



**Idaho Falls Civic Center for the Performing Arts Committee Meeting Minutes
Friday, October 12, 2018**

Idaho Falls Civic Center for the Performing Arts Committee of the City of Idaho Falls met in a special committee meeting, Friday, October 12, 2018, at the Civic Center for the Performing Arts, 501 S. Holmes Ave., Idaho Falls, Idaho at 10:00 am.

In Attendance:

Carrie Scheid, Idaho Falls Civic Center for the Performing Arts Committee Member
Anne Staton-Voilleque, Idaho Falls Civic Center for the Performing Arts Committee Member
Bonnee Taggart, Idaho Falls Civic Center for the Performing Arts Committee Member

Others Present:

Pam Alexander, Municipal Services Director
Chandra Witt, General Services Administrator
Michael Kirkham, Assistant City Attorney
Ed Morgan, Civic Center for the Performing Arts Manager
Krista Heald, General Services Office Assistant
Brandi Newton, Executive Director IF Arts Council
Georgina Goodlander, Visual Arts Director, IF Arts Council
Lara Hill, Events and Rentals Manager, IF Arts Council
Carol Johnson, Interior Architect
Brad McKinsey, Project Manager, McKinsey Management Services, Inc.
Garrett Sherwood, Account Executive, OEC (Via Telephone)
Dr. Thomas Heuser, Music Director Idaho Falls Symphony
Alekszandria Peugh, Executive Director Idaho Falls Symphony
Julie Ahlander, Forgotten Carols (Via Telephone)

Absent:

Arthur Kull, Idaho Falls Civic Center for the Performing Arts Committee Member
Deidre Warden, Idaho Falls Civic Center for the Performing Arts Committee Member

The meeting was called to order by Acting Chair Carrie Scheid at 10:00 a.m.

Public Comment:

- None.

Review Proposed Seating Chart:

- Garrett at OEC attended via telephone and advised that there was no seating chart as of yet. The seating chart should be provided no later than Monday morning.
- Garrett advised that he spoke to Stewart at Hussey, and that the fabric for the seats is scheduled to ship to China on November 5, 2018. Seats are scheduled to be ready on January 23, 2019. Garrett advised that he will try to obtain a more detailed

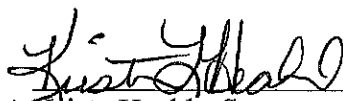


Idaho Falls Civic Center for the Performing Arts Committee Meeting Minutes
Friday, October 12, 2018

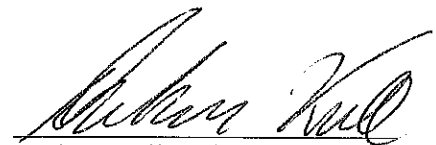
production schedule on the seats, and advise as to what the milestones are from Stewart.

- Acting Chair Carrie Scheid asked if there would be a time difference if they went with a fabric that was in stock rather than the "Lipstick" fabric. Garrett advised that at this time there would be no time difference to receive the seats.
- There was a discussion as to temporary seating. Ed Morgan advised that he found seats that are coming out of New York and are available for purchase through Preferred Seating. Ed advised that the seats could be delivered and installed prior to the shows in November. The owner of Preferred Seating advised that he could assist in the brokering of the sale of the seats once the new seats were installed in the Civic.
- Brad McKinsey asked how the temporary seating was to be installed. Garrett advised that the installers for OEC would have time in their schedule to help install. They would be on a split schedule with Wyoming, and so they would be here for a day or two and then in Wyoming on the others. Acting Chair Carrie Scheid requested a written commitment, and Garrett advised that they could do that and are working on a schedule.
- Acting Chair Carrie Scheid requested a motion to proceed on the temporary seating as discussed. That Ed pursue the purchase of the temporary seats from Preferred Seating, and that Norcon and OEC install at no cost with some assistance from City employees. Anne Staton-Voilleque so motioned. Bonnee Taggart seconded the motion, and the motion carried.
- There was a brief discussion regarding an email received from Terri Frickey of the Maeck Foundation. Terri requested a meeting with the committee. A meeting is set for Thursday, October 18, 2018, at 10:00 a.m. at the Civic Center.
- There was a brief discussion regarding the mechanical pit lift, the marquee, and the orchestra shell. Chandra Witt advised that there were no bids received for the mechanical pit lift, and so the pit lift can be purchased on the open market. Carol will provide a drawing of the marquee to Ed, and Chandra advised that she will obtain quotes. Chandra advised that she is working on getting the new orchestra shell. She should have a purchase order at the beginning of November.
- Carrie Scheid acknowledged Ed Morgan for all of his hard work in obtaining the temporary seating. The committee praised him for going above and beyond.

The meeting adjourned at 10:36 a.m.



Krista Heald - Secretary



Arthur Kull - Chair