

## **IDAHO FALLS HISTORIC PRESERVATION COMMISSION**

### **Regular Meeting**

**Thursday, September 6, 2018**

**12:00 p.m., Annex Conference Room**

### **Minutes**

**Attending:** Renee Magee, Hereschell Mynarcik, Graham Whipple, Julie Williams, Rachel McMurtrey, Kim Smith, Carrie Athay, Roxane Mitro, Catherine Smith,

**Meeting called to order at 12:04 p.m.**

**Minutes:** Roxane made a motion to approve minutes from August 2, 2018 with corrections. Julie seconded the motion. The motion carried unanimously.

**Binders** Brent took a copy of the table of Contents from an older binder and a newer binder so that the contents could be merged together for updated binders.

#### **Façade Improvement Project: MCS Advertising Building**

Brent went over the staff report and pictures. He explained that the owners would be repairing windows, the masonry/stucco and then paint the building. The paint colors will be the existing color of the building and trim. There was some discussion among the Commission regarding the building being non-contributing and if the building is eligible to register.

Graham made a motion to recommend approval of the project with the condition that the repairs to the windows, stucco/masonry be done according to SHPO regulations. He would also like something in the letter of recommendation that the building may be eligible to register. Rox seconded the motion. The motion carried unanimously.

#### **2019 Walking Tour**

Hersh explained that if the normal schedule was followed the 2019 walking tour would be downtown. After some discussion the Commission agreed that the 2019 walking tour should be downtown and which buildings should be included. Julie suggested that areas of the buildings that the public don't normally have access to be included. She also suggested that south downtown be included in the tour. In conclusion it was determined that there be two tours. One in June of downtown Idaho Falls and the other in the fall of south downtown. There will be two sub-committees to plan each tour. Catherine made a motion to do the two tours. Julie seconded the motion. The motion carried unanimously. Hersh asked that the Commission submit which buildings they would like to tour for the downtown tour to Brent before the next meeting.

#### **Historic Preservation Plan**

Brent went over each goal and action items to accomplish the goals. Among other edits some additions were made to the plan. A time frame of at least one year was added to the first action item under the first goal in the plan. Brent stated that if that is too burdensome for the commission we could apply for a grant to pay for help. Under action item number two of the first goal, "midcentury homes" was added to the list of nominations to prepare. An annual report to elected officials was added to the first action

item under the second goal. There was discussion of an official facebook page and digital tours under goal two. There was also discussion regarding an app that could possibly be created by BYU-I students. Also it was suggested that a URL be added to HPC events from the front page of the website to link to the main HPC webpage. There was little discussion regarding goal 3 and the action items. The commission asked Brent to add sending at least one member to annual conferences, add training at least once a year and personally invite elected and non-elected officials, and department heads.

In conclusion, Brent indicated that he will clean up the draft and send it out the commission members for review.

**Updates:** None

**Roundtable Discussion:** None

**Adjourned:** 1:00 p.m.

Respectfully,

Naysha Foster, Recording Secretary

|            | <b>ACTION ITEMS :</b>  |
|------------|--|
| Brent      | Clean up draft of plan and send out to Commission. Generate a recommendation to SHPO for the MCS Building. |
| Commission | Send Brent recommendations of buildings for the Downtown walking tour before the next meeting.             |
| Naysha     | Merge information from old binders and new binders and make copies for the Commission.                     |
|            |  |