

**CHAPTER 2  
PLANNING AND ZONING COMMISSION**

**SECTION:**

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2-2-1: **APPOINTMENT:** The Mayor, with the consent by the Council, shall appoint a Planning and Zoning Commission of not less than six (6) nor more than twelve (12) members.

2-2-2: **QUALIFICATIONS:** All members of the Commission shall reside within Bonneville County, provided no more than three (3) members may reside outside the boundaries of the City. All members shall have resided within Bonneville County for a period of two (2) consecutive years immediately preceding their appointment. No elected or appointed officer of the City shall serve as an official member of the Planning and Zoning Commission. (Ord. 3054, 26-1-16).

2-2-3: **TERM OF OFFICE:** Members of the Planning and Zoning Commission shall serve a term of six (6) years. The term of each member shall expire on December 31 of the sixth year following their appointment, provided the terms of no more than two (2) members shall expire in any one (1) year. Vacancies shall be filled by the Mayor and Council for the unexpired term of the incumbent. Members may be removed by a majority vote of the full Council. Members shall be selected without respect to political affiliation and shall serve without compensation.

2-2-4: **ORGANIZATION; RULES AND MEETINGS:** The Commission shall elect its own chairperson and create and fill such other offices as necessary. One (1) regular meeting shall be held each month for not less than nine (9) months in each year. A majority of the members of the Commission shall constitute a quorum at any meeting. All meetings and records of the Commission shall be open to the public. Written rules consistent with this Chapter and the laws of the State for the transaction of business of the Commission shall be adopted, and a written record of the resolutions, findings and determinations shall be kept.

2-2-5: **DUTIES:** The Planning and Zoning Commission shall examine all proposals, applications and petitions and shall make recommendations to the City Council concerning the zoning of properties within the City and properties to be annexed thereto. The Planning and Zoning Commission shall recommend to the Council changes regarding the City's comprehensive plan. The commission may suggest changes in the Zoning Ordinance and shall study and make recommendations for the laying out, widening, extending and locating of streets, roads and highways in the City, the future development, growth and beautification of the City's streets, parks, grounds and lands. The Planning and Zoning Commission shall have all powers

and duties assigned to it by the Zoning Ordinance. It shall act in an advisory capacity to the Board of Adjustment when requested by the Board. All maps, plats and replats of land which require the approval of the Council shall be submitted first to the Planning and Zoning Commission for its recommendation. The Planning and Zoning Commission also shall perform other duties required under state law or as directed by the Council.

2-2-6: ATTENDANCE: A voting Commission member may be removed from the Commission following two (2) consecutive absences which are not excused by the Chair, or where a voting member is absent from more than two (2) Commission meetings in any calendar year. Following either of these occurrences, the Chair may request that the Mayor remove such Commission member. (Ord. 3054, 26-1-16).