



**Idaho Falls Civic Center for the Performing Arts Committee Meeting Minutes
Wednesday, January 23, 2019**

Idaho Falls Civic Center for the Performing Arts Committee of the City of Idaho Falls met in a special committee meeting, Wednesday, January 23, 2019, at the Civic Center for the Performing Arts, 501 S. Holmes Ave., Idaho Falls, Idaho at 1:30pm.

In Attendance:

Arthur Kull, Idaho Falls Civic Center for the Performing Arts Committee Member
Carrie Scheid, Idaho Falls Civic Center for the Performing Arts Committee Member
Anne Staton-Voilleque, Idaho Falls Civic Center for the Performing Arts Committee Member
Bonnee Taggart, Idaho Falls Civic Center for the Performing Arts Committee Member

Others Present:

Pam Alexander, Municipal Services Director
Chandra Witt, General Services Administrator
Ed Morgan, Civic Center for the Performing Arts Manager
Terri Frickey, Maeck Foundation

Absent:

Deidre Warden, Idaho Falls Civic Center for the Performing Arts Committee Member

The meeting was called to order by Chair Arthur Kull at 1:30 p.m.

Public Comment:

- None.

Review and Approval of January 9, 2019, Meeting Minutes:

- Chair Arthur Kull called for the approval of the minutes from January 9, 2019. Anne Staton-Voilleque motioned for the approval and Bonnee Taggart seconded the motion. Motion carried.

Update of Marquee Installation:

- There was a discussion regarding the status of the marquee. Pam Alexander advised that the City of Idaho Falls received an email advising that the marquee was close to being completed as far as manufacturing, and they were looking at an installation date during the week of February 24, 2019. Chandra Witt advised that Yesco provided parameters for electrical that needs to be done, which Ed Morgan is currently working with Building Maintenance to complete. Chair Arthur Kull advised that he solicited funds from Rotary for the marquee. Arthur advised that he informed Rotary that they will get a sign on it, if they give a good amount of money. There was a brief discussion on how much that would be, and it was agreed about half of the amount would constitute a sign for the Rotary. There was further



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discussion regarding the circumstances of the solicitation. Arthur advised that he would discuss it with Lindsey at Rotary and then the committee will have further discussion at a later time.

Review Schedule for New Seating Installation:

- Ed Morgan provided an update of what occurred over the past 2 weeks. Dave Beck at Norcon did come to the Civic and the issues with the seats were presented to him. Chandra Witt advised that she talked to Dave Beck this morning, and he advised that the main floor is currently being assembled. He advised that they knew what needed to be done as far as the main floor. Dave Beck advised that the upper balcony is the problem child, and that he was not impressed with how the temporary seats were installed. He advised that installation is part of the problem that we are having with the seats. Dave Beck is not sure if we will be able to change from the high backs in the upper balcony without extending our delivery time. Dave is supposed to be contacting the factory to find out what exactly can be done. It was requested that a meeting be held as soon as something is found out about the status of the seat backs and the cup holders.
- Ed Morgan made some adjustments to some of the seats prior to Brian Regan's show, which helped make the rows better than they were. Chandra Witt advised that Idaho Steel came through again and got Ed Morgan the brackets quickly so that he could make the adjustments.
- Pam Alexander suggested that it might be time to start looking into places to store the seats once they are manufactured. They will need to be placed in a space that is climate controlled and waterproof. If the seats come in containers, then they could be left in the containers and stored at the maintenance garage.
- There was a question as to what will be done to improve the seats on the main floor. Ed Morgan advised that we will probably lose a row, which would add about an inch to each row. For the time being, we are going to adjust the front row forward, and possibly lose a row. If it doesn't work it can be adjusted.

Discussion and Planning Next Renovation Phases:

- Pam Alexander provided an update regarding meeting with Reggie Fuller who is the City's building official to go over the next phases. Reggie Fuller advised that he has some contacts for Architects that he will be contacting to see about potential cost and what exactly can be done. If it is over \$25,000 for professional services, it will have to go through a formal proposal process. If it is under \$25,000, we can proceed and get the work done.
- There was a discussion of combining phases 2 and 3 for fundraising purposes as back of the house will not be as appealing as front of the house. Pam Alexander advised that no matter what it will still need to go to City Council and be part of the budget process. Approximate costs need to be determined so that it can be presented to City Council to hopefully secure funding. City Council will be having a budget



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kick off meeting on the 30th of March. There will most likely be 2 sub-phases for phase 2.

- Terri Frickey at the Maeck Foundation expressed the importance of having a clear and accurate cost of the next 2 phases, as once the Maeck's Estate is transferred over to the Foundation, the Foundation is obligated to give more money than normal. If they do not receive estimated figures for the Civic, there are numerous other organizations that have been soliciting the Foundation for other projects. To sell the Civic to the other 3 trustees, they need to have all the information they can get. There needs to be a better financial picture of what is needed in these next phases so that Terri Frickey does not have to go back to the Foundation for additional funds. Terri Frickey advised that if the Foundation were to make a pledge, she would like the Committee for the Civic to come before the rest of the trustees.
- There was a discussion regarding the need of the committee to get a plan together and figure out what the steps are. There needs to be a meeting with District 91 Superintendent and find out what their schedule is. Also, there needs to be a meeting with an architect to create plans of what can be done with both the front and back of house. There also needs to be a contingency on the amount as well to ensure that things are covered even with the cost of inflation and other unforeseen circumstances. Municipal Services is first locating funds for architect to obtain a conceptual design with estimates. City is hoping to find someone that will do the drawing at this point and then possibly hire them or someone else for the work.
- There was a brief discussion regarding who should be at the meeting with the architect. It should be Pam, Ed, Brandi, Arthur, and Bonnee.

Schedule Future Meeting:

- There was a brief discussion regarding a future meeting date. It was agreed that a future meeting date would be set after more concrete information was obtained regarding the seats.

The meeting adjourned at 2:38 p.m.



Krista Heald - Secretary



Arthur Kull - Chair