



City License No: \_\_\_\_\_

Entered: \_\_\_\_\_

Approved/Denied By: \_\_\_\_\_

Approval/Denial Date: \_\_\_\_\_

### DOOR-TO-DOOR SALES CERTIFICATION APPLICATION

Application Fee: \$20.00

Fingerprint Fee: \$45.00

Badge Fee: \$8.00

Receipt No.: \_\_\_\_\_

Name: \_\_\_\_\_  
Last First Middle

Date of Birth: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Residence Address: \_\_\_\_\_  
Street City State Zip

Mailing Address: \_\_\_\_\_  
(If different from above) Street City State Zip

Email: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Alternate Telephone Number: \_\_\_\_\_

Other names known by (including maiden name) \_\_\_\_\_  
\_\_\_\_\_

Name of Company where employed: \_\_\_\_\_

#### SELF DECLARATION STATEMENT

I hereby certify that by **my initials next to each statement** that **I have not been found guilty** in Idaho, or in any other State's Courts, or in any Federal Court of any of the following:

- \_\_\_\_\_ 1. **Have no** outstanding warrants, have not received a Withheld Judgment, or have not been convicted of any felony or crime which under the laws of the State would be a felony.
- \_\_\_\_\_ 2. **Have never** been convicted or had a Withheld Judgment for any crime committed against children, child pornography or any offense involving sexual misconduct, pandering or prostitution.
- \_\_\_\_\_ 3. **Am not** registered, have not failed to register, nor am required to register, as a sex offender in the State of Idaho as provided by law, Idaho Code Title 18, Chapter 83.
- \_\_\_\_\_ 4. **Have never** been convicted of nor had a Withheld Judgment of any crime involving battery or domestic violence in the past five (5) years.
- \_\_\_\_\_ 5. **Have never** been convicted or had a Withheld Judgment of any crime involving the use of alcohol, or the sale, possession, or use of drugs, to include the use or possession of drug paraphernalia in the past five (5) years.
- \_\_\_\_\_ 6. **Have never** been convicted or Withheld Judgment of any burglary within the past five (5) years.

I hereby authorize the City of Idaho Falls, its Agents and Employees, to seek information and conduct an investigation into the truth of the statements set forth in this application.

I hereby authorize any investigator, special agent, or other duly appointed representative of the authorized Federal agency conducting my background investigation to receive any criminal history record information pertaining to me, which may be in the files of any Federal, State, or Local Criminal Justice Agency. I understand my fingerprint form may be provided to other Federal, State, or Local Agencies in conjunction with the application process and I consent to such disclosure.

**THIS RECORD IS SUBJECT TO THE FOLLOWING USE AND DISSEMINATION RESTRICTIONS:**

Under provisions set forth in Title 28, Code of Federal Regulations (CFR), Section 50.12, both governmental and non-governmental entities authorized to submit fingerprints and receive FBI Identification Records must notify the individuals fingerprinted that the fingerprints will be used to check the criminal history records of the FBI. Identification records obtained from the FBI may be used solely for the purpose requested and may not be disseminated outside the receiving department, related agency, or other authorized entity. If the information on the record is used to disqualify an applicant, the official making the determination of suitability for licensing or employment shall provide the applicant the opportunity to complete, or challenge the accuracy of, the information contained in the FBI Identification Record. The deciding official should not deny the license or employment based on the information in the record until the applicant has been afforded a reasonable time to correct or complete the information, or has declined to do so. An individual should be presumed not guilty of any charge/arrest for which there is no final disposition stated on the record or otherwise determined. If the applicant wishes to correct the record as it appears on the FBI's CJIS Division Records System, the applicant should be advised that the procedures to change, correct or update the record are set forth in Title 28, CFR, Section 16.34.

**PRIVACY ACT STATEMENT:**

*The Privacy Act of 1974, 5 U.S.C. § 552a, Public Law No. 93-579, (Dec. 31, 1974) establishes a Code of Fair Information Practice that governs the collection, maintenance, use, and dissemination of personally identifiable information about individuals that is maintained in systems of records by federal agencies. A system of records is a group of records under the control of an agency from which information is retrieved by the name of the individual or by some identifier assigned to the individual. The Privacy Act requires that agencies give the public notice of their systems of records by publication in the Federal Register. The Privacy Act prohibits the disclosure of information from a system of records absent the written consent of the subject individual, unless the disclosure is pursuant to one of twelve statutory exceptions. The Act also provides individuals with a means by which to seek access to and amendment of their records, and sets forth various agency record-keeping requirements.*

**STATEMENT OF OATH**

I swear and affirm, under penalty of perjury pursuant to Title 18, Chapter 54, Idaho Code, that the statements contained in the above application for Door-to-Door Sales are true and correct to the best of my knowledge.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

STATE OF IDAHO            )  
  : ss.  
County of Bonneville    )

On this \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_, before me the undersigned, a Notary Public, personally appeared \_\_\_\_\_ known or identified to me to be the person whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same.

\_\_\_\_\_  
Notary Public for the State of Idaho

(SEAL)

Residing at \_\_\_\_\_, Idaho

My Commission Expires: \_\_\_\_\_

**DOCUMENTS TO BE DELIVERED AT TIME OF APPLICATION:**

-Picture identification of the applicant and Parent/Legal Guardian (if required)

I, \_\_\_\_\_, Parent/Legal Guardian Name (Please Print) hereby give consent to the City of Idaho Falls to conduct an investigation into the minor applicant's qualifications to receive a City of Idaho Falls Door-To-Door Sales License as provided by the City of Idaho Falls City Code Title 4, Chapter 8. We understand that this investigation may include a criminal history inquiry.

\_\_\_\_\_  
Signature of Parent or Guardian  
(For Juvenile Worker Only)

\_\_\_\_\_  
Date

STATE OF IDAHO            )  
  : ss.  
County of Bonneville    )

On this \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_, before me the undersigned, a Notary Public, personally appeared \_\_\_\_\_ known or identified to me to be the person whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same.

(SEAL)

\_\_\_\_\_  
Notary Public for the State of Idaho

Residing at \_\_\_\_\_, Idaho

My Commission Expires: \_\_\_\_\_