



Thank you for partnering with us to keep our community safe! Below is additional information about the Partners in Public Safety Program and an explanation of what is required by City Ordinance and what is optional but recommended.

Fire and other emergencies are inherently risky and dangerous to the continuous operation of your business, the public and our professional firefighters. This risk can be considerably lessened when emergency response personnel have current and accurate information about the conditions, conduct, and operations of a business during an emergency response. The Partners in Public Safety Program helps mitigate that risk.

The three (3) key elements of this program include:

- 1) **Business Registration & Fire Code Permit(s) Application (REQUIRED):** The City of Idaho Falls adopted the International Fire Code, which lists multiple Operational Permit types that establish a minimum level of safety when operating a business. Any person, partnership, corporation, or other legal entity intending to engage, or actually engaging, in any business which requires a fire code permit(s) shall register with the City. Registration shall be valid for a consecutive twelve (12) months. A separate registration shall be required for each outlet, branch, location or place of business in the City that requires an Operational Permit(s). Our website has links to Operational Permit types, which will help you determine if this program element applies to your business.
- 2) **Business Registration & Fire Code Permit(s) Inspection (REQUIRED):** For those businesses that require the Business Registration & Fire Code Permit Application, our Fire Prevention Division will contact you to schedule an inspection after the online registration is completed and reviewed. This will be done annually.
- 3) **Emergency Contact Information (RECOMMENDED):** All business in Idaho Falls, regardless of whether you need a Business Registration & Fire Code Permit(s), are encouraged to complete this element. While this element is not required by City ordinance, it is beneficial to you as an owner/operator to minimize the loss or interruption of your business. Should a fire or other emergency occur at your business after hours, on a holiday or other times when a responsible party is not on the premises, it is critical that we have contact information for responsible individuals who can provide law enforcement and fire officials with essential information and access to the property.

Business Registration \$40.00 (Plus 1 Operational Permit Fee group listed below)

(1-3) Fire Code Permit(s) \$70.00	(25-27) Fire Code Permits \$630.00
(4-6) Fire Code Permits \$140.00	(28-30) Fire Code Permits \$700.00
(7-9) Fire Code Permits \$210.00	(31-33) Fire Code Permits \$770.00
(10-12) Fire Code Permits \$280.00	(34-36) Fire Code Permits \$840.00
(13-15) Fire Code Permits \$350.00	(37-39) Fire Code Permits \$910.00
(16-18) Fire Code Permits \$420.00	(40-42) Fire Code Permits \$980.00
(19-21) Fire Code Permits \$490.00	(43-45) Fire Code Permits \$1050.00
(22-24) Fire Code Permits \$560.00	

If you have any questions or concerns, please contact our Fire Prevention Division at (208) 612-8497 or [fireprev@idahofallsidaho.gov](mailto:fireprev@idahofallsidaho.gov).

Thank you,

Scott Grimmett, Fire Marshal  
Idaho Falls Fire Department