



**Idaho Falls Civic Center for the Performing Arts Committee Meeting Minutes
Thursday, January 18, 2018**

The Idaho Falls Civic Center for the Performing Arts Committee of the City of Idaho Falls met in a regular committee meeting, Thursday, January 18, 2018, at the Idaho Falls Civic Center for the Performing Arts, located at 501 S. Holmes Avenue, in Idaho Falls, Idaho at 1:30 p.m.

In Attendance:

Arthur Kull, Idaho Falls Civic Center for the Performing Arts Committee Member
Anne Staton-Voillege, Idaho Falls Civic Center for the Performing Arts Committee Member
Carrie Scheid, Idaho Falls Civic Center for the Performing Arts Committee Member
Deidre Warden, Idaho Falls Civic Center for the Performing Arts Committee Member
Bonnee Taggart, Idaho Falls Civic Center for the Performing Arts Committee Member

Others Present:

Pam Alexander, Municipal Services Director
Councilmember Jim Freeman
Ed Morgan, Idaho Falls Civic Center for the Performing Arts Manager
Stephanie Walker, General Services Office Assistant
Brad McKinsey, McKinsey Management Services, Inc.
Greg Croft, Resin Architecture
Isabella Alves, The Post Register

Absent:

Brandi Newton, Executive Director IF Arts Council
Chandra Witt, General Services Administrator

The meeting was called to order by Arthur Kull at 1:37 p.m.

Review of Meeting Minutes from Wednesday, January 10, 2018:

- After review by the Idaho Falls Civic Center for the Performing Arts Committee, a motion was made and seconded, for the approval of the meeting minutes from Wednesday, January 10, 2018, with the changes sent out in the revised meeting minutes.

Public Comment:

- None.



**Idaho Falls Civic Center for the Performing Arts Committee Meeting Minutes
Thursday, January 18, 2018**

Scope of Work Discussion:

- Brad sent Pam and Chandra the rough draft of the Scope of Work list. Brad's understanding is that he reports to Pam and Chandra and then they will be responsible for getting the information out to the Committee members. Pam briefly about the protocol for sharing information with the committee. Brad provided a highlight of the document with the understanding the document will be shared with the committee. The document was not handed out at the meeting since the meeting agenda had already been posted. Pam stated the document would be added to the next meeting agenda so it could properly be noticed up on the Agenda. Brad indicated that he tries to be careful of wording and use of proper terminology when he sends out correspondence and documents, as he knows it will all become public record and wants to make sure it is clear and concise.
- Brad would like the Committee to review the Scope of Work so that everything in that list is in line with everything previously discussed as far as what is expected for renovations for Phase I.

Discussion by Brad McKinsey Regarding Conference Call with Carol Johnson:

- Front Grill Covers for Speakers – Carol has been working with David Sargis of Johnson Brothers. They are working together to get the exact shape and configuration. This is still a work in progress. There is a possibility the City will receive a donation for the grill and the same design may be carried throughout other areas of the Civic.
- Railing Design - Carol is still working on the design for the railing but she does not have the CAD program and was hoping that Francisco Salinas with Community Development would be allowed to help her with the drawings. Brad indicated that when the design is decided upon, a color needs to be chosen as well. Black goes with everything and may be the best color option and would match the black railing up in the balcony. Depending upon the size and design, powder coating would be the best option to go due to its high-quality finish and is very durable (it reduces the risk of scratches, chipping, abrasions, corrosion, fading and other wear issues). Pam indicated that she had an opportunity to speak with Brad Cramer who is the Director of Community Development and approved overtime for Francisco to help Carol with the design of the railing.
- Balcony – Many items can be addressed or left alone. Brad sent her a few photos of some issues he saw that he thought needed to be fixed as part of the Phase I



**Idaho Falls Civic Center for the Performing Arts Committee Meeting Minutes
Thursday, January 18, 2018**

renovations. She will review those photos and get back to Brad on her thoughts and/or suggestions. There are a few holes in the cement that need repaired before painting up there and the sound booth has seen better days and could really use touching up if the budget allows for it as it may not have been discussed in the early discussions of Phase I Renovations.

- Vinyl on Walls – There is a significant difference in the height of the old vinyl versus the new vinyl. Roger Warner from Rocky Mountain Environmental informed Brad that there is a possibility of lead based paint behind the current vinyl so as previously discussed, it would be best to put the new vinyl over the old vinyl. The biggest concern Carol has, is whether the current adhesive will be strong enough to hold the new vinyl to the old vinyl and whether it will void any warranty by placing new over old. It was discussed that there needs to be some sort of trim (wood or metal) put above the new vinyl. Maybe the design of the trim could be similar to the design of the grill covers.
 - Carol was also concerned about how well the new vinyl will hold up in the tight corners. A metal trim or wood cap/casing may have to be put up around those tight corners as well but could potentially increase the cost so there needs to be a “Plan B” and “Plan C” just in case.
- Acoustical Panels – Wenger will be here Tuesday (January 23rd) afternoon. Ed will get a color swatch from them. There was committee consensus Carol should be consulted on any colors for the fabric or other type of material so that we can make sure it will go with the current color palette. Ed will need to get a quote for acoustical panels for the front of the balcony as well as the back walls.
- LED Aisle Lighting - Brad spoke with Matt Bradley of Bradley Engineering, and although he does not have official figures, Matt indicated that the LED aisle lighting is going to be very expensive and will easily take more than half of the lighting budget. Although aisle lighting would be ideal, it is not economically feasible at this point. Currently there are lights on every so many of the bottoms of the seats. We may have to stay with the current lighting option if Matt can't find reasonable prices from lighting vendors as the lights themselves is what is costly, not the labor to install. Fluorescent tape is always an option to consider although it would stand out and not blend in with color palette. Ed indicated that Wenger has aisle lighting so he will check with them on the cost.
- Ceiling Paint – If you go with the upper ceiling white paint color that is the standard ceiling paint color, Carol thinks it is best to go back to the black seat, as the light wood would look more yellowish under the lights. It was discussed to see if we could get a black wood seat verse the plastic seat as again, the wood will be easier to repair from nicks and scratches than the plastic. You would pretty much have to



Idaho Falls Civic Center for the Performing Arts Committee Meeting Minutes
Thursday, January 18, 2018

replace the whole seat if we went with the plastic seat, as you cannot repair plastic like you can wood.

- Paint Colors – The lightest purple colors may be changed, as they look like more tannish under the light than purple.

Miscellaneous Discussions:

- Ed indicated that Brad Higbee had a chance to go and look at the used acoustical shell in Bethel, New York.
 - Brad said if he had to rate it on a scale of one through ten (1-10) he would give it an eight plus (8+) as it already comes with the fly bars, lighting system and the dimmers for the lighting system.
 - It has a beautiful rosewood veneer over the entire shell.
 - It is in amazing shape considering it was used at an outdoor venue. There are a few tower shells that have some nicks in them but could be easily fixed. There are more pieces than we need for our stage so we will have quite a few pieces to fix not only the sections that have the nicks in them but also spare parts in the event we need them for future repairs.
 - Wenger designed the used shell specifically for that venue. They will get us a quote on how much a new one would cost versus the cost of having the used shell fixed to fit our stage.
 - The downside to this shell is that it will cost approximately fifty-thousand dollars (\$50,000.00) to get it of the building it is currently being stored at to the trucks because is a union building and they have to use union laborers to move the shell. Brad is in contact with the local union in New York to get a guaranteed price.
 - It will take at least two (2) possibly three (3) semi-trucks to haul it from New York to here.
 - The venue is very motivated to sell the shell as it is taking up room they do not have, so there is a high probability of being able to negotiate the price.
- Staging Concepts is going to be here on Thursday, January 25, 2018 to meet with Ed. They sell pit covers, acoustical panels, and Orchestra shells but do not sell seats. He will be able to get pricing from them.
- Irwin Seating Company will be able to give us a bid/quote without actually having to come here as they can use the seating chart and other documents Ed has already provided them.
- Fred Walters is tentatively scheduled to tour the Idaho Falls Center for the Performing Arts on Thursday, January 25, 2018. Brent McLane, Planning & Building and who is on the Historical Preservation Commission will attend along



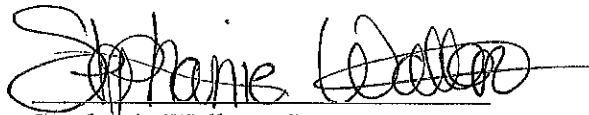
**Idaho Falls Civic Center for the Performing Arts Committee Meeting Minutes
Thursday, January 18, 2018**

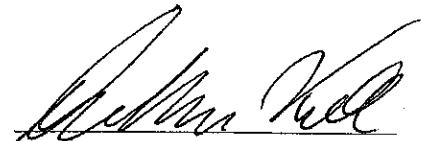
with Arthur Kull, Pam Alexander, Chandra Witt & Ed Morgan. Reggie Fuller who is the Chief Building Official will try to make it but has previous obligations.

- Carrie brought up the fact that the Committee will want to watch the budget closely as to not overspend in certain areas that will in turn make us have to cut other important items. Unfortunately, this happened at the Colonial and they ended up having to cut the HVAC system.
- Brad McKinsey mentioned that this is where it becomes important to prioritize the list of renovations, so in the event items may have to be cut, the items lower on the list are cut before the major items.

The next meeting will be held on Wednesday, January 31, 2018 at 1:30 p.m. at the Idaho Falls Civic Center for the Performing Arts, 501 S. Holmes Avenue, Idaho Falls, ID 83401.

It was moved by Arthur Kull, Chair and seconded by committee members, that the meeting adjourn at 2:24 p.m., which motion passed following a unanimous vote to adjourn.


Stephanie Walker - Secretary


Arthur Kull - Chair