – RIVER GARDENS PHASE II GREENBELT PROJECT

Attached is a Construction Agreement with the Idaho Falls Redevelopment Agency (IFRDA) with respect to the River Gardens Phase II Greenbelt Project.

This agreement formalizes a \$390,000.00 financial commitment towards the project by the IFRDA and stipulates that the City will provide construction administration of the project. This agreement has been reviewed by the City Attorney.

Public Works recommends approval of this agreement; and, authorization for the Mayor and City Clerk to sign the necessary documents.

s/ Chris H Fredericksen

MAY 8, 2014

It was moved by Councilmember Ehardt, seconded by Councilmember Lehto, to approve the Construction Agreement with the Idaho Falls Redevelopment Agency (IFRDA) with respect to the River Gardens Phase II Greenbelt Project, and give authorization for the Mayor and City Clerk to execute the necessary documents. Roll call as follows:

Aye: Councilmember Marohn
Councilmember Lehto
Councilmember Ehardt
Councilmember Hally
Councilmember Parry
Councilmember Whittier

Nay: None

Motion Carried.

The Airport Division submitted the following item for consideration:

City of Idaho Falls
May 8, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Craig H. Davis, Airport Director
SUBJECT: AIRPORT AIR SERVICE MARKETING CONTRACT WITH SIXEL CONSULTING GROUP, INC.

Attached is an Airport Air Service Marketing Contract between the City of Idaho Falls Regional Airport and Sixel Consulting Group, Inc. This contract is for 12 months with a not-to-exceed contract amount of \$50,000.00.

City Attorney, Randy Fife, has reviewed said documents.

The Airport Division respectfully requests approval and authorization for the Mayor and City Clerk to sign and execute said documents.

s/ Craig H. Davis

The Airport Director appeared to state that the City Attorney and Sixel Consulting Group, Inc. have been working together to finalize the contract based on the presentation given at the May 5, 2014 Council Work Session. Time is of the essence in moving this contract forward.

It was moved by Councilmember Parry, seconded by Councilmember Whittier, to enter into an Air Service Marketing Contract with Sixel Consulting Group, Inc. for a term of 12 months and a not-to-exceed amount of \$50,000.00; that the contract documents be drafted by the City Attorney; that there be a reconciliation between the presentation that was made at the Work Session within the Contract; and, to authorize the Mayor to execute the necessary documents. Roll call as follows:

MAY 8, 2014

Aye: Councilmember Whittier
Councilmember Hally
Councilmember Parry
Councilmember Lehto
Councilmember Ehardt
Councilmember Marohn

Nay: None

Motion Carried.

Mayor Casper called to order a public hearing for consideration of the Annexation and Initial Zoning of PB (Professional Business), along with a Reasoned Statement of Relevant Criteria and Standards for Fountain Bleu Lane Right-of-Way. At the request of Mayor Casper, the City Clerk read the following memo from the Planning and Building Director:

City of Idaho Falls
May 2, 2014

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Brad Cramer, Planning and Building Director
SUBJECT: ANNEXATION AND INITIAL ZONING OF PB (PROFESSIONAL BUSINESS), REASONED STATEMENT OF RELEVANT CRITERIA AND STANDARDS – FOUNTAIN BLEU LANE RIGHT-OF-WAY

Attached is the application for annexation with initial zoning of PB (Professional Business) and the Reasoned Statement of Relevant Criteria and Standards for a portion of the Fountain Bleu Lane Right-of-Way. The Planning Commission considered this application at its April 1, 2014 Meeting and recommended approval. Staff concurs with this recommendation. This item is now being submitted to the Mayor and City Council for consideration.

s/ Brad Cramer

The Planning and Building Director located the subject area on a map and further explained the annexation request. Following is a list of exhibits used in connection with this request:

Slide 1 Vicinity Map showing surrounding zoning
Slide 2 Aerial Photo outlining subject area
Slide 3 Aerial Photo – Close Up
Slide 4 Comprehensive Plan Future Land Use Map
Slide 5 Right-of-Way Plat
Slide 6 Site Photo looking east at undeveloped portion of Fountain Bleu Lane
Slide 7 Site Photo looking west at undeveloped portion of Fountain Bleu Lane
Exhibit 1 Vicinity Map
Exhibit 2 Aerial Photo
Exhibit 3 Draft Planning Commission Minutes dated April 1, 2014
Exhibit 4 Staff Report dated April 1, 2014
Exhibit 5 Reasoned Statement of Relevant Criteria and Standards

MAY 8, 2014

The Planning and Building Director explained further that this provides a roadway to a traffic signal to be able to access Sunnyside Road and/or St. Clair Road. He gave a further explanation that this roadway would be entirely owned and maintained by the City of Idaho Falls.

There being no further discussion either in favor of or in opposition to this annexation request, Mayor Casper closed the public hearing.

It was moved by Councilmember Whittier, seconded by Councilmember Hally, to approve the Annexation Agreement for Fountain Bleu Lane Right-of-Way and give authorization for the Mayor and City Clerk to execute the necessary documents. Roll call as follows:

Aye: Councilmember Lehto
Councilmember Parry
Councilmember Marohn
Councilmember Whittier
Councilmember Hally
Councilmember Ehardt

Nay: None

Motion Carried.

It was moved by Councilmember Whittier, seconded by Councilmember Hally, to approve the Annexation Ordinance under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary. Roll call as follows:

Aye: Councilmember Parry
Councilmember Ehardt
Councilmember Whittier
Councilmember Marohn
Councilmember Lehto
Councilmember Hally

Nay: None

Motion Carried.

At the request of Mayor Casper, the City Clerk read the Annexation Ordinance by title only, as follows:

ORDINANCE NO. 2951

AN ORDINANCE ANNEXING CERTAIN LANDS TO THE CITY OF IDAHO FALLS DESCRIBING AND APPLYING A COMPREHENSIVE PLAN LAND USE DESIGNATION TO SUCH LANDS; AUTHORIZING THE AMENDMENT TO THE COMPREHENSIVE PLAN MAP; AMENDING THE CITY MAP; AMENDING THE LEGAL DESCRIPTION OF THE CITY WITH THE APPROPRIATE COUNTY AND STATE AUTHORITIES; AND PROVIDING SEVERABILITY, PUBLICATION BY SUMMARY, AND ESTABLISHING EFFECTIVE DATE.

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It was moved by Councilmember Whittier, seconded by Councilmember Hally, to approve the Zoning Ordinance under the suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary. Roll call as follows:

Aye: Councilmember Hally
Councilmember Whittier
Councilmember Lehto
Councilmember Ehardt
Councilmember Marohn
Councilmember Parry

Nay: None

Motion Carried.

At the request of Mayor Casper, the City Clerk read the following Zoning Ordinance by title only:

ORDINANCE NO. 2952

AN ORDINANCE OF THE CITY OF IDAHO FALLS, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE INITIAL ZONING OF APPROXIMATELY 0.437 ACRES DESCRIBED IN SECTION 1 OF THIS ORDINANCE AS PB PROFESSIONAL BUSINESS ZONE; AND PROVIDING SEVERABILITY, PUBLICATION BY SUMMARY, AND ESTABLISHING EFFECTIVE DATE.

It was moved by Councilmember Whittier, seconded by Councilmember Hally, to establish the initial zoning for Fountain Bleu Lane Right-of-Way as PB Professional Business as presented, that the comprehensive plan be amended to include the area annexed herewith, and that the City Planner be instructed to reflect said annexation, zoning and amendment to the comprehensive plan on the comprehensive plan and zoning maps located in the Planning Office. Roll call as follows:

Aye: Councilmember Whittier
Councilmember Hally
Councilmember Parry
Councilmember Lehto
Councilmember Ehardt
Councilmember Marohn

Nay: None

Motion Carried.

MAY 8, 2014

It was moved by Councilmember Whittier, seconded by Councilmember Hally, to approve the Reasoned Statement of Relevant Criteria and Standards for Fountain Bleu Lane Right-of-Way and give authorization for the Mayor to execute the necessary documents. Roll call as follows:

Aye: Councilmember Marohn
Councilmember Lehto
Councilmember Ehardt
Councilmember Hally
Councilmember Parry
Councilmember Whittier

Nay: None

Motion Carried.

Mayor Casper announced that the Annexation Proceedings with the Initial Zoning of C-1 (Limited Retail Business) and Final Plat for Eagle Ridge Addition, Division No. 3 was requested to be recessed. It was moved by Councilmember Whittier, seconded by Councilmember Hally, to recess consideration of the Annexation with Initial Zoning of C-1 (Limited Retail Business), and Final Plat for Eagle Ridge Addition, Division No. 3 to the May 22, 2014 Regular Council Meeting. Roll call as follows:

Aye: Councilmember Ehardt
Councilmember Marohn
Councilmember Hally
Councilmember Parry
Councilmember Whittier
Councilmember Lehto

Nay: None

Motion Carried.

There being no further business, it was moved by Councilmember Marohn, seconded by Councilmember Lehto, that the meeting adjourn at 8:47 p.m.

CITY CLERK

MAYOR
