



**Idaho Falls Civic Center for the Performing Arts Committee Meeting Minutes
Wednesday, January 31, 2018**

Idaho Falls Civic Center for the Performing Arts Committee of the City of Idaho Falls met in a regular committee meeting, Wednesday, January 31, 2018, at the at the Idaho Falls Civic Center for the Performing Arts, 501 S. Holmes Avenue, Idaho Falls, Idaho at 1:30p.m.

In Attendance:

Arthur Kull, Idaho Falls Civic Center for the Performing Arts Committee Member
Anne Staton-Voilleque, Idaho Falls Civic Center for the Performing Arts Committee Member
Carrie Scheid, Idaho Falls Civic Center for the Performing Arts Committee Member
Bonnee Taggart, Idaho Falls Civic Center for the Performing Arts Committee Member
Deidre Warden, Idaho Falls Civic Center for the Performing Arts Committee Member

Others Present:

Pam Alexander, Municipal Services Director
Chandra Witt, General Services Administrator
Ed Morgan, Civic Auditorium Manager
Stephanie Walker, General Services Office Assistant
Brandi Newton, Executive Director IF Arts Council
Carol Johnson, Interior Architect (by telephone)
Reggie Fuller, Chief Building Official
Brent McLane, Planner II
Alekszandria Peugh, Executive Director, Idaho Falls Symphony
Brad McKinsey, McKinsey Management Services, Inc.
Kevin Trevellyan, The Post Register
Greg Croft, Resin Architecture

Absent:

None

The meeting was called to order by Arthur Kull at 1:35 p.m.

Review of Meeting Minutes from Wednesday, December 13, 2017 & Thursday, January 18, 2018:

- After review by the Idaho Falls Civic Center for the Performing Arts Committee, a motion was made and seconded, for the approval of the meeting minutes from Wednesday, December 13, 2017 & Thursday, January 18, 2018, without any changes or additions.



Idaho Falls Civic Center for the Performing Arts Committee Meeting Minutes
Wednesday, January 31, 2018

Public Comment:

- None

Email from Jehovah's Witnesses:

- The Committee reviewed an email from the Jehovah's Witnesses requesting to negotiate the new rates. They are currently renting it one (1) day and it includes the art and band room. While the Committee is sympathetic with how the new fees may affect Non-Profit groups, they have to set a precedence and if they negotiate with one group, they will have to negotiate with every group which then defeats the intention of raising the fees in the first place.
- The Committee will make a note for future review and possibly consider and look into a frequent user discount.
- The Committee recommended that there be no negotiations regarding the rates at this time.
- Pam Alexander indicated she would respond back to Jehovah's Witnesses letting them know of the Committee's decision.

Phase I Renovation Discussions:

- Speaker Grille Covers – The design will be sent out to Johnson Brothers this afternoon by Carol if the Committee agrees on it. A copy of the rendering of the speaker grille design was passed around. Carrie Scheid stated that it “captured the spirit of the front grilles on the outside of the building.”
 - Ed indicated that Johnson Brothers can make an appointment to come over and see the Civic if they need to in order to help get a better idea of where they are going to hung.
 - It was decided that it would be best to have the painter who is going to paint the Auditorium paint the speaker grille covers as they are going to be painted the metallic gold color.
- Railing around the Orchestra Pit – Reggie indicated that it has be at least 42 inches high. A rendering of the design by Carol was passed around to the Committee. It was brought up that it could be a distraction from those sitting 3 rows back. Ed indicated that it is 4 feet deeper when the pit is actually being used. It was discussed that maybe the concrete wall should be kept and to use this design as a cover for the concrete wall and that stairs could be built for people to use to get onto the stage like they do at the Colonial. Ornamentation could be added to the front as a design.
 - The design would be gold and the concrete wall would be painted purple.



**Idaho Falls Civic Center for the Performing Arts Committee Meeting Minutes
Wednesday, January 31, 2018**

- Doors coming into Auditorium – Fred Walters recommended hiring a professional to clean the doors and keep the existing vinyl on the doors.
 - Carol recommends finding a beautiful piece of vinyl and have the doors reupholstered due to the various rips and tears in the current vinyl and there being no way to repair them.
- Vinyl going onto the Walls – Carol talked to the supplier and while they don't recommend putting vinyl on top of vinyl, it's done all the time. It was mentioned that maybe we could have a City employee who is very knowledgeable in that area come over and do a test run by using a mastic adhesive to try and put vinyl on top of vinyl to see how it holds.
 - Brad indicated that it would be best to specify in the Scope of Work that they are responsible for the guarantee of the vinyl on vinyl.
 - Chandra indicated that Rocky Mountain Environmental would be coming back to take samples to see if there were asbestos or lead behind the vinyl.
 - Chandra also indicated that the painter who has worked for the City for twenty-five (25) years was going to ask around in his realm of people to see what they would recommend as far as the vinyl on top of the vinyl goes.
 - Inside corners of the walls with the vinyl on them are double cut.
 - It was discussed to possibly put a gold colored Schluter strip/metal strip that goes over the vinyl so the edge of the vinyl isn't showing and along the outside corners. We could get this from Marshall's Tile. We could always add the strip at later time if time and/or cost becomes an issue.
- Brad recommends putting a flat stock trim and then attaching another thin molding inside of that around the openings that go out to the vestibule.
- Carpet – it's going to be a broadloom carpet not squares and we will need to order extra for the "just in case moments" as it might not be the exact color later on if we ended up needing some for replacement.
- The Committee needs to decide what they want to do with the top of the balcony railing. Do they want it painted the same color as the back of the wood seats? The Committee decided they needed to paint the wood caps.
- The Committee needs to decide what they want to do with the facing and wood piece on top of it. The Committee recommended painting the facing in the poetry plum color and the wood piece would be painted gold.
- Acoustics – Wenger had suggestions regarding sound proof padding for the back walls and would be getting those suggestions to us soon. Wenger did indicate that we could use the same fabric to cover the back wall panels as we are using for the seats.



Idaho Falls Civic Center for the Performing Arts Committee Meeting Minutes
Wednesday, January 31, 2018

- The Committee needs to decide what they want to do with the carpet up in the balcony, aisles and if they want carpet on the stairs and how far out its going to go into the Mezzanine.
- We need to get the bid document out as soon as possible or at least by mid-February. We need to include photos specifically pointing and indicating what colors go where.
 - Francisco Salinas with Community Development has provided Chandra with photos of the Civic.
 - Chandra will get a copy of those photos to Anne so that she can start marking on the photos what colors go where and then we will give them back to Francisco so that he can make it look more professional to send out with the Bid.
 - Brad indicated that we would get a better pricing as a whole if we included as many details as possible in the bid.
- Railing/grille up in the balcony that looks like a bed frame needs to be taken out.
- Sound Booth – Definitely needs some attention. Ed would like to see carpet go around the sound booth as it would prevent it from continually getting marred up.
- The Committee needs to decide how far out to the Mezzanine they are going to paint. Are they going to paint down the stairway that leads to it? Yes, the Committee does want to paint down the stairway.
- Lighting – Ed is waiting to hear back from Wenger as they are going to provide a quote. Matt Bradley is on hold at this point regarding the house lighting. Brad indicated that we are most likely going to need an electrical engineer to help with the lighting design as the LED lights will take a different wire than the current lights and it's more complicated than painting. We did to decide what if any type of fixtures we are wanting?
- Fred Walters in his email regarding his recommendations about the Civic, indicated that we needed to look into the International Existing Building Code and make sure that it doesn't apply to anything we are doing now.
 - Reggie Fuller indicated that it only applies if we are changing the building to something completely different.
 - If we are changing any exits or fire exits.
- Brad is struggling to see how it will all be done in three (3) months. It needs to go out to a general contractor as this person will then have the risk of making sure it all comes together within the time frame.
 - We need to know how long each phase is going to take in order to know which phase needs to happen first before another can be done or if two (2) phases can be going on at once.

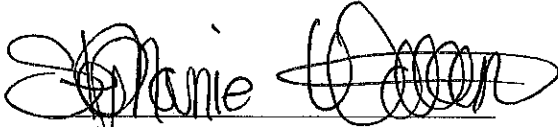


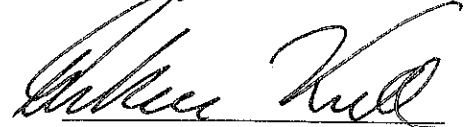
**Idaho Falls Civic Center for the Performing Arts Committee Meeting Minutes
Wednesday, January 31, 2018**

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- We need to inform the general contractor that we have the months of July, August & September for the renovations blocked out and have October be a contingency month in the event of any issues that prevents the renovations being completed by the end of September.

The next meeting will be held on Thursday, February 15, 2018 at 1:30 p.m. at the Idaho Falls Civic Center for the Performing Arts, 501 S. Holmes Avenue, Idaho Falls, ID 83401.

It was moved by Arthur Kull, Chair and seconded by committee members, that the meeting adjourn at 3:00 p.m., which motion passed following a unanimous vote to adjourn.


Stephanie Walker - Secretary


Arthur Kull - Chair