



**Idaho Falls Civic Center for the Performing Arts Committee Meeting Minutes
Monday, November 5, 2018**

Idaho Falls Civic Center for the Performing Arts Committee of the City of Idaho Falls met in a special committee meeting, Monday, November 5, 2018, at the Municipal Services Director's Office, 308 Constitution Avenue, Idaho Falls, Idaho at 10:00 a.m.

In Attendance:

Arthur Kull, Idaho Falls Civic Center for the Performing Arts Committee Member
Carrie Scheid, Idaho Falls Civic Center for the Performing Arts Committee Member
Anne Staton-Voilleque, Idaho Falls Civic Center for the Performing Arts Committee Member
Bonnee Taggart, Idaho Falls Civic Center for the Performing Arts Committee Member
Deidre Warden, Idaho Falls Civic Center for the Performing Arts Committee Member

Others Present:

Pam Alexander, Municipal Services Director
Jim Freeman, Idaho Falls City Council
Ed Morgan, Civic Center for the Performing Arts Manager
Krista Heald, General Services Office Assistant
Terri Frickey, Maeck Foundation
Brandi Newton, Executive Director IF Arts Council
Lara Hill, Events and Rentals Manager, IF Arts Council
Carol Johnson, Interior Architect
Brad McKinsey, Project Manager, McKinsey Management Services, Inc.

Absent:

None

The meeting was called to order by Chair Arthur Kull at 10:01 a.m.

Public Comment:

- None.

Review and Approval of September 5, 2018; October 10, 2018; October 12, 2018; and October 18, 2018 Meeting Minutes:

- Chair Arthur Kull advised that he was unable to review the minutes as the email address that the secretary had for him was incorrect. He advised that this agenda item would be postponed until the next meeting.



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Discussion of Renovations:

- Brad McKinsey provided an update of the current progress on the Civic Center. He advised that the installers for the temporary seats had been delayed and should be here today by noon. Carpet is being installed on the balcony, however, progress has been slow as they are having difficulty securing manpower. He advised that they needed to know where the outside stanchions would go prior to installing carpet on the main floor. The carpet installers advised that it would take approximately 5 days for them to install carpet on the main floor. There was a brief discussion regarding the aisle lights and potential need of electricians. It was advised that the City has electricians and they have already been put on notice of their potential need. Brandi at the Arts Council advised that if it comes down to damage control, that the first 25 rows on the main floor need to be installed and the front rows of the balcony need to be installed.
- There was a brief discussion regarding the production schedule on the seats and the fact that nothing could be shared as the issue was currently with the City Attorney. Committee Member Carrie Scheid expressed her frustrations with the decision to seek legal. She objected to the committee not being informed of the decision and Committee Member Anne Staton-Voilleque seconded. Pam Alexander advised that it was the City Council's Decision. Committee Chair Arthur Kull advised that they needed to meet with the City Council. Carrie wanted it on record that if the seats were not received because of the legal battle, that she would go public with it.
- There was discussion regarding the Marquee. Pam Alexander provided the bids on the Marquee and advised that Yesco had the lowest quote at \$47,263.00. Carol Johnson the design architect on the project wanted to have a discussion about the finished product. She advised that the sign should be brushed chrome in place of the copper. Also on the sign part itself, she expressed that historically the sign has had a light background with dark lettering and would like to see that continued. Also, that the lettering be in an Art Deco font to coincide with the lettering on the outside of the building. Anne Staton-Voilleque moved to proceed with the quote from Yesco with the changes as discussed with Carol Johnson. Committee Member Bonnee Taggart seconded, and the motion carried.
- There was a discussion regarding the "Naming Sign" and what the timeline is for it to be installed. It was expressed that the lettering needed to be in the same Art Deco font as the letters on the outside of the building. Ed Morgan advised that he could have the letters in before the first show. Terri Frickey of the Maeck Foundation expressed that she would like to see the wall that the sign will be placed on be painted prior to hanging the sign. Ed advised that if a color was picked out today, that he could get someone to paint the wall. Anne and Carol advised that they could go by the Civic and provide Ed with a color. It was also discussed that the sign needed to be illuminated from above.



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- There was a discussion on the budget. Pam provided a spreadsheet showing what was currently outstanding, and what money was held for the remaining items. It was expressed that the project remains to be on budget.
- There was a discussion on whether they should hold a soft opening, and unveil the signs for the Maeck Foundation. Terri Frickey expressed her disappointment in the project not being completed. Brandi explained the benefits of using the Maeck's name and showing the public how far the renovations have come thanks to the Maeck's donation. That this project would not even have been possible without them. After further discussion, a motion was made by Carrie Scheid that a soft opening be held on December 14, 2018. It was seconded by Bonnee Taggart, and the motion carried.

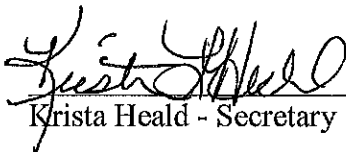
Review Ordinance for Committee Member Renewal Terms:

- There was a brief discussion regarding the new Ordinance being proposed to the City Council to set term rotations of 2 year and 1 year terms.

Schedule Future Meeting:

- There was a brief discussion regarding a future meeting date. It was expressed that it needed to be soon to monitor the progress at the Civic and keep the committee advised of any issues. It was also discussed that the committee would need to have a preplanning meeting for the December 14, 2018, soft opening. A meeting date of November 13, 2018 at 1:30 p.m. was agreed upon.

The meeting adjourned at 11:21 a.m.



Krista Heald - Secretary



Arthur Kull - Chair