



Idaho Falls Civic Center for the Performing Arts Committee Meeting Minutes
Wednesday, October 10, 2018

Idaho Falls Civic Center for the Performing Arts Committee of the City of Idaho Falls met in a special committee meeting, Wednesday, October 10, 2018, at the Civic Center for the Performing Arts, 501 S. Holmes Ave., Idaho Falls, Idaho at 11:00 a.m.

In Attendance:

Carrie Scheid, Idaho Falls Civic Center for the Performing Arts Committee Member
Anne Staton-Voilleque, Idaho Falls Civic Center for the Performing Arts Committee Member
Bonnee Taggart, Idaho Falls Civic Center for the Performing Arts Committee Member

Others Present:

Chandra Witt, General Services Administrator
Ed Morgan, Civic Center for the Performing Arts Manager
Krista Heald, General Services Office Assistant
Georgina Goodlander, Visual Arts Director, IF Arts Council
Lara Hill, Events and Rentals Manager, IF Arts Council
Brad McKinsey, Project Manager, McKinsey Management Services, Inc.
Garrett Sherwood and Assistant, Account Executive, OEC
Dave Beck, Sales Consultant, Norcon Industries, Inc.
Julie Ahlander, Forgotten Carols

Absent:

Arthur Kull, Idaho Falls Civic Center for the Performing Arts Committee Member
Deidre Warden, Idaho Falls Civic Center for the Performing Arts Committee Member
Pam Alexander, Municipal Services Director

The meeting was called to order by Acting Chair Carrie Scheid at 11:00 a.m.

Public Comment:

- Julie Ahlander of Forgotten Carols expressed the need for a seating chart in order for her to begin ticket sales for the show scheduled November 24. She expressed her longstanding business with the City of Idaho Falls and how much she is looking to lose if her show does not move forward.

Review Proposed Seating Chart:

- Brad McKinsey provided a background of the issues with the seats. He expressed his frustrations with the lack of information being provided as far as a timeline for when the seats will arrive.



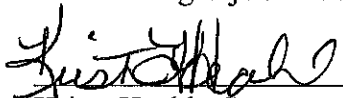
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- Garrett Sherwood explained OEC's position regarding the seats. He expressed that the production of the fabric by Guilford of Main, is what has caused the delay in the seats.
- Dave Beck explained Norcon's issues with Guilford of Main.
- There was a brief discussion between Garrett, Dave, and Brad regarding all the delays surrounding the drafting of the seating chart. Brad expressed that no one had been out to actually confirm the measurements, and that they were relying on Ed Morgan to confirm their measurements. Ed Morgan expressed his frustrations in trying to explain issues with the drafts, and that the issues he addressed were not reflected in the revised drafts. Ed proceeded to point out the differences to Garrett and Dave between the drawing and the main floor of the Civic. Garrett and Dave acknowledged that they could see the differences.
- Acting Chair Carrie Scheid acknowledged the frustrations with the process. She requested an explanation of how to move forward and that a production schedule be provided.
- There was a brief discussion between Garrett and Dave explaining the steps taken to expedite and create an urgency for the chairs. Best estimate for seats is still the end of January, and no production schedule was provided.
- A discussion regarding temporary seating ensued. Ed Morgan explained the 2 options he found for temporary seating.
 - First Option – Folding chairs. They would be rented from a company out of California at \$41.00 per chair for the months of November and December and \$25.00 per chair for January.
 - Second Option – Purchasing the backs and bottoms of chairs that were being pulled out of Cheyenne, WY. This would require that the stanchions for the ordered chairs be done and available. The stanchions would fit the chair backs and bottoms, and would be a cheaper option than renting the folding chairs.

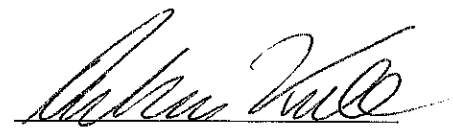
Discussion continued as to the need to find out if and when the stanchions could be provided before a determination could be made as to temporary seating.

- The committee briefly discussed that no decisions could be made at this time. That a seating chart, production schedule, and information on the possibility of the stanchions needed to be provided. The committee discussed holding a meeting on Friday, October 12, 2018, to allow time for the needed items to be obtained. Meeting was set for October 12, 2018, at 10:00 a.m.

The meeting adjourned at 11:50 a.m.



Krista Heald - Secretary



Arthur Kull - Chair