



Application for Site Plan Review
Filing Fee: \$370.00

Applicant Information		
Representing Company:		
Contact Name:	Phone:	
Address:	Fax:	
City:	State:	Zip:
Email:		
Owner Information (if other than applicant)		
Name:	Phone:	
Address:	Fax:	
City:	State:	Zip:
Email:		
Planning Information		
Project Name:		
Project Location:		
Current Zone(s):	Proposed Zone:	
Comprehensive Land Map Use Designation:		
Gross Area (total acres):		
Existing Property Use(s):		
Proposed Land Use(s):		
Fees		
Application Filing Fee(s): Due at time application is submitted Application Fee: \$370.00		
Signature of Applicant(s)		
		Date:
		Date:

Checklist

- [] Use of City's current site plan template.
- [] Name, telephone number, and email address of site plan contact person.
- [] Legal description.
- [] Address of proposed building site.
- [] North Arrow.
- [] Vicinity Map.
- [] Standard engineering scale of drawing, 1" = 100' or 1" = 20' for legibility, 24x36.
- [] Street and alley right-of-ways, property lines and utility easements with dimensions, bearings and distances, including basis of bearing, with a unique line type for each and label each line or show in a legend by line type.
- [] Show or describe the project benchmark location and project vertical datum.
- [] Street names.
- [] Existing and proposed access points, including dimensions.
- [] Show all existing and proposed utilities and services including size, if none state on site plan.
- [] Proposed transformer, electric meter location and total connected load calculations.
- [] Site storm water requirements, including calculations.
- [] Existing and proposed building dimensions, including height, construction type (IBC) and square footage.
- [] Distances from buildings to rights-of-way, easements and lot lines.
- [] Parking area layout with dimensions of parking stalls and drive aisles and parking area lighting system.
- [] Garbage dumpster enclosure, must have 8' x 8' inside diameter per container.
- [] Landscaping layout with dimensions and materials, point of connection to water system.
- [] All existing or proposed fire hydrant locations within 1000' of development or distance in feet to nearest hydrant and Fire Department Connection (FDC).
- [] Existing and proposed public and private signs, if not state on site plan.
- [] Final copies of site plans requiring engineering shall be stamped and sealed by a professional engineer licensed in the State of Idaho.
- [] Name of Licensed Idaho Professional Engineer who shall inspect, certify to City standards and prepare "As-built drawings for all water, sanitary sewer and storm water main lines.