

**CHAPTER 5
PARKS AND RECREATION COMMISSION**

SECTION:

- 2-5-1: Establishment
- 2-5-2: Purpose
- 2-5-3: Duties
- 2-5-4: Organization
- 2-5-5: Term of Office
- 2-5-6: Removal
- 2-5-7: Vacancy
- 2-5-8: Attendance
- 2-5-9: Open Meetings
- 2-5-10: Minutes
- 2-5-11: No Compensation
- 2-5-12: Indebtedness

2-5-1: **ESTABLISHMENT:** The Parks and Recreation Advisory Commission (“Commission”) is hereby established. The Mayor, with the consent of the Council, shall appoint nine (9) members to the Commission, including:

- (A) One (1) member or a designee of Idaho Falls School District No. 91 Board of School Trustees;
- (B) One (1) member or a designee of Bonneville Joint School District No. 93 Board of School Trustees;
- (C) One (1) member or a designee of the Bonneville Board of County Commissioners; and
- (D) One (1) current member of the War Bonnet Roundup Rodeo Advisory Committee;
- (E) One (1) current member of the Golf Advisory Board;
- (F) One (1) current member of the Shade Tree Committee;
- (G) The remaining three (3) positions are to be filled by at-large members not affiliated with either a Board of School Trustees or the Board of Bonneville County Commissioners.

2-5-2: **PURPOSE:** The Commission shall advise the Director of Parks and Recreation regarding development and support of a comprehensive, balanced plan of City-wide recreation consistent with City policy and available funds.

2-5-3: DUTIES: The Committee shall study the physical condition, maintenance, operation, and use of public playgrounds, parks, and recreational facilities of the City, and shall make recommendations to the Director of Parks and Recreation concerning their improvement and efficient use.

2-5-4: ORGANIZATION: During the first meeting of each calendar year, the Commission shall elect from its membership, by majority, a person to act as Chair and a person to act as Vice-Chair. The Chair and Vice-Chair shall serve until replaced or re-elected. The Chair shall preside at all meetings. If the Chair is absent or unable to act at any meeting, the Vice-Chair shall preside.

2-5-5: TERM OF OFFICE: Commission members appointed from the Board of School Trustees and Board of County Commissioners shall be permanent members. At-large members shall serve terms of three (3) years. The terms of no more than three (3) at-large members shall expire in any one year. Terms of at-large members shall expire on December 31 of the third year following their appointment. Committee members may be reappointed.

2-5-6: REMOVAL: A Committee member may be removed from the Committee by the Mayor and at the Chair's request, following two (2) consecutive meeting absences unexcused by the Chair or at any time by the majority vote of the Council.

2-5-7: VACANCY: The Mayor, with the consent of the Council, shall appoint a qualified person to fill the unexpired term of any at-large Commission member in the event of a vacancy.

2-5-8: ATTENDANCE: A majority of voting Commission members present at a meeting shall constitute a quorum for purposes of conducting the business of the Commission. Non-voting members present at meetings shall not be considered in determining the number required for a quorum or whether a quorum is present.

2-5-9: OPEN MEETINGS: All meetings of the Commission shall be open to the public and shall follow the requirements of the Idaho Open Meeting law.

2-5-10: MINUTES: The Commission shall keep minutes of its proceedings, including the vote of each voting member on every presented issue. The meeting minutes and other records of the Commission shall be open to the public.

2-5-11: NO COMPENSATION: Commission members shall receive no compensation for their service on the Commission; however, expenses for equipment and supplies necessary for the Commission to conduct its business shall be allowed by the Council.

2-5-12: INDEBTEDNESS: Nothing herein conveys or otherwise delegates authority to the Commission to incur any liability, obligation, or indebtedness on behalf of the City without the express, written authorization of the Council.