

CHAPTER 7
AMERICANS WITH DISABILITIES ACT ADVISORY BOARD

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2-7-1: ESTABLISHMENT: The Americans with Disabilities Act Advisory Board (“Board”) is hereby established. The Mayor, with consent of the Council, shall appoint five (5) members of the Board who shall be a City resident with a disability or with a demonstrated interest, competence, or knowledge of the needs and the concerns of the disability community. Board members shall serve without compensation. The Mayor may appoint, with the consent of the Council, additional persons with expertise and experience to be non-voting ex-officio members of the Board.

2-7-2: PURPOSE: The purpose of the ADA Advisory Board (“Board”) is to assist the City’s ADA Coordinator, the Mayor, and Council in identifying, evaluating, designating, prioritizing, and modifying accessibility within the City and to suggest improvements to City facilities, properties, and programs.

2-7-3: DUTIES: The Board shall have the following powers, duties, and responsibilities:

- A. Advise the City ADA coordinator regarding the identification, evaluation, designation, priority, and modification of accessibility to City facilities, properties, and programs; and
- B. Assist the City ADA coordinator in conducting and maintaining an accessibility survey of all City facilities, properties, and programs; and
- C. Assist the City ADA coordinator in determining priorities for recommended modifications to City facilities, properties, and programs; and
- D. In coordination with the City’s ADA coordinator, promote and conduct educational programs for City staff regarding ADA accessibility

2-7-4: ORGANIZATION: During the first meeting of each calendar year, the Board shall elect from its membership, by majority, a person to act as Chair and a person to act as Vice-Chair. The Chair and Vice-Chair shall serve until replaced or re-elected. The Chair shall preside at all meetings. If the Chair is absent or unable to act at any meeting, the Vice-Chair shall preside.

2-7-5: TERM OF OFFICE: A Board member shall be appointed to serve a term of three (3) years. Terms of no more than two (2) memberships shall expire in any calendar year. Members may be reappointed.

2-7-6: REMOVAL: A Board member may be removed from the Board by the Mayor and at the Chair's request, following two (2) consecutive meeting absences unexcused by the Chair or at any time by the majority vote of the Council.

2-7-7: VACANCY: The Mayor, with the consent of the Council, shall appoint a qualified member to fill any unexpired term of a Board member in the event of a vacancy.

2-7-8: ATTENDANCE: A voting Board member may be removed by the Board following two (2) consecutive absences which are not excused by the Chair, or where the Board members absent for more than two (2) consecutive Board meetings in any calendar year. Following either of these occurrences, the Chair may request that the Mayor remove such Board member.

2-7-9: OPEN MEETINGS: The Board shall meet at least one (1) time annually and as often as deemed necessary by the City ADA Coordinator. All meetings of the Board shall be open to the public and shall follow the requirements of the Idaho Open Meetings Law.

2-7-10: MINUTES: The ADA Coordinator shall keep minutes of its proceedings, including the vote of each member on every presented issue. The meeting minutes and other records of the Commission shall be open to the public.

2-7-11: NO COMPENSATION: Commission members shall receive no compensation for their service on the Commission; however, expenses for equipment and supplies necessary for the Commission to conduct its business shall be allowed by the Council.

2-7-12: INDEBTEDNESS: Nothing herein shall convey or otherwise delegate authority to the Commission to incur any obligation or indebtedness of the City, without the express authorization of the Council.