



**Idaho Falls Civic Center for the Performing Arts Committee Meeting Minutes
Wednesday, May 2, 2018**

The Idaho Falls Civic Center for the Performing Arts Committee met in a regular committee meeting on Wednesday, May 2, 2018 at the Municipal Services Director's Office, 308 Constitution Way, Idaho Falls, Idaho 83401 at 1:30 pm.

In attendance:

Arthur Kull, Idaho Falls Civic Center for the Performing Arts Committee Member
Anne Staton-Voilleque, Idaho Falls Civic Center for the Performing Arts Committee Member
Carrie Scheid, Idaho Falls Civic Center for the Performing Arts Committee Member
Bonnee Taggart, Idaho Falls Civic Center for the Performing Arts Committee Member
Deidre Warden, Idaho Falls Civic Center for the Performing Arts Committee Member

Others Present:

Rebecca Casper, Mayor
Pam Alexander, Municipal Services Director
Chandra Witt, General Services Administrator
Ed Morgan, Civic Auditorium Manager
Brad McKenzie, McKinsey Management Services, Inc.
Brandi Newton, Idaho Falls Arts Council
Carol Johnson, Interior Designer and guest of committee
Greg Croft, Resin Architecture
Isabella Alves, Post Register

Chair Arthur Kull called the meeting to order at 1:30 p.m.

Public Comment:

None

Phase I Renovation Project Updates

Brad McKenzie provided an update to Big D Constructions project scheduling. Chandra reported that Highmark Capital had completed the measurements of the auditorium. The proposed layout of the seats will be available 7-10 days after the completion of the measurements. She agreed to share the proposed layout with the committee as soon as she receives it. Brad stated with once the layout is confirmed the 12-14 week clock begins for the manufacturing and delivery of the seats, estimated for mid-August. Chandra stated both Big D Construction and Highmark Capital have been set up for electronic payment so there will be no timing issues for payment.

The committee discussed the status of the timing of the fabric mill being able to produce the fabric design chosen by the committee since there had been conflicting information from the supplier of the fabric. Chandra will update the committee via email to confirm fabric status.



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The committee discussed different options for the design and manufacturing options for the grills. Carol Johnson stated that she would be meeting with Quality Steel to review options for the grill design the following week. The grills would need to be installed by the end of September. Greg Croft offered his assistance with drawing if needed.

Marquee Design Update

Carol Johnson distributed a design sample of the marquee to the committee. Vice Chair Carrie Scheid stated the committee should have a thoughtful and careful message regarding the historic significance of the marquee as design ideas are discussed. Mayor Casper concurred with Vice Chair Scheid's statement. Committee members discussed the idea of preparing an editorial in the Post Register regarding the marquee. Chair Kull stated that, once the quotes are available, Chandra will write a request for funding to be submitted for consideration by Rotary. Chandra stated the Planning and Zoning commission would be reviewing the sign code for LED messaging for Holmes Road, along with several other streets on Monday, June 4. This meeting is not specifically related to the LED marquee at the Civic, but the results of this meeting will give the committee the necessary guidance to move forward with the marquee design.

Discussion of Recognition Plaque Design

Committee Chair Anne Voilleque distributed a design developed by Roy Reynolds. The design was a flat bronze plaque with profiles of Bill and Shirley Maeck. The committee response to the design was very positive. The committee discussed various size ideas, including an 18x24 option. Mayor Casper recommended Terri Frickey have an opportunity to review the design prior to any final decision made from the committee.

The next meeting will be held on Wednesday, June 6, at 1:30 p.m. at Willard Arts Center Conference Room, 498 A Street, Idaho Falls, Idaho 83401.

The meeting adjourned at 2:45 p.m.

A handwritten signature in cursive script that reads "Pamela Alexander".

Pamela Alexander, Director
Filling in for Committee Secretary

A handwritten signature in cursive script that reads "Arthur Kull".

Arthur Kull, Chair