



Idaho Falls Civic Center for the Performing Arts Committee Meeting Minutes
Wednesday, February 06, 2019

Idaho Falls Civic Center for the Performing Arts Committee of the City of Idaho Falls met in a special committee meeting, Wednesday, February 06, 2019, at the Civic Center for the Performing Arts, 501 S. Holmes Ave., Idaho Falls, Idaho at 1:30 p.m.

In Attendance:

Arthur Kull, Idaho Falls Civic Center for the Performing Arts Committee Member
Carrie Scheid, Idaho Falls Civic Center for the Performing Arts Committee Member
Anne Staton-Voilleque, Idaho Falls Civic Center for the Performing Arts Committee Member
Deidre Warden, Idaho Falls Civic Center for the Performing Arts Committee Member

Others Present:

Rebecca Casper, Mayor
Chandra Witt, General Services Administrator
Ed Morgan, Civic Center for the Performing Arts Manager
Krista McKellip, General Services Office Assistant
Brandi Newton, Executive Director IF Arts Council
Lara Hill, Events and Rentals Manager, IF Arts Council

Absent:

Bonnee Taggart, Idaho Falls Civic Center for the Performing Arts Committee Member

The meeting was called to order by Chair Arthur Kull at 1:32 p.m.

Public Comment:

- Mayor Rebecca Casper expressed gratitude to Anne Staton-Voilleque for promoting the project at the Civic during her interview with East Idaho News Newsmakers.

Review and Approval of January 23, 2019, Meeting Minutes:

- Chair Arthur Kull called for the approval of the minutes from January 23, 2019. Carrie Scheid motioned for the approval and Deidre Warden seconded the motion. Motion carried.

Phase I Renovation Updates:

- Chandra Witt advised that Dave at Norcon sent an email outlining everything that is going on. Ed Morgan advised that they changed the shipping date back to the 17th of May, so that we should have the seats by the end of June, 2019. The email has addressed everything: the balcony, the tight row spacing, the low backs, the high backs on the main floor. Dave advised that he spoke with the manufacturer and the change has been made. They should be doing a field check the first of next week,



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so they will have someone out here. It was expressed that if the seats are stored in containers that they will need to be looked at to make sure they are correct. There are 1900 seats ordered, which will allow for replacement seats of different sizes. A seating chart should follow shortly after the field check. It was agreed that a seating chart would be requested to be presented no later than the end of March. It was discussed that the Civic will be down July through September for the install of the remaining items.

- Work will be started on the marquee on Monday. Building Maintenance has already taken out the planter, and will be cutting the electrical on Monday and putting the new panel in. It should be completed by next Friday. The specifications for the marquee should be coming via email. There was a brief discussion regarding the potential changing of charges to add a premium package for the marquee. It was advised that it would need to be proposed to City Council by June.
- Wenger will be here tomorrow to measure for the orchestra shell and make sure that everything will fit.
- Chandra Witt advised that an email was received from IFYAC regarding what they are requesting as a deduction as the facility was not ready due to phase I renovation not being complete and being the first show. They are requesting a 25% decrease in billing. There was a brief discussion regarding the email and how to proceed. Deidre Warden motioned that an offer be made to the Idaho Falls Youth Arts Council a refund of the rehearsal and set up fees, which equal \$1,000.00. Carrie Scheid seconded, and Anne Staton-Voilleque abstained from the vote. Motion carried. There was additional conversation regarding reasoning for additional refund. Carrie Scheid motioned for an additional \$200.00 refund for inconvenience. Anne Staton-Voilleque seconded, and the motion carried.

Discuss Definition of Renovation Phases II and III:

- Chandra Witt advised that she spoke with Roxanne Mitro with Alderson, Karst to either take on this project for the phase II and III renovation or just be a consultant. Roxanne advised that she is a little overwhelmed, but that she is willing to come do a walkthrough and give input on what she would do. The school is a major hurdle, so Chandra and Roxanne discussed the pros and cons of doing the front of the house first. There was a short discussion on how the fundraising for the remaining projects would have to be a packaged deal. Also, there was a discussion on taking the art room back from the school, and how it would be less of an impact on the school verses taking the band room back. There was a brief discussion regarding the things that must change in back of house and that would be added storage space, and adding a loading dock into the scene shop, which are things that are not affected by the outcome of District 91. The only thing that we are affected by is the band room, and across the hall. There are a lot of problems that can be resolved without the school district being completely finalized. When the meeting with Roxanne occurs, it is important to lay everything that is wanted on the table, when it comes to money then we may need to make compromises. There is still most likely going



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to be 2 phases in the back of house. One dealing with what can be done while the school district is not finalized, and one once the decisions have been made with the school district.

Discussion Preliminary Results of On-Site Conceptual Plan of Renovation Phases II and III:

- There was a brief discussion regarding the results and issues with the electrical box for the renovation. Ed Morgan advised that an electrical engineer will need to look at them and advise on what can be done. Matt Bradley will be out to look at the electrical for the orchestra pit and the things upstairs. It is important that we look at the big picture and do everything right. Having Roxanne Mitro's recommendations may also shed additional light on what can be done. There was a brief discussion on what the school district's plans may be for their art and band room should the bond not go through for a new high school.

Schedule Future Meeting:

- A future meeting date will be set following the meeting with Roxanne Mitro.

The meeting adjourned at 2:33 p.m.


Krista McKellip - Secretary


Arthur Kull - Chair