



PARKS & RECREATION COMMISSION MEETING
MONDAY, OCTOBER 1, 2018
ACTIVITY CENTER
12:00 Noon

ATTENDANCE:

Members In Attendance: G. Weitzel, P. Holm, B. Combo, B. Lee, T. Hersh, D. Radford, J. Forbes, K. Hope, J. Hammon, M. Hill, W. Johnson, L. Beard, R. Campbell, K. Millgate

Members Not In Attendance: J. LoBuono, P. Lloyd

CALL TO ORDER – B. COMBO

The meeting was called to order at 12:07 p.m.

APPROVAL OF MINUTES

D. Radford motioned to approve the September 10, 2018 minutes. J. Forbes seconded. All in favor.

COMPREHENSIVE & STRATEGIC MASTER PLAN – P. HOLM

- P. Holm reviewed the September 10th meeting and the interviews which resulted in Pro's Consulting being chosen as the firm we will work with on the Comprehensive & Strategic Master Plan. One of the reasons they were chosen was their heavy emphasis on CAPRA Accreditation. He explained that he attended a seminar at the recent NRPA convention on CAPRA Accreditation that was led by Neelay Bhatt, the Pro's Consulting Project Manager. Neelay Bhatt lectured on the necessity of having the Mayor and City Council behind Parks and Recreation Departments who are striving to get the accreditation. There will also need to be a collaboration with other City Departments in several areas; for example, ADA Accessibility. The City policies will also need to align with today's best practices.

PROJECT APPROACH – G. WEITZEL

- G. Weitzel reviewed the seven tasks recommended by Pro's Consulting. He discussed the Kick-off meeting which is task #1. He advised that there is no date set yet, but that he expects it to be held within the next four to five weeks.

- He discussed what will be expected from the commissioners going forward. He advised that they will be the Steering Committee on this project and will need to identify and list stakeholders who will be relevant. They will also need to get public input, then develop a list of projects and decide how to prioritize this list.
- He also discussed the upcoming projects in the next year or two apart from the Master Plan.
- He advised we will send out a Doodle Poll to try and find a good date for the commissioners for the Kick-Off meeting.

CALL FOR AGENDA ITEMS

Meeting adjourned at 12:50 p.m.

Next meeting will be held November 5, 2018.

*Recorded by:
Tracy Sessions, Clerk, Parks & Recreation*