



**Idaho Falls Civic Center for the Performing Arts Committee Meeting Minutes
Wednesday, June 13, 2018**

Idaho Falls Civic Center for the Performing Arts Committee of the City of Idaho Falls met in a regular committee meeting, Wednesday, June 13, 2018, at the at the Willard Arts Center, 498 A. Street, Idaho Falls, Idaho at 10:00 a.m.

In Attendance:

Carrie Scheid, Idaho Falls Civic Center for the Performing Arts Committee Member
Anne Staton-Voilleque, Idaho Falls Civic Center for the Performing Arts Committee Member
Deidre Warden, Idaho Falls Civic Center for the Performing Arts Committee Member

Others Present:

Pam Alexander, Municipal Services Director
Chandra Witt, General Services Administrator
Ed Morgan, Civic Auditorium Manager
Krista Heald, General Services Office Assistant
Brandi Newton, Executive Director IF Arts Council
Lara Hill, Events and Rentals Manager IF Arts Council
Ryan Judd, Superintendent Big-D Construction
Andrew Wolford, Project Manager Big-D Construction
Carol Johnson, Interior Architect (by telephone)
Isabella Alves, The Post Register

Absent:

Arthur Kull, Idaho Falls Civic Center for the Performing Arts Committee Member
Bonnee Taggart, Idaho Falls Civic Center for the Performing Arts Committee Member

The meeting was called to order by Acting Chair Carrie Scheid at 10:05 a.m.

Review of Meeting Minutes from Wednesday, May 15, 2018:

- Acting Chair Carrie Scheid called for approval of the minutes from May 15, 2018. Anne Voilleque motioned for the approval and Deidre Warden seconded the motion. Motion carried.

Public Comment:

- None



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**Phase I Renovation: Seats; Carpet; Paint; Approval of Quote for Maeck Memorial Plaque;
Bids for Decorative Metal Work:**

- Ryan Judd with Big-D Construction requested that the committee approve samples of the materials to be used. Issues with Seating Concepts were discussed, and Carrie Scheid requested a bigger piece of the fabric for the chairs be provided so that approval can be made regarding the wall paint.
- A sample of the wall vinyl to be used was presented by Ryan Judd. Acting Chair Carrie Scheid called for a motion to approve the wall vinyl. Deidre Warden motioned that the wall vinyl be approved as presented. Anne Voilleque seconded the motion, and the motion carried. Anne Voilleque and Carol Johnson were given permission to meet and confirm the colors being used at the Civic Auditorium. A motion was made by Anne Voilleque to approve the black, white and gold to be used. Deidre Warden seconded the motion, and the motion carried.
- Ed Morgan discussed the status of the bids for the grills and rails. He is working on getting 3 bids. It was discussed that if the bids are within 10% of the budget, then permission is granted to proceed. If the bids are over 10% of the budget, then a special meeting is to be called.
- Anne Voilleque presented the committee with the sample from Jim's Trophy Room for the Maeck Memorial Plaque. Carrie Scheid requested a motion to approve the plaque. Deidre Warden motioned for the approval of the plaque, Anne Voilleque seconded, and the motion carried.

Marquee:

- There was a discussion regarding the Marquee. The foundation cannot be changed, so Carol Johnson will be presenting at the next meeting a proposed new design that incorporates the existing sign. Chandra Witt informed the committee that there will be a meeting on June 19, 2018, with Planning & Zoning that will approve the LED sign, and should set the restrictions for the size of the LED sign.


Future Meeting Schedule to Define Phases II and III:

- There was discussion regarding the need to define phases II and III of the Civic Center's renovation. It was agreed that the bond regarding the Idaho Falls High School should be handled prior to seeking donations for phase II and III, as the Civic Center's renovations would depend on the outcome of the bond.



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The meeting adjourned at 11:10 a.m.



Krista Heald - Secretary



Arthur Kull - Chair