

**CHAPTER 7
AIRPORT DEPARTMENT**

SECTION:

- 3-7-1: Establishment of Airport Department
- 3-7-2: Appointment of Airport Department
- 3-7-3: Responsibilities
- 3-7-4: Rules and Regulations
- 3-7-5: No Private Duty

3-7-1: **ESTABLISHMENT OF AIRPORT DEPARTMENT:** The Airport Department (or “Idaho Falls Regional Airport” or “IFRA” or the “Airport” and formerly known as “Fanning Field” or “Idaho Falls Municipal Airport”) is hereby established as an administrative department of the City. (Ord. 3003, 04-23-15; Ord. 3523, 07-13-23)

3-7-2: **APPOINTMENT OF AIRPORT DEPARTMENT DIRECTOR; MANAGEMENT:** The Airport Department shall be managed by the Airport Director. The Airport Director shall be appointed by the Mayor, subject to confirmation by a vote of at least four (4) members of the Council. The Airport Director may be removed by the Mayor, with or without cause, subject to a confirming vote of at least four members of the Council, or by the Council upon its own initiative upon a unanimous vote of the full Council. (Ord. 3003, 04-23-15; Ord. 3523, 07-13-23)

3-7-3: **RESPONSIBILITIES OF DEPARTMENT:** The Airport Department shall have the following responsibilities and authority;

- (A) Supervising and managing all uses, operations and maintenance of all facilities, appurtenances, structures and equipment at the Idaho Falls Regional Airport;
- (B) Administration and enforcement of all rules, regulations, Ordinances and statutes of the City, the State of Idaho and the United States of America, insofar as the same may be applicable to the operation of the Airport;
- (C) Recommending and advising the Council regarding Airport development, federal and state grants, budgets, policies, operations and design, and construction of new facilities;
- (D) Supervision and control of all employees of the Airport Department;
- (E) Administration of the budget of the Airport Department and administration and ensuring the collection of all revenues, fees, tariffs and charges derived from the operation of the Department;
- (F) Provision of the safe, efficient, and convenient operation of the Airport and the facilities, structures and improvements thereon;

- (G) Preparation and presentation of the annual operating and capital budget of the Department;
- (H) Administration of the operating budget of the Department in accordance with the annual appropriation Ordinance adopted by the Council; and
- (I) Administration, management, and assumption of such other duties, programs, and policies as may be directed by the Mayor and Council.
(Ord. 3003, 04-23-15; Ord. 3523, 07-13-23)

3-7-4: **RULES AND REGULATIONS:** The Council may adopt reasonable operational rules and regulations for the Airport and for the safe and efficient operation thereof. Such rules and regulations shall be posted in a conspicuous place at the Airport and shall be published in pamphlet form and shall be distributed free of charge to all persons requesting the same.
(Ord. 3003, 04-23-15; Ord. 3523, 07-13-23)

3-7-5: **NO PRIVATE DUTY:** Nothing in this Chapter shall create a private right, duty or obligation of the City in favor of any person, or give rise to any private right of action, on account of any failure by the City or any employee of the Airport Department to perform the duties prescribed herein. (Ord. 3003, 04-23-15; Ord. 3523, 07-13-23)