



**Idaho Falls Civic Center for the Performing Arts Committee Meeting Minutes
Wednesday, March 14, 2018**

The Idaho Falls Civic Center for the Performing Arts Committee met in a regular committee meeting on Wednesday, March 14, 2018, at the Idaho Civic Center for the Performing Arts, 501 S. Holmes Avenue, Idaho Falls, Idaho at 2:00 pm.

In attendance:

Arthur Kull, Idaho Falls Civic Center for the Performing Arts Committee Member
Anne Staton-Voilleque, Idaho Falls Civic Center for the Performing Arts Committee Member
Carrie Scheid, Idaho Falls Civic Center for the Performing Arts Committee Member
Bonnee Taggart, Idaho Falls Civic Center for the Performing Arts Committee Member
Deidre Warden, Idaho Falls Civic Center for the Performing Arts Committee Member

Others Present:

Pam Alexander, Municipal Services Director
Chandra Witt, General Services Administrator
Ed Morgan, Civic Auditorium Manager
Brandi Newton, Executive Director Idaho Fall Arts Council
Brent McLane, Planner II
Isabella Alves, Post Register

The meeting was called to order by Arthur Kull at 2:00 p.m.

Public Comment:

None

Updates on Renovation Plan Activities:

The committee reviewed a new seat delivered to the Civic Center earlier in the week from the vendor Seating Concepts for a cost of approximately \$95.00 per seat, depending on options, includes gravity spring, wood back (and over the top) and arm rest (comfort); metal bottom (better to repair scratches), various ornamental aisle styles (i.e., art deco fluting was preferred by the committee) are available. Committee reviewed height and width of seat compared to other seats on display (all Irwin, no Wenger seat were available for display). Chair Kull stated he requested the Seating Concepts seat be delivered based on an individual who contacted him and suggested the committee look at the Seating Concepts seat, currently installed in the Wilson Theater in Rupert, Idaho. Discussion occurred about fabric choices, the ability and process for cleaning clean spills and stains.

Purchasing mechanisms were discussed whether the City could access another governmental bid rather than having to go through the bid process. Chandra Witt reported all seat vendors considered hold public works licenses so they will be able install the seats as per State of Idaho



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statute. Chandra further discussed the importance of ensuring we have the seating specifications finalized for bidding. The seat numbers were discussed.

Motion: Vice Chair Carrie Scheid motioned to change seat numbers so they run sequentially. Discussion following regarding renumbering the seats to segment the sections. Vice Chair Carrie Scheid amended the first motion to add 100 for the main floor, 200 lower balcony and 300 upper balcony. Committee member Bonnee Taggart seconded the amended motion. Discussion followed to review the concept of a 3-digit, with A, B, C, D being the row. The committee approved amended motion.

The committee moved the meeting back to the auditorium stage where the meeting topic began with what to do with the current seats. Chandra Witt stated she contacted Pacific Recycling and they are interested in picking up the chairs and recycling them. The committee discussed options of what to do with the old seats as well as cost benefit analysis of each option. The committee recommended 200 flat-style seats located in the basement be assigned to surplus for a minimum bid of \$500.00 to allow the public to purchase them if they chose to do so.

Motion: Committee member Deidre Warden motioned to scrap all the existing seats in the Civic Center and place the 200 flat seats in the basement for individual sale. Vice Chair Carrie modified the motion to specify the "scrap and sell to Pacific Recycling". Deidre motion to amend the original motion to scrap and sell all existing seats in the Civic Center to Pacific Recycling and place the 200 flat seats located in the basement in surplus for sale. Committee member Bonnee Taggart seconded the amended motion. Amended motion was approved by the committee.

The committee heard updates from City staff regarding the status of the renovation bid package. Chandra Witt stated there was a pre-bid walk through, an amendment was processed based on questions from the pre-bid walk through. The bids are due on Tuesday, March 27, 2018.

Discussion of Donor Recognition Plaque

Pam Alexander stated that the committee has not had a lot of discussion about the recognition plaque as defined in the Memorandum of Understanding (MOU). Several committee members stated they had not seen the MOU. Committee chair, Anne Voilleque reported that she would contact Roy Reynolds, a local artist to inquire if he would be interested in designing a bronze etching of Bill and Shirley Maeck. Anne stated that she would contact Teri Frickey to see if she can secure a few pictures of Bill and Shirley to use for the recognition plaque. Pam Alexander stated she would provide a copy of the MOU to the committee members. Ideas were discussed regarding the location of the recognition plaque.



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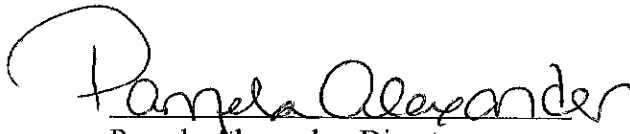
Discussion of Marquee

Chandra Witt stated there was an email from a local vendor (Sign Pro) as a design rendering was sent to the committee on February 15 for review. Committee chair, Anne stated she had thought Carol Johnson was interested in either designing or being involved in the design of the marquee. Anne agreed to contact Carol and provide an update of the committee's discussion of the marquee. The preference of the committee is the marquee would be LED. Pam Alexander stated she would resend the email to Anne and Carol. Brent McLane, a staff member of Community Development attended and stated an application for the marquee will need to be submitted to the Planning and Zoning committee six weeks before the project begins. Brent stated P&Z is now hearing requests for April. He also stated there would be size limitations due to the location of where the sign will be installed.

The next meeting will be held on Thursday, March 29 at 1:30 p.m. at the Willard Arts Center, Conference Room, 450 A Street, Idaho Falls, ID 83402.

Prior to meeting adjournment, discussion occurred regarding the timing of the removal of the seats and a statement was made the awarded contractor will provide a schedule to the school.

It was moved by Arthur Kull, Chair and seconded by committee members, the meeting adjourn at 3:00 p.m., which motion passed following a unanimous vote to adjourn.


Pamela Alexander, Director
Filling in for Committee Secretary


Arthur Kull, Chair