

Diversity & Inclusion Subcommittee Meeting

February 1, 2020
The Falls Clubhouse
1415 Whitewater Drive, Idaho Falls, ID
9-10:30 a.m.



Agenda

Action Items:

- **Motion to accept roles and responsibilities** identified at the December 10, 2019 meeting, i.e., administrator, communications lead, project manager and media spokesperson
 - Nominate co-chairs for consideration

Discussion Items:

- **Preliminary scope the project for the Diversity & Inclusion Subcommittee**
 - Explore and/or define objectives and goals for the project
 - Outline project description based on project scope
 - Review project expectations and identify necessary changes
 - Create multiple taskforce to work on identified initiatives
- If time allows, **start a SWOT Analysis** to assess strengths, weaknesses, opportunities and threats to the inclusion work-stream

DATED this 21st day of January, 2020

Kathy Hampton
City Clerk

The public is invited to attend. This meeting may be cancelled or recessed to a later time in accordance with law. If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the City of Idaho Falls, you may contact City Clerk Kathy Hampton at 612-8414 or the ADA Coordinator Lisa Farris at 612-8323 as soon as possible and they will accommodate your needs.