



# IDAHO FALLS FIRE DEPARTMENT

Fire Prevention Division  
343 E Street, Idaho Falls, ID 83402  
(208) 612-8497

## FIRE PERMIT APPLICATION

A Fire Code Permit shall be obtained **PRIOR** to the engagement of activities, operations or construction. Failure to obtain a permit shall constitute a violation of the Fire Code, and all activities will be stopped until a permit has been obtained and **DOUBLE** fees assessed.

Permit Location: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Date: \_\_\_\_\_

Licensed Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Contractor Address: \_\_\_\_\_

Applicant Email Address: \_\_\_\_\_

Type of permit:  Operational  Construction

**\*\*\*Permit to include an initial inspection. Initial inspection failures require additional fees\*\*\***

<input type="checkbox"/> Operational or Construction Fire Code Permit	\$ 70.00
<input type="checkbox"/> Fire Alarm Plan Review	\$ 70.00 / \$4.00 per device whichever is greater
<input type="checkbox"/> Fire Sprinkler Plan Review	\$140.00 + \$2.25 per head
<input type="checkbox"/> Commercial Cooking Hood	\$ 70.00
<input type="checkbox"/> Additional Acceptance Test/Field Inspection	\$ 70.00
TOTAL	\$ _____

**DESCRIPTION** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I certify that I have read this application and declare under penalty of perjury that the information contained herein is correct and complete. I agree to comply with all City ordinances, adopted codes and State laws relating to the operations and processes described above. I hereby authorize representatives of this City to inspect any operation or process for compliance purposes before issuing the permit. I am either the owner of the business or the contractor responsible for the work and represent the owner, and I am acting with the owner's full knowledge and consent.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**NEW FOR THE 2022 CALENDAR YEAR:** All Life Safety Contractors are required to submit inspection, testing and maintenance reports to LIV (Life Safety Inspection Vault) @ [www.livsafe.com](http://www.livsafe.com) beginning January 1, 2022.

Submit application via email and pay fees over the phone through:

**Jennifer Strong-Dye** | Treasury Cashier  
PO Box 50220  
Idaho Falls, Idaho 83405  
Work: (208) 612-8217  
Fax: (208) 612-8560  
[jstrong@idahofallsidaho.gov](mailto:jstrong@idahofallsidaho.gov)