



NOTICE OF PUBLIC MEETING
Monday, March 9, 2020
CITY COUNCIL CHAMBERS
680 Park Avenue
Idaho Falls, ID 83402
3:00 p.m.

The public is invited to attend. This meeting may be cancelled or recessed to a later time in accordance with law. If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the City of Idaho Falls, you may contact City Clerk Kathy Hampton at 612-8414 or the ADA Coordinator Lisa Farris at 612-8323 as soon as possible and they will accommodate your needs.

COUNCIL WORK SESSION

Times listed in parentheses are only estimates.

Call to Order and Roll Call

Mayor:

- Acceptance and/or Receipt of Minutes
Action Desired: To receive recommendations from the Planning and Zoning Commission
- Calendars, Announcements and Reports (15)

Council:

- Liaison Reports and Council Concerns (10)

Fire:

- US Digital Designs Equipment Purchase Discussion (20)

Municipal Services, Police, and
Public Works:

- Police Complex Conceptual Design and Process Discussion (30)

Community Development Services:

- Review and Update of City Area of Impact and Annexation Legislation Discussion (30)

DATED this 6th day of March, 2020



Jodi Adolphson
Deputy City Clerk



MEMORANDUM

TO: Honorable Mayor and Council

FROM: Brad Cramer, Community Development Services Director

DATE: March 04, 2020

RE: March 03, 2020, Planning Commission Action

Planning Commission took the following action during the March 3, 2020 meeting.

1. **PUD19-002: AMENDED PLANNED UNIT DEVELOPMENT. Snake River Townhomes.** Generally south of south of S Utah Ave. extended, west of Snake River Pkwy., north of Event Center Dr., and east of I-15. On March 3, 2020 the Planning and Zoning Commission recommended approval of the Planned Unit Development as presented.
2. **PUD20-001: PLANNED UNIT DEVELOPMENT. Coachman Place PUD.** Located generally north of W. Broadway, south of Evans Avenue, east of Buckboard Lane, and west and adjacent to Coachman Drive. On March 03, 2020 the Planning and Zoning Commission recommended approval of the Planned Unit Development as presented.
3. **PLAT20-002: FINAL PLAT. MK Simpson Center Division No. 2.** Generally south of W 33rd N, west of N 5th W, north of MK Simpson Blvd., and east of the Snake River. On March 3, 2020 the Planning and Zoning Commission recommended approval of the final plat as presented.
4. **PLAT20-003: FINAL PLAT. Snake River Landing Division No. 15.** North of W Sunnyside Road, East of Snake River Parkway, South of Event Center Drive, West of The Snake River. On March 3, 2020 the Planning and Zoning Commission recommended approval of the final plat as presented.
5. **PLAT20-004: FINAL PLAT. Brookside 7 Final Plat.** North of E 49th S, East of S 15th E, South of Sunnyside Road, West of S 25th E. On March 3, 2020 the Planning and Zoning Commission recommended approval of the final plat with the recommendation of the public pathway easement.

RECOMMENDED COUNCIL ACTION: To receive recommendation(s) from the Planning and Zoning Commission pursuant to the Local Land Use Planning Act (LLUPA).

CUSP Committee Meeting – Business and Economic Climate

Jan 8, 2020

Idaho Falls Public Library, Meeting Room 2

Present: Dana Kirkham, Chair; McKenzie Willmore, Doug Webster, Michelle Covert, Dana Briggs, Alison, Dan Barrick, Brennan Summers, Chris Lee

Next meeting: Weds Feb 19th, 5:30p Idaho Falls Public Library

Minutes

6:32p Call to order, quorum present

1. CUSP Kick-off recap, reintroductions.

- Why are we here? Expectations. Not just deliver a list of problems, offer solutions. Data backed, well thought out, accessible to the average person, not just City Council. Identify what is a problem vs a symptom.

2. Review & data sharing recap

- Review of County demographics and statistics.

3. Topic discussions

- Working toward three questions for the committee to address
 - Is there a sufficient workforce?
 - Attraction and retention of people?
 - Small business development – why or why not?
 - Do we have the infrastructure in place to accommodate new businesses? Where are we with capacity with sewer, water, etc? Law enforcement, emergency services, city services?
 - Are we marketing correctly? (tourism – people – business)
 - Entrepreneurialism – do they have the resources, environment
 - Public/private partnerships
 - Regional approach – are we leveraging our surrounding assets?
 - Is the business community active and well organized? What is the support for new businesses?
 - Transportation – where is the accountability and who makes the decisions?
- Need for economic assessment. (*I missed who Dana was going to ask for further statistical info?*)
- Comparison areas – Ammon, region surround the study area: 14 counties, similarly sized urban area elsewhere in the state: Twin Falls, similarly sized rural area: Magic Valley
- Three questions for the committee to address?
 1. Is the current infrastructure and planned infrastructure sufficient for possible growth?
 - a. How can we influence development to attract residential and commercial diversity to attract and retain the next generation of the workforce?
 - b. Policy
 2. Are we effectively marketing our strengths to attract and retain the next generation workforce?
 - a. Policy
 3. Are we fostering a business environment that is supportive of each phase of business development?
 - a. Policy

8:00pm Adjourned

Respectfully submitted,

Chris Lee

Idaho Falls Downtown Development Corp. February 4, 2020 board meeting was held in the Syringa Networks Board Room (460 Park Ave) at 8:30am

Attendance: Antonio Meza, Jake Durtschi, Shanon Taylor, Steve Fischbach, Emily Fitzpatrick, Kevin Cutler, Tasha Taylor, Greg Crockett, Jill Hansen, Cindy Napier, Lisa Farris; Staff: Catherine Smith, Juan Hernandez, Mala Lyon; visitors: Jim Pletscher, Chase Martin and Anne Rector

Minutes for January 7, 2020 were reviewed – Jill motioned they be approved; Jake seconded, and board approved

Financials: Shanon reported that we have \$110,000 balance – snow removal costs have been high; we did not have Winterbrew because of the amount of snow in the plaza. We have received the \$35,000 from the BID; Shannon motion the financials be approved; Kevin C seconded; and board approved

Catherine – we will have elections for the Officers in March; those who have agreed to serve are as President -Jake Durtschi; Vice President – Kevin Cutler; Treasurer – Brandi Newton and as Secretary – Jill Hansen; Antonio Meza will then serve as Past President

Parking: we have a process in place that anyone wishing to contest a citation has to go online and formally contest and it is working well; We are trying to be consistent and fair. The on-street parking income is down about \$4,000 from the estimate we budgeted. We took from what the city had collected in past years and made our best guess estimate on what we thought we would collect. About 40% of people getting citations are paying. The meters are above budget on our collection estimate with credit cards and coins. We need to be able to do follow up collection. Each citation is printed if it is a 2nd or 3rd citation. Currently we cannot access the addresses of the people who get citations. The city attorney Randy Fife is working on a solution. The software we have will generate a letter for us. We are having a meeting Feb. 11th at 6:30 at the DEC to discuss with the merchants the validation options. This will only be about validation. We have sent out emailed invites and will also hand deliver invites. Hair salons like the idea of people paying at the meter and they log in to the portal and validate. Others want to validate after a purchase is made. The city council is not interested in changing the parking to zones at this time, plus the cost of changing all the signage would be ours. On-street meters are an option, but they cost \$5,000 per meter. Hearing from people that they would be willing to pay to park on street for longer than 2 hours. We need the merchants to be positive about parking with their customers and be informed with the correct info. Greg said he sees a big improvement with on-street parking availability.

A Lot parking booth – still working on getting bids for the replacement of the A Street booth. The “vroom vroom” will park in the new shed. It will have a garage door. We are looking at a steel shed option. Juan currently takes the ‘vroom vroom’ to his home each night.

We have ordered 6 new garbage cans. Working with the city on the new striping on the streets. We will be having a mural ribbon cutting with the Chamber of Commerce on the same day as Idaho Gives – May 7th. I.F. Power is still interested in doing the underground power lines in the alleys. Steven Bowmen would like to come to a board meeting to discuss it again.

Lisa – Have \$60,000 left with \$9,400 not earmarked for a project. We will be applying for \$55,000 for 2020. We are looking at doing some light improvement in the parking lots with some of this grant money. This grant money opportunity info needs to be shared, so it will be used, or we will end up losing it.

Meeting was adjourned at 9:05am

Our next board meeting will be held March 3, 2020 at 8:30am

**Idaho Falls Sister City Youth Approved Meeting-Minutes
February 5, 2020**

Attendees:

Trezden Thomson	Eddie Cramer	Kylie Eaton
Katie Eaton	David Eaton	Robert Gallegos
Aidan Gallegos	Abby Gallegos	Rebecca Smith
Stephanie VanAusdeln	Yeon Woo Nou	Jorge Padron
Whitney St. Michel	Carter Thompson	Tim Thompson
Kendra Peck	Nathan Peck	Maggie Boring
Wendy Boring	Anna St. Michel	Gabe Padron
Lori Kidwell	Sam Hawker	

Introduction of New Students:

Trezden Thomson, Eddie Cramer, and Michelle Cramer introduced themselves to the group.

Approval of minutes:

Corrections need to be made in the 1/27/20 meeting notes: Balance as of January 27, 2020 should read \$12,008.06, Hakura has not responded with a date for Skyping, and Izabelle Kelley (not Stephanie VanAusdlen) and Charlie Medema volunteered to take the lead for the Sushi Making event.

Rebecca Smith motioned to approve the January 27, 2020 meeting minutes with corrections and Whitney St. Michel seconded it. Voted and approved.

Student Exchange Information:

Whitney St. Michel stated that deposits for tickets airfare are completed. Monies for each ticket must be paid in April.

The group will keep an eye on the spread of the Coronavirus. If the group needs to cancel tickets it will. If cancelation is done in April each person will get a refund of the money they put on tickets.

Whitney stated that all students and chaparones will need proof of international insurance and a passport by April.

Student tickets and chaparone tickets will need to be paid in full by April 23, 2020.

All students will need to fill out the medical forms and get them to Whitney as soon as possible.

All students invited to go to Tokai-Muri will need their passports.

Fundraisers:

Cherry Blossom Festival

The Cherry Blossom Festival is scheduled for April 23, 2020 at the Snow Eagle.

Laura Combs stated that she would be the Lead Coordinator.

Maggie and Wendy Boring will coordinate raffle decorations (needs to be done in April).

Sam Hawker/Lori Kidwell will coordinate advertising (starts in March).

Carter Thompson will coordinate the website (starts in March) .

Robert Gallegos will help with the exterior decorations at the Snow Eagle (April 23).

The group was asked to consider volunteering to help with the other coordination responsibilities to make this fundraiser a success.

A suggestion was made to have the group put baskets together early in March and get the pictures of them on the website.

Skyping

No date has been scheduled for Skyping with Tokai-Muri students as of 2/5/20. Kendra is waiting for a response from Harkura on dates that work for Tokai-Muri students.

Hopefully Skyping will take place during the Sushi Making event which is scheduled for February 21, 2020 at the Skyline Recreation Center.

Sushi Making Event

Kendra Peck has reserved the Skyline Recreation Center for the Sushi Making event which is scheduled for the 21st of February. Izabelle Kelley and Charlie Medema are taking the lead for this.

Reminder:

The next meeting in February for Idaho Falls Sister City Youth is scheduled for February 19, 2020 at 7:00 pm at the Idaho Falls Public Library.

Sushi Making event is scheduled for February 21 at the Skyline Recreation Center.

March meetings are the 4th and the 16th, April 1st and 13th, May 6th and 18th, June 3rd and 15th. Please put the dates on your calendar.

Student Activity Meeting Minutes February 5, 2020

Cherry Blossom Festival

The Cherry Blossom Festival will be taking place on April 23, 2020. Activities that will be required are remaking the origami Cherry blossoms because the ones we have are worn out.

There is not an actual date set for this event.

Sushi Making Event

This event will be taking place on February 21, 2020. This will be an event to learn about Japanese culture and Japanese foods. Look for a sign-up for bringing supplies to the Sushi Making event. The skype might be on this date.

Skype with Japan

There is not a set date for this event. The group is waiting for a response that works for Tokai-Muri students. Our target time is during the Sushi Making event (2/21/20).

Tonights Lesson

Stephanie VanAusdeln taught a lesson about Japanese holidays, consisting of the following.

Setsuban, which is a celebration for the beginning of the spring.

National Foundation Day, to celebrate the Founding of Japan.

Valentines Day, where the women give gifts, usually chocolate to people.

White day, which is very similar, except men give back for this holiday.

For more information, on these holidays, go to

https://docs.google.com/presentation/d/1J3Wyg09G9OEPHndRifjXXNgEGEOkJEjEuFuKwgRXNqU/edit#slide=id.g7d3594a3e0_0_42. This leads to the presentation, with more information.

The next lesson:

The next lesson will be taught by Anna and Kylie on February 19th. Anna and Kylie will be teaching on cultural do's and don'ts.

Meeting Adjourned:

Maggie Boring motioned to adjourn the meeting. It was seconded by Anna St. Michel.

**Idaho Falls Sister City Youth Approved Meeting-Minutes
February 19, 2020**

Attendees:

Eddie Cramer	Melinda Cebull	Tim Thompson	Maggie Boring
Anna St. Michel	Nathan Peck	Gabe Padron	Izabel Kelley
Whitney St. Michel	Lori Kidwell	Max Medema	Carter Thompson
Vina Gamino	Trezden Thomson	Nicholas Cebull	Mike Medema
Ron Boring	Charlotte Combs	Spencer Peck	Charlie Medema
Laura Kelley	Aliyah Gamino	Kylie Eaton	Kendra Peck
Jorge Padron	Omar Gamino	Laura Combs	Sam Hawker
Heather Medema	Nicholas Cebull	Lizette Camino	

Application and Dues:

Received the application form and \$35.00 membership fee for Aliyah C. Gamino and Lizette D. Gamino.

Approval of minutes:

Whitney St. Michel motioned to approve the February 5, 2020 meeting minutes and it was seconded by Heather Medema. No objections.

Treasurer's Report:

Ending balance for the month of January was \$13,008.06. Balance as of February 19th is \$11,208.06.

Student Exchange Information:

Whitney St. Michel stated that there are no updates for the student exchange.

Reminders:

All students and chaperones will need proof of international insurance.

Student tickets and chaperone tickets will need to be paid in full by April 23, 2020.

All students will need to fill out the medical forms and get them to Whitney as soon as possible.

All students invited to go to Tokai-Muri will need their passports.

Fundraisers:

Cherry Blossom Festival

The Cherry Blossom Festival is one of the biggest fundraisers. It is scheduled for April 23, 2020 at the Snow Eagle.

Laura Combs is the lead coordinator. Laura Combs sent around a sign up sheet for people to go to businesses for donations. She will email the sign up to everyone so that everyone has a chance to go to businesses for donations. A goal is for each family to get \$100.00 in donations. All donated items should be turned in by the March 16th meeting.

Vina Gamino volunteered to create the Facebook event page.

Students will need to make origami for this event.

If anyone has baskets they wish to donate please take them to Lori Kidwell's home. Her address is **1968 Sierra Idaho Falls, Idaho.**

Aliyah's poster that she created for the Cherry Blossom Festival was shown to the group.

More coordinators will be needed to make this event successful. At the March 4th meeting coordination of jobs will be discussed.

Skyping

Skyping will take place during the Sushi making event which is scheduled for February 21, 2020 at the Skyline Recreation Center. The event will start at 5:30. Skype time is scheduled to be at 7:00. Sign up sheets for food items were sent around.

Sushi Making Event

Kendra Peck has reserved the Skyline Recreation Center for the Sushi Making event which is scheduled for the 21st of February. Izabelle Kelley and Charlie Medema are taking the lead for this.

Garage Sale:

If you are starting to do your Spring Cleanup please remember that IFSCY group is having their garage sale in May. It is typically scheduled for a weekend after Mother's Day but before Memorial Day.

Reminder:

The next meeting is on March 4th at 7:00 pm at the Idaho Falls Public Library.

Sushi Making/Skyping event is scheduled for February 21 at the Skyline Recreation Center.

The other March meeting is on the 16th of March. April 1st and 13th, May 6th and 18th, June 3rd and 15th. Please put the dates on your calendar.

Student Activity Meeting Minutes

February 19, 2020

Tonight's Lesson

The lesson was from Kylie and Anna. They told of things that were good to do, and things not to do in Japan. The slideshow was followed by a Kahoot so that people could better learn.

Next lesson:

The next lesson will be taught by Aliyah Gamino on March 4th.

Meeting Adjourned:

Lori Kidwell motioned to adjourn the meeting. It was seconded by Sam Hawker. .



MEMORANDUM

TO: Mayor and Council

FROM: Duane Nelson; Fire Chief

DATE: Thursday, March 5, 2020

RE: Work Session Item-US Digital Design Fire Station Retrofit

This discussion with Mayor and Council is for the upcoming purchase of required equipment from US Digital Designs (USDD) for G2 Fire Station Alerting Systems equipment. This equipment for the remaining Fire Stations (Fire Station 2, 3, 4, and 5) is necessary for integration of the dispatching system for all fire stations into the existing USDD Fire Station 1 system and the Computer Aided Dispatching (CAD) software at Bonneville County Emergency Communications Center.

This discussion will include introduction into the dispatching system, the upcoming purchase request from Municipal Services and discuss the budgeted amount in this FY.