

**CHAPTER 4
ELECTRIC LIGHT DEPARTMENT**

SECTION:

- 3-4-1: Establishment of Department
- 3-4-2: Responsibilities and Duties
- 3-4-3: Management and Control
- 3-4-4: Duties of Director

3-4-1: ESTABLISHMENT OF DEPARTMENT: Idaho Falls Power (or “IFP” and formerly known as the “Electric Light Division”) is hereby established as an administrative department of the City. (Ord. 3003, 04-23-15)

3-4-2: RESPONSIBILITIES AND DUTIES: Idaho Falls Power shall have the following responsibilities and authority:

(A) The construction, operation and maintenance of all electric distribution and transmission lines and facilities, hydroelectric generating plants and all equipment and facilities necessary to generate, transmit and distribute electrical energy to the customers of Idaho Falls Power;

(B) Administration and enforcement of all rules, regulations, ordinances and statutes pertaining to the distribution of electrical energy to customers of Idaho Falls Power, and the establishment of all rates, fees and tariffs charged to such customers;

(C) The administration of all covenants, terms and conditions on all ordinances providing for the issuance of bonds to construct any hydroelectric generating facility owned by the City, insofar as the same pertain to the construction, operation and maintenance thereof;

(D) The supervision and control of all employees of Idaho Falls Power;

(E) The installation, operation and maintenance of all traffic signalization equipment owned or operated by the City;

(F) The performance of all actions, duties or responsibilities as may be necessary for the sound, reasonable and prudent operation of Idaho Falls Power. (Ord. 3003, 04-23-15)

3-4-3: MANAGEMENT AND CONTROL: Idaho Falls Power shall be managed by the Director of Idaho Falls Power. The Director shall be appointed by the Mayor, subject to confirmation by at least four (4) members of the Council. The Director may be removed by the Mayor, with or without cause, subject to a confirmation by a vote of at least four members of the Council, or by the Council upon its own initiative upon a unanimous vote of the full Council. (Ord. 3003, 04-23-15)

3-4-4: DUTIES OF DIRECTOR: The Director shall prepare and present the annual operating and capital budget of the Department; establish technical standards, methods and procedures for the Department and assure the same are properly executed; employ, assign or reassign all personnel within the Department and ensure all equipment is efficiently used and maintained; administer the operating budget of the Department in accordance with the annual appropriation ordinance adopted by the Council; formulate and recommend to the Mayor and Council all policies and procedures for the planning, design, construction, maintenance and improvement of all hydroelectric generating facilities and electric distribution and transmission lines and equipment; and administer such policies and procedures as directed by the Mayor and Council. (Ord. 3003, 04-23-15)